



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on August 16th, 2022

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16th day of August, 2022 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Kircher.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of item 10.1 Todd County Ag Society Update.

Consent Agenda

On motion by Becker and second by Kneisl, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for August 2nd, 2022 as presented.

To approve a one day On Sale Temporary Liquor License for the Long Prairie Lions Club at the address of 24257 Riverside Drive (Long Drive In), Long Prairie, MN in Long Prairie Township effective August 27, 2022.

To hire Daniel Steuck, PT Correctional Officer, start date TBD.

To approve the resignation of Richard Ziegler, PT Correctional Officer, effective 6/23/2022.

To hire Gabriel Rittenour, PT Correctional Officer, start date TBD.

Auditor-Treasurer

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402055 through 402087 in the amount of \$48,819.81 and (Regular) 56118 through 56168 in the amount of \$160,989.22 for a total of \$209,809.03.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 803021 through 803114 and (Regular) 709375 through 709468 for a total amount of \$162,656.37.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600694 through 600709 and (Regular) 516958 through 516978 for a total amount of \$64,047.98.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the car fleet vehicle purchase from Nyhus Chevrolet of Staples, MN for a 2019 Chevrolet Colorado for the total amount of \$38,520.18.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND



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WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2021 through June 30, 2022 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,635.00 from the Fund 40-County Ditch Fund to the Fund 01-General Revenue Fund per the attached list.

County Assessor

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the abatement for Tom & Michelle Eckel on parcel 28-0018401 for the 2021 and 2022 assessment years.

Great River Regional Library

Karen Pundsack, GRRL Executive Director provided the board with the GRRL 2023 Budget and recent initiatives for discussion.

Todd County HRA

Kim Wallace, HRA Executive Director provided an update of activities and services provided to the residents of Todd County.

Todd County Historical Society

Discussion was held regarding the Todd County Historical Society's letters of support provided to the County Board along with current initiatives, successes and challenges.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one-time grant of \$6,500 ARPA funds, in addition to \$8,500.00 as outlined in lease agreement, in response to increased maintenance and operating costs and reduced revenues due to COVID-19.

Public Works

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

Final Payment Authorization – 2021 HSIP Striping Contract

WHEREAS, the contract with Traffic Marking Service, Inc. for the 2021 HSIP Striping Contract known as SP 077-070-014 located on various routes in Todd County, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled in 2021 and completed in 2022 with the value of the total work certified being \$110,922.41, and;

WHEREAS, partial payments amounting to \$105,376.29, have been previously been made to the contractor as work progressed, and;



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WHEREAS, it has been determined that \$5,546.12 still remains to be paid to Traffic Marking Service, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

REQUEST FOR SPEED LIMIT STUDY ON COUNTY STATE AID HIGHWAY 46

WHEREAS, some Todd County residents have expressed concerns over the appropriateness of the 55 mile per hour regulatory speed limit on County State Aid Highway 46 from the North Ramp of Interstate 94 to County State Aid Highway 51 in the City of West Union, and;

WHEREAS, by Minnesota Statute 169.14, Subdivision 5, local authorities can request the Commissioner of the Department of Transportation to authorize a speed limit on a local (non-trunk highway) roadway.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby request the Commissioner of Transportation to make the necessary investigation to determine the reasonable and safe speed limit, as provided in Section 169.14, Subdivision 5, of the Minnesota Statutes, on County State Aid Highway 46 from the North Ramp of Interstate 94 to County State Aid Highway 51 in the City of West Union.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To set the 2022 Fall Road Meeting for November 14, 2022 at 10:30 AM at the Long Prairie Shop.

Solid Waste

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize final payment (and total contract cost) of \$277,217.90 contingent on receipt of all necessary documents (including IC-134's) to Frattalone Construction for excavation of cells to expand the demolition landfill.

Health & Human Services

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve FFY2023 Low Income Home Energy Assistance Program and Low-Income Household Water Assistance Program Grant Contract.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize the hiring of a social worker (Todd Integrated Dispositional Alternatives).

Administration

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING NAME CHANGE OF INSURANCE POOL



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WHEREAS, Todd County is currently a Participant Member of the Sourcewell Risk Management Pool, pursuant to which Todd County obtains self-funded health insurance coverage for Todd County’s eligible employees and their covered dependents; and

WHEREAS, the Sourcewell Risk Management Pool has determined that it is appropriate and necessary to obtain authorization from the Minnesota Department of Commerce to operate as a Political Subdivision Joint Self Insurance Pool in accordance with Minn. Stat. § 471.617 and Minn. R. Ch. 2785; and

WHEREAS, effective January 1, 2023 the self-funded health insurance coverage previously provided by the Sourcewell Risk Management Pool will be provided by the duly authorized Political Subdivision Joint Self Insurance Pool named The Better Health Collective; and

WHEREAS, Minnesota law requires Political Subdivision Self Insurance Pools to adopt bylaws containing terms and conditions required by Minnesota law, and a governance structure that complies with Minnesota law, which Participating Members must agree to adhere to; and

WHEREAS, Todd County wishes to join the Better Health Collective as a Participating Member effective January 1, 2023.

NOW THEREFORE, BE IT RESOLVED that:

1. Todd County agrees to become a Participating Member of The Better Health Collective effective January 1, 2023.
2. As a Participating Member, Todd County approves the Membership Agreement and Bylaws of The Better Health Collective in the form attached hereto as Exhibit A.

Planning & Zoning

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Pine Tree Estates”

WHEREAS, Applicant and property owners Nicholas and Jacqueline Pohlkamp applied to subdivide a property that is described as:
N 1120.80 FT OF GOVT LOT 3 EX PART PLATTED EX N 33 FT & VACATED LOTS 12 TO 16 OF TN OF FREDHEIM 14.75 ACRES in Section 15 of Kandota Township with the plat to be known as ‘Pine Tree Estates’,

WHEREAS, Pine Tree Estates consists of 1 lot; Block One Lot 1, 5.53± Acres; located in Shoreland-RD zoning (Sauk Lake) in Kandota Township,

WHEREAS, On May 5th, 2022, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:

N 1120.80 FT OF GOVT LOT 3 EX PART PLATTED EX N 33 FT & VACATED LOTS 12 TO 16 OF TN OF FREDHEIM 14.75 ACRES

WHEREAS, On May 17th, 2022, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Pine Tree Estates preliminary plat with 3 conditions,



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1. Developer and future property owners must obtain appropriate permitting when necessary from other governmental agencies including but not limited to the Minnesota Pollution Control Agency and Sauk River Watershed District.
2. All driveway accesses must be approved by the road authority and shall only be connected to Akela Drive.
3. This site is located in an agricultural district and consequently there will be from time to time sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of law against any farming operation because of such farming activities, as long as such farming activity complies with State, Federal, EPA, or Todd County Ordinances.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Pine Tree Estates” be approved as presented.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the four proposed conditions for the establishment of a butcher shop on parcel 07-0018800 from Joseph E. Borntreger.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the proposed conditions with the addition of condition #5 for establishment of a sawmill on parcel 09-0025700 from Eli J. Shrock.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the two proposed conditions for establishment of a ground mounted community solar energy system on parcel 26-0032300 from Nathan Paulzine.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the four proposed conditions for establishment of a retail greenhouse on parcel 26-0034300 from Jason J. Coblentz.

County Auditor-Treasurer’s Report

The County Auditor-Treasurer reported on meetings attended and stated that filing for local offices including city, school district and 7 townships closes today at 5:00 pm. Also, reminder that the 1st half of mobile home taxes are due by August 31, 2022.

County Commissioner’s Report

The Commissioners reported on meetings and events attended.

County Coordinator’s Report

Coordinator Pelzer reported on meetings attended.



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Adjourn

On motion by Neumann and second by Kneisl, the meeting was adjourned for the month of August, 2022.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BROWERVILLE GARAGE LLC	\$ 2,047.61
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 2,025.56
COMMISSIONER OF TRANSPORTATION	\$ 3,978.82
STATEMA'S BACKHOE SERVICE LLC	\$ 21,274.32
TODD SOIL & WATER CONS DIST	\$ 112,503.00
TRUENORTH STEEL	\$ 40,655.64
78 PAYMENTS LESS THAN 2000	\$ 27,324.08
Total:	\$ 209,809.03

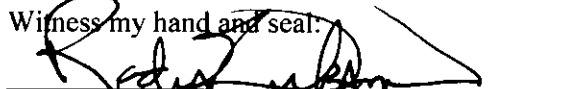
HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
ARNZEN CONSTRUCTION INC	\$ 12,729.00
DHS - SWIFT	\$ 50,052.50
V#16991 - COST EFF HEALTH INS	\$ 2,107.05
V#17087 - COST EFF HEALTH INS	\$ 2,434.16
V#17088 - COST EFF HEALTH INS	\$ 2,026.36
V#15520 - COST EFF HEALTH INS	\$ 2,631.80
RURAL MN CEPT INC	\$ 12,420.05
181 PAYMENTS LESS THAN 2000	\$ 78,255.45
Total:	\$ 162,656.37

VENDOR NAME	AMOUNT
# 16713	\$ 2,170.62
DRUG TESTING SOLUTIONS	\$ 2,927.00
# 16982	\$ 4,224.99
MIDWEST MONITORING & SURVEILLANCE	\$ 2,038.79
NORTHERN PINES MENTAL HLTH CTR INC	\$ 2,500.00
# 16668	\$ 4,358.91
STEP	\$ 3,662.00
# 2195	\$ 2,170.62
VILLAGE RANCH INC	\$ 15,687.86
PAYMENTS LESS THAN 2000	\$ 24,307.19
Total:	\$ 64,047.98

On a motion by Neumann and second by Kneisl, the preceding minutes of the County Board meeting held August 16th, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 6th, 2022.

Witness my hand and seal:


Rodney Erickson, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer