



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

## *Minutes of the Meeting of the Todd County Board of Commissioners held on April 16<sup>th</sup>, 2024*

### **Public Comment**

The Todd County Board of Commissioners recognized the 1<sup>st</sup> quarter service award milestones and thanked these employees for their dedication to Todd County.

### **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16<sup>th</sup> day of April, 2024 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

### **Approval of Agenda**

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with the addition of item 5.4 SafeAssure Service Agreement.

### **Consent Agenda**

On motion by Denny and second by Noska, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for April 2<sup>nd</sup>, 2024 as presented.

To approve a one day On Sale Temporary Liquor License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50 (parking lot & street area), Long Prairie, MN in Little Sauk Township effective July 13th, 2024.

To approve a one day Dance License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50 (parking lot & street area), Long Prairie, MN in Little Sauk Township effective July 13th, 2024.

### **GAMBLING PERMIT – NWTf STRUTTIN BLACKBEARDS**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTf Struttin Blackbeards through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTf Struttin Blackbeards to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on June 16<sup>th</sup>, 2024.

To accept the resignation of Mariah Briseno, PT Dispatcher effective 2/13/2024.

Hire Haili Foote for PT Correctional Officer start date TBD at pay rate of \$22.55 Grade 6 step 1.

Approve the resignation of Eligibility Worker Ashley Gray, effective April 12<sup>th</sup>, 2024.

### **Auditor-Treasurer**

On motion by Byers and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 403151 through 403180 in the amount of \$20,278.88 and (Regular) 57915 through 57962 in the amount of \$58,773.31 for a total of \$79,052.19.

On motion by Noska and second by Byers, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 805217 through 805283 and (Regular) 711812 through 711866 for a total of \$100,365.64.



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On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601236 through 601265 and (Regular) 517788 through 517819 for a total amount of \$209,879.96.

On motion by Neumann and second by Byers, the following motion was introduced and adopted by unanimous vote: To approve the SafeAssure agreement with Public Works funding \$8,000 and Safety funding \$4,051.

**Hands of Hope Resource Center**

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

**NATIONAL CRIME VICTIMS' RIGHTS WEEK, APRIL 21-27, 2024**

**WHEREAS**, surviving a crime can have myriad lasting effects on victims, including physical, psychological, social, and financial issues, and;

**WHEREAS**, each of us has a moral responsibility to actively participate in the healing of others, and;

**WHEREAS**, it is necessary to create safe environments for survivors of crime, providing not only support but also access to critical services and, above all, hope, and;

**WHEREAS**, victim service providers, community members, businesses, places of worship, colleagues, neighbors, and family members are capable of providing victim-centered, trauma-informed, and culturally responsive support, and;

**WHEREAS**, we must listen to survivors and be willing to create new options for support to ensure that all victims of crime can receive help and seek justice, and;

**WHEREAS**, National Crime Victims' Rights Week encourages all people to ask themselves the question, "How would you help a victim of crime?", and;

**WHEREAS**, Hands of Hope Resource Center is hereby dedicated to raising awareness of options, services, and hope for crime survivors.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners do hereby proclaim the week of April 21-27, 2024, as

**NATIONAL CRIME VICTIMS' RIGHTS WEEK**

reaffirming Todd County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

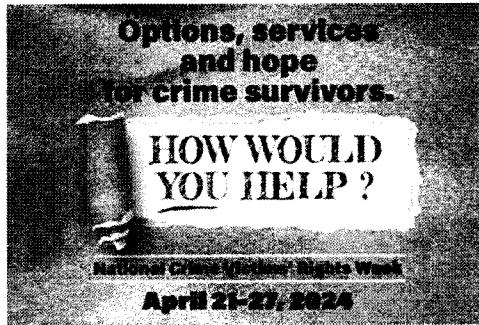
***Options, Services, and Hope for Crime Survivors.***



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •



### Public Works

On motion by Byers and second by Noska, the following resolution was introduced and adopted by unanimous vote:

#### **AWARD OF CONSTRUCTION CONTRACT FOR 2024 PAVEMENT MARKING PROJECT**

**WHEREAS**, sealed bids were received on April 9<sup>th</sup>, 2024 by the Todd County Public Works Director for CP 77-24-03, said project for pavement markings located on various highways in Todd County, and;

**WHEREAS**, the following sealed bids were received:

Sir Lines-A-Lot, LLC	Edina, Minnesota	\$180,715.38
Fahrner Asphalt Sealers, LLC	Eau Claire, Minnesota	\$185,471.06

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Sir Lines-A-Lot, LLC of Edina, Minnesota based on their low bid of \$180,715.38.

On motion by Denny and second by Noska, the following resolution was introduced and adopted by unanimous vote:

#### **AWARD OF CONSTRUCTION CONTRACT FOR 2024 GRAVEL SURFACING PROJECTS**

**WHEREAS**, sealed bids were received on April 9<sup>th</sup>, 2024 by the Todd County Public Works Director for CP 24:82 and CP 24:84, said projects for gravel surfacing located on County Road 82 & County Road 84, and;

**WHEREAS**, the following sealed bids were received:

Braaten Aggregate, Inc.	Bertha, Minnesota	\$217,422.00
Sanders Construction, Inc.	Randall, Minnesota	\$316,624.00
Central Specialties, Inc.	Alexandria, Minnesota	\$339,492.00
Knife River Corporation	Sauk Rapids, Minnesota	\$492,900.00
Mark Sand & Gravel	Fergus Falls, Minnesota	\$588,340.00



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Braaten Aggregate, Inc. of Bertha, Minnesota based on their low bid of \$217,422.00.

On motion by Byers and second by Denny, the following resolution was introduced and adopted by unanimous vote:

### **AWARD OF CONSTRUCTION CONTRACT FOR 2024 DUST CONTROL PROJECT**

**WHEREAS**, sealed bids were received on April 9<sup>th</sup>, 2024 by the Todd County Public Works Director for CP 77-24-08, said project for dust control located on various highways in Todd County, and;

**WHEREAS**, the following sealed bids were received:

Knife River Corporation	Sauk Rapids, Minnesota	\$150,412.54
All States Pavement Recycling & Stabilization	Rogers, Minnesota	\$167,332.78
Northern Salt, Inc.	Saint Paul, Minnesota	\$167,987.15
EnviroTech Services	Greeley, Colorado	\$168,267.60

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Knife River Corporation of Sauk Rapids, Minnesota based on their low bid of \$150,412.54.

### **County Ditch/Ag Inspector**

On motion by Noska and second by Byers, the following resolution was introduced and adopted by unanimous vote:

### **HOLD HARMLESS AGREEMENT COUNTY DITCH 33 - DITCH MAINTENANCE**

**WHEREAS**, Nathan Middendorf is requesting to maintain approximately 2900 feet of Lateral #7 on CD33 that is located on Denise Middendorf's parcels 20-0022600 & 20-0022800. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

**WHEREAS**, an onsite inspection has been done, and;

**WHEREAS**, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil must be side cast and leveled, staying within 16.5 feet of the ditch, or moved to an approved upland site.

**NOW, THEREFORE BE IT RESOLVED**, the Todd County Ditch Authority gives permission to Nathan Middendorf to clean approximately 2900 feet of ditch on Lateral #7 on CD33, located on Denise Middendorf's parcels 20-0022600 & 20-0022800, Reynolds Twp section 20. This maintenance will be done at Nathan Middendorf's own expense.



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

### Solid Waste

On motion by Byers and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve purchase of S62 Bobcat with grapple attachment for the amount of \$37,667.21 from Farm Rite Equipment.

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION TO SUPPORT PLMSWA GRANT APPLICATION**

**WHEREAS**, Todd County is a member of the Prairie Lakes Municipal Solid Waste Authority (PLMSWA). As a 14% owner, most of Todd County's municipal solid waste (MSW) is diverted from landfilling by processing at PLMSWA's Perham Resource Recovery Facility in Perham, Minnesota.

**WHEREAS**, Currently, Todd County's ash generated from resource recovery is disposed of in an ash monofil. PLMSWA has investigated the feasibility of cleaning the ash for use in road construction. Our consultant has concluded that the ash can be safely incorporated, resulting in equal or stronger roads than without ash.

**WHEREAS**, PLMSWA is currently applying for a Case Specific Beneficial Use Determination (CSBUD) from the Minnesota Pollution Control Agency (MPCA). The concept of recycling material instead of landfilling lives in harmony with Minnesota's waste management hierarchy to create circular and sustainable solutions.

**WHEREAS**, PLMSWA is applying for an MPCA Statewide Recycling Market Development Grant. Grant funding would be used for pilot road construction projects; materials testing; and efforts to advance this recycling market on a statewide basis.

**NOW, THEREFORE BE IT RESOLVED**, Todd County supports PLMSWA's grant application to build an ash recycling market in our region; promote ash recycling across Minnesota and; continue to reduce our dependence on landfilling.

### Health & Human Services

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve changing one Social Worker Position to Paraprofessional Case Aide.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the correction to Board Action 20240305-11 to correct grade and pay to Grade 6, Step 2 at \$22.89/hr.

On motion by Denny and second by Byers, the following motion was introduced and adopted by unanimous vote: Formally accept the donation and allow HHS to expend the funds on expenses related to children in foster care.

### Closed Session

Chair Becker closed the session at 9:32 a.m. pursuant to Minnesota Statute 13D.05 Subd 3 (b) to discuss pending litigation regarding the status of settlement negotiations between the Todd County Attorney and counsel for Circle R Ranch regarding its youth camp licensure; and the potential litigation arising from the recent Dairy Ridge CUP denial.



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• MINNESOTA • EST. 1855 •

On motion by Byers and second by Noska, the following motion was introduced and adopted by unanimous vote: To reopen the session at 11:44 a.m. The closed session gave direction and information to our County Attorney to move forward with pending litigation with Circle R and Dairy Ridge files.

### County Auditor-Treasurer's Report

The County Auditor-Treasurer attended the Annual Township meeting. Will also be attending MACO directors conference and election conference in the next couple weeks. Reminded that the Osakis LID Public Hearing is set for this evening. An online public auction has been organized to auction county properties including the houses near the courthouse. Sauk River Watershed Manager position ad and application period currently open.

### County Attorney's Report

The County Attorney is looking forward to interviews for his office position and looks forward to the Osakis LID Public Hearing.

### County Coordinator's Report

The County Coordinator has been meeting with many to learn about Todd County and projects in progress including TWCC, conducting interviews for the office position and assisting with preparation of the Osakis LID Public Hearing.

### County Commissioner's Report

The Commissioners reported on meetings and events attended. Commissioner Denny attended regular meetings, Annual Township meeting, open house for GRRL site in Eagle Bend. Commissioner Becker attended the Annual Township meeting, Friendly Rider, TWCC, Personnel, Dept Head, SWCD, TCDC, and Rainbow Rider meetings. Commissioner Noska attended numerous meetings including the Annual Township meeting and TCDC. Commissioner Neumann attended the Extension, Annual Township Meeting, Personnel, Dept Head, SWCD and SRWD-JD2 meetings. Commissioner Byers attended the Wellness, TCDC, Annual Township Meeting and Facilities.

### Recess

On motion by Byers and second by Denny, the meeting was adjourned for the month of April 2024.

COMMISSIONER WARRANTS	
VENDOR NAME	AMOUNT
AXON ENTERPRISE, INC.	\$ 7,905.10
BARR ENGINEERING COMPANY	\$ 8,682.50
FORUM COMMUNICATIONS PRINTING	\$ 7,426.78
LIBERTY TIRE SERVICES LLC	\$ 2,120.40
LONG PRAIRIE LEADER	\$ 16,560.00
LONG PRAIRIE OIL COMPANY	\$ 5,922.24
NUSS TRUCK & EQUIPMENT	\$ 2,247.85
SHI CORP	\$ 5,021.00
70 PAYMENTS LESS THAN 2000	\$ 23,166.32
Total:	\$ 79,052.19



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## HEALTH & HUMAN SERVICES WARRANTS

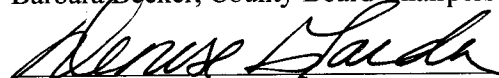
VENDOR NAME	AMOUNT
V #16382 - COST EFF HEALTH INS	\$ 3,582.67
CDW GOVERNMENT INC	\$ 2,371.33
CENTERPOINT ENERGY	\$ 7,382.61
CITY OF STAPLES	\$ 4,792.93
RURAL MN CEP INC	\$ 13,197.35
SHI CORP	\$ 4,445.96
TRANSUNION RISK & ALTERNATIVE DATA	\$ 4,068.67
X10 INVESTMENTS, LLC	\$ 2,050.00
114 PAYMENTS LESS THAN 2000	\$ 58,474.12
<b>Total:</b>	<b>\$ 100,365.64</b>

VENDOR NAME	AMOUNT
# 16704	\$ 6,784.90
CARLSON/BARBARA J	\$ 3,600.00
# 16192	\$ 2,150.58
# 16095	\$ 3,905.07
DHS - ANOKA METRO RTC - 412	\$ 61,074.00
DHS - MOOSE LAKE RTC - 462	\$ 2,038.99
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 5,556.40
DHS - ST PETER RTC - 472	\$ 10,831.50
# 17324	\$ 5,725.08
HEARTLAND GIRLS RANCH	\$ 20,918.80
HOLISTIC FAMILY EDUCATION SRVS	\$ 4,995.23
# 16208	\$ 2,862.54
STEP	\$ 7,179.95
VALLEY LAKE BOYS HOME INC	\$ 8,835.00
VILLAGE RANCH INC	\$ 25,486.51
WCMCA - PLUS KIDS INC	\$ 2,099.86
WEST CETNRAL REG JUVENILE CTR	\$ 6,459.00
45 PAYMENTS LESS THAN 2000	\$ 29,376.55
<b>Total:</b>	<b>\$ 209,879.96</b>

On a motion by Byers and second by Neumann, the preceding minutes of the County Board meeting held April 16<sup>th</sup>, 2024 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on May 7<sup>th</sup>, 2024.

Witness my hand and seal:

  
Barbara Becker, County Board Chairperson

  
Denise Gaida, Todd County Auditor-Treasurer

