



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

## *Minutes of the Meeting of the Todd County Board of Commissioners held on April 4<sup>th</sup>, 2023*

### **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4<sup>th</sup> day of April, 2023 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

### **Approval of Agenda**

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the addition of item 5.5 Amend Shady's Golden Eagle – One Year Liquor License, removal of item 7.1 Central Minnesota EMS (CMEMS) Region Update, and removal of item 11.1 Holst Acres 1<sup>st</sup> Addition Final Plat.

### **Consent Agenda**

On motion by Erickson and second by Noska, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for March 21<sup>st</sup>, 2023 as presented.

To approve the resignation of Bob Cuchna, effective 04/01/2023.

To approve the resignation of Shayla Baken, effective 04/03/2023.

To approve the resignation of Charles Kloos, effective 03/31/2023.

To approve Shady's Midway Inc 2023 tobacco license application allowing them to sell tobacco products in 2023.

To approve Teri Bense to fill the open Lead Eligibility Worker position. Grade 7, Step 9 at \$29.11. Start Date: April 5, 2023.

### **Auditor-Treasurer**

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the March 2023 Auditor Warrants number (ACH) 903089 through 903132 in the amount of \$750,016.60 (Manual) 810 through 819 in the amount of \$37,459.15 and (Regular) 240730 through 240841 in the amount of \$361,842.75 for a total of \$1,149,318.50.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402470 through 402498 in the amount of \$29,642.85 and (Regular) 56848 through 56871 in the amount of \$38,454.00 for a total of \$68,096.85.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 803884 through 803906 and (Regular) 710346 through 710390 for a total of \$45,428.98.

On motion by Erickson and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600889 through 600893 and (Regular) 517297 through 517310 for a total amount of \$42,765.88.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To amend BA #20230307-09 to remove the Off Sale license approval for Shady's Golden Eagle pursuant to MN Statute 340A.412 subd 3 effective April 1, 2023.



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### Hands of Hope Resource Center

On motion be Denny and second by Becker, the following resolution was introduced and adopted by unanimous vote:

#### **TODD COUNTY 2023 SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION**

**WHEREAS**, Hands of Hope Resource Center in conjunction with the Todd County Board of Commissioners are dedicated to keeping our county and communities a safe and welcoming area for all families and;

**WHEREAS**, the voices of those who have suffered sexual assault victimization need to be heard, and a clear message sent to offenders that there is accountability for committing this crime. The shame in this crime lies solely with that offender, not with the victim/ survivor, and,

**WHEREAS**, Hands of Hope Resource Center continues to advocate and support multiple victims of sexual assault, through personal advocacy, court and systems advocacy, referrals to other needed services, as well as providing caring, non-judgmental, confidential, knowledgeable and respectful support and advocacy,

**NOW, THEREFORE LET IT BE RESOLVED**, that the Todd County Board of Commissioners join with Hands of Hope Resource Center in promoting accountability for sexual offenders, support prevention, community education, awareness and involvement to provide safety to our communities, and;

**BE IT FURTHER RESOLVED**, that the Todd County Board of Commissioners does hereby proclaim April 2023 as Sexual Assault Awareness Month.

### Great River Regional Library

Karen Pundsack and Amanda Wehrspann presented a summary of GRRL's activities and initiatives from 2022 .

### Public Works

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the attached Cooperative Construction Agreement with Stowe Prairie Township and the City of Hewitt for the replacement of Bridge L7061.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the attached Engineering Services Agreement from Widseth for the Bridge L7061 Replacement Project.

On motion by Erickson and second by Noska, the following resolution was introduced and adopted by unanimous vote:

#### **AWARD OF CONSTRUCTION CONTRACT FOR 2023 PAVEMNET MARKING PROJECT**

**WHEREAS**, sealed bids were received on March 28<sup>th</sup>, 2023 by the Todd County Public Works Director for CP 77-23-03, said project for pavement markings located on various highways in Todd County, and;

**WHEREAS**, the following sealed bids were received:



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Sir Lines-A-Lot, LLC

Edina, Minnesota

\$185,812.06

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Sir Lines-A-Lot, LLC of Edina, Minnesota based on their low bid of \$185,812.06.

On motion by Denny and second by Noska, the following resolution was introduced and adopted by unanimous vote:

### **AWARD OF CONSTRUCTION CONTRACT FOR 2023 DUST CONTROL PROJECT**

**WHEREAS**, sealed bids were received on March 28<sup>th</sup>, 2023 by the Todd County Public Works Director for CP 77-23-08, said project for dust control located on various highways in Todd County, and;

**WHEREAS**, the following sealed bids were received:

Knife River Corporation	Sauk Rapids, Minnesota	\$183,389.70
Northern Salt, Inc.	Saint Paul, Minnesota	\$196,320.23
EnviroTech Services	Greeley, Colorado	\$205,147.80
All States Pavement Recycling & Stabilization	Rogers, Minnesota	\$213,851.04

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Knife River Corporation of Sauk Rapids, Minnesota based on their low bid of \$183,389.70.

### **County Sheriff**

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the increase of seasonal Boat and Water staff from 3 to 4 part time employees.

### **Planning & Zoning**

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the Fiscal Agent Agreement for the Long Prairie River Watershed Collaborative.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To sign the Letter of Support to submit to Representative Wiener for HF1231.

### **Solid Waste**

On motion by Denny and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the bid from Viking Garage Door in the amount of \$6,195.00 for the cost of the new door, controller, installation and minor repairs to MSW overhead door.



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On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To authorize the solid waste director to sign the proposal with Barr Engineering for Groundwater Reporting in 2023 for \$18,100.

Motion was made to table action to a future meeting after discussion was held regarding the timing for authorization by the board to publish notice for a public hearing for potential parcel fee increases as part of the financing for construction of the proposed solid waste transfer station.

An update of the plans for the Solid Waste Transfer Station Project was provided including the current schedule for permitting, schedule and process for permitting, proposed waste transportation, wastewater treatment and project financing.

### Health & Human Services

On motion by Denny and second by Noska, the following resolution was introduced and adopted by unanimous vote:

#### **A RESOLUTION ESTABLISHING SUPPORT FOR SEEKING FUNDING FROM SOURCEWELL FOR A REGIONAL PROGRAM FOR AN INTENSIVE MENTAL HEALTH SERVICE OPTION FOR YOUTH IN REGION 5**

**WHEREAS**, Sourcewell, is providing community impact funding for the Cities and Counties in Region Five that address mental health needs, and;

**WHEREAS**, The Social Service and Public Health agencies of Cass, Crow Wing, Morrison, Todd, and Wadena Counties work to prevent intrusive residential treatment interventions, prevent truancy, prevent delinquency, deflect children from child welfare, want to support and stabilize youth's mental health and functioning, provide community based services, and support families in caring for their children with mental health issues, and;

**WHEREAS**, The Adult Mental Health Initiative has been successful in providing a forum for collaboration and successful implementation of services for Adult Mental Health Services along with the assistance of a Coordinator, and;

**WHEREAS**, The service model of Collaborative Intensive Bridging Services focuses on strengthening parents by providing intensive mental health services for youth 8-17 years old in the family home and community, teaching coping skills, building supports, and limiting time out of the home for placement and;

**WHEREAS**, A Region 5 Children's Mental Health Initiative would provide a forum for Children's Mental Health collaboration with assistance with a Coordinator to work with the unique partners that impact the continuum of care for children which include the coordination of Collaborative Intensive Bridging Services, and;

**WHEREAS**, Collaborative Intensive Bridging Services has demonstrated positive outcomes and costs savings in other counties in Minnesota, and has increased youth's success and connectedness, and:

**NOW, THEREFOR BE IT RESOLVED**, that the Todd County Board of Commissioners approves Sourcewell Community Impact funding application submitted by Morrison County Social Services on



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behalf of Region V Counties of Cass, Crow Wing, Morrison, Todd and Wadena to collaborate with a professional non-profit organization that will build capacity within our communities to support families and children in need.

An update from the Todd County Opioid Settlement Advisory Council was provided to the County Board for discussion on the planning of projects funded via this settlement.

### Administration

On motion by Erickson and second by Noska, the following resolution was introduced and adopted by unanimous vote:

**RESOLUTION AUTHORIZING TODD COUNTY STAFF TO EXECUTE ALL NECESSARY DOCUMENTS TO ENSURE TODD COUNTY'S PARTICIPATION IN THE MULTISTATE SETTLEMENTS RELATING TO OPIOID SUPPLY CHAIN PARTICIPANTS, AND IN THE MINNESOTA OPIOIDS STATE-SUBDIVISION MEMORANDUM OF AGREEMENT**

**WHEREAS**, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

**WHEREAS**, the Minnesota Attorney General has signed on to multistate settlement agreements with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

**WHEREAS**, there is a deadline of April, 18 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

**WHEREAS**, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement, as amended (the "State-Subdivision Agreement"); and

**WHEREAS**, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota;

**NOW, THEREFORE, BE IT RESOLVED**, Todd County supports and agrees to the State-Subdivision Agreement; and

**BE IT FURTHER RESOLVED**, Todd County supports and opts in to all future multistate settlement agreements with opioid supply chain participants; and

**BE IT FURTHER RESOLVED**, Todd County authorizes county staff to execute all necessary documents to ensure Todd County participation in the multistate settlement agreements, including the Participation Agreement and accompanying Release, and in the State-Subdivision Agreement.



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On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the final amount of ARP funds previously authorized via BA #20210907-22 for Sheriff Road Deputy costs at \$57,958.35, and allow remaining funds of \$32,041.65 to be available for other proposed projects brought forward to the Board of Commissioners.

On motion by Erickson and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve extension of Eligibility Worker and use of ARP funds through 12/31/2024, with an estimated cost of \$91,297.00.

Discussion was held regarding the ARPA proposed projects summarized and presented by the ARP Committees at the March 7<sup>th</sup> and March 21<sup>st</sup> work sessions. Concerns over the potential for unexpected cost increases of the large projects already approved and large projects proposed was discussed. Consensus to move forward with the transfer station landfill cover proposed project with formal action to be drafted for a board meeting very soon.

### County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the 2023 Property Tax Statements have been released within the required statutory timeline.

### County Attorney's Report

The County Attorney reported that office activity remains steady.

### County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Noska had HRA meeting along with other committee meetings with other Commissioners. Commissioner Becker had Region V, Facilities committee, Safety committee, 2<sup>nd</sup> amendment meeting in Verndale, Personnel committee, annual weed training, spring road meeting and meeting with Senator Klobuchar staff.

Commissioner Denny had emergency service board meeting, spring road meeting at the northern shop and meeting with Senator Klobuchar staff.

Commissioner Neumann provided an update on the CPT meeting.

### County Coordinator's Report

The County Coordinator reported on many of the meetings already discussed and preparation for HR Manager to arrive.

### Closed Session

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Enter into closed session pursuant to MN Statute §13D.05 Subd. 3(a) at 10:56 a.m.

On motion by Erickson and second by Noska, the following motion was introduced and adopted by unanimous vote: To reopen the board meeting at 11:47 a.m.

Chair Neumann reported that the four department heads evaluated have met or exceed the expectations for their position.

### Recess

Chair Neumann recessed the meeting until April 18<sup>th</sup>, 2023.



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## AUDITOR WARRANTS

VENDOR NAME	AMOUNT
BARR ENGINEERING COMPANY	\$ 5,334.50
CENTERPOINT ENERGY	\$ 2,812.52
CLIFTON LARSONALLEN, LLP	\$ 4,780.00
EBSO INC	\$ 265,187.41
LONG PRAIRIE OIL COMPANY	\$ 6,554.15
LONG PRAIRIE SANITATION INC	\$ 6,162.49
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 86,883.00
RAHN'S OIL & PROPANE	\$ 24,827.85
STEP	\$ 10,292.10
TODD TRAILS ASSOCIATION	\$ 32,852.54
VERIZON	\$ 6,352.44
WEX BANK-SINCLAIR	\$ 2,161.00
26 PAYMENTS LESS THAN 2000	\$ 12,339.43
CENTRA CARE	\$ 11,532.50
CERTIFIED CRIME FIGHTER, INC.	\$ 2,100.00
COUNTIES PROVIDING TECHNOLOGY	\$ 5,629.00
COUNTRYSIDE RESTAURANT	\$ 4,041.40
DEPUTY REGISTRAR	\$ 2,168.52
HEALTH PARTNERS DENTAL	\$ 7,035.65
LONG PRAIRIE OIL COMPANY	\$ 21,162.39
METRO SALES INC	\$ 2,076.36
MN DEPT OF FINANCE	\$ 4,711.50
MORRISON COUNTY	\$ 10,225.26
SHIRLEY'S GAS & GROCERIES INC	\$ 3,830.35
STANEC CONSULTING SERVICES INC	\$ 47,700.00
TODD CO AUD-TREAS	\$ 7,301.36
VOYANT COMMUNICATIONS, LLC	\$ 3,467.32
WONDERLICH/SCOTT A	\$ 5,092.75
45 PAYMENTS LESS THAN 2000	\$ 15,538.84
CARD SERVICES COBORNS	\$ 2,490.46
CENTERPOINT ENERGY	\$ 2,321.82
CENTERPOINT ENERGY	\$ 9,692.43
CENTERPOINT ENERGY	\$ 2,457.52
CITY OF BROWERVILLE	\$ 9,525.00
CLARISSA BALLROOM	\$ 2,757.53
FLEET SERVICES/WEX BANK	\$ 6,939.51
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
INTEGRITY FENCE LLC	\$ 3,500.00
METRO SALES INC	\$ 2,014.67
MINNESOTA POWER & LIGHT	\$ 22,918.07
PETERS LAW OFFICE, P.A.	\$ 5,935.03
STAPLES ADVANTAGE	\$ 3,805.83
21 PAYMENTS LESS THAN 2000	\$ 9,123.31
EBSO INC	\$ 271,805.86



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HEALTH PARTNERS DENTAL	\$	7,107.40
LONG PRAIRIE OIL COMPANY	\$	3,014.40
TODD CO AUDITOR-TREASURER	\$	113,550.79
TODD CO AUDITOR-TREASURER	\$	4,311.03
19 PAYMENTS LESS THAN 2000	\$	6,436.06
MN DEPT OF REVENUE	\$	23,447.05
US BANK	\$	8,441.20
MN DEPT OF REVENUE	\$	2,222.72
7 PAYMENTS LESS THAN 2000	\$	3,348.18
Total:	\$	1,149,318.50

## COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
AMAZON CAPITAL SERVICES	\$	2,249.97
COMPASS MINERALS AMERICA	\$	20,102.27
EMERGENCY AUTOMOTIVE TECH	\$	17,976.65
FORUM COMMUNICATIONS PRINTING	\$	6,877.79
LITTLE FALLS MACHINE INC	\$	2,220.58
NORTHERN STAR COOP	\$	4,038.11
47 PAYMENTS LESS THAN 2000	\$	14,631.48
Total:	\$	68,096.85

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
V# 16776 - COST EFF HEALTH INS	\$	2,295.00
DHS - SWIFT	\$	3,283.81
MORRISON CO PUBLIC HEALTH SERV	\$	2,634.38
PERISH/ALAN	\$	2,441.26
SOURCEWELL	\$	14,529.01
TODD COUNTY SHERIFF	\$	2,160.89
62 PAYMENTS LESS THAN 2000	\$	18,084.63
Total:	\$	45,428.98

VENDOR NAME		AMOUNT
CARLSON/BARBARA J	\$	3,500.00
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$	6,006.00
DHS - ST PETER RTC - 472	\$	5,555.20
NORTH HOMES CHILDREN & FAMILY SRVS	\$	18,941.44
PAYMENTS LESS THAN 2000	\$	8,763.24
Total:	\$	42,765.88



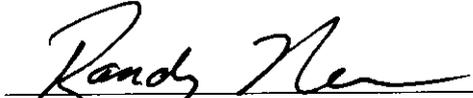
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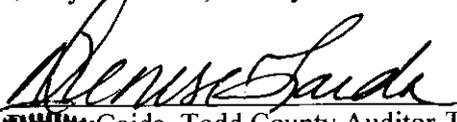
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On a motion by Noska and second by Denny, the preceding minutes of the County Board meeting held April 4<sup>th</sup>, 2023 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on April 18<sup>th</sup>, 2023.

Witness my hand and seal:

  
\_\_\_\_\_  
Randy Neumann, County Board Chairperson

  
\_\_\_\_\_  
Denise Gaida, Todd County Auditor-Treasurer

