



Tuesday, May 21, 2024

10:30 AM

*or immediately following the regular board meeting*

*Meeting to be held in the County Board Room  
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

**MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.CO.TODD.MN.US](https://www.co.todd.mn.us)**

***Agenda Item #***

***Agenda Time:***

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|---|-------|
| <b>1 Pheasant's Forever Update and Position Review</b><br><i>Adam Ossefoort, Deja Anton, PF Staff</i> | 10:30 |
| <b>2 Feedlot Ordinance Review</b><br><i>Adam Ossefoort, PZ/SWCD Division Director</i>                 | 10:40 |
| <b>3 MIS Department Update</b><br><i>Lisa Parteka, MIS Director</i>                                   | 10:50 |
| <b>4 Parking Lot Project Update</b><br><i>Mitch Johnson, Facilities Supervisor</i>                    | 10:55 |
| <b>5 WIC Coordinator Job Description</b><br><i>Jackie Och &amp; Katherine Mackedanz, HHS Division</i> | 11:00 |

**Hobby Farm** - means rural parcel(s) with a principal residential land use and secondary noncommercial or small-scale farming.

**Historic Feedlot Use** – a parcel of land within Shoreland Zoning where livestock animals had once been present and that existing structures on the site indicate the presence of livestock animals.

#### **Section 6.04 Uses Permitted in Zoning Districts**

The following set of tables establishes the uses permitted, permitted by conditional use permit, not permitted, or exempt from a permit requirement in the zoning districts of Todd County. **All uses, including exempt uses, are subject to the requirements or performance standards of this ordinance.**

Performance standards applicable to uses in all zoning districts are given in Article 9.

Key:

P = A use requiring a land use permit;

A = A use allowed without a permit, subject to Performance Standards;

CU = A use requiring a Conditional Use Permit;

R = A use requiring Registration;

X = not permitted.

A. Accessory Uses.

<b>ACCESSORY USES</b>	Accessory uses are permitted in each district provided that they are necessary or customarily incidental or subordinate to the primary use on the property. All other accessory uses require a conditional use permit.								
<b>AGRICULTURAL USES</b>	<b>AF-1</b>	<b>AF-2</b>	<b>R-10</b>	<b>R-2</b>	<b>UG</b>	<b>RT</b>	<b>C</b>	<b>L-MI</b>	<b>S</b>
Agricultural Uses	A	A	A	A	A	A	A	A	A
Feedlot, Livestock									
0-0.9 a.u.	A	A	A	A <sup>2</sup>	X	A <sup>2</sup>	A	A	A <sup>2</sup>
1-9.9 a.u.	A	A	A	X	X	X	CU	CU	R <sup>3</sup>
10 - 50 a.u.	R	R	R	X	X	X	CU	CU	X**
50.1-299.9 a.u.	R	R	X	X	X	X	X	X	X**
300-499.9 a.u.	P	P	X	X	X	X	X	X	X**
500 and above a.u.	CU	CU	X	X	X	X	X	X	X**
Farm/Estate/Household Auction Sales (non-commercial once per year or less)	A	A	A	A	A	A	X	X	A
Forestry	A	A	CU	CU	CU	CU	CU	CU	A
Seasonal Greenhouse/Nursery Sales/Produce Stands (meeting standards of home-based business)	A	A	CU	CU	CU	CU	P	X	CU
Structures with hts. exceeding 100 feet	CU	CU	CU	CU	CU	CU	CU	CU	CU
Other uses of the same general character	As determined by the Planning Commission and County Board								

\* Registered feedlots as of August 20, 2006 that have been updated and maintained the registration in compliance with MN Rule 7020 shall be recognized as pre-existing non-conformities for the Zoning District in which they are located.

A<sup>2</sup> For parcels 1+ acres up to 25 chickens, with a Feedlot Registration.

R<sup>3</sup> Parcels with historic feedlot use in shoreland zone may apply for historic Feedlot Registration per Section 9.11C – The County retains the right to limit animal units based on compliance with MN Rule 7020.

R\* Animal units may be restricted based on compliance with Section 9.11

\*\*Registered feedlots in shoreland as of 7-1-06 may be allowed to expand up to 1000 animal units, per the conditional use process as clarified in the Feedlot Section of this ordinance.

\*\*\*The 35 ft height limitation shall not apply to grain elevators, silos, windmills, elevator lags, cooling towers, water towers, personal communication towers, chimneys, and smokestacks, church spires which can be permitted.

## Section 9.11 Feedlots

- A. Policy - An efficient and profitable livestock industry is an economic benefit to Todd County and to the State of Minnesota. It provides a value-added opportunity to our crop based agriculture and creates service industries, which provide employment and further economic activity. An efficient industry also produces high quality food and fiber for consumers at reasonable prices. The wastes produced in livestock production have the potential, when improperly stored, transported or disposed, to contribute to air, surface water, and ground water pollution. When properly utilized such wastes contribute to soil fertility and structure and enhance efficient crop production. The following section has been promulgated to reduce risk of pollution of natural resources from feedlots.
- B. Todd County is an MPCA delegated Feedlot County.
- C. This section regulates feedlots as well as storage and land application of animal waste. All existing and future feedlots in Todd County shall comply with the standards set forth within the Minnesota Pollution Control Agency (MPCA) Chapter 7020 rules and updates, and this Ordinance.
- D. Within the agricultural preservation districts, the construction, expansion and operation of feedlots and other agricultural uses are permitted or permitted by conditional uses.
- E. There will be the sights, sounds and smells associated with the operation of farming. No property owner shall bring action(s) of Law, including without limitation claims for private nuisance under Minn. Stat § 561.01 and common law negligence, against any farming operation, because of such farming activities, as long as such farming activity is complying with local, County, State, and Federal permits, ordinances, rules, statues, and other regulations which apply to and are enforceable against the farming operation. To the extent that such an action(s) of law nevertheless arises by a property owner against any farming operation, Todd County reserves its right to remain neutral and uninvolved.
- F. More restrictive standards. Minnesota Rules Chapter 7020 are hereby modified by the following more restrictive standards.
- G. The County Board may appoint a Feedlot Officer(s) as are necessary and to designate their power and duties within the limits of this section.
- H. Prior to issuance of a land use permit for a feedlot component, a feedlot inspection to verify compliance with MN 7020 shall be required. A land use permit is required in compliance with Section 5.07 of this Ordinance. Registration- An animal feedlot capable of holding ten (10) or more animal units, or a manure storage area capable of holding the manure produced by 10 or more animal units is required to register with the County every four (4) years.
- I. Conditional Use Permit - Expansion of animal unit numbers to existing feedlots located within 300 feet of any river class or within 1,000 feet of any lake class may be approved if they do not exceed 1,000 animal units and they do not further encroach into the riparian setback or bluff impact zone.
- J. The owner of a proposed or existing animal feedlot of over 300 animal units in the Agricultural District shall make an application to the County for a Construction Short Form Permit or Interim Permit, or provide a copy of an NPDES or SDS permit application, whichever is applicable, when any of the following conditions exist:
  - (i) A new feedlot is proposed where a feedlot did not previously exist;
  - (ii) A feedlot is to be restocked after being abandoned for five (5) or more years;

- (iii) An inspection reveals that the feedlot is creating a potential pollution hazard and due process is observed by the authorized entity Department and provides the ability to correct the infraction as listed in MPCA regulations;
  - (iv) Application for conditional use permit;
  - (v) Other actions as specified in the Ordinance.
- K. Feedlot Setbacks and Separations – feedlot setbacks. All setbacks of this section shall apply within the county and shall not cross county lines. The setback standards of the county where the feedlot is located shall apply. The setback standards do not apply if there is either (1) a variance application to and an approval thereof from the county or (2) written approval from the representatives of each of the entities within the setback recorded on the affected property parcel numbers. Unless so excepted therefrom, no new feedlot shall hereafter be erected within the following distances:

<b>Feedlot Setbacks – Non-Swine</b>				
<b>New Feedlot or Manure Storage Area</b>	<b>Animal Units</b>	<b>Municipal Limits or Municipal Growth Boundaries*</b>	<b>Public Drainage Ditch*</b>	<b>School, Church, Park, or Airport*</b>
Tier I	10-100	Half (1/2) mile	300 feet	Quarter (1/4) mile
Tier II	101-300	One (1) mile	300 feet	Half (1/2) mile
Tier III	Over 300	One (1) mile	300 feet	Half (1/2) mile
* All setbacks are reciprocal in nature				

<b>Feedlot Setback – Swine Only</b>				
<b>New Feedlot or Manure Storage Area in Animal Units</b>	<b>Setback distance from Municipal Limits or Municipal Growth Boundaries</b>	<b>Setback distance from Public Drainage Ditch</b>	<b>Setback distance from a School, Church, Park, or Airport</b>	<b>Setback Distance from a Swine Breeding Facility Greater Than or Equal to 1,000 Animal Units</b>
<b>Tier I 10 – 100 Animal Units</b>	<b>Half (1/2) Mile</b>	<b>300 Feet</b>	<b>Quarter (1/4) mile</b>	<b>Quarter (1/4) mile</b>
<b>Tier II 101 – 300 Animal Units</b>	<b>One (1) Mile</b>	<b>300 Feet</b>	<b>Half (1/2) Mile</b>	<b>Half (1/2) Mile</b>
<b>Tier III Over 300 Animal Units</b>	<b>One (1) Mile</b>	<b>300 Feet</b>	<b>Half (1/2) Mile</b>	<b>Three Quarter (3/4) Mile</b>
<i>All setbacks are reciprocal</i>				
<i>All existing Swine Registered Feedlots are able to expand to any level Tier</i>				

- L. All application of animal waste shall comply with all setbacks of Minnesota Statutes Chapter 7020, to minimize odor nuisance, potential point and non-point pollution.
- M. Performance Standards:
  - (i) All new liquid manure storage areas and capacity modifications to existing liquid manure storage areas must have a minimum of twelve (12) months of storage capacity.
  - (ii) All expansions of feedlots with an existing liquid manure handling system must have a liquid storage capacity to accommodate the increase in animal units. The plans for this expansion must be provided to the Department prior to any construction taking place, and must be completed within two (2) years of the date that the permit was issued. This rule is not intended to be applied to any expansion that utilizes a solid manure handling system.
  - (iii) No open-air swine or poultry liquid manure storage basins will be allowed.
  - (iv) All new liquid manure storage areas or modifications to existing liquid manure storage areas must be fenced to Natural Resources Conservation Service (NRCS) specifications.

- (v) All new manure storage structures (earthen basins, slurry stores, concrete manure storage, , sediment ponds, stacking slabs, digestors, or other similar structures) shall be a minimum of 300 feet from any property line (including a road right-of-way) unless the manure storage structure is being installed to mitigate a pollution hazard and meeting the 300 foot setback is not feasible or is impractical. In no case shall a new manure storage structure be located within the minimum building setback for the zoning district where it is located.
- N. For parcels of land greater than 1 acre in Shoreland, Rural Townsite, or Residential-2 zoning.
  - 1. Limited to up to 25 Chickens (no other fowl) and/or 20 rabbits.
  - 2. Shelter, fencing, cages must be provided – no free-range animals.
  - 3. Roosters are prohibited.
  - 4. All litter must be garden applied and tilled or removed from property.
  - 5. Property owner must maintain a Livestock Registration with Todd County.
- O. For parcels located in shoreland zoning that have historic feedlot use.
  - 1. Owner must maintain Livestock Registration with Todd County.
  - 2. May register for up to 9.9 AU maximum animal units on a parcel.
  - 3. Owner must maintain compliance with MN Chapter 7020 Rules.
  - 4. Todd County will require plans and specifications for review prior to approval of registration verifying setbacks, potential runoff, wetlands, etc.
  - 5. Final determination is made by Planning and Zoning Administrator.
- P. A violation of this section shall constitute a misdemeanor and be processed according to the procedures established in Article X.



**MIS**  
1 Director  
2.5 FTE

**Helpdesk**

- Ticket Management
- Email Management
- Training
- Website Management
- Account Mgmt
- Audio Video Mgmt
- Support 250 employees
- Support over 400 devices
- After hours support

**Hardware/  
Software**

- Patching & Vulnerability Mgmt
- PC/Laptop/Peripheral setup & installation
- Server and Network infrastructure setup and install
- Asset Management
- Desk & Cellular phone installation

**Infrastructure**

- 6 Physical Servers
- 34 Virtual Servers
- 20 Switches
- 5 Firewalls
- 1 Wireless Network
- 13 Wireless Access Pts
- 8 Storage Devices

**Planning**

- Data Storage
- Technology Replacement schedules
- Future technology needs

**Finance**

- Budgeting
- Vendor Mgmt
- Procurement of all Technology

**Compliance/Audits**

- FBI
- BCA
- FTI
- PSAP (future)
- Licensing
- Policy creation

**Security  
(Cyber, Information, Physical)**

- Endpoint Detection & Response
- MultiFactor Authentication
- Security Information & Event Mgmt (SEIM logging)

- Disaster Recovery Planning
- Information/Server Backups
- Incident Response Planning
- Documentation of all infrastructure

- Physical Door Security
- Panic Buttons
- Mobile Device Mgmt

**Future  
Next gen 911  
M365  
IDS/IPS**