



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on August 6th, 2024

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of August, 2024 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Byers and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with the addition of item 5.5 Emergency Declaration.

Consent Agenda

On motion by Neumann and second by Denny, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for July 16th & 29th, 2024 as presented.

To approve Karl Pung to fill the open Temporary Senior Engineering Technician position at Grade 12 - Step 9 at \$39.94/hour with a start date to be determined.

Hire Daniel Steuck for the PT Deputy position start date TBD at a pay rate \$28.48 grade 10 step 1.

Hire Connie Spanswick for the FT Correctional Officer position start date TBD at a pay rate \$24.65 grade 6 step 4.

Hire Bryan Lashinski for the Road Sergeant position start date to be determined at a pay rate \$34.99 grade 11 step 6.

Hire Andrew Schultz for the PT Correctional Officer position start date TBD at a pay rate \$22.55 grade 6 step 1.

Accept the resignation of PT Correctional Officer Jacob Burdette effective 07/25/2024.

To hire Megan Bauer to fill the open Social Worker position. Grade 10, Step 1 at \$28.06/hr. Start date: TBD

To promote Anna Herke to fill the open Paraprofessional Case Aide position. Grade 5, Step 3 at \$22.25/hr. Start date: TBD

To accept the retirement of Tina Riedel, Veterans Administrative Assistant effective 09/03/2024.

To approve a one day On Sale Temporary Liquor License for the Long Prairie Lions Club at the address of 24257 Riverside Drive (Long Drive In), Long Prairie, MN in Long Prairie Township effective August 24th, 2024.

Auditor-Treasurer

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the July 2024 Auditor Warrants number (ACH) 904235 through 904297 in the amount of \$347,616.01 (Manual) 979 through 988 in the amount of \$41,322.42 and (Regular) 242877 through 243058 in the amount of \$4,039,457.46 for a total of \$4,428,395.89.

On motion by Byers and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403340 through 403369 in the amount of \$55,295.86 and (Regular) 58210 through 58252 in the amount of \$112,932.08 for a total of \$168,227.94.



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On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 805577 through 805635 and (Regular) 712129 through 712246 for a total of \$60,807.42.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601366 through 601373 and (Regular) 517976 through 518004 for a total amount of \$88,011.43.

On motion by Byers and second by Denny, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION DECLARING A STATE OF EMERGENCY

WHEREAS, the severe thunderstorm, with greater than 60 MPH winds and golf ball size hail, has impacted the population of Todd County and its cities; and

WHEREAS, the severe weather event has caused a significant amount of public property damage; and

WHEREAS, the Todd County Department of Emergency Management requests the Todd County Board of Commissioners to declare Todd County in a STATE OF EMERGENCY for the August 3 event of 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Todd County Board of Commissioners declares Todd County in a State of Emergency for conditions resulting from the severe storm event of August 3, 2024.

Rainbow Rider

Brenda Brittin provided an updated to the County Board regarding the operations at Rainbow Rider which Todd County is a member county for support of services to Todd County residents.

MIS

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve purchase of server through Now Micro in the amount of \$15,955.00.

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the quote from RSA in the amount of \$13,128.48 for a multi-factor authentication solution.

Facilities

On motion by Byers and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the final payment of \$77,320.73 from ARPA funds. For a total project cost of \$1,545,214.87.

Solid Waste

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize final payment for \$11,478.23 with ARP funds, and release obligation on remaining \$423,409.93 ARP fund for reassignment to other projects.



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Health & Human Services

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve FFY2025 Low Income Home Energy Assistance Program Grant Contract & Internal Controls Documentation.

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: To authorize the hiring of a Social Worker in the Adult Services Unit.

On motion by Byers and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the Opioid Settlement funding request to Better Days Treatment Center.

On motion by Noska and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve the Opioid Settlement funding request for Decisions Points Training.

On motion by Byers and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the Opioid Settlement funding request for the Criminal Justice Mental Health Summit.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that final preparations are happening for the upcoming State Primary Election where all Todd County polling places will be open for voting on August 13, 2024. Candidate Filing for school districts, cities and some townships is currently open until 5:00 PM on August 13, 2024.

County Attorney's Report

The County Attorney provided an update regarding staffing and recruitment for an intern position and assistant attorney.

County Coordinator's Report

The County Coordinator is continuing plans regarding the Cannabis Moratorium and upcoming County Employee Picnic amongst other meetings.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Denny attended the Emergency Service board meeting and new equipment received and PZ Cannabis hearing meeting.

Commissioner Becker attended the West Central Juvenile Center, Personnel, Lauderhill Hearing and PZ Cannabis hearing meeting.

Commissioner Neumann attended the SRWD, Finance, CPT, Personnel, CMCOA, Lauderhill Hearing meetings.

Commissioner Byers attended the Opioid and the Housing Summit meeting.

Commissioner Noska attended the normal meetings and reported on a new water testing grant opportunity.

Recess

Chair Becker recessed the meeting until August 20, 2024.



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AUDITOR WARRANTS

VENDOR NAME	AMOUNT
BARR ENGINEERING COMPANY	\$ 5,734.00
CARGILL SALT DIVISION	\$ 2,186.36
HEALTH PARTNERS DENTAL	\$ 7,343.38
HILLYARD	\$ 5,211.97
KARNES/HOYT	\$ 14,800.00
KNIFE RIVER CORP	\$ 7,346.54
LONG PRAIRIE OIL COMPANY	\$ 4,590.25
MCCC, MI33	\$ 20,797.89
PEMBERTON SORLIE RUFER & KERSHNER	\$ 6,262.20
PSST, LLC	\$ 2,784.94
THE TRADESMEN CONSTRUCTION INC	\$ 186,073.01
TWARDOWSKI EXCAVATING INC	\$ 10,791.00
VERIZON	\$ 6,173.13
WEX BANK-SINCLAIR	\$ 2,434.28
26 PAYMENTS LESS THAN 2000	\$ 15,178.67
CLIFTON LARSONALLEN, LLP	\$ 2,730.00
PETERS LAW OFFICE, P.A.	\$ 5,214.00
REGENTS OF THE UNIV OF MN	\$ 36,865.44
TODD CO AUD-TREAS	\$ 9,509.50
TRIMIN SYSTEMS INC	\$ 17,572.50
WIDSETH SMITH NOLTING INC	\$ 8,236.25
22 PAYMENTS LESS THAN 2000	\$ 13,231.26
ANOKA CO GOVERNMENT CENTER	\$ 8,375.00
BENSON/JAMES	\$ 9,633.57
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 5,395.55
CEBULLA/PAUL	\$ 3,471.30
CENTRA CARE	\$ 12,109.12
CLIFTON LARSONALLEN, LLP	\$ 12,180.00
CROW WING RECYCLING	\$ 7,272.75
DOUGLAS SWCD	\$ 3,532.49
FARM-RITE EQUIPMENT, INC	\$ 2,158.07
FLEET SERVICES/WEX BANK	\$ 8,421.73
G S EQUIPMENT INC	\$ 2,420.00
HELLE/MICHAEL	\$ 3,750.00
KANATI LAND MANAGEMENT	\$ 7,325.00
LIBERTY TIRE SERVICES LLC	\$ 2,204.40
MINNESOTA ENERGY RESOURCES CORP	\$ 23,468.06
MINNESOTA POWER	\$ 13,867.08
MN DEPT OF FINANCE	\$ 5,826.00
MORRISON COUNTY	\$ 43,980.22
MORRISON SWCD	\$ 5,689.77
NORTHERN STAR COOP	\$ 3,191.03
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OSAKIS LAKE ASSOCIATION	\$ 6,375.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 90,689.08



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RAPATZ-HARR/STEPHEN	\$	10,336.50
SHIRLEY'S GAS & GROCERIES INC	\$	3,622.79
STEP	\$	10,707.03
TODD COUNTY MIS DEPT	\$	3,594.11
WATERGUARDS LLC	\$	24,824.25
WIDSETH SMITH NOLTING INC	\$	2,166.76
WONDERLICH/SCOTT A	\$	6,380.50
51 PAYMENTS LESS THAN 2000	\$	21,670.28
APEX EQUIPMENT LLC	\$	157,092.00
BCI CONSTRUCTION INC	\$	77,320.73
CENTRAL APPLICATORS INC	\$	6,990.09
G S EQUIPMENT INC	\$	4,490.00
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
GOVERNMENT FORMS AND SUPPLIES	\$	3,172.61
GREAT RIVER REGIONAL LIBRARY	\$	87,441.00
HUNTER/DEAN AND TINA	\$	11,000.00
HY-TEC CONSTRUCTION	\$	166,387.75
LENTZ/DUANE & PATRICIA	\$	12,800.00
LIBERTY TIRE SERVICES LLC	\$	2,210.00
LONG PRAIRIE OIL COMPANY	\$	6,992.82
MCIT	\$	2,575.00
MINNESOTA POWER	\$	5,391.39
RAINBOW RIDER	\$	10,906.00
SEACHANGE PRINT INNOVATIONS	\$	7,466.41
SIR LINES-A-LOT, LLC	\$	9,739.96
STANTEC CONSULTING SERVICES INC	\$	27,493.00
STAPLES ADVANTAGE	\$	2,585.68
THOMPSON/JOYCE	\$	13,278.00
THOMSON REUTERS - WEST	\$	2,998.09
TRIMIN SYSTEMS INC	\$	19,813.50
TRITECH SOFTWARE SYSTEMS	\$	2,340.00
43 PAYMENTS LESS THAN 2000	\$	21,167.16
ANDERSON BROTHERS	\$	2,943,941.89
COUNTIES PROVIDING TECHNOLOGY	\$	5,753.00
WEST OTTER TAIL SOIL & WATER CONSERV	\$	2,772.97
27 PAYMENTS LESS THAN 2000	\$	11,946.80
US Bank-CC	\$	11,494.29
MN DEPT OF REVENUE	\$	3,242.00
MN DEPT OF REVENUE	\$	21,050.58
CASEY'S BUSINESS CARD	\$	2,273.89
8 PAYMENTS LESS THAN 2000	\$	3,261.66
TOTAL:	\$	4,428,395.89

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
D & D AUTO REPAIR	\$ 2,455.00
ELECTION SYSTEMS & SOFTWARE INC	\$ 2,859.75



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EMERGENCY AUTOMOTIVE TECH	\$ 6,144.90
HERDERING INC	\$ 2,220.00
JMD MANUFACTURING INC	\$ 3,524.21
LONG PRAIRIE LEADER	\$ 3,727.50
METAL CULVERTS INC.	\$ 38,448.35
NUSS TRUCK & EQUIPMENT	\$ 2,046.72
PHILIP'S REPAIRABLES & COLLISION CENTER	\$ 3,076.92
STREICHER'S	\$ 2,157.28
TODD SOIL & WATER CONS DIST	\$ 75,747.00
VEOLIA ENVIRONMENTAL SERVICES LLC	\$ 3,117.00
61 PAYMENTS LESS THAN 2000	\$ 22,703.31
Total:	\$ 168,227.94

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
V#15478 - COST EFF HEALTH INS	\$ 2,290.30
INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 3,059.54
V#14630 - COST EFF HEALTH INS	\$ 2,039.24
PERISH/ALAN	\$ 2,629.33
V#17395 - COST EFF HEALTH INS	\$ 2,442.00
110 PAYMENTS LESS THAN 2000	\$ 37,336.03
HILLTOP REGIONAL KITCHEN	\$ 7,000.00
11 PAYMENTS LESS THAN 2000	\$ 4,010.98
Total:	\$ 60,807.42

VENDOR NAME	AMOUNT
DHS - MOOSE LAKE RTC - 462	\$ 2,475.00
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 5,748.00
DHS - ST PETER RTC - 472	\$ 11,205.00
GREATER MN FAMILY SRVS INC	\$ 5,512.05
HEARTLAND GIRLS RANCH	\$ 23,618.00
NORTHERN PINES MENTAL HLTH CTR INC	\$ 3,279.00
RESOURCE TRAINING AND SOLUTIONS	\$ 2,354.50
VOLUNTEERS OF AMERICA	\$ 10,200.00
WEST CENTRAL REG JUVENILE CTR	\$ 12,918.00
29 PAYMENTS LESS THAN 2000	\$ 10,701.88
Total:	\$ 88,011.43

On a motion by Neumann and second by Denny, the preceding minutes of the County Board meeting held August 6th, 2024 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 20th, 2024.

Witness my hand and seal:

Barbara Becker
Barbara Becker, County Board Chairperson

Denise Gaida
Denise Gaida, Todd County Auditor-Treasurer

