



Tuesday, March 5, 2024

10:15 AM

*or immediately following the regular board meeting*

*Meeting to be held in the County Board Room  
 at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

**MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.CO.TODD.MN.US](https://www.co.todd.mn.us)**

***Agenda Item #***

***Agenda Time:***

- |          |   |       |
|----------|---|-------|
| <b>1</b> | <b>CAP Grant Bid Review</b><br><i>Chris McConn &amp; Mike Eberle, Solid Waste</i>                               | 10:15 |
| <b>2</b> | <b>Osakis Lake Improvement District Petition Status Update</b><br><i>Denise Gaida, County Auditor-Treasurer</i> | 10:30 |



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**  
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# Board Action Form

**Requestor to Complete:**

<b>Type of Action Requested (Check one):</b>		<b>Board Action Tracking Number :</b> <i>(Issued by Auditor/Treasurer Office)</i>
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report	
<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution	
<input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Other	
<b>Agenda Topic Title for Publication:</b>	<b>CAP GRANT BID REVIEW - Work Session</b>	
Date of Meeting: March 5, 2024	Total Topic Time Requested: 15 minutes	
Organization / Department Requesting Action: Solid Waste Department		
Person Presenting Topic at Meeting: Chris McConn and Mike Eberle		
<b>Background:</b> Supporting Documentation enclosed <input checked="" type="checkbox"/>		
Bids opened have been reviewed. Apparent low bid is Hy-tech Construction. After a meeting part of the project committee a proposal was drafted as attached. The Solid Waste Department would like to discuss this proposal. Pending feedback at Work Session, we would bring it to the March 19 Board meeting to award the project.		
<b>Options:</b>		
<b>Recommendation:</b>		
The Todd County Board of Commissioners approves the following by Motion:		

<b>Additional Information:</b>	<b>Budgeted:</b>	<b>Comments</b>
<b>Financial Implications: \$</b> <b>Funding Source(s):</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Auditor/Treasurer Archival Purposes Only:**

Action Taken:	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
Second:	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Passed	<input type="checkbox"/> Denny	<input type="checkbox"/> Denny
<input type="checkbox"/> Failed	<input type="checkbox"/> Noska	<input type="checkbox"/> Noska
<input type="checkbox"/> Tabled	<input type="checkbox"/> Byers	<input type="checkbox"/> Byers
<input type="checkbox"/> Other:	Notes:	

<b>Official Certification</b>
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal

**COMMITTED FUNDS**

DESCRIPTION	AMOUNT
ORIGINAL STATE G.O. FUNDED GRANT	\$4,000,000
SOLID WASTE MATCHING FUNDS (pre-2022)	\$540,000
COUNTY GENERAL FUND LOAN	\$972,210
2023 STATE GENERAL FUND GRANT	\$2,795,000
<b>TOTAL BUDGET</b>	<b>\$8,307,210</b>

**BID OPENING SUMMARY**

	UNIT PRICE	QTY	EXTENDED
BASE BID + Unit Price Costs + Water Main	<b>\$7,732,415.40</b>	1	\$7,732,415.40
Alternate 1 (Shorten Building 20')	(\$209,021.00)	0	\$0.00
Alternate 2 (West Road)	<b>\$107,352.50</b>	1	\$107,352.50
Alternate 3 (Fill)	\$2,897.50	0	\$0.00
Alternate 4 (Concrete to Agg, West of Bldg)	(\$84,926.50)	0	\$0.00
Alternate 5 (Paving to Aggregate West Drive)	(\$29,377.50)	0	\$0.00
Alternate 6 (Building exit concrete to bituminous)	(\$36,072.00)	0	\$0.00
Alternate 7 (concrete to aggregate iron area)	(\$112,476.00)	0	\$0.00
<b>TOTAL COST FOR SELECTED ALTERNATES</b>			<b>\$7,839,767.90</b>

**TOTAL PROJECT COST**

	UNIT PRICE	QTY	EXTENDED
GENERAL CONTRACTOR	\$7,839,767.90	1	\$7,839,767.90
STANTEC (DESIGN, BID & CQA)	\$625,191.00	1	\$625,191.00
FURNITURE, IT, AND SUPPLIES	\$50,000.00	1	\$50,000.00
NEW SEMI TRACTOR WITH WET KIT	\$190,000.00	1	\$190,000.00
USED SEMI TRACTOR WITH WET KIT	\$50,000.00	1	\$50,000.00
THREE WALKING FLOOR TRAILERS	\$105,000.00	3	\$315,000.00
WHEELED GRAPPLE	\$425,000.00	1	\$425,000.00
SKIDSTEER	\$50,000.00	1	\$50,000.00
TELEHANDLER	\$50,000.00	1	\$50,000.00
	<b>SUBTOTAL</b>		<b>\$9,594,958.90</b>
CONTINGENCY		6%	\$575,697.53
<b>TOTAL BUDGETED PROJECT COST</b>			<b>\$10,170,656.43</b>

**CURRENT GAP = \$10,170,656.43 - \$8,307,210 = \$1,863,446.43**

**ADDITIONAL FUNDING SOURCES**

2024 Capital Equipment Budget (less landfill post closure)	\$225,000
2025 Capital Equipment Budget (less landfill post closure)	\$225,000
2022-2025 Building Fund Payments (\$50k each)	\$200,000
Solid Waste Account Additional Available Cash Balance	\$200,000
ARP and County Funding (for discussion)	\$1,000,000
Increase County General Fund Loan (increase from 20 to 30 year payback)	\$0
Buy Used Semis	\$0
<b>SUBTOTAL</b>	<b>\$1,850,000.00</b>

**REMAINING GAP \$13,446.43**