



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 17th, 2024*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of September, 2024 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Noska.

Approval of Agenda

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Byers and second by Denny, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for September 3rd, 2024 as presented.

To hire Gina Solomon to fill the open Care Coordinator position. Grade 10 Step 6, \$32.52/hr. Start date: TBD

To approve the hire of Victoria Hayes as Veteran Service Office Administrative Assistant at Grade 6, Step 9 \$28.15/hr, start date TBD.

**GAMBLING PERMIT – MIDWEST OUTDOORS UNLIMITED – PRAIRIE PARTNERS
CHAPTER**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Midwest Outdoors Unlimited – Prairie Partners Chapter through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Midwest Outdoors Unlimited – Prairie Partners Chapter to hold a bingo event at Shady's Golden Eagle in Grey Eagle Township at the address 13218 County 103, Grey Eagle, MN on November 3rd, 2024.

To approve a one day On Sale Temporary Liquor License for the Staples Chamber Of Commerce at the address of 1012 Pine Grove Rd, Staples, MN in Staples Township effective October 5th, 2024.

Auditor-Treasurer

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403420 through 403451 in the amount of \$70,734.21 and (Regular) 58336 through 58372 in the amount of \$71,439.43 for a total of \$142,173.64.

On motion by Byers and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 805721 through 805769 and (Regular) 712335 through 712376 for a total of \$326,828.86.

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601412 through 601428 and (Regular) 518044 through 518063 for a total amount of \$78,686.54.



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Finance Committee

On motion by Byers and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING THE 2025 PRELIMINARY LEVY

WHEREAS, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30th annually, and;

WHEREAS, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the 2025 Preliminary Levy for Todd County, for property taxes payable in 2025 per table below, with the authority to reduce this levy before the final levy deadline of December 30th 2024.

	Certified Levy	Program Aid	Local Levy
General Revenue	13,522,424.00	2,087,764.00	11,434,660.00
Road & Bridge	2,889,924.00		2,889,924.00
Human Services	3,751,265.00		3,751,265.00
Public Health	222,013.00		222,013.00
Comp Water	5,360.00		5,360.00
Regional Library	347,905.00		347,905.00
Bonded Indebtedness	415,354.00		415,354.00
County Fair	20,000.00		20,000.00
Parks & Trails	25,000.00		25,000.00
Total	21,199,245.00	2,087,764.00	19,111,481.00

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: To set the Truth in Taxation Hearing for December 4th, 2024 to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.

County Attorney

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: Approve County Attorney's request to post internship at \$20 per hour for up to 32 weeks.

Facilities Department

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the request to hire Widseth for the Professional Services of the Cupola and Trim on the Historic Courthouse for a total of \$20,927.

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve the request for all attached items from Boulder Creek Inc.



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Planning & Zoning

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP for parcel 03-0026201 to expand an existing feedlot from 999 animal units to 2190 animal units with following conditions.

1. All land application setbacks and MN 7020 rules pertaining to the storage and handling of manure must be followed.
2. Soil phosphorus tests shall be supplied to the County in addition to the MPCA in compliance with NPDES permitting. Soil phosphorus testing shall be completed by Bray or Olsen testing methods only.
3. There shall be no application of commercial phosphorus fertilizer to high phosphorus testing fields.
4. Applicant shall obtain NPDES permitting from the State of Minnesota prior to additional stocking of open lots.
5. Applicant must obtain MN DNR waters withdrawal permitting prior to additional stocking of open lots.
6. All lighting on the site shall be adjusted as to prevent casting of light beyond the feedlot site.
7. Applicant must abide by all other applicable federal, state, and local standards.

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and approve the preliminary plat for Taylor's Woods Third Addition with the conditions below.

1. New accesses from the township road shall be approved by the local township prior to installation.
2. New access locations shall be approved by Todd County wetland staff to verify there are no impacts to wetlands.
3. Applicant abide by all other applicable federal, state, and local standards.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP for parcel 10-0028800 to establish a farm produce sales business with following conditions.

1. Off street parking shall be provided for all business traffic.
2. All business signage must be placed outside of the road right of way.
3. Applicant abide by all other applicable Federal, State, and local standards.

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP for parcel 21-0031400 to establish a custom machining, repair and general job shop with following conditions.

1. Off street parking shall be provided for all business traffic.
2. There shall be no loading or unloading of materials within the road right of way.
3. All business signage shall be placed outside of the road right of way.
4. Applicant abide by all other applicable Federal, State, and local standards.

On motion by Byers and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP for parcel 22-0009300 to establish a barber shop with following conditions.

1. Off street parking shall be provided for all business traffic.
2. All business signage shall be placed outside of the road right of way.
3. Applicant abide by all other applicable Federal, State, and local standards.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP for parcel 14-0030502 and 14-0031501 to expand an existing auto repair business with following conditions.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

1. Off street parking shall be provided for all business traffic.
2. All business signage shall be placed outside of the road right of way.
3. All waste/automotive fluids must be disposed of in a manner that complies with all applicable federal, state, and local standards.
4. Applicant abide by all other applicable Federal, State, and local standards.

County Sheriff

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Change to position title from 911 Dispatcher to the new industry standard of Public Safety Telecommunicator.

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: Change to position title from Dispatch Supervisor to the new industry standard of Emergency Communications Center Supervisor.

Health & Human Services

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: To allocate \$200,000 to the 2024 Opioid Settlement Community RFP.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that absentee voting will open on Friday, September 20, 2024 for the upcoming State General Election.

County Attorney's Report

The County Attorney reported he is currently supporting county business needs along with caseloads.

County Coordinator's Report

The County Coordinator reported on three upcoming events: EnviroFest, Broadband in Todd County community event, Dialogue on Cannabis Business Licensing with Municipalities

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Denny attended regular meetings including Solid Waste and JD2 Meeting.

Commissioner Becker attended the Planning & Zoning, Rainbow Rider, TWCC, Personnel, Finance, Facilities and AMC meetings.

Commissioner Neumann attended the CMCOA, Rainbow Rider, Personnel, JD2, CPT Personnel, Dept Head, Park Board and AMC meetings.

Commissioner Byers attended the Facilities, Dept Head, Opioid, MRC, AMC and Wellness meetings.

Adjourn

On motion by Byers and second by Neumann, the meeting was adjourned for the month of September 2024.



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COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 2,099.34
CENTRAL APPLICATORS INC	\$ 13,873.77
COMMISSIONER OF TRANSPORTATION	\$ 10,473.79
DIAMOND MOWERS INC	\$ 11,372.95
EMERGENCY AUTOMOTIVE TECHNOLOGIE	\$ 4,113.97
FRIEDRICH'S TIRE & OIL CO INC	\$ 26,681.53
LONG PRAIRIE LEADER	\$ 4,068.00
MID-MINN EXCAVATION	\$ 6,993.84
MORRIS ELECTRONICS INC	\$ 22,357.62
NUSS TRUCK & EQUIPMENT	\$ 2,156.44
NYHUS CHEVROLET INC	\$ 2,172.08
RUFFRIDGE JOHNSON EQUIP CO	\$ 2,177.40
SHI CORP	\$ 2,013.33
STATEMA'S BACKHOE SERVICE LLC	\$ 6,902.00
STREICHER'S	\$ 4,984.88
54 PAYMENTS LESS THAN 2000	\$ 19,732.70
Total:	\$ 142,173.64

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
11 PAYMENTS LESS THAN 2000	\$ 5,251.27
ADULT MH INITIATIVE	\$ 83,333.00
CROW WING COUNTY COMMUNITY SERVICES	\$ 83,333.00
DHS - SWIFT	\$ 3,310.62
INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 79,392.20
RURAL MN CEP INC	\$ 15,034.19
TODD COUNTY AUDITOR TREASURER	\$ 15,096.10
USPS-POC	\$ 6,356.00
73 PAYMENTSS LESS THAN 2000	\$ 35,722.48
Total:	\$ 326,828.86

VENDOR NAME	AMOUNT
# 16704	\$ 8,027.48
# 17598	\$ 4,189.03
# 3730	\$ 2,495.11
# 16192	\$ 2,665.38
HEARTLAND GIRLS RANCH	\$ 25,979.80
# 17597	\$ 4,021.01
SOMEPLACE SAFE PTC INC	\$ 2,100.00
VALLEY LAKE BOYS HOME INC	\$ 7,410.00
29 PAYMENTS LESS THAN 2000	\$ 21,798.73
Total:	\$ 78,686.54



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On a motion by Denny and second by Neumann, the preceding minutes of the County Board meeting held September 17th, 2024 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 1st, 2024.

Witness my hand and seal:

Barbara Becker

Barbara Becker, County Board Chairperson

Denise Gaida

Denise Gaida, Todd County Auditor-Treasurer

