



*Minutes of the Meeting of the Todd County Board of Commissioners held on  
June 20<sup>th</sup>, 2023*

**Public Comment**

Charles Anderson, Kandota Landing CUP applicant, provided further information regarding his CUP request for the board's consideration.

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 20<sup>th</sup> day of June, 2023 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

**Approval of Agenda**

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

**Consent Agenda**

On motion by Denny and second by Becker, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 6<sup>th</sup>, 2023 and June 13<sup>th</sup>, 2023 as presented.

**GAMBLING PERMIT – LONG PRAIRIE LIONS**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Long Prairie Lions through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Long Prairie Lions to hold gambling activities on the premises of Shady's Midway Bar & Grill in Round Prairie Township at the address of 17908 US 71, Long Prairie, MN.

**GAMBLING PERMIT – NWTF STRUTTIN BLACKBEARDS**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTF Struttin Blackbeards through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTF Struttin Blackbeards to hold a raffle event at the Thunder Lodge in Long Prairie Township at the address 22056 US 71, Long Prairie, MN on August 25<sup>th</sup>, 2023.

To approve a one day Dance License for Diamond Point at the address of 12867 Bayview Dr (fenced area on north side of building), Sauk Centre, MN in Birchdale Township effective July 12<sup>th</sup>, 2023.

To approve a one day On Sale Temporary Liquor License for the Long Prairie Lions Club at the address of 24257 Riverside Drive (Long Drive In), Long Prairie, MN in Long Prairie Township effective July 12, 2023.

Approve the Hiring of Kellen Pulliam for the FT Deputy position starting pay will be Grade 10, Step 1 \$27.65 per hour. Starting date to be determined.

Approve the Hiring of Lisa Bauer for the FT Jailer position starting pay will be Grade 6, Step 1 \$21.89 per hour. Starting date to be determined.

Approve hire of Amanda Blackstone as Payroll and Benefits Specialist, at Grade 8 Step 6 of the salary grid.



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**Auditor-Treasurer**

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402610 through 402637 in the amount of \$24,727.35 and (Regular) 57044 through 57105 in the amount of \$148,021.36 for a total of \$172,748.71.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 804123 through 804209 and (Regular) 710641 through 710707 for a total of \$469,357.25.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600944 through 600963 and (Regular) 517393 through 517412 for a total amount of \$113,932.44.

On motion by Becker and second by Noska, the following resolution was introduced and adopted by unanimous vote:

**RESOLUTION TO ESTABLISH BANK CHECKING ACCOUNT FOR OPIOID SETTLEMENT FUNDS**

**WHEREAS**, at the December 21, 2021 board meeting, the Todd County Board of Commissioners passed a Resolution for Todd County's Participation in the Multi-State Settlements relating to Opioid Distribution and Manufacturers and the Minnesota Opioids State-Subdivision Memorandum of Agreement, and;

**WHEREAS**, the terms of the Minnesota Opioids State-Subdivision Memorandum of Agreement state that the Opioid Settlement Funds shall not be commingled with any other money or funds of the Participating Local Government, and;

**WHEREAS**, the Opioid Advisory Committee has been building plans and projects for use of these funds, and;

**WHEREAS**, in order to be compliant with the MOA terms prior to funds being distributed for planned projects, the establishment of a bank checking account requires the approval of the County Board.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby authorize the Todd County Auditor-Treasurer to perform any required actions to open the separate bank account and fund register categorized as Opioid Settlement Funds account.

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

**RESOLUTION FOR A PUBLIC LAND AUCTION OF TAX-FORFEITED PARCELS IN TODD COUNTY**

**WHEREAS**: Tax-Forfeited Parcels in Todd County have been reappraised and classified as provided by M.S. 282.01, and will be offered for sale by the Todd County Auditor/Treasurer at a public auction.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners do hereby



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approve said land auction to commence at 10:00 a.m. on the 21<sup>st</sup> day of July, 2023. The Todd County Auditor/Treasurer is hereby directed to publish a notice of the upcoming land auction as provided by law.

**BE IT FURTHER RESOLVED**, that the terms of sale are as follows:

All property is sold for cash or check only, no payment plans will be offered and full payment is due on the date of sale.

A charge of \$25.00 will be made for each State Deed issued.

A charge of \$46.00 will be made to record the State Deed.

State Deed Tax on the amount of purchase will be collected. (0.0033 x purchase price of more than 3k or minimum of \$1.65)

A \$50.00 fee for well certificate, if applicable, will be collected.

A Tax Forfeiture Administration fee of \$250.00 will be collected.

A 3% Assurance Fund charge will be made (as per M. S. 284.28, Subd. 8).

**BE IT FURTHER RESOLVED**, that Tax-Forfeited Parcels will be offered for sale subject to liens, existing roads, easements and leases, if any, and any special assessments canceled at forfeiture may be reassessed by the municipalities after the sale.

**BE IT FURTHER RESOLVED**, that all Tax-Forfeited Parcels are sold as is.

**BE IT FURTHER RESOLVED**, that the right is reserved by Todd County, in the interest of the public, to cancel this sale at any time prior to its sale.

On motion by Denny and second by Noska, the following resolution was introduced and adopted by unanimous vote:

**A RESOLUTION ADJACENT OWNER SALE ON TAX FORFEITED PARCELS IN TODD COUNTY**

**WHEREAS**, Parcels 03-0031201 and 29-0001002 have forfeited to the State of Minnesota for nonpayment of property taxes. The goal of this private sale to the adjacent owner is to achieve the best use of these Tax Forfeited parcel by adding it to its adjoining parcel.

**NOW, THEREFORE BE IT RESOLVED**, that the terms of sale are as follow:

All property is sold for cash only, full payment is due on the date of sale;

A charge of \$25.00 will be made for each State Deed issued;

A charge of \$46.00 will be made to record the State Deed;

State Deed Tax on the amount of purchase will be collected (0.0033 x purchase price);

A 3% Assurance Fund charge will be made (as per Minnesota Statutes 284.28, Subd. 8).

Only persons allowed to bid on said parcels are adjacent owners.

**BE IT FURTHER RESOLVED**, that this private sale is available to adjacent owners until December 1<sup>st</sup>, 2023. If these parcels noted above remain for sale after December 1<sup>st</sup>, 2023 they will not be made available to the general public until the next public auction.

**BE IT FURTHER RESOLVED**, that the right is reserved by Todd County, in the interest of the public, to cancel this sale at any time prior to its sale.



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## Commissioners

On motion be Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve letter of support for Hilltop Square and Hilltop Square Auditorium and Wellness Center in Eagle Bend.

## County Ditch/Ag Inspector

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, acknowledge receipt of a Hold Harmless Agreement petition to install pivot crossings on parcel 26-0022800 Ward Twp section 25.

## County Sheriff

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve the out of state travel to send 2 Deputies to Field Training Officer training in Iowa in the month of August.

## Planning & Zoning

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: a motion to remand this application for Kandota Landing Inc CUP on parcel 17-0039701 regarding the request to establish a 6 site commercial planned unit development back to the Planning Commission to continue discussion matching what was shared during public comment by the applicant.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP on parcel 13-0011300 with the following conditions.

1. There shall be no loading/unloading of materials within the public roadway.
2. Off-street parking shall be provided for all business traffic.
3. Storage of supplies and finished products shall be stored meeting all setback requirements.
4. Land use permits shall be required for all future construction.
5. Applicant must abide by all other applicable federal, state, and local standards.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP on parcel 06-0033000 with the following conditions.

1. Applicant must obtain additional licenses as required by Minnesota Department of Health.
2. Applicant must abide by all other applicable federal, state, and local standards.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP on parcel 17-0016200 with the following conditions.

1. There shall be no loading/unloading of materials within the public roadway.
2. Off-street parking shall be provided for all business traffic.
3. Storage of supplies and finished products shall be stored meeting all setback requirements.
4. There shall be no storage or disposal of waste products in adjacent wetland areas.
5. Land use permits shall be required for all future construction.
6. Applicant must abide by all other applicable federal, state, and local standards.



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On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP on parcel 28-0020301 with the following conditions.

1. There shall be no loading/unloading of materials within the public roadway.
2. Off-street parking shall be provided for all business traffic.
3. Storage of supplies and finished products shall be stored meeting all setback requirements.
4. All truck traffic must abide by load weight limits and seasonal road restrictions.
5. Land use permits shall be required for all future construction.
6. Applicant must abide by all other applicable federal, state, and local standards.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and approve the preliminary plat for Dittrich Acres as presented with no conditions.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP on parcel 05-0004900 with the following conditions.

1. There shall be no loading/unloading of materials within the public roadway.
2. Off-street parking shall be provided for all business traffic.
3. Storage of supplies and finished products shall be stored meeting all setback requirements.
4. Land use permits shall be required for all future construction.
5. Applicant must abide by all other applicable federal, state, and local standards.

#### **County Auditor-Treasurer's Report**

The County Auditor-Treasurer informed that the Candidate Filing for the County Commissioner District 3 seat closes today at 5:00 p.m. Due to the number of candidates received so far, it is now solidified that this will be a 2 election event with the Special Primary Election on August 8, 2023 and Special General Election on November 7, 2023.

#### **County Attorney's Report**

The County Attorney provided a summary of the caseloads currently working the office.

#### **County Commissioner's Report**

The Commissioners reported on meetings and events attended.

Commissioner Denny attended the Emergency Services board, TCDC, Prairie Lakes, Hilltop Kitchen, RDO Award for Water Conservation Efforts event and the County Board of Equalization meetings.

Commissioner Becker attended the Finance, Personnel, special TWCC meeting, SWCD, Personnel, Rainbow Rider, Personnel, Finance, Dept Head, AMC District 4 and the County Board of Equalization meetings.

Commissioner Neumann attended the Personnel, Extension, Finance, Personnel, SWCD, Solid Waste, Rainbow Rider, Personnel, Finance, Dept Head, Park Board, AMC District 4 and County Board of Equalization meetings.

Commissioner Noska attended the Fair Board and County Board of Equalization meetings.

#### **Adjourn**

On motion by Noska and second by Becker, the meeting was adjourned for the month of June, 2023.



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## COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AMERICAN DOOR WORKS	\$ 5,729.31
COMPASS MINERALS AMERICA	\$ 2,245.57
FRIEDRICH'S TIRE & OIL CO	\$ 2,136.39
LONG PRAIRIE LEADER	\$ 11,937.50
MCCC, MI33	\$ 8,325.00
SHIRLEY'S GAS & GROCERIES INC	\$ 4,065.16
TODD SOIL & WATER CONS DIST	\$ 101,641.00
TROBEC'S BUS SERVICE	\$ 2,385.00
82 PAYMENTS LESS THAN 2000	\$ 34,283.78
<b>Total:</b>	<b>\$ 172,748.71</b>

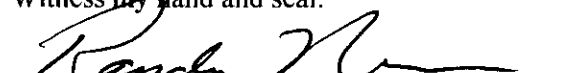
## HEALTH & HUMAN SERVICES WARRANTS


VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 357,537.50
RURAL MN CEP INC	\$ 15,998.76
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
USPS-POC	\$ 5,858.00
150 PAYMENTS LESS THAN 2000	\$ 74,866.89
<b>Total:</b>	<b>\$ 469,357.25</b>

VENDOR NAME	AMOUNT
#17324	\$ 4,881.88
HEARTLAND GIRLS RANCH	\$ 10,191.00
#17302	\$ 3,339.63
LITTLE SAND GROUP HOME	\$ 10,311.84
MLPS FORENSIC PSYCHOLOGICAL SRVS LLC	\$ 2,056.25
PRAIRIE LAKES YOUTH PROGRAMS	\$ 21,775.63
# 17183	\$ 2,399.09
STEP	\$ 7,598.97
VALLEY LAKE BOYS HOME INC	\$ 23,250.00
VILLAGE RANCH INC	\$ 2,891.06
PAYMENTS LESS THAN 2000	\$ 25,237.09
<b>Total:</b>	<b>\$ 113,932.44</b>

On a motion by Noska and second by Denny, the preceding minutes of the County Board meeting held June 20<sup>th</sup>, 2023 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 5<sup>th</sup>, 2023.

Witness my hand and seal:

  
Randy Neumann, County Board Chairperson

  
Denise Gaida, Todd County Auditor-Treasurer

