



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on March 7th, 2023

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of March, 2023 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the redirection of item 4.16 Approve Hire Human Resource Manager to the March 21, 2023 board meeting as a closed session item.

Consent Agenda

On motion by Noska and second by Becker, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes and Joint County/SWCD Meeting Minutes for February 21st, 2023 and County Special Board Meeting Minutes for February 24th, 2023 as presented.

To approve a one year On Sale and Off Sale 3.2 Malt Liquor License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2023 through March 31, 2024.

To approve a one year Dance License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2023 through March 31, 2024.

To approve a one year Setup License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2023 through March 31, 2024.

To approve a one year Wine License (including Strong Beer) for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2023 through March 31, 2024.

To approve an Off Sale and On Sale 3.2 Malt Liquor License for TMF Resort Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2023 through March 31, 2024.

To approve a Setup License for TMF Resort Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2023 through March 31, 2024.

To approve an On Sale Wine License including strong beer for TMF Resort Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2023 through March 31, 2024.

To approve a one year Off Sale, On Sale and Sunday Liquor License for Shady's Golden Eagle at the address of 13218 County 103, Burtrum, MN in Grey Eagle Township effective April 1, 2023 through March 31, 2024.

GAMBLING PERMIT – SAUK CENTRE FAIRY LAKE ASSOCIATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Fairy Lake Association through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Centre Fairy Lake Association to hold a raffle event at



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the Sauk Centre Lions Fairy Lake Park in Kandota Township at the address 10500 County 95, Sauk Centre, MN on May 24th, 2023.

To hire Heather Forsberg as a FT Dispatcher, start date 3/12/23, Grade 6, Step 4.

To hire James Olson as a FT Dispatcher, start date 4/9/23, Grade 6, Step 7.

Approve the hiring of Holli Winkler for the FT Correctional Officer position at Grade 6, Step 1, \$21.89 with a start date of 03/09/2023.

To approve Ryan Rhodes to fill the open Eligibility Worker position. Grade 6, Step 1 at \$21.68. Start Date: TBD

To approve Cathy Kirkpatrick to fill the open Home Health Aide position. Grade 2, step 1 at 17.18/hr. Start Date: TBD.

Approve hiring Jaden Evenson to fill one of the vacant Public Works Summer Help positions for 2023.

Approve hiring Travis Moller to fill one of the vacant Public Works Summer Help positions for 2023.

Auditor-Treasurer

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the February 2023 Auditor Warrants number (ACH) 903013 through 903088 in the amount of \$712,350.27 (Manual) 801 through 809 in the amount of \$40,788.00 and (Regular) 240599 through 240729 in the amount of \$422,427.21 for a total of \$1,175,565.48.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402419 through 402445 in the amount of \$25,717.39 and (Regular) 56766 through 56803 in the amount of \$77,478.35 for a total of \$103,195.74.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 803770 through 803799 and (Regular) 710216 through 710273 for a total of \$55,606.18.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600862 through 600868 and (Regular) 517252 through 517266 for a total amount of \$96,943.74.

Public Works

On motion by Erickson and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the attached Cooperative Construction Agreement with West Union and Kandota Township for the replacement of Bridge L9172.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the attached Engineering Services Agreement from Widseth for the Bridge L9172 Replacement Project.

On motion by Erickson and second by Denny, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR 2023 BITUMINOUS HIGHWAY CONSTRUCTION



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WHEREAS, sealed bids were received on February 28th, 2023 by the Todd County Public Works Director for SAP 077-611-035, SAP 077-638-018, CP 23:66, and CP 77-23-01, said projects for highway construction related work at various locations in Todd County, and;

WHEREAS, the following sealed bids were received:

Knife River Corporation	Sauk Rapids, Minnesota	\$5,351,251.39
Anderson Brothers Construction	Brainerd, Minnesota	\$5,495,631.57
Central Specialties, Inc.	Alexandria, Minnesota	\$5,919,233.61
Mark Sand & Gravel Co.	Fergus Falls, Minnesota	\$6,512,170.44
Duininck Construction	Prinsburg, Minnesota	\$6,768,618.10

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Knife River Corporation of Sauk Rapids, Minnesota based on their low bid of \$5,351,251.39.

County Sheriff

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the purchase of squad equipment for 5 new squads for a cost of \$9,482.60 each from Emergency Automotive Technologies at a total cost of \$47,413.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the purchase of 14 Taser 7 bundles at a price per year as follows: 2023 - \$9,338 then 2024 through 2027 \$7,728 per year. Total cost for the replacement Tasers will be \$40,250.

Health & Human Services

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a start date of March 13, 2023, for Steven McCoy, Financial Support Services Manager. Grade 13, Step 1 at \$32.62/hr.

Administration

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve participation in Summer Internship Program through Sourcewell for Departments requesting to participate (Planning and Zoning, Sheriff, Administration).

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on the upcoming events including the Township Elections on March 14th, 2023 and upcoming CLA Audit the week of March 20th, 2023.

County Attorney's Report

The County Attorney asked for clarification on the closed session request for the redirected item 4.16 to ascertain the concern meets statutory guidelines for a closed session. The County Attorney office is holding steady with business and staff schedules.

County Commissioner's Report

The Commissioners reported on meetings and events attended.



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Commissioner Noska had meetings postponed due to weather.
 Commissioner Erickson had nothing new to report so will report at the next meeting
 Commissioner Becker reported on Region V, Facilities, Personnel and Mississippi Watershed meetings.
 Commissioner Denny will report at the next meeting.
 Commissioner Neumann provided a summary of numerous meetings attended in the month of February.

County Coordinator's Report

The County Coordinator reported on meetings and events including committee meetings attended and maintaining flow during the interim period until HR Manager is filled.

Recess

Chairperson Neumann recessed the meeting until March 21, 2023.

AUDITOR WARRANTS		
VENDOR NAME		AMOUNT
ACTIVE911	\$	3,287.50
CLIFTON LARSONALLEN, LLP	\$	3,255.00
MCTAVISH STEELWORKS LTD	\$	4,517.00
MN DEPT OF FINANCE	\$	5,304.00
PETERS LAW OFFICE, P.A.	\$	6,070.50
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$	86,883.00
STEP	\$	11,792.48
VERIZON	\$	5,744.20
VOYANT COMMUNICATIONS, LLC	\$	3,568.51
39 PAYMENTS LESS THAN 2000	\$	16,289.27
CDW GOVERNMENT INC	\$	3,477.98
CENTRA CARE	\$	11,532.50
CITY OF LONG PRAIRIE	\$	10,681.41
COUNTIES PROVIDING TECHNOLOGY	\$	5,709.00
COUNTRYSIDE RESTAURANT	\$	4,162.40
FLEET SERVICES/WEX BANK	\$	7,482.54
MINNESOTA POWER & LIGHT	\$	23,218.97
MISSISSIPPI HEADWATERS BOARD	\$	7,700.00
MORRISON COUNTY	\$	20,054.70
NORTHERN STAR COOP	\$	2,200.32
NOW MICRO INC	\$	3,267.54
PSST, LLC	\$	2,450.00
SHIRLEY'S GAS & GROCERIES INC	\$	4,582.56
TOWN OF BARTLETT	\$	21,175.34
TOWN OF BERTHA	\$	25,929.73
TOWN OF BIRCHDALE	\$	25,286.62
TOWN OF BRUCE	\$	19,401.45
TOWN OF BURLEENE	\$	21,339.09
TOWN OF BURNHAMVILLE	\$	27,020.64
TOWN OF EAGLE VALLEY	\$	29,739.11
TOWN OF FAWN LAKE	\$	25,458.52
TOWN OF GERMANIA	\$	25,852.44
TOWN OF GORDON	\$	27,562.26



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TOWN OF GREY EAGLE	\$	20,207.17
TOWN OF HARTFORD	\$	33,285.04
TOWN OF IONA	\$	29,850.06
TOWN OF KANDOTA	\$	19,451.78
TOWN OF LESLIE	\$	22,326.46
TOWN OF LITTLE ELK	\$	18,364.48
TOWN OF LITTLE SAUK	\$	27,579.82
TOWN OF LONG PRAIRIE	\$	27,492.39
TOWN OF MORAN	\$	25,533.02
TOWN OF REYNOLDS	\$	26,144.98
TOWN OF ROUND PRAIRIE	\$	30,031.98
TOWN OF STAPLES	\$	23,877.50
TOWN OF STOWE PRAIRIE	\$	29,437.32
TOWN OF TURTLE CREEK	\$	15,004.40
TOWN OF VILLARD	\$	28,423.23
TOWN OF WARD	\$	31,376.59
TOWN OF WEST UNION	\$	16,830.64
TOWN OF WYKEHAM	\$	27,739.94
42 PAYMENTS LESS THAN 2000	\$	16,197.20
ANOKA CO GOVERNMENT CENTER	\$	8,375.00
BENNING PRINTING & PUBLISHING	\$	3,565.50
CARD SERVICES COBORNS	\$	2,320.33
CENTERPOINT ENERGY	\$	2,541.51
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
MCKESSON MEDICAL SURGICAL	\$	4,625.90
ST CLOUD HOSPITAL	\$	26,381.47
TODD CO AUD-TREAS	\$	5,697.93
WARNER LAW, LLC	\$	4,484.78
35 PAYMENTS LESS THAN 2000	\$	9,458.74
ARC ELECTRIC SERVICE	\$	25,408.19
CENTERPOINT ENERGY	\$	8,359.65
CITY OF STAPLES	\$	7,909.48
MN DEPT OF FINANCE	\$	2,534.10
SCHOOL DISTRICT 2170	\$	22,991.55
SCHOOL DISTRICT 2753	\$	2,027.45
TOWN OF FAWN LAKE	\$	2,849.45
TOWN OF MORAN	\$	4,907.05
TOWN OF WARD	\$	3,739.27
23 PAYMENTS LESS THAN 2000	\$	13,449.55
MN DEPT OF REVENUE	\$	29,237.69
US BANK	\$	6,293.72
MN DEPT OF REVENUE	\$	2,393.15
6 PAYMENTS LESS THAN 2000	\$	2,863.44
TOTAL:	\$	1,175,565.48

COMMISSIONER WARRANTS
VENDOR NAME

AMOUNT



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BRAATEN SAND & GRAVEL	\$ 13,353.87
COMPASS MINERALS AMERICA	\$ 10,046.03
FARM-RITE EQUIPMENT, INC	\$ 3,851.75
FRONTIER PRECISION INC	\$ 3,330.00
H & L MESABI	\$ 2,542.12
J & E CONCRETE LLC	\$ 5,000.00
JOSH'S AUTOBODY AND TOWING	\$ 11,668.21
NORTH COUNTRY EQUIPMENT REPAIR, INC	\$ 5,476.90
NORTHERN STAR COOP	\$ 4,652.12
NOW MICRO INC	\$ 4,148.00
NUSS TRUCK & EQUIP	\$ 6,172.27
ROLLIES SALES & SERVICE INC	\$ 3,670.54
ST CLOUD ACOUSTICS INC	\$ 3,650.00
TOWMASTER	\$ 5,754.89
51 PAYMENTS LESS THAN 2000	\$ 19,879.04
Total:	\$ 103,195.74

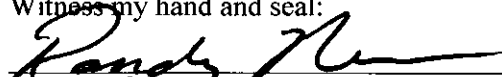
HEALTH & HUMAN SERVICES WARRANTS


VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 7,512.86
FRESHWATER EDUCATION DISTRICT	\$ 17,505.00
V #16114 - COST EFF HEALTH INSURANCE	\$ 2,188.80
MORRISON CO PUBLIC HEALTH SERVICE	\$ 2,053.02
PATTON SCHAD FUNERAL SERVICE - SAUK CENTRE	\$ 3,500.00
PERISH/ALAN	\$ 2,127.53
82 PAYMENTS LESS THAN 2000	\$ 20,718.97
Total:	\$ 55,606.18

VENDOR NAME	AMOUNT
DHS - ANOKA METRO RTC - 412	\$ 30,780.00
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 6,649.50
DHS - ST PETER RTC - 472	\$ 6,150.40
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,541.90
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 19,617.92
PRAIRIE LAKES YOUTH PROGRAMS	\$ 21,843.26
PRESBYTERIAN FAMILY FOUNDATION INC	\$ 3,264.55
PAYMENTS LESS THAN 2000	\$ 6,096.21
Total:	\$ 96,943.74

On a motion by Kneisl and second by Erickson, the preceding minutes of the County Board meeting held March 7th, 2023 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 21st, 2023.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer

