



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on July 16th, 2024

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16th day of July, 2024 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Byers and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Noska and second by Denny, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for July 2nd, 2024 as presented.

Approve the resignation of Child Services Social Worker Cryatal Woznick, effective July 9th, 2024.

Approve the resignation of Eligibility Worker Seth Buschke, effective July 10th, 2024.

Approve the hiring of Alyssa Scheve as Resource Conservationist.

Auditor-Treasurer

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403321 through 403339 in the amount of \$62,611.30 and (Regular) 58169 through 58209 in the amount of \$52,723.51 for a total of \$115,334.81.

On motion by Noska and second by Byers, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 805518 through 805576 and (Regular) 712128 through 712178 for a total of \$160,008.26

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601339 through 601365 and (Regular) 517952 through 517975 for a total amount of \$131,396.56.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To ratify the IFS System Support MnCCC/Trimin Professional Services Agreement for continued utilization of this program by Todd County.

Public Works

On motion by Byers and second by Noska, the following resolution was introduced and adopted by unanimous vote:

Final Payment Authorization – 2024 Pavement Marking Maintenance Contract



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WHEREAS, the contract with Sir Lines-A-Lot, LLC for the 2024 Pavement Marking Maintenance Contract known as CP 77-24-03 located on various routes in Todd County, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2024 with the value of the total work certified being \$194,799.10, and;

WHEREAS, partial payments amounting to \$185,059.14 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$9,739.96 still remains to be paid to Sir Lines-A-Lot, LLC.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Noska and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve attached quote from Long Prairie Lumber for the replacement of the Long Prairie Shop Salt Shed Roof for \$7,009.07.

Facilities

On motion by Byers and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the change of the maximum allowable limit from \$5,000 to \$7,000 only for the demolition of houses project.

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve the bid from M.A.A.C for a total cost of \$6,250 to remove areas of concern.

County Sheriff

On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hire an additional Court Security staff member to fill the current staffing need.

Planning & Zoning

On motion by Noska and second by Byers, the following motion was introduced and adopted by majority vote with Becker and Neumann against: Revocation of CUP 2023-022 per the request of the land owner.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the Fiscal Agent Agreement for the Long Prairie River Watershed Collaborative.

Closed Session

Chair Becker closed the session pursuant to MN Statute §13D.05 Subd. 3(a) at 9:21 a.m.

On motion by Byers and second by Noska, the following motion was introduced and adopted by unanimous vote: To reopen the session at 9:51 a.m.

Chair Becker provided a summary of the closed session that the Department Head Evaluation was held for Mitch Johnson, Facilities Manager and was deemed in satisfactory standing.



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County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that mobile home tax statements have been release and election judge trainings are well underway in preparation for the upcoming state elections.

County Attorney's Report

The County Attorney provided an update regarding staffing and recruitment.

County Coordinator's Report

The County Coordinator attended the Finance Committee meetings and meetings regarding broadband grant projects and extended the invitation received from Long Prairie for the National Night Out on August 6, 2024.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Denny attended the meetings to work on financial budgets for assigned committees.

Commissioner Becker attended the Policies, TWCC, Personnel, Dept Head, Finance, SWCD, and Rainbow Rider meetings.

Commissioner Neumann attended the Personnel, Dept Head, Finance, SWCD, Solid Waste, and Rainbow Rider meetings.

Commissioner Byers attended the TCDC meeting.

Commissioner Noska attended the regular meetings.

Adjourn

On motion by Byers and second by Denny, the meeting was adjourned for the month of July 2024.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ARNZEN CONSTRUCTION INC	\$ 9,496.77
CENTRAL APPLICATORS INC	\$ 16,245.09
JOHNSON CONTROLS	\$ 3,855.64
LONG PRAIRIE LEADER	\$ 3,220.00
LONG PRAIRIE TARP	\$ 3,451.50
METAL CULVERTS INC.	\$ 35,655.70
MOTOROLA	\$ 15,109.25
POWERPHONE	\$ 3,235.55
STREICHER'S	\$ 2,166.48
ZIEGLER INC	\$ 2,198.27
50 PAYMENTS LESS THAN 2000	\$ 20,700.56
Total:	\$ 115,334.81

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
MCCC, MI33	\$ 6,398.05
8 PAYMENTS LESS THAN 2000	\$ 4,403.23



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V#16382 - COST EFF HEALTH INS	\$	2,480.31
CENTRAL MN COUNCIL ON AGING	\$	2,534.00
DHS - SWIFT	\$	6,862.03
EVIDENCE BASED STRATEGISTS, INC \$	\$	4,000.00
V#16675 - COST EFF HEALTH INS	\$	2,022.76
V#16380 - COST EFF HEALTH INS	\$	2,167.87
V#16991 - COST EFF HEALTH INS	\$	2,553.96
RURAL MN CEP INC	\$	17,207.97
TODD COUNTY ATTORNEY'S OFFICE	\$	2,850.00
TODD COUNTY MIS DEPT	\$	63,579.41
91 PAYMENTS LESS THAN 2000	\$	42,948.67
Total:	\$	160,008.26

VENDOR NAME		AMOUNT
# 16704	\$	6,643.80
# 16192	\$	2,482.20
# 16095	\$	4,058.66
DHS - MOOSE LAKE RTC - 462	\$	2,257.50
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$	5,939.60
DHS - ST PETER RTC - 472	\$	11,578.50
NORTH HOMES CHILDREN & FAMILY SRVS	\$	11,009.65
# 16208	\$	2,234.73
PORT OF CROW WING GIRLS HOME	\$	6,999.60
STEP	\$	8,634.02
VALLEY LAKE BOYS HOME INC	\$	8,550.00
VILLAGE RANCH INC	\$	34,514.22
39 PAYMENTS LESS THAN 2000	\$	26,494.08
Total:	\$	131,396.56

On a motion by Neumann and second by Denny, the preceding minutes of the County Board meeting held July 16th, 2024 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 6th, 2024.

Witness my hand and seal:

Barbara Becker
Barbara Becker, County Board Chairperson

Denise Gaida
Denise Gaida, Todd County Auditor-Treasurer

