



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 21st, 2023*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21st day of February, 2023 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Noska, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for February 7th, 2023 as presented.

To approve an Off Sale, On Sale and Sunday Liquor License for T.J.'s Diamond Point Inc dba Diamond Point Supper Club/Lounge at the address of 12867 Bayview Dr, Sauk Centre, MN in Birchdale Township effective April 1, 2023 through March 31, 2024.

To approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2023 through March 31, 2024.

To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6th St SE, Long Prairie, MN in Long Prairie Township effective April 1, 2023 through March 31, 2024.

To approve an Off Sale, On Sale and Sunday Liquor License for The Rock Tavern LLC at the address of 11977 County 47, Grey Eagle, MN in Grey Eagle Township effective April 1, 2023 through March 31, 2024.

To approve a Seasonal Off Sale and On Sale 3.2 Malt Liquor License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2023 through October 15, 2023.

To approve a Setup License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2023 through March 31, 2024.

To approve a Seasonal On Sale Wine License including strong beer for Donald Panitzke dba Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2023 through October 15, 2023.

To approve a one year Off Sale, On Sale & Sunday Liquor License for the Rohdes Midway Gas Bar & Grill Inc dba Midway Bar & Grill at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2023 through March 31, 2024.

To approve an Off Sale, On Sale and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2023 through March 31, 2024.

To approve an On Sale, Off Sale and Sunday Liquor License for Michael Shattuck dba Shattuck's Hub Supper Club at the address of 30905 County 13, Burtrum, MN in Burnhamville Township effective April 1, 2023 through March 31, 2024.



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To approve an On Sale and Sunday Liquor License for Thunder Lodge, Inc at the address of 22056 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2022 through March 31, 2023.

To approve the promotion of Brittney Hendricks as Sergeant with a starting pay at Grade 11, Step 7, \$ 34.99/hr with a start date of February 21, 2023.

To hire Connie Spanswick as PT Dispatcher with starting pay at a Grade 6, Step 2, \$22.56/hr with a starting date of February 21, 2023.

To hire Doug Rakow for FT Deputy in the Sheriff's Dept with starting pay at a Grade 10, Step 2, \$28.48/hr; a start date is to be determined.

To approve the resignation of eligibility worker Connie Helgeson, effective February 22, 2023

To approve Steven McCoy to fill the Financial Support Services Manager position. Grade 13, Step 1 at \$32.62. Start Date: TBD

To approve Hilary Tumberg to fill the open Waiver Supervisor position. Grade 13, Step 4 at \$35.64. Start Date: TBD

Auditor-Treasurer

On motion by Denny and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402393 through 402418 in the amount of \$19,905.23 and (Regular) 56717 through 56765 in the amount of \$77,411.45 for a total of \$97,316.68.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 803690 through 803769 and (Regular) 710140 through 710215 for a total of \$99,692.54.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600846 through 600861 and (Regular) 517226 through 517251 for a total amount of \$94,620.33.

Long Prairie Area Chamber of Commerce

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve waiving the rental and utility fees for the MS Tram event organized by the Long Prairie Area Chamber of Commerce at the Todd County Fairgrounds on July 27th & 28th, 2023.

Board of Commissioners & SWCD Supervisor Joint Meeting

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To suspend the current meeting to allow for the Joint Meeting with the SWCD Supervisors to be held.

Separate minutes of the Joint Meeting are attached.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To resume the regular board meeting.



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University of Minnesota Extension

Brenda Miller, U of M Extension Educator – Agriculture Production Systems/Livestock provided a program update to the County Board.

Public Works

Todd County Engineer, Loren Fellbaum, provided an announcement from Region 5 Development Commission regarding a 2027 Federal Surface Transportation Block Grant Program for Todd County's State Aid Highway #11 Project.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To set the 2023 Spring Road Meeting for April 3rd, 2023 at 9:00 AM at Public Works Northern Shop.

On motion by Erickson and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the purchase of a 2023 Chevrolet Silverado 3500 from North Country GM for \$52,760.66 per the attached state bid quote.

County Attorney

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the 2023 Agreement for Prosecution Services with the Cities of Burtrum, Grey Eagle, West Union, Clarissa, Eagle Bend, Bertha, and Hewitt.

Solid Waste

On motion by Erickson and second by Noska, the following motion was introduced and adopted by unanimous vote: Authorize solid waste director to sign Agreement with WSN for final cover design and bidding services.

On motion by Erickson and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize solid waste department to retain Barr Engineering for PFAs evaluation as part of a consortium of landfills, and proceed with other necessary actions to perform PFAs sampling and analysis.

Health & Human Services

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the out of state travel request for David Determan to attend the National Preparedness Summit for \$2,250 via the COVID Response Grant.

Administration

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the one-time six (6) month extension of probation for Employee #998.



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County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended including the recent MACO Conference and preparations are moving forward for the 2023 Property Tax Statement calculations.

County Attorney's Report

The County Attorney reported on office status and contingency planning due to pending weather.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

County Coordinator's Report

The County Coordinator reported on meetings and events attended.

Adjourn

On motion by Noska and second by Erickson, the meeting was adjourned for the month of February 2023.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ARC ELECTRIC SERVICE	\$ 5,117.69
COMPASS MINERALS AMERICA	\$ 33,336.33
GILSON COMPANY	\$ 2,537.02
INTRAYDYN	\$ 2,080.00
LITTLE FALLS MACHINE INC	\$ 2,297.43
LONG PRAIRIE LEADER	\$ 10,924.59
MORRIS ELECTRONICS	\$ 3,938.37
ONSOLVE, LLC	\$ 9,324.40
TODD CO MIS DEPT	\$ 2,260.48
66 PAYMENTS LESS THAN 2000	\$ 25,500.37
Total:	\$ 97,316.68

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
BRENNY FUNERAL CHAPEL - STAPLES	\$ 3,500.00
DHS - SWIFT	\$ 4,370.00
NOW MICRO INC	\$ 6,535.08
RURAL MN CEP INC	\$ 13,033.42
V #17218 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,799.36
WILLIAMS DINGMANN FAMILY FUNERAL HOME - LONG PRAIRIE	\$ 3,500.00
150 PAYMENTS LESS THAN 2000	\$ 65,954.68
Total:	\$ 99,692.54

VENDOR NAME	AMOUNT
# 17141	\$ 3,339.63
CARLSON/BARBARA J	\$ 5,250.00



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DHS - ST PETER RTC - 472	\$	2,976.00
# 2925	\$	3,807.73
MID MINNESOTA DRUG TESTING INC	\$	2,367.00
NORTHERN PINES MENTAL HLTH CTR INC	\$	2,090.00
# 16668	\$	3,331.57
PINE MANORS INC	\$	2,925.00
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$	7,679.71
# 17183	\$	2,399.09
STAPLES MOTLEY ISD 2170	\$	11,184.76
STEP	\$	7,931.91
VALLEY LAKE BOYS HOME INC	\$	17,900.00
VILLAGE RANCH INC	\$	4,014.50
PAYMENTS LESS THAN 2000	\$	17,423.43
Total:	\$	94,620.33

On a motion by Noska and second by Becker, the preceding minutes of the County Board meeting held February 21st, 2023 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 7th, 2023.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer

