



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 5th, 2023 .*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of July, 2023 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Noska and second by Denny, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 20th, 2023 as presented.

GAMBLING PERMIT – Ivy's Legacy Foundation

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Ivy's Legacy Foundation through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Ivy's Legacy Foundation to hold a raffle event at The Shed in Kandota Township at the address 10098 County Road 11, Sauk Centre, MN on October 13th, 2023.

Approve the resignation of Social Worker, Maggie Chapin effective June 30, 2023.

Approve the resignation of Eligibility Worker Mika Kunerth effective July 5, 2023.

To approve the hire of Jacob Schwebke to fill the open Behavioral Health Supervisor position, at Grade 13, Step 1 on the salary grid. Start date 07/06/2023.

To approve the hiring of Emily Olson, Solid Waste Seasonal Temporary Worker.

Commissioners

The Todd County Board of Commissioners recognizes that the County employees are our most valuable asset and presented years of service awards for staff achieved during Quarter 2 of 2023.

Auditor-Treasurer

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the June 2023 Auditor Warrants number (ACH) 903286 through 903328 in the amount of \$1,062,569.36 (Manual) 841 through 850 in the amount of \$119,507.76 and (Regular) 241134 through 241244 in the amount of \$433,931.80 for a total of \$1,616,008.92.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402638 through 402657 in the amount of \$53,714.55 and (Regular) 57106 through 57139 in the amount of \$31,048.67 for a total of \$84,763.22.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 804210 through 804253 and (Regular) 710708 through 710763 for a total of \$199,887.96.



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On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600964 through 600969 and (Regular) 517413 through 517428 for a total amount of \$53,288.19.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the attached Budget Request Form to transfer \$8,318.50 from the Stationary & Forms account to the Equipment Purchase account within the Elections department's 2023 budget to facilitate the Election Equipment updates/upgrades.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the electronic roster (Pollpad) upgrade on behalf of the County equipment needs and the participating Todd County Municipalities with KnowInk for a total of \$34,125.00.

MCIT

Eric Nerness, MCIT Director of Claims presented a report to the board as a member of MCIT for informational purposes and discussion.

Todd County Ag Society/Fair Board

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the proposed window installation for \$175 per window (2 windows) and location switching for \$75 of the Ticket Booths via Eagle Creek Builders for a total of \$425 as paid for by the Todd County Ag Society.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the proposed additional 18 outlets for the Livestock Building with Todd County Ag Society providing \$3,000 of the cost with Ag Society grant funds per the attached quote from ARC Electric for a total project cost of \$6,317.08.

County Ditch/Ag Inspector

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

Hold Harmless Agreement – Install Pivot Crossings – County Ditch 19

WHEREAS, Amthor Cattle Company LLC is requesting to install three pivot crossings in CD19 that is located on their parcel 26-0022800. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done, and;

WHEREAS, applicant is allowed to install three pivot crossings. The crossings will be 24" culverts with fabric under them and crushed concrete on top for the irrigator tires to travel on.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Amthor Cattle Company LLC to install three pivot crossing in CD19 that is located on their parcel 26-0022800, Ward Twp section 25. Amthor Cattle Company LLC will do this project at their own expense.



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Solid Waste

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize WSN to complete the scope of services covered in the Agreement with a cost of \$44,000.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Discontinue service of collecting demolition debris with county-owned roll-offs, hook trucks, and staff effective January 1, 2024. Authorize (option) to sell up to two hook trucks and 20-30 roll-off containers. Department reserves the right to continue using hook trucks and roll-offs where appropriate, including transport of materials to end markets and abatement of non-compliant properties.

Health & Human Services

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize the hiring of one social worker to provide Childrens' Mental Health-Targeted Case Management.

Kim Decock provided the County Board with an update of the preparations for the closing of the Home Care Program and transition of clients to other service providers.

Administration

On motion by Becker and second by Denny, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION AUTHORIZING COORDINATOR PELZER TO CONDUCT BUSINESS AND ACCEPT GRANT FUNDS FOR PHASE ONE ROCK WALL GRANT

WHEREAS, the Historic Courthouse is registered on the national historic register, and;

WHEREAS, the Courthouse has a rock wall that is in need of repair, and;

WHEREAS, small grant funds have been received to assist in completing a conditions assessment, and the conditions assessment has been completed;

WHEREAS, large grant funds have been received to assist in completing construction documents, and construction documents have been completed, and;

WHEREAS, large grant funds are available to begin restoration and repair of Phase 1 of the rock wall, and;

WHEREAS, in order to apply for the grant an organization must authorize someone to conduct business and accept the grant funding on behalf of the organization.

NOW, THEREFORE BE IT RESOLVED, that Coordinator Pelzer is duly authorized to conduct business and accept grant funding for the large grant application to potentially offset the costs of Phase 1 restoration and repair of the rock wall.



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Closed Session

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute Section 13D.05 Subd 3(c) 3 to develop or consider offers or counteroffers at 10:09 a.m.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the regular board meeting at 10:42 a.m.

County Auditor-Treasurer's Report

The County Auditor-Treasurer provided a statement in response to the article printed in the Long Prairie Leader regarding the upcoming Special Commissioner District election. A status update regarding the election preparation was given. Absentee voting will be available soon with absentee applications currently available in our office or online which can be submitted now.

County Attorney's Report

The County Attorney extended well wishes for the holiday festivities.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Denny attended the CPT user group and Prairie Lakes meetings.

Commissioner Becker attended the Region V, Facilities, Mississippi Watershed, Finance and Personnel meetings.

Commissioner Neumann attended Dept Head, Opioid, Personnel, Finance, Facilities, CPT user group meetings. Neumann also reported on the Long Lake Higgins recent award of 1.4 million of state bond funds written to SRWD and concerns with moving forward on this project.

Commissioner Noska attended the Tri-Cap meeting, assisting with Fair preparations, the HRA meeting with openings in District 4 and 5 and TCDC with an opening in District 4.

County Coordinator's Report

The County Coordinator reported on meetings attended. There is a new Douglas County HRA program for eligible homeowners to make repairs including residents of Todd County, a public service announcement will be posted soon. The Todd County Fair is scheduled for July 13 – 16, 2023.

Recess

Chair Neumann recessed the meeting until July 18th, 2023.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
CLIFTON LARSONALLEN, LLP	\$ 11,682.15
EBSO INC	\$ 272,249.10
KNIFE RIVER CORP	\$ 519,946.28
LONG PRAIRIE SANITATION INC	\$ 4,736.50
MN DEPT OF FINANCE	\$ 7,066.50
TODD TRAILS ASSOCIATION	\$ 6,570.51
VERIZON	\$ 5,773.04
VOYANT COMMUNICATIONS, LLC	\$ 3,448.53



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WATERGUARDS, LLC	\$	13,345.38
WIDSETH SMITH NOLTING INC	\$	3,172.50
23 PAYMENTS LESS THAN 2000	\$	13,303.20
CENTRA CARE	\$	11,532.50
COUNTIES PROVIDING TECHNOLOGY	\$	5,629.00
HEALTH PARTNERS DENTAL	\$	7,143.29
ILIFF/KEVIN AND DIANE	\$	37,821.63
METRO SALES INC	\$	2,450.60
MORRISON COUNTY	\$	59,174.90
MOTOROLA	\$	8,838.12
NORTHERN STAR COOP	\$	3,185.36
PETERS LAW OFFICE, P.A.	\$	7,590.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE STEP	\$	86,883.00
WIDSETH SMITH NOLTING INC	\$	12,161.00
36 PAYMENTS LESS THAN 2000	\$	3,385.53
AVI SYSTEMS	\$	20,976.24
BARR ENGINEERING COMPANY	\$	14,587.95
CARD SERVICES COBORNS	\$	2,653.00
FLEET SERVICES/WEX BANK	\$	5,839.59
LONG PRAIRIE OIL COMPANY	\$	9,479.37
MINNESOTA POWER & LIGHT	\$	4,915.13
MOTOROLA	\$	19,444.89
SIR LINES-A-LOT, LLC	\$	12,749.12
TODD CO AUD-TREAS	\$	131,299.93
US BANK	\$	6,569.86
WIDSETH SMITH NOLTING INC	\$	15,615.00
25 PAYMENTS LESS THAN 2000	\$	8,757.50
GREAT RIVER REGIONAL LIBRARY	\$	10,569.57
JOHN DEERE FINANCIAL	\$	89,536.75
LIGHTWAY CONSTRUCTION LLC	\$	2,682.58
USPS-POC	\$	5,443.33
VEOLIA ENVIRONMENTAL SERVICES LLC	\$	7,099.16
WEX BANK-SINCLAIR	\$	4,216.20
31 PAYMENTS LESS THAN 2000	\$	3,328.50
US BANK	\$	13,648.87
MN DEPT OF REVENUE	\$	8,175.18
MN DEPT OF REVENUE	\$	51,485.34
MN DEPT OF REVENUE	\$	4,942.00
7 PAYMENTS LESS THAN 2000	\$	49,830.33
TOTAL:	\$	5,074.91
		<hr/>
TOTAL:	\$	1,616,008.92

COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
AMAZON CAPITAL SERVICES	\$	3,558.59
FARM-RITE EQUIPMENT, INC	\$	7,489.69
LSQ GROUP HOLDINGS LLC	\$	3,507.92



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RINKE-NOONAN CORP LTD	\$	2,172.50
STREICHER'S	\$	2,269.44
TODD SOIL & WATER CONS DIST	\$	6,400.00
TRUENORTH STEEL	\$	43,015.56
47 PAYMENTS LESS THAN 2000	\$	16,349.52
Total:	\$	84,763.22

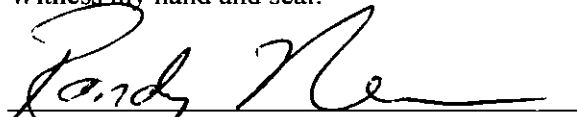
HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
DHS - MOOSE LAKE CODE 462	\$	2,179.61
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$	5,319.60
DHS - ST PETER RTC - 472	\$	6,150.40
GERARD TREATMENT PROGRAMS	\$	5,859.93
GREATER MN FAMILY SRVS INC	\$	8,605.08
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$	15,057.17
PAYMENTS LESS THAN 2000	\$	10,116.40
Total:	\$	53,288.19

VENDOR NAME		AMOUNT
V# 17377 - COST EFF HEALTH INS	\$	2,304.86
BRENNY FUNERAL CHAPEL - STAPLES	\$	3,500.00
DHS - SWIFT	\$	80,910.03
ITEN FUNERAL HOME - BROWERVILLE	\$	2,359.97
V# 14630 - COST EFF HEALTH INS	\$	4,867.35
V# 13069 - COST EFF HEALTH INS	\$	5,333.28
MORRISON CO PUBLIC HEALTH SERVICE	\$	4,591.53
OTTER TAIL CTY HUMAN SERVICES	\$	6,600.00
PERISH/ALAN	\$	3,063.97
TODD COUNTY MIS DEPT	\$	54,592.04
V# 16862 - COST EFF HEALTH INS	\$	2,001.92
89 PAYMENTS LESS THAN 2000	\$	29,763.01
Total:	\$	199,887.96

On a motion by Becker and second by Noska, the preceding minutes of the County Board meeting held July 5th, 2023 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 18th, 2023.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer

