



RIGHT OF WAY USE PERMIT APPLICATION

County Road #: _____ Parcel ID #: _____ Project Address: _____

Property Owner: _____ Owner Address: _____

Phone #: _____ Email: _____

Dates of Construction: _____ Contractor: _____

Contractor Address: _____ Contractor Phone #: _____

Proposed Project Description (include project map & plans): _____

The undersigned applicant hereby accepts the requirements and conditions indicated in this application.

Applicant: _____ Date: _____

The Todd County Public Works Department hereby acknowledges that we have received a request for the use of the county highway right of way and that following conditions of the permit have been met.

- Copy of Safety Procedure or Traffic Control (if required)
- Copy of Additional Required Permits (i.e. MnDNR/SWCD)
- Certificate of Liability Insurance (if required)

County Comments/Requirements: _____

County Approval: _____ Date: _____

RIGHT OF WAY USE PERMIT APPLICATION - SPECIAL PROVISIONS

1. The Applicant shall hold Todd County harmless and indemnify Todd County from any and all claim demands and causes of action arising from permit holder's use of the County Road including any attorney's fees and costs related thereto to the extent permitted by Minnesota Law.
2. This permit does not in any way relieve the applicant of liability for damages caused to the road, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims, or adjustments shall be the responsibility of the applicant.
3. Said work shall be completed in conformity with all applicable laws, regulations and codes covering said work. All work shall be completed in conformity with the regulations of governmental agencies for the protection of the public.
4. If any topsoil and sod are disturbed it shall be replaced and maintained until the turf is established. Upon completion of the work, the Applicant shall restore the right of way to its original condition. The Applicant shall notify the Engineer of the completion of the work so that a final inspection can be made.
5. Said work shall not interfere with any existing utility facilities on the county highway right of way. Applicant is responsible for contacting Gopher State One Call for utility locates before work begins.
6. Necessary barricades, warning devices and flagman shall be provided by the Applicant during all phases of the construction and maintenance operations located on county highway right to way. If the construction/project will require closure of the traveled portion of the roadway or shoulder, the Applicant must submit a traffic management plan along with the permit form. The Applicant must also notify and coordinate this work with the local police department and/or Todd County Sheriff's Department. All detours and/or lane closures shall conform to the provisions of the Minnesota Manual on Uniform Traffic Control Devices. The work shall not be detrimental to the highway or to the safety of the public. The Applicant must get Minnesota Department of Transportation (MnDOT) approval for any signs in MnDOT Right of Way, even if such signs are required as a permit condition by the County.
7. Applicant is required to attach all other permits from any other governmental regulating agencies (i.e. MnDNR, TCSW and Watershed).
8. A completed permit application should be submitted a minimum of two weeks prior to the anticipated construction/project date. At least a 24 hour notice to the Engineer shall be given before work shall take place.
9. This permit cannot be assigned, transferred or subcontracted to others without written consent of Todd County.
10. Failure to abide by any of the conditions of the permit will be cause for denial of future applications.