



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
November 1st, 2022*

Public Comment

Rob Mounts expressed concerns over the location of a recently built amish schoolhouse. As an adjoining property owner, he was concerned about the lack of details provided within the Planning & Zoning notification provided prior to this project's approval.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of November, 2022 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Neumann and second by Becker, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for October 18th, 2022 as presented.

GAMBLING PERMIT – BROWERVILLE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Browerville Sportsman Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Browerville Sportsman Club to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on March 5th, 2023.

GAMBLING PERMIT – TODD COUNTY COUNCIL ON AGING

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Todd County Council On Aging through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Todd County Council On Aging to conduct an excluded bingo event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on November 13th, 2022.

GAMBLING PERMIT – TODD COUNTY COUNCIL ON AGING

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Todd County Council On Aging through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Todd County Council On Aging to conduct an excluded bingo event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on February 12th, 2023.

To approve Aubrey Koep to fill the open social worker position.

To approve the hiring of Ashlie Muhvich to fill the open social worker position.

To approve the retirement of Tim Ludwig, Registered Nurse effective December 15, 2022.



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Oath of Office

The Oath of Office for County Recorder, Kimberly Bosl was held to begin the interim term of service to the citizens of Todd County.

Auditor-Treasurer

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402191 through 402212 in the amount of \$50,369.98 and (Regular) 56375 through 56414 in the amount of \$77,272.62 for a total of \$127,642.60.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 803337 through 803353 and (Regular) 709701 through 709741 for a total amount of \$25,390.50.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600757 through 600761 and (Regular) 517063 through 517072 for a total amount of \$29,531.39.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agreement to provide the professional consulting services between Government Management Group and Todd County for the 2022 through 2026 Cost Allocation Plans at a cost of \$5,500 for each plan year.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the attached agreement with CliftonLarsonAllen LLP to provide auditing services to Todd County as specified for the years ended December 31, 2022, 2023 and 2024.

County Ditch/Ag Inspector

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, set November 30, 2022 at 6:45 p.m. as the date for the landowner Information Meeting on County Ditch 42.

Public Works

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2022 GRAVEL SURFACING CONTRACT

WHEREAS, the contract with Sanders Construction, Inc. for a 2022 Gravel Surfacing Contract known as CP 22:58, CP 22:65 and CP 22:99 located on County Road 58, County Road 65 and County Road 99 in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2022 with the value of the total work certified being \$245,651.20, and;

WHEREAS, partial payments amounting to \$233,368.64 have been previously been made to the contractor as work progressed, and;



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WHEREAS, it has been determined that \$12,282.56 still remains to be paid to Sanders Construction, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the attached purchase agreement authorizing purchasing of a 2011 CAT 140M2 motor grader from Ziegler Equipment for \$129,937.00.

County Sheriff

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the retirement/resignation of Todd County Sheriff Steve Och, effective January 1, 2023 at 11:59 p.m.

Planning & Zoning

On motion by Neumann and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Lakeside Acres First Addition”

WHEREAS, Applicant Douglas E Lien applied to subdivide a property owned by Douglas E & Carol A Lien that is described as:

GOVT LOT 4 EX BEG AT SE COR OF LOT 31 OF MICHAELS BEACH, NE 270.71 FT, N 194 FT TO LAKESHORE, SW-RLY 284 FT, S 188 FT TO BEG & EX PARTS PLATTED AS MICHAELS BEACH & OLSON'S LAKE OSAKIS ADDITION & EX W 16 RDS OF E 32 RDS OF N 11 RDS OF GOVT LOT 4 23.69 ACRES in Section 34 of Leslie Township with the plat to be known as ‘Lakeside Acres First Addition’.

WHEREAS, Lakeside Acres First Addition consists of 8 lots; Block One Lot 1, 1.58 Acres±; Lot 2, 1.42 Acres±; Lot 3, 2.14 Acres±; Lot 4, 2.77 Acres±; Lot 5, 5.80 Acres±; Lot 6, 3.95 Acres±; Lot 7, 4.11 Acres±; and Outlot A, 0.81 Acres± located in Shoreland- GD zoning (Lake Osakis) in Leslie Township,

WHEREAS, On February 3rd, 2022, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: That part of Government Lot 4, Section 34, Township 129 North, Range 35 West, Todd County, Minnesota, described as follows: Beginning at the southeast corner of OLSONS LAKE OSAKIS ADDITION, according to the recorded plat thereof; thence on an assumed bearing of South 84 degrees 38 minutes 45 seconds West along the south line of said OLSONS LAKE OSAKIS ADDITION 253.82 feet to the southwest corner of said OLSONS LAKE OSAKIS ADDITION; thence North 05 degrees 09 minutes 46 seconds West along the west line of said OLSONS LAKE OSAKIS ADDITION 250.73 feet; thence South 79 degrees 10 minutes 55 seconds West 263.86 feet; thence South 80 degrees 37 minutes 55 seconds West 270.71 feet to the southeast corner of Lot 31, MICHAEL'S BEACH, according to the recorded plat thereof; thence South 08 degrees 28 minutes 28 seconds East along the east line of said MICHAEL'S BEACH 66.00 feet to the southeast corner of said MICHAEL'S BEACH; thence South 81 degrees 31 minutes 32 seconds West along the southerly line of the 66 foot road as dedicated in said MICHAEL'S BEACH 357.03 feet; thence North 85 degrees 46 minutes 56 seconds West along said southerly line 165.53 feet to the west line of said Government Lot 4; thence South 03 degrees 57 minutes



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50 seconds East along said west line of Government Lot 4 a distance of 803.49 feet to the southwest corner of said Government Lot 4; thence North 86 degrees 05 minutes 28 seconds East along the south line of said Government Lot 4 a distance of 1321.74 feet to the southeast corner of said Government Lot 4; thence North 05 degrees 21 minutes 15 seconds West along the east line of said Government Lot 4 a distance of 687.74 feet to the point of beginning.

WHEREAS, On February 15, 2022, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Lakeside Acres First Addition preliminary plat with five conditions,

1. Stabilization of gully area between lots 2 and 3 prior to final platting. Stabilization plan, storm water management plan and construction must be approved by Todd Soil and Water Conservation District.
2. Placement of a permanently protected drainage easement around the gully area between lots 2 and 3.
3. Dedication of a 140' cul-de-sac as public road right of way with construction completed by the developer prior final platting.
4. Dedication of a 20' of public drainage easement along the southern boundary of Feather Drive.
5. Developer and future property owners must obtain appropriate permitting when necessary from other governmental agencies including but not limited to the Minnesota Pollution Control Agency and Sauk River Watershed District.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of "Lakeside Acres First Addition" be approved as presented.

Administration

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Cindy Wardien to utilize the Phase Retirement program through PERA to continue service to Todd County part-time in 2023.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS

WHEREAS, the residents of Todd County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Todd County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and



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WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Todd County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

NOW THEREFORE BE IT RESOLVED, with designation as a Green Light for Veterans County, Todd County hereby declares from November 2, 2022 through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Todd County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and stated that absentee voting for the upcoming General Election remains open either in-person at the office, by requesting via application submitted online, or by postal delivery with steady interest by voters. A reminder that Ag-classified property taxes will be due on November 15, 2022.

County Attorney Report

The County Attorney reported on office activities.

County Commissioner's Report

The Commissioners reported on meetings and events attended.



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County Coordinator's Report

The County Coordinator informed the Commissioners that the most recent grant application for the Rock Wall project was declined.

Recess

Chairperson Erickson recessed the meeting until November 15, 2022.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CARR'S TREE SERVICE, INC.	\$ 16,897.37
COMMISSIONER OF TRANSPORTATION	\$ 6,124.58
LEVEL GROUND	\$ 2,700.00
LUBE-TECH & PARTNERS, LLC	\$ 4,771.83
MORRIS ELECTRONICS	\$ 2,780.58
PHILIP'S REPAIRABLES & COLLISION CENTER	\$ 11,613.93
SHI CORP	\$ 15,250.00
STREICHER'S	\$ 2,737.00
TRUENORTH STEEL	\$ 36,345.48
ZIEGLER INC	\$ 5,362.97
52 PAYMENTS LESS THAN 2000	\$ 23,058.86
Total:	\$ 127,642.60

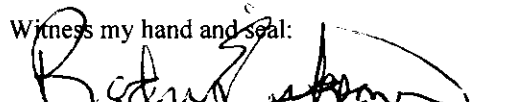
HEALTH & HUMAN SERVICES WARRANTS

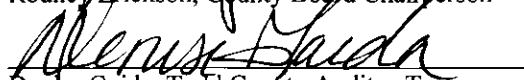
VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 4,475.15
EMBLUM BRENNY FUNERAL SERVICE - LITTLE FALLS	\$ 4,100.00
MORRISON CO PUBLIC HEALTH SERVICE	\$ 3,293.75
PERISH/ALAN	\$ 3,027.30
54 PAYMENTS LESS THAN 2000	\$ 10,494.30
Total:	\$ 25,390.50

VENDOR NAME	AMOUNT
NORTHERN PINES MENTAL HLTH CTR INC	\$ 16,104.50
PINEHAVEN YOUTH AND FAMILY SERVICES INC	\$ 7,292.70
PAYMENTS LESS THAN 2000	\$ 6,134.19
Total:	\$ 29,531.39

On a motion by Neumann and second by Kneisl, the preceding minutes of the County Board meeting held November 1st, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 15th, 2022.

Witness my hand and seal:


Rodney Erickson, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer