



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
November 15th, 2022*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of November, 2022 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Kircher.

Approval of Agenda

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for November 1st, 2022 as presented.

Auditor-Treasurer

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the October 2022 Auditor Warrants number (ACH) 902656 through 902757 in the amount of \$7,138,033.68, (Manual) 758 through 765 in the amount of \$687,472.93 and (Regular) 240037 through 240172 in the amount of \$1,131,309.60 for a total of \$8,956,816.21.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402213 through 402245 in the amount of \$28,297.52 and (Regular) 56415 through 56461 in the amount of \$57,181.73 for a total of \$85,479.25.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 803354 through 803444 and (Regular) 709742 through 709826 for a total amount of \$123,297.19.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600762 through 600781 and (Regular) 517073 through 517096 for a total amount of \$83,572.84.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

APPOINTMENT OF SUNDAY NELSON TO THE

HOUSING AND REDEVELOPMENT AUTHORITY BOARD OF TODD COUNTY

WHEREAS, the Todd County Board of Commissioners of Todd County, Minnesota held a duly authorized special meeting on the 12th day of September, 1972; and



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WHEREAS, at said meeting a resolution was passed and adopted declaring the need for a Housing and Redevelopment Authority in Todd County, Minnesota; and

WHEREAS, a vacancy exists in the current term due to the resignation Duane Grewe on the Todd County HRA Board which is scheduled to expire on September 18, 2024 and Sunday Nelson has expressed her desire to be appointed to this position.

NOW, THEREFORE BE IT RESOLVED, pursuant to the provisions of the Municipal Housing and Redevelopment Act of the State of Minnesota, the County Board of Commissioners of Todd County, Minnesota, hereby appoint the one person hereinafter named to serve as Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota, and to serve for the remainder of the period of five years as hereinafter stipulated:

Sunday Nelson – September 28, 2022 through September 18, 2024

MIS

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the purchase of wireless network equipment and installation from Morris Electronics.

Planning & Zoning

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

Resolution to Adopt and Implement the Long Prairie River Comprehensive Watershed Management Plan

WHEREAS, Todd County has been notified by the Minnesota Board of Water and Soil Resources that the Long Prairie River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #22-51:

NOW, THEREFORE, BE IT RESOLVED Todd County Board of Commissioners hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan. The Comprehensive Watershed Management Plan replaces the Todd County Water Plan for purposes for the area of the county identified within the Plan.

BE IT FURTHER RESOLVED Todd County terminates its rights and obligations under the Long Prairie River Watershed Memorandum of Agreement for developing the Comprehensive Watershed Management Plan.

BE IT FURTHER RESOLVED Todd County enters into the Memorandum of Agreement for the Implementation of the Long Prairie River Comprehensive Watershed Management Plan.

BE IT FURTHER RESOLVED that, pursuant to the terms of said Memorandum of Agreement, Todd County Board of Commissioners appoints Commissioner Barb Becker to serve as standing representative of Todd County on the Long Prairie River Watershed Implementation Partnership as provided in the Memorandum of Agreement.



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BE IT FURTHER RESOLVED that, pursuant to the terms of said Memorandum of Agreement, Todd County Board of Commissioners (SWCD Board) appoints Commissioner Rod Erickson to serve as alternate representative of Todd County on the Long Prairie River Watershed Implementation Partnership as provided in the Memorandum of Agreement.

BE IT FURTHER RESOLVED that Todd County Board of Commissioners authorizes and directs the Todd County Planning and Zoning Director to carry-out all duties and obligations required of Todd County under the Memorandum of Agreement, including, but not limited to, designating Todd County staff to serve on the Implementation Planning Committee under the Memorandum of Agreement.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the proposed conditions on parcel 08-0030500 to establish temporary family housing.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commissioner and grant the CUP with the proposed conditions on parcel 22-0027002 to establish temporary family housing.

Health & Human Services

An update was provided by Rural MN CEP for Employment Services to the County Board of its current programs serving Todd County residents.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the MFIP Biennial Contract Addendum second year 2022-2023 for program administration by Todd County.

An update was provided by STEP to the County Board of its current programs serving clients with mental health and developmental disabilities in Todd County.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve participation in Reaching Rural Advancing Collaborative Solutions Initiative.

County Sheriff

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the purchase of 2 Motorola APX6500 squad radios.

Solid Waste

The Solid Waste Department provided an update on the design phase of the Transfer Station building project with this project moving forward in its planning phase on schedule to date.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To sign the attached Construction Agreement for the water main extension with the City of Browerville.



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Closed Session

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute 13D.03 at 10:04 a.m.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To reopen the meeting from closed session at 10:32 a.m.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and that the State General Election saw a turnout of 75% of voters in Todd County. A reminder that Ag-classified property taxes are due today.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

County Coordinator's Report

The County Coordinator reminded that the next board meeting is scheduled for Friday, December 9, 2022 due to the AMC Conference that the Commissioners may be attending.

Adjourn

On motion by Kneisl and second by Neumann, the meeting was adjourned for the month of November 2022.

AUDITOR WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
CITY OF LONG PRAIRIE	\$ 28,749.88
EBSO INC	\$ 250,609.10
GREAT RIVER REGIONAL LIBRARY	\$ 83,843.00
LONG PRAIRIE SANITATION INC	\$ 4,711.50
MID CENTRAL NATIONAL BANK	\$ 86,324.63
PARTY WORLD	\$ 2,461.50
RAHN'S OIL & PROPANE	\$ 28,300.47
SANDERS CONSTRUCTION, INC	\$ 27,500.00
SHI CORP	\$ 4,708.00
TODD CO AUD-TREAS	\$ 5,053.85
WARNING LITES	\$ 9,833.64
18 PAYMENTS LESS THAN 2000	\$ 5,541.19
COUNTIES PROVIDING TECHNOLOGY	\$ 5,475.00
COUNTRYSIDE RESTAURANT	\$ 5,142.00
DOBMEIER/DUANE & AGNES	\$ 16,000.00
HEALTH PARTNERS DENTAL	\$ 6,256.14
IDEAL CONSTRUCTION LLC	\$ 23,040.00
MN DEPT OF FINANCE	\$ 7,791.00
MORRISON COUNTY	\$ 67,729.54



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NORTHERN STAR COOP	\$	3,920.42
OSAKIS LAKE ASSOCIATION	\$	7,500.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$	84,388.00
PRAIRIE PHARMACY	\$	2,372.02
REGENTS OF THE UNIV OF MN	\$	35,174.75
SHIRLEY'S GAS & GROCERIES INC	\$	3,679.99
STEP	\$	12,161.00
TODD COUNTY MIS DEPT	\$	2,000.00
VERIZON	\$	5,303.39
VOYANT COMMUNICATIONS, LLC	\$	3,533.49
34 PAYMENTS LESS THAN 2000	\$	18,390.98
BIG SAUK LAKE ASSOCIATION	\$	8,400.00
BUTTWEILER'S DO ALL	\$	142,780.87
CARD SERVICES COBORNS	\$	2,993.13
CENTRA CARE	\$	10,983.33
DENNY/TIM	\$	3,804.18
FLEET SERVICES/WEX BANK	\$	8,924.81
MADDEN GALANTER HANSEN, LLP	\$	9,705.62
MINNESOTA POWER & LIGHT	\$	22,398.39
PETERS LAW OFFICE, P.A.	\$	5,100.00
Roering/Donald	\$	3,298.46
SOBASZKIEWIEZ/DOMINC & BEVERLY	\$	12,325.00
WATERGUARDS, LLC	\$	19,636.25
33 PAYMENTS LESS THAN 2000	\$	14,554.37
CENTERPOINT ENERGY	\$	2,743.95
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
GOLDEN SHOVEL AGENCY	\$	5,700.00
NEOGOV	\$	4,811.71
STANEC CONSULTING SERVICES INC	\$	34,466.50
STAPLES ADVANTAGE	\$	2,862.67
17 PAYMENTS LESS THAN 2000	\$	6,482.83
BIG SWAN LAKE IMPROVEMENT DIST.	\$	5,240.37
CITY OF BERTHA	\$	92,871.90
CITY OF BROWERVILLE	\$	115,123.22
CITY OF BURTRUM	\$	13,352.81
CITY OF CLARISSA	\$	79,495.88
CITY OF EAGLE BEND	\$	135,771.77
CITY OF GREY EAGLE	\$	59,025.25
CITY OF HEWITT	\$	26,403.61
CITY OF LONG PRAIRIE	\$	588,621.06
CITY OF OSAKIS	\$	89,547.20
CITY OF STAPLES	\$	466,810.62
CITY OF WEST UNION	\$	5,199.17
REGION V DEVELOPMT COMMISSION	\$	10,948.65



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SAUK RIVER WATER SHED DISTRICT	\$	40,653.99
SCHOOL DISTRICT 213	\$	299,269.01
SCHOOL DISTRICT 2170	\$	618,051.76
SCHOOL DISTRICT 2753	\$	765,804.82
SCHOOL DISTRICT 486	\$	170,850.06
SCHOOL DISTRICT 740	\$	55,752.61
SCHOOL DISTRICT 743	\$	542,544.41
SCHOOL DISTRICT 786	\$	223,585.53
SCHOOL DISTRICT 786-DEBT DIST 86	\$	12,321.72
SCHOOL DISTRICT 787	\$	321,648.01
SCHOOL DISTRICT 787- DEBT DIST 87	\$	32,272.98
SCHOOL DISTRICT 818	\$	10,530.92
TOWN OF BARTLETT	\$	19,438.80
TOWN OF BERTHA	\$	23,526.17
TOWN OF BIRCHDALE	\$	60,384.48
TOWN OF BRUCE	\$	82,162.98
TOWN OF BURLEENE	\$	24,752.62
TOWN OF BURNHAMVILLE	\$	58,494.78
TOWN OF EAGLE VALLEY	\$	32,013.03
TOWN OF FAWN LAKE	\$	46,985.04
TOWN OF GERMANIA	\$	14,901.48
TOWN OF GORDON	\$	77,605.93
TOWN OF GREY EAGLE	\$	83,646.98
TOWN OF HARTFORD	\$	42,897.99
TOWN OF IONA	\$	18,758.32
TOWN OF KANDOTA	\$	38,163.02
TOWN OF LESLIE	\$	60,064.53
TOWN OF LITTLE ELK	\$	23,689.59
TOWN OF LITTLE SAUK	\$	47,622.43
TOWN OF LONG PRAIRIE	\$	57,409.85
TOWN OF MORAN	\$	29,411.78
TOWN OF REYNOLDS	\$	31,423.09
TOWN OF ROUND PRAIRIE	\$	42,676.27
TOWN OF STAPLES	\$	70,333.41
TOWN OF STOWE PRAIRIE	\$	31,473.50
TOWN OF TURTLE CREEK	\$	27,049.35
TOWN OF VILLARD	\$	68,737.26
TOWN OF WARD	\$	34,034.40
TOWN OF WEST UNION	\$	31,459.57
TOWN OF WYKHAM	\$	31,320.08
5 PAYMENTS LESS THAN 2000	\$	4,085.36
CENTRAL SPECIALTIES INC	\$	592,478.12
CITY OF LONG PRAIRIE	\$	177,101.61
DLT SOLUTIONS INC	\$	3,740.25



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EBSO INC	\$	251,344.18
ENGEN/PATRICIA	\$	21,449.00
GOVERNMENT MANAGEMENT GROUP	\$	5,000.00
HEALTH PARTNERS DENTAL	\$	6,256.14
STEARNS COUNTY HWY DEPT	\$	10,265.42
TODD CO AGRICULTURAL SOC.	\$	6,472.71
TODD CO AUD-TREAS	\$	5,053.85
VERIZON	\$	6,502.91
WEX BANK-SINCLAIR	\$	3,578.24
20 PAYMENTS LESS THAN 2000	\$	12,414.88
MN DEPT OF REVENUE	\$	3,864.00
MN DEPT OF REVENUE	\$	80,824.11
US BANK	\$	8,859.24
MN DEPT OF REVENUE	\$	591,981.36
4 PAYMENTS LESS THAN 2000	\$	1,944.22
TOTAL	\$	8,956,816.21

COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
BROWERVILLE TRUCKWASH/BIG BOYZ	\$	6,210.41
COMPASS MINERALS AMERICA	\$	13,828.11
GRAINGER INC	\$	2,983.03
H & L MESABI	\$	11,502.50
LITTLE FALLS MACHINE INC	\$	4,440.05
LONG PRAIRIE LEADER	\$	6,296.27
M-R SIGN COMPANY INC	\$	3,894.75
MIDWEST LOCK & DOOR, INC	\$	3,855.00
ROYAL TIRE	\$	4,033.90
SEACHANGE PRINT INNOVATIONS	\$	4,826.57
70 PAYMENTS LESS THAN 2000	\$	23,608.66
Total:	\$	85,479.25

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
V#16734 COST EFF HEALTH INSURANCE	\$	2,241.58
DHS-SWIFT	\$	16,827.36
V#16675 COST EFF HEALTH INSURANCE	\$	2,560.72
RURAL MN CEP INC	\$	19,801.82
V#14578 COST EFF HEALTH INSURANCE	\$	2,015.93
171 PAYMENTS LESS THAN 2000	\$	79,849.78
Total:	\$	123,297.19

VENDOR NAME		AMOUNT
# 17141	\$	3,339.63
# 16713	\$	2,170.62
CENTRAL SECURITY	\$	2,890.00



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HOLISTIC FAMILY EDUCATION SRVS	\$	4,560.14
MERIDIAN SERVICES INC	\$	2,204.54
MID MINNESOTA DRUG TESTING INC	\$	2,567.00
NORTHWOOD CHILDRENS SERVICES	\$	6,432.90
# 16668	\$	3,331.57
PORT OF CROW WING GIRLS HOME	\$	2,868.47
RJ CONTRACTING & REMODELING LLC	\$	2,554.80
STEP	\$	4,540.88
VALLEY LAKE BOYS HOME INC	\$	12,710.00
# 2195	\$	2,170.62
VILLAGE RANCH INC	\$	10,645.71
PAYMENTS LESS THAN 2000	\$	20,585.96
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Total:	\$	83,572.84

On a motion by Kneisl and second by Kircher, the preceding minutes of the County Board meeting held November 15th, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on December 9th, 2022.

Witness my hand and seal:

Rodney Erickson, County Board Chairperson

Denise Gaida, Todd County Auditor-Treasurer