



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 6th, 2023*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of June, 2023 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Moment of Silence

The Todd County Board of Commissioners held a moment of silence in memoriam of Commissioner Rodney Erickson.

Approval of Agenda

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with the addition of 4.11 Promote Deputy Jacob Weishair to Sergeant.

Consent Agenda

On motion by Denny and second by Noska, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for May 16th, 2023 and May 24th, 2023 as presented.

GAMBLING PERMIT – HUTCHINSON AMERICAN LEGION POST 96

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Hutchinson American Legion Post 96 through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Hutchinson American Legion Post 96 to hold a raffle event at the Greystone Golf Club in Kandota Township at the address 10548 Andrews Drive, Sauk Centre, MN on July 10th, 2023.

To approve the resignation of John DeCock as Sergeant effective 5/30/2023.

To approve the hiring of Preston Kraker as FT Jailer with the starting pay at grade 6 step 1, \$21.89/hr; a start date is to be determined.

To approve the hiring of Jacob Burdette as PT Jailer with the starting pay at grade 6 step 1, \$21.89/hr; a start date is to be determined.

To approve the hiring of Kellen Pulliam as PT Deputy with the starting pay at grade 10 step 1, \$27.65/hr; a start date to be determined.

To approve the resignation of Child Services Supervisor, Mikayla Johnson, effective August 4, 2023.

To approve the hire of Kim Decock to fill the open Health Services Manager position, at Grade 14, Step 9 on the salary grid, start date of June 6, 2023.

To approve the hire of Kellie Bitz to fill the open Seasonal EAP Office Support Specialist II position. Grade 5, Step 1, \$20.46. Start date: TBD

To approve Mickey Berg to fill the open Social Worker position. Grade 10, Step 3 at \$29.04. Start Date: TBD

To approve the promotion of Deputy Jacob Weishair to Sergeant with a starting pay at Grade 11, Step 5, \$32.98/hr with a start date of June 6, 2023.



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Auditor-Treasurer

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the May 2023 Auditor Warrants number (ACH) 903186 through 903285 in the amount of \$9,299,687.58 (Manual) 831 through 840 in the amount of \$988,440.34 and (Regular) 240960 through 241133 in the amount of \$1,130,940.80 for a total of \$11,419,068.72.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402585 through 402609 in the amount of \$53,421.43 and (Regular) 57004 through 57043 in the amount of \$26,638.20 for a total of \$80,059.63.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 804097 through 804122 and (Regular) 710582 through 710640 for a total of \$55,850.85.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600934 through 600943 and (Regular) 517369 through 517392 for a total amount of \$130,147.87.

Facilities Committee

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the Master Gardeners moving forward with the proposed shelving project in the Grandstand and acknowledge donation of the shelving to Todd County once complete.

Public Works

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the attached Long Prairie Shop (Office Area) Roof Replacement Proposal from Buttweiler's Do-All Inc. of Alexandria, MN for \$33,340.00 with the estimated time period of Todd County's use of the building being 6 to 8 years.

Planning & Zoning

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the conditional use permit on parcel 12-0006903 with the following conditions:

1. All existing fencing shall be maintained for screening purposes as long as the proposed use continues to exist.
2. All salvage vehicles must be kept within the fence in area of the property.
3. All waste/automotive fluids must be disposed of in a manner that complies with all applicable federal, state, and local standards.
4. Applicant must abide by all other applicable federal, state, and local standards

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Eastwood Shores First Addition”



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WHEREAS, Applicant and property owner BMW Properties, LLC. applied to subdivide a property that is described as Outlot A of Eastwood Shores located in Government Lot 2, in Section 4 of Round Prairie Township with the plat to be known as “Eastwood Shores First Addition”,

WHEREAS, Eastwood Shores First Addition consists of 5 lots; Block One Lot 1, 3.15± Acres; Block One Lot 2, 2.95± Acres; Block One Lot 3, 3.55± Acres; Block One Lot 4, 4.07± Acres; Block One Lot 5, 4.18± Acres; located in Shoreland Recreational Development and Agriculture/Forestry-1 zoning in Round Prairie Township,

WHEREAS, On March 3rd, 2023, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:

EASTWOOD SHORES 4-128-33

Outlot A, EASTWOOD SHORES, according to the recorded plat thereof, Todd County, Minnesota.

Containing 17.91 acres more or less. SUBJECT TO ACCESS EASEMENT described as follows:

An easement for ingress and egress purposes over, under and across that part of Outlot A, EASTWOOD SHORES, according to the recorded plat thereof, described as follows:

Beginning at the southwest corner of said OUTLOT A; thence on an assumed bearing of South 88 degrees 40 minutes 39 seconds East along the south line of said OUTLOT A 33.17 feet; thence North 07 degrees 03 minutes 49 seconds East 35.27 feet to the northwesterly line of said OUTLOT A; thence westerly along said northwesterly line and along a non-tangential curve, concave to the north, radius 75.00 feet, central angle 26 degrees 06 minutes 19 seconds 34.17 feet to the west line of said OUTLOT A, the chord of said curve bears South 84 degrees 00 minutes 40 seconds West 33.88 feet; thence South 07 degrees 03 minutes 49 seconds West 30.93 feet to the point of beginning.

WHEREAS, On March 21st, 2023, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Eastwood Shores First Addition preliminary plat with 3 condition,

1. Establishment of a drainage easement for protection of the wetland area on lots 1 and 2. Drainage easement shall include the wetland area and a 25’ buffer around all sides.
2. All driveway accesses must be approved by the Township.
3. Applicant must abide by all other applicable federal, state, and local standards.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Eastwood Shores First Addition” be approved as presented.

Solid Waste

An update was provided to the County Board regarding the Transfer Station Project and estimated timelines. The County also has recently learned that additional grant funding was provided by the State of Minnesota to assist with the project’s costs.



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On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To schedule the Biannual Solid Waste meeting for August 10th, 2023 at 10:30 a.m. at the Todd County Transfer Station.

Health & Human Services

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve the Fraud Prevention Investigation Program Cooperative Agreement between Todd County Health & Human Services, Todd County Sheriff, and Todd County Attorney.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Opioid Settlement funding request for the peer support program in the jail from Wellness in the Woods.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the Opioid Settlement funding request to provide administrative support.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To opt out of homecare license renewal, discontinue providing services and transition remaining clients to other providers.

Closed Session

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute §13D.03 at 9:54 a.m.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To reopen the board meeting at 10:06 a.m.

Administration

On motion by Denny and second by Becker, the following resolution was introduced and adopted by unanimous vote:

ADOPTION OF CHANGES TO THE TODD COUNTY PERSONNEL POLICY ARTICLE VII SECTION 7.04 - HOLIDAYS

WHEREAS, the Todd County Board of Commissioners has recognized a need for strong, up to date personnel policy, and;

WHEREAS, the Todd County Board of Commissioners and Personnel Committee have had an opportunity to review the policy revisions put forth in Article VII, Section 7.04, of the Personnel Policy and find the implementation to be in the best interest of the sound administration of the County;

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners adopts the attached changes to the Todd County Personnel Policy and directs the County Coordinator to begin administration of said policy as of June 6, 2023, and;

BE IT FURTHER RESOLVED, that it is understood that this Resolution replaces and supersedes all prior County Board actions, oral or written, relating to the subject matter hereof.



On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve MOAs for the respective collective bargaining agreements where necessary to include Juneteenth (June 19) and change label of Columbus Day to Indigenous Peoples Day, contingent upon agreement by the unions.

County Auditor-Treasurer’s Report

The County Auditor-Treasurer informed that the Candidate Filing for the County Commissioner District 3 seat opened today at 8:00 a.m. and will close on Tuesday, June 20th, 2023 at 5:00 p.m. Interested persons should contact the Auditor-Treasurer’s Office for more information on the filing process.

County Attorney’s Report

The County Attorney had nothing to report at this time.

County Commissioner’s Report

The Commissioners reported on meetings and events attended. Commissioner Denny had numerous meetings rescheduled. Commissioner Becker attended the Long Prairie Watershed, Facilities, CD42 Ditch Informational Meeting, AMC Workshop, Region V, Safety, Personnel, Wellness and TWCC committee meetings. Commissioner Neumann attended the MTWCHB meeting, Rainbow Rider, Solid Waste, SWCD, CPT and other internal committees. Commissioner Noska attended the HRA Board meeting and noted that they are still seeking an appointment for the District 4 representative.

County Coordinator’s Report

The County Coordinator reported on the additional meetings with the Broadband Providers including CTC, Arvig, and West Central. Interviews have been held for the Payroll position.

Recess

Chair Neumann recessed the meeting until June 20th, 2023.

AUDITOR WARRANTS	
VENDOR NAME	AMOUNT
AMC (MCHRMA)	\$ 4,900.00
CLIFTON LARSONALLEN, LLP	\$ 30,759.10
EBSO INC	\$ 267,120.03
HEALTH PARTNERS DENTAL	\$ 7,035.60
RINGDAHL ARCHITECTS INC.	\$ 2,035.00
TODD CO AUD-TREAS	\$ 6,569.86
VERIZON	\$ 5,742.95
WEX BANK-SINCLAIR	\$ 2,075.83
17 PAYMENTS LESS THAN 2000	\$ 5,567.97
COUNTRYSIDE RESTAURANT	\$ 3,321.45
LONG PRAIRIE SANITATION INC	\$ 6,286.89
MN DEPT OF FINANCE	\$ 6,149.50
MN DEPT OF TRANSPORTATION	\$ 4,561.64
PETERS LAW OFFICE, P.A.	\$ 7,194.00



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PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$	86,883.00
SHIRLEY'S GAS & GROCERIES INC	\$	2,612.47
STEP	\$	9,949.91
TODD TRAILS ASSOCIATION	\$	32,852.54
WIDSETH SMITH NOLTING INC	\$	12,754.25
59 PAYMENTS LESS THAN 2000	\$	17,847.22
AXON ENTERPRISE, INC.	\$	7,728.00
BRAATEN AGGREGATE INC	\$	39,586.00
CARD SERVICES COBORNS	\$	2,276.98
CENTERPOINT ENERGY	\$	2,147.45
CENTRA CARE	\$	11,532.50
COBORNS INCORPORATED	\$	2,055.16
COUNTIES PROVIDING TECHNOLOGY	\$	5,679.00
DOHERTY STAFFING SOLUTIONS	\$	2,961.66
FLEET SERVICES/WEX BANK	\$	8,160.51
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
GRACIOUS LIVING CORPORATION	\$	5,568.48
INTEGRITY FENCE LLC	\$	3,200.00
KEYL	\$	2,500.00
LONG PRAIRIE OIL COMPANY	\$	7,019.17
MINNESOTA NATIVE LANDSCAPES	\$	2,236.40
MINNESOTA POWER & LIGHT	\$	16,508.47
MN DEPT OF NATURAL RESOURCES	\$	3,990.00
MORRISON COUNTY	\$	53,631.58
NORTHERN STAR COOP	\$	3,076.04
STAPLES ADVANTAGE	\$	3,746.33
TRIMIN SYSTEMS INC	\$	22,924.50
VOYANT COMMUNICATIONS, LLC	\$	3,449.60
WIDSETH SMITH NOLTING INC	\$	2,882.00
WONDERLICH/SCOTT A	\$	8,833.00
40 PAYMENTS LESS THAN 2000	\$	12,752.44
CENTERPOINT ENERGY	\$	4,641.47
LEADSONLINE LLC	\$	2,612.00
LIBERTY TIRE SERVICES LLC	\$	62,538.47
LIGHTWAY CONSTRUCTION LLC	\$	8,648.52
LONG PRAIRIE OIL COMPANY	\$	8,522.55
SCHUMACHER'S NURSERY & BERRY FARM	\$	18,703.00
16 PAYMENTS LESS THAN 2000	\$	7,120.03
BIG SWAN LAKE IMPROVEMENT DIST.	\$	8,240.85
CITY OF BERTHA	\$	130,841.95
CITY OF BROWERVILLE	\$	146,870.11
CITY OF BURTRUM	\$	14,371.92
CITY OF CLARISSA	\$	105,397.02
CITY OF EAGLE BEND	\$	164,317.33
CITY OF GREY EAGLE	\$	79,479.19
CITY OF HEWITT	\$	39,417.69



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CITY OF LONG PRAIRIE	\$ 727,275.76
CITY OF OSAKIS	\$ 98,500.42
CITY OF STAPLES	\$ 555,074.68
CITY OF WEST UNION	\$ 7,111.39
REGION V DEVELOPMT COMMISSION	\$ 17,923.37
SAUK RIVER WATER SHED DISTRICT	\$ 60,258.72
SCHOOL DISTRICT 213	\$ 500,176.92
SCHOOL DISTRICT 2155	\$ 2,983.82
SCHOOL DISTRICT 2170	\$ 1,034,531.08
SCHOOL DISTRICT 2753	\$ 1,315,470.42
SCHOOL DISTRICT 486	\$ 323,694.80
SCHOOL DISTRICT 487	\$ 4,065.27
SCHOOL DISTRICT 740	\$ 62,487.20
SCHOOL DISTRICT 743	\$ 856,253.75
SCHOOL DISTRICT 786	\$ 336,414.60
SCHOOL DISTRICT 786-DEBT DIST 86	\$ 17,679.72
SCHOOL DISTRICT 787	\$ 562,210.98
SCHOOL DISTRICT 818	\$ 33,124.98
TOWN OF BARTLETT	\$ 51,480.71
TOWN OF BERTHA	\$ 57,455.71
TOWN OF BIRCHDALE	\$ 114,113.64
TOWN OF BRUCE	\$ 135,097.17
TOWN OF BURLEENE	\$ 49,712.26
TOWN OF BURNHAMVILLE	\$ 112,009.03
TOWN OF EAGLE VALLEY	\$ 61,227.56
TOWN OF FAWN LAKE	\$ 108,262.34
TOWN OF GERMANIA	\$ 37,528.12
TOWN OF GORDON	\$ 121,351.56
TOWN OF GREY EAGLE	\$ 118,975.92
TOWN OF HARTFORD	\$ 105,304.65
TOWN OF IONA	\$ 52,387.43
TOWN OF KANDOTA	\$ 58,387.87
TOWN OF LESLIE	\$ 94,144.09
TOWN OF LITTLE ELK	\$ 49,591.92
TOWN OF LITTLE SAUK	\$ 83,231.61
TOWN OF LONG PRAIRIE	\$ 96,418.10
TOWN OF MORAN	\$ 61,109.10
TOWN OF REYNOLDS	\$ 69,648.44
TOWN OF ROUND PRAIRIE	\$ 98,124.85
TOWN OF STAPLES	\$ 114,010.68
TOWN OF STOWE PRAIRIE	\$ 59,857.00
TOWN OF TURTLE CREEK	\$ 46,122.01
TOWN OF VILLARD	\$ 112,928.13
TOWN OF WARD	\$ 93,809.54
TOWN OF WEST UNION	\$ 74,854.16
TOWN OF WYKEHAM	\$ 67,663.49



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5 PAYMENTS LESS THAN 2000	\$ 4,698.38
ESRI	\$ 11,918.00
SANFORD HEALTH	\$ 3,069.15
TODD CO AGRICULTURAL SOC.	\$ 10,404.77
TODD SOIL & WATER CONS DIST	\$ 2,941.87
WEX BANK-SINCLAIR	\$ 2,928.42
30 PAYMENTS LESS THAN 2000	\$ 14,236.24
MN DEPT OF REVENUE	\$ 42,508.13
US BANK	\$ 9,321.33
MN DEPT OF REVENUE	\$ 3,939.00
MN DEPT OF REVENUE	\$ 929,345.65
7 PAYMENTS LESS THAN 2000	\$ 3,326.23
TOTAL	\$ 11,419,068.72

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AMAZON CAPITAL SERVICES	\$ 2,390.17
ELLINGSON PLUMBING & HEATING INC	\$ 2,737.43
JMD MANUFACTURING, INC	\$ 3,364.46
NUSS TRUCK & EQUIP	\$ 2,825.79
STREICHER'S	\$ 6,567.42
TRUENORTH STEEL	\$ 38,643.12
59 PAYMENTS LESS THAN 2000	\$ 23,531.24
Total:	\$ 80,059.63

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
V# 15696 - COST EFF HEALTH INS	\$ 2,393.70
DHS - SWIFT	\$ 5,594.79
FRESHWATER EDUCATION DISTRICT 6004	\$ 14,450.00
LIND FAMILY FUNERAL HOME - ALEXANDRIA	\$ 4,225.00
MORRISON CO PUBLIC HEALTH SERVICE	\$ 2,761.66
PERISH/ALAN	\$ 2,886.26
WILLIAMS DINGMANN FAMILY FUNERAL HOME - LONG PRAIRIE	\$ 3,500.00
78 PAYMENTS LESS THAN 2000	\$ 20,039.44
Total:	\$ 55,850.85

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 5,534.10
DHS - ST PETER RTC - 472	\$ 5,952.00
GERARD TREATMENT PROGRAMS	\$ 5,670.90
GREATER MN FAMILY SRVS INC	\$ 3,129.12
MID MINNESOTA DRUG TESTING INC	\$ 3,019.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 20,294.40
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$ 2,339.40
PRAIRIE LAKES YOUTH PROGRAMS	\$ 21,147.26
VALLEY LAKE BOYS HOME INC	\$ 42,750.00



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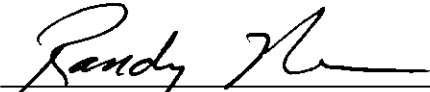
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WEST CENTRAL REG JUVENILE CTR	\$ 8,964.00
PAYMENTS LESS THAN 2000	\$ 11,347.69
Total:	\$ 130,147.87

On a motion by Denny and second by Becker, the preceding minutes of the County Board meeting held June 6th, 2023 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on June 20th, 2023.

Witness my hand and seal:



Randy Neumann, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer

