



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 18th, 2024*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18th day of June, 2024 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Byers and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 4th, 2024 as presented.

Approve the resignation of Temporary Eligibility Worker Lisa Chapin effective June 12, 2024.

To hire Cassandra Ortiz to fill the open Social Worker Intern position.

Auditor-Treasurer

On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403264 through 403296 in the amount of \$14,139.26 and (Regular) 58095 through 58137 in the amount of \$178,716.36 for a total of \$192,855.62.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 805431 through 805485 and (Regular) 712033 through 712075 for a total of \$95,006.30.

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601308 through 601332 and (Regular) 517896 through 517937 for a total amount of \$169,345.13.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the 2024 Todd County Election Emergency Plan as presented.

On motion by Denny and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

**TRANSFER OF FUNDS FOR THE TRANSFER STATION PROJECT SUPPORT VIA ARPA
FUNDING**

WHEREAS, Todd County has received funding via the Federal American Rescue Plan (ARP/SLFRF) Act, and;

WHEREAS, Todd County has committed \$1,000,000 of the ARP/SLFRF funding to the Transfer Station Construction Project via BA#20240319-36, and;



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WHEREAS, the Transfer Station Construction Project is well underway and funding for construction expenses is needed to keep the project moving forward, and;

WHEREAS, audit standards require County Board approval prior to transferring monies between two different funds.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorize the transfer of funds in the amount of \$1,000,000.00 from Fund 19-ARP/SLFRF to Fund 51-Solid Waste to realign eligible ARP-SLFRF expenses to the Solid Waste Fund where the support of the Transfer Station Construction Project expense occurred.

Public Works

On motion by Noska and second by Byers, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2024 DUST CONTROL CONSTRUCTION CONTRACT

WHEREAS, the contract with Knife River Corporation for a 2024 Dust Control Construction Contract known as CP 77-24-08 located on various county roads in Todd County in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2024 with the value of the total work certified being \$147,052.95, and;

WHEREAS, partial payments amounting to \$139,706.41 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$7,346.54 still remains to be paid to Knife River Corporation.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the attached quote from Greystone Construction for the replacement of the Northern Shop Salt Shed Roof for \$39,000.00.

Ditch/Ag Inspector

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, acknowledge receipt of a Hold Harmless Agreement petition to clean a portion of the Middle Branch on CD4 in section 31 Eagle Valley Twp.

Facilities Department

On motion by Byers and second by Neumann, the following motion was introduced and adopted by unanimous vote with Commissioner Noska abstaining: To approve the low bid from Chad Twardowski Excavating INC for a total of \$34,061.



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County Sheriff

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous vote: Purchase 3 2024 Chevy Tahoes from North County GM and equipment from Emergency Automotive Technologies for a total price of \$177,703.02.

Planning & Zoning

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and approve the Windy Acres preliminary plat on parcel 28-0001400 with the conditions below.

1. New accesses from the township road shall be approved by the local township prior to installation.
2. Applicant abide by all other applicable federal, state, and local standards.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and approve the Berrys Wooded Acres preliminary plat on parcel 24-0036000 with the condition below.

1. New accesses from the township road shall be approved by the local township prior to installation.
2. Applicant abide by all other applicable federal, state, and local standards.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP on parcel 01-0027701 with following conditions.

1. Off street parking shall be provided for all business traffic.
2. Applicant abide by all other applicable Federal, State, and local standards.

Soil & Water

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize the hiring of a Farm Bill Biologist.

Health & Human Services

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve the temporary WIC contract with St. Joseph's Area Health Services.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the change of one Health Education Coordinator to a Paraprofessional Case Aide position.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the letter of support for Hilltop Square.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the HHS-Financial Support Services unit, Annex II redesign.

Administration

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve contract with Madden Galanter Hansen.



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County Auditor-Treasurer's Report

The County Auditor-Treasurer reported attending the AMC Region meeting and will be moving forward with our election training courses. Absentee voting for the State Primary Election will open on Friday, June 28th, 2024.

County Attorney's Report

The County Attorney reported a staffing update.

County Coordinator's Report

The County Coordinator reported that the office is now fully staffed, attended the solid waste committee meeting, attended the AMC Region meeting and attended the Extension meeting at the Lisson family farm.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Denny attended the Solid Waste and Emergency Services Board meetings.

Commissioner Becker attended the Extension, Policies, AMC Region, volunteer for Ronald McDonald ride, TWCC, Personnel, Facilities, SWCD and Special Board meetings.

Commissioner Neumann attended the Policies, AMC Region, Personnel, Dept Head, SWCD, Solid Waste, Rainbow Rider, Special Board, JD2 Millers Bay on Lake Osakis meetings. Also, a note was made that the SRWD has accepted the Higgins Lake bond which will be on the SRWD agenda this evening. Commissioner Byers attended the TCDC, Extension, Facilities meetings and met with the HHS & MIS divisions.

Commissioner Noska attended the TWCC, TCDC, Emergency Fair Board and Special Board meeting.

Adjourn

On motion by Byers and second by Neumann, the meeting was adjourned for the month of June 2024.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CHAMBERLAIN OIL COMPANY	\$ 3,368.00
FARM-RITE EQUIPMENT, INC	\$ 3,551.88
INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 5,626.63
MAAC	\$ 4,800.00
TODD SOIL & WATER CONS DIST	\$ 141,044.00
WIDSETH SMITH NOLTING INC	\$ 6,012.10
70 PAYMENTS LESS THAN 2000	\$ 28,453.01
Total:	\$ 192,855.62

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
4 PAYMENTS LESS THAN 2000	\$ 1,070.39
V#16896 - COST EFF HEALTH INS	\$ 2,325.90
RURAL MN CEP INC	\$ 23,649.25
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10



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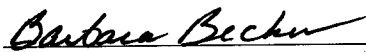
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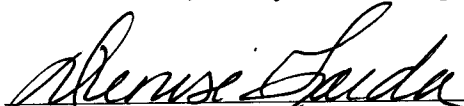
TODD COUNTY SHERIFF	\$	3,888.49
USPS-POC	\$	6,056.00
89 PAYMENTS LESS THAN 2000	\$	42,920.17
Total:	\$	95,006.30

VENDOR NAME		AMOUNT
# 16704	\$	6,865.26
# 16192	\$	2,564.94
# 16095	\$	4,022.25
GREATER MN FAMILY SRVS INC	\$	10,284.91
# 16975	\$	10,346.91
HEARTLAND GIRLS RANCH	\$	20,918.80
HOLISTIC FAMILY EDUCATION SRVS	\$	6,179.91
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$	3,381.30
MIDWEST MONITORING & SURVEILLANCE	\$	2,115.67
NEXUS-KINDRED FAMILY HEALING	\$	2,878.73
# 16208	\$	3,074.54
STEP	\$	8,328.85
VALLEY LAKE BOYS HOME INC	\$	8,835.00
VILLAGE RANCH INC	\$	37,721.11
VOLUNTEERS OF AMERICA	\$	12,279.72
52 PAYMENTS LESS THAN 2000	\$	29,547.23
Total:	\$	169,345.13

On a motion by Byers and second by Neumann, the preceding minutes of the County Board meeting held June 18th, 2024 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 2nd, 2024.

Witness my hand and seal:


 Barbara Becker, County Board Chairperson


 Denise Gaida, Todd County Auditor-Treasurer

