



*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 19th, 2022*

Public Comment

Stan Mensen communicated some concerns regarding the proposed Local Option Sales Tax for Transportation renewal including how much revenue this program generates and what projects this funding supports.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19th day of July, 2022 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Neumann, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for July 5th, 2022 as presented.

**GAMBLING PERMIT – MIDWEST OUTDOORS UNLIMITED – PRAIRIE PARTNERS
CHAPTER**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Midwest Outdoors Unlimited – Prairie Partners Chapter through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Midwest Outdoors Unlimited – Prairie Partners Chapter to hold a raffle event at the Shady's Golden Eagle in Grey Eagle Township at the address 13218 County 103, Burtrum, MN on August 28th, 2022.

To approve Chris Brigman to fill the open Assistant County Attorney I position.

To approve the resignation of Mari Ludwig, Seasonal Office Support Specialist II (EAP) effective July 14, 2022.

To approve Shattuck's Hub Supper Club 2022 tobacco license application.

To accept the resignation of Spenser Norling, PZ Intern effective July 27th, 2022.

Auditor-Treasurer

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 402005 through 402033 in the amount of \$40,049.47 and (Regular) 56025 through 56068 in the amount of \$48,469.82 for a total of \$88,519.29.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 802910 through 803003 and (Regular) 709276 through 709345 for a total amount of \$111,474.32.



On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600667 through 600681 and (Regular) 516915 through 516936 for a total amount of \$73,023.70.

Initiative Foundation

Carl Newbanks provided an update/report of the Initiative Foundation's projects supporting the Todd County region.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the annual contribution of \$8,000 for the Initiative Foundation for the 2023 budget year.

Ditch/Ag Inspector

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, acknowledge receipt of a Hold Harmless Agreement petition from Aspen Plantation LLP, to clean part of County Ditch 8 on parcel 26-0027401, Ward Twp section 28.

Public Works

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

TODD COUNTY LOCAL OPTION SALES TAX FOR TRANSPORTATION

WHEREAS, Todd County's transportation infrastructure helps form the backbone of the County's economy and has a direct impact on future economic development countywide, and;

WHEREAS, Minnesota Statute 297A.993, Subdivision 1 authorizes Counties to impose a one half of one percent (0.5%) Transportation Sales Tax designated for transportation projects after conducting a public hearing and passing a resolution, and;

WHEREAS, Minnesota Statute 297A.993, Subdivision 2 requires proceeds of the sales tax for transportation to be dedicated exclusively to fund capital costs of specific transportation projects or improvements, both capital and operating costs of specific transit projects or improvements, payment of the capital costs of a safe routes to school program, payment of transit operating costs or payment of the capital cost of constructing building and other facilities for maintaining transportation or transit project or improvements, and;

WHEREAS, Minnesota Statute 297A.993, Subdivision 2 requires the sales tax to terminate when revenues raised are sufficient to finance the identified projects, and;

WHEREAS, the proceeds of said Transportation Sales Tax are required to be allocated to the County's Road and Bridge Fund which help reduce the Public Works Department's reliance on property tax, and;

WHEREAS, on September 16th, 2014 the Todd County Board of Commissioners approved the original implementation of the Local Option Sales Tax by County Board Resolution 20140916-09 and since the implementation of the Local Option Transportation Sales Tax the Todd County Public Works Department has been aggressively delivering all the capital improvement projects included on the original project list and is nearing the completion of the final project included on that original list, and;

WHEREAS, the Todd County Board of Commissioners conducted a public hearing on June 21st, 2022 regarding the possible continuation of the Todd County Transportation Sales Tax and at said public



hearing the Todd County Local Option Sales Tax – List of Potential Projects (2023-2042) was presented and is made referenced here by attachment.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorizes and enacts the continuation of the one half of one percent (0.5%) Transportation Sales Tax, as provided for in Minnesota Statute 297A.993, for dedicated funding of projects listed on the Todd County Local Option Sales Tax – List of Potential Projects (2023-2042) which is referenced here by attachment, and;

BE IT FURTHER RESOLVED, that the 0.5% Transportation Sales Tax will terminate at such time that sufficient revenues have been raised to fund projects listed on the Todd County Local Option Sales Tax – List of Potential Projects (2023-2042), and;

BE IT FURTHER RESOLVED, that this action supersedes County Board Resolution 20140916-09 and shall be effective immediately without causing interruption to the current sales tax collection, and;

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners hereby requests that the Transportation Sales Tax continue to be collected and administered by the State of Minnesota Department of Revenue, as provided for in Minnesota Statute 297A.99, Subdivision 4 and Subdivisions 6-13.

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

**FINAL PAYMENT AUTHORIZATION – 2022 DUST CONTROL CONSTRUCTION
CONTRACT**

WHEREAS, the contract with Knife River Corporation for a 2022 Dust Control Construction Contract known as CP 77-22-08 located on various county roads in Todd County in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2022 with the value of the total work certified being \$121,731.90, and;

WHEREAS, partial payments amounting to \$115,645.30 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$6,086.60 still remains to be paid to Knife River Corporation.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

County Attorney

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the resignation of Charles G. Rasmussen, Todd County Attorney, effective 8/12/2022.

Discussion of the County Board's options to fill the vacancy in the Office of County Attorney, pursuant to MN Statutes 382.02 and 375.08 was held.

Health & Human Services



On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Regional Mental Health Coordinator Shared Services Agreement.

Solid Waste

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize Stantec to use the conceptual layout to proceed to detailed design for the proposed new transfer station.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To set the biannual solid waste meeting for Thursday, August 11, 2022 at 11:00 a.m. to be held at the Todd County Transfer Station with a site visit to the Landfill.

Planning & Zoning

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the proposed conditions for Kimberly Moeller for obtaining a car dealers license and holding online/live auctions and sales on parcel 01-0015700, Bartlett Twp.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the proposed conditions for Samuel J Beachy to establish a sawmill operation on parcel 05-0003100, Burleene Twp.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the proposed conditions for John T. Kauffman to establish an Amish Parochial School on parcel 20-0001201, Reynolds Twp.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the rezoning of parcel 12-0022000 from Commercial to R2 with no conditions.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and stated that absentee voting remains available in the office for the upcoming State Primary election.

County Commissioner's Report

The Commissioners reported on meetings and events attended including discussions with future planning for a potential bypass of county road 47 and concerns regarding township/state road access moving forward with the state 27 reconstruction project. Commissioners expressed a message of appreciation to all persons who organized and worked the 2022 Todd County Fair.

County Coordinator's Report

Coordinator Pelzer reminded of the upcoming tour scheduled at Higgins Long Lake.



Adjourn

On motion by Kneisl and second by Neumann, the meeting was adjourned for the month of July 2022.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
COMMISSIONER OF TRANSPORTATION	\$ 8,659.60
FORTERRA PIPE & PRECAST	\$ 12,020.50
LONG PRAIRIE LEADER	\$ 13,539.14
M-R SIGN COMPANY INC	\$ 2,688.28
OLSON'S TRUCK & TRACTOR SER	\$ 6,302.74
POWERPLAN BF	\$ 2,033.97
SEACHANGE PRINT INNOVATIONS	\$ 11,177.52
ZIEGLER INC	\$ 10,924.40
65 PAYMENTS LESS THAN 2000	\$ 21,173.14
Total:	\$ 88,519.29

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
BIG STONE THERAPIES, INC	\$ 2,167.72
DHS - SWIFT	\$ 18,102.81
V# 16675 - COST EFF HEALTH INS	\$ 3,841.08
RURAL MN CEP INC	\$ 14,474.76
160 PAYMENTS LESS THAN 2000	\$ 72,887.95
Total:	\$ 111,474.32

VENDOR NAME	AMOUNT
# 16713	\$ 2,077.20
CROW WING CO COMMUNITY SERVICES	\$ 3,100.84
# 16982	\$ 4,045.50
NORTH HOMES CHILDREN & FAMILY SERVICES	\$ 10,485.44
NORTHERN PINES MENTAL HLTH CTR INC	\$ 16,104.50
# 16668	\$ 4,173.60
STEP	\$ 3,792.84
# 16491	\$ 2,226.00
# 2195	\$ 2,077.20
WEST CENTRAL REG JUVENILE CTR	\$ 3,069.00
PAYMENTS LESS THAN 2000	\$ 21,871.58
Total:	\$ 73,023.70



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

On a motion by Kircher and second by Neumann, the preceding minutes of the County Board meeting held July 19th, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 2nd, 2022.

Witness my hand and seal:

A handwritten signature in black ink, appearing to read "Rodney Erickson", written over a horizontal line.

Rodney Erickson, County Board Chairperson

A handwritten signature in black ink, appearing to read "Denise Gaida", written over a horizontal line.

Denise Gaida, Todd County Auditor-Treasurer