



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 5th, 2022*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of July, 2022 at 9:00 AM. The meeting was called to order by ViceChairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Erickson.

Approval of Agenda

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Becker, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 21st, 2022 as presented.

To approve the resignation of Lisa Grossinger, Social Worker/Supervisor, effective June 27th, 2022.

To approve Darla Wilson to fill the open eligibility worker position.

To approve Jasmin Botello Rodriguez to fill the open eligibility worker position.

To approve Mikayla Johnson to fill the open Child Services Supervisor position.

To approve the hiring of Kevin McKelvey for the Land Use Planner position.

To approve an On Sale, Off Sale and Sunday Liquor License for Michael Shattuck dba Shattuck's Hub Supper Club at the address of 30905 County 13, Burtrum, MN in Burnhamville Township effective August 1, 2022 through March 31, 2023.

Auditor-Treasurer

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the June 2022 Auditor Warrants number (ACH) 902414 through 902469 in the amount of \$1,544,665.64, (Manual) 721 through 731 in the amount of \$165,267.59 and (Regular) 239538 through 239660 in the amount of \$458,664.85 for a total of \$2,168,598.08.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401982 through 402004 in the amount of \$59,022.37 and (Regular) 55980 through 56024 in the amount of \$39,563.97 for a total of \$98,586.34.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 802893 through 802909 and (Regular) 709239 through 709275 for a total amount of \$34,224.30.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600660 through 600666 and (Regular) 516907 through 516914 for a total amount of \$25,751.70.



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Ditch/Ag Inspector

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, to approve increasing the beaver bounty for trapping on the County Ditch systems from \$50.00 per beaver to \$100.00 per beaver.

Planning & Zoning

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by majority vote with Neumann against:

Final Plat Approval – “Coon Point”

WHEREAS, Applicant and property owners Brad D and Lori M Determan applied to subdivide a property that is described as:

GOVT LOT 5 EX PLATS-MICHAEL'S SUBD, MEATH'S POINT, BRINK'S SUBD, EX PUBLIC RD, EX BEG AT SW COR OF LOT 1 OF MEATH'S POINT, S'ERLY 265 FT, E 16 RDS, E 33 FT, NE 265 FT, W 33 FT, W 16 RDS TO BEG & EX COMM AT SW COR OF LOT 1 OF MEATH'S POINT, S'ERLY 265 FT TO PT OF BEG, THENCE S'ERLY 164 FT, E 165 FT, NE 164 FT, W 165 FT TO BEG & EX COMM AT SE COR OF LOT 13 OF MICHAEL'S SUBD, SE 66 FT TO PT OF BEG, SE 200 FT, NE 285 FT, NW 200 FT TO RD, SW TO BEG & EX PART OF GOVT LOT 5 LYING SW OF DESC LINE: COMM AT PT WHERE SE LINE OF LOT 2 OF MICHAEL'S SUBD INTERSECTS N LINE OF TWP RD, E 322.96 FT TO PT OF BEG, THENCE NE 177.94 FT, NE 110 FT (APPROX), NW 66 FT TO PLATTED RD & TERMINATING & EX PART OF GOVT LOT 5 DESC AS COMM AT SE COR OF SEC 33, W 1571.05 FT, NW 301.34 FT, NW 145.05 FT, NW 152.97 FT, NW 128.29 FT, NW 87.70 FT, NW 138.84 FT, NE 33 FT TO PT OF BEG, THENCE SE 47.52 FT, NE 367.51 FT, NW 320.79 FT, NW 53.89 FT, SW 92.92 FT, SW 82 FT, NE 65.97 FT, SW 66.80 FT, SE 117.95 FT, SE 101.56 FT TO BEG & EX COMM AT SE COR OF SEC 33, W 1571.05 FT, NW 301.43 FT, NW 145.05 FT, NW 152.97 FT, NW 128.29 FT, NW 87.70 FT, NW 138.84 FT, NE 33 FT, SE 47.52 FT, NE 367.51 FT, NW 62.79 FT TO PT OF BEG, THENCE NW 258 FT, NW 53.89 FT, NE 9 FT, SE 33 FT, NE 113.20 FT, NE 197.28 FT, SW 254.54 FT TO BEG 26.62 ACRES in Section 33 of Leslie Township with the plat to be known as 'Coon Point',

WHEREAS, Coon Point consists of 2 lots; Block One Lot 1, 10.08± Acres, and Block Two Lot 1, 8.26 Acres±; located in Shoreland- GD zoning (Lake Osakis) in Leslie Township,

WHEREAS, On May 5th, 2022, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:

GOVT LOT 5 EX PLATS-MICHAEL'S SUBD, MEATH'S POINT, BRINK'S SUBD, EX PUBLIC RD, EX BEG AT SW COR OF LOT 1 OF MEATH'S POINT, S'ERLY 265 FT, E 16 RDS, E 33 FT, NE 265 FT, W 33 FT, W 16 RDS TO BEG & EX COMM AT SW COR OF LOT 1 OF MEATH'S POINT, S'ERLY 265 FT TO PT OF BEG, THENCE S'ERLY 164 FT, E 165 FT, NE 164 FT, W 165 FT TO BEG & EX COMM AT SE COR OF LOT 13 OF MICHAEL'S SUBD, SE 66 FT TO PT OF BEG, SE 200 FT, NE 285 FT, NW 200 FT TO RD, SW TO BEG & EX PART OF GOVT LOT 5 LYING SW OF DESC LINE: COMM AT PT WHERE SE LINE OF LOT 2 OF MICHAEL'S SUBD INTERSECTS N LINE OF TWP RD, E 322.96 FT TO PT OF BEG, THENCE NE 177.94 FT, NE 110 FT (APPROX), NW 66 FT TO PLATTED RD & TERMINATING & EX PART OF GOVT LOT 5 DESC AS COMM AT SE COR OF SEC 33, W 1571.05 FT, NW 301.34 FT, NW 145.05 FT, NW 152.97 FT, NW 128.29 FT, NW 87.70 FT, NW 138.84 FT, NE 33 FT TO PT OF BEG, THENCE SE 47.52 FT, NE 367.51 FT, NW 320.79 FT, NW 53.89 FT, SW 92.92 FT, SW 82 FT, NE 65.97 FT, SW 66.80 FT, SE 117.95 FT, SE



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101.56 FT TO BEG & EX COMM AT SE COR OF SEC 33, W 1571.05 FT, NW 301.43 FT, NW 145.05 FT, NW 152.97 FT, NW 128.29 FT, NW 87.70 FT, NW 138.84 FT, NE 33 FT, SE 47.52 FT, NE 367.51 FT, NW 62.79 FT TO PT OF BEG, THENCE NW 258 FT, NW 53.89 FT, NE 99 FT, SE 33 FT, NE 113.20 FT, NE 197.28 FT, SW 254.54 FT TO BEG
26.62 ACRES

WHEREAS, On May 17th, 2022, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Coon Point preliminary plat with 3 conditions,

1. Developer and future property owners must obtain appropriate permitting when necessary from other governmental agencies including but not limited to the Minnesota Pollution Control Agency and Sauk River Watershed District.
2. All driveway accesses must be approved by the road authority.
3. This site is located in an agricultural district and consequently there will be from time to time sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of law against any farming operation because of such farming activities, as long as such farming activity complies with State, Federal, EPA, or Todd County Ordinances.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Coon Point” be approved as presented.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Pinetree Acres”

WHEREAS, Applicant and property owners Brad D and Lori M Determan applied to subdivide a property that is described as:

N 1120.80 FT OF GOVT LOT 3 EX PART PLATTED EX N 33 FT & VACATED LOTS 12 TO 16 OF TN OF FREDHEIM

14.75 ACRES in Section 15 of Kandota Township with the plat to be known as ‘Pinetree Acres’,

WHEREAS, Pinetree Acres consists of 1 lot; Block One Lot 1, 5.53± Acres; located in Shoreland- RD zoning (Sauk Lake) in Kandota Township,

WHEREAS, On May 5th, 2022, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:

N 1120.80 FT OF GOVT LOT 3 EX PART PLATTED EX N 33 FT & VACATED LOTS 12 TO 16 OF TN OF FREDHEIM

14.75 ACRES

WHEREAS, On May 17th, 2022, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Pinetree Acres preliminary plat with 3 conditions,

1. Developer and future property owners must obtain appropriate permitting when necessary from other governmental agencies including but not limited to the Minnesota Pollution Control Agency and Sauk River Watershed District.



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2. All driveway accesses must be approved by the road authority and shall only be connected to Akela Drive.
3. This site is located in an agricultural district and consequently there will be from time to time sights, sounds, and smells associated with the operation of farming. No lot owner shall bring action of law against any farming operation because of such farming activities, as long as such farming activity complies with State, Federal, EPA, or Todd County Ordinances.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Pinetree Acres” be approved as presented.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Birch Lake Hills Second Addition”

WHEREAS, Applicant and property owners William & Jennifer Tiemann applied to subdivide a property that is described as:

PART OF SE4 SW4 DESC AS COMM AT S QTR COR OF SEC 25, W 1313.56 FT TO SW COR OF SE4 SW4, N 657.83 FT, E 380 FT TO PT OF BEG, THENCE N 657.55 FT TO N LINE OF SE4 SW4, E 687 FT, SW 287.16 FT, SW 197.43 FT, SE 90.70 FT, SW 165.24 FT, W 446 FT TO BEG (TRACT B) 7.65 ACRES

and

PARTS OF SE4 SW4 & GOVT LOT 4 DESC AS COMM AT S QTR COR OF SEC 25, N 656.83 FT TO PT OF BEG, THENCE N 656.83 FT TO NE COR OF SE4 SW4, N 80.06 FT TO S'RLY LINE OF BIRCH LAKE HILLS ADD, SW 23.62 FT, SW 114.04 FT TO S LINE OF GOVT LOT 4, SW 2.36 FT, SW 143.50 FT, SW 290.36 FT, SW 197.43 FT, SE 90.70 FT, SW 165.24 FT, E 489.60 FT TO BEG (TRACTS C & C-1) 6.56 ACRES in Section 25 of Birchdale Township with the plat to be known as ‘Birch Lake Hills Second Addition’.

WHEREAS, Birch Lake Hills Second Addition consists of 2 lots; Block One Lot 1, 7.8± Acres and Block One Lot 2, 6.4± Acres; located in Shoreland- RD zoning (Big Birch and Little Birch Lakes) in Birchdale Township,

WHEREAS, On May 5th, 2022, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:

PART OF SE4 SW4 DESC AS COMM AT S QTR COR OF SEC 25, W 1313.56 FT TO SW COR OF SE4 SW4, N 657.83 FT, E 380 FT TO PT OF BEG, THENCE N 657.55 FT TO N LINE OF SE4 SW4, E 687 FT, SW 287.16 FT, SW 197.43 FT, SE 90.70 FT, SW 165.24 FT, W 446 FT TO BEG (TRACT B) 7.65 ACRES

and

PARTS OF SE4 SW4 & GOVT LOT 4 DESC AS COMM AT S QTR COR OF SEC 25, N 656.83 FT TO PT OF BEG, THENCE N 656.83 FT TO NE COR OF SE4 SW4, N 80.06 FT TO S'RLY LINE OF BIRCH LAKE HILLS ADD, SW 23.62 FT, SW 114.04 FT TO S LINE OF GOVT LOT 4, SW 2.36 FT, SW 143.50 FT, SW 290.36 FT, SW 197.43 FT, SE 90.70 FT, SW 165.24 FT, E 489.60 FT TO BEG (TRACTS C & C-1) 6.56 ACRES



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WHEREAS, On May 17th, 2022, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Birch Lake Hills Second Addition preliminary plat with 1 condition,

1. Developer and future property owners must obtain appropriate permitting when necessary from other governmental agencies including but not limited to the Minnesota Pollution Control Agency and Sauk River Watershed District.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Birch Lake Hills Second Addition” be approved as presented.

County Auditor-Treasurer’s Report

The County Auditor-Treasurer reported on meetings attended, progress of election judge training recertification, absentee voting for the Primary Election continues and the mobile home tax statements have been issued.

County Commissioner’s Report

The Commissioners reported on meetings and events attended including a concern raised regarding the future care of State Highway 27 after reconstruction with clarification provided that the county is not aware of any intent by the State of Minnesota to transfer maintenance responsibility for this roadway after completion.

County Coordinator’s Report

Coordinator Pelzer had nothing to report at this time.

Recess

Acting Chairperson Neumann recessed the meeting until July 19th, 2022.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MN DEPT OF REVENUE	\$ 81,314.97
US BANK	\$ 9,792.34
MN DEPT OF REVENUE	\$ 6,031.98
MN DEPT OF REVENUE	\$ 63,883.27
7 PAYMENTS LESS THAN 2000	\$ 4,245.03
WATERGUARDS, LLC	\$ 15,357.00
27 PAYMENTS LESS THAN 2000	\$ 13,645.06
BARNHART/ANDREW W	\$ 3,540.00
BRUDER/NICHOLAS	\$ 8,145.30
CELLEBRITE USA CORP	\$ 7,700.00
CENTRA CARE	\$ 10,983.33
COUNTIES PROVIDING TECHNOLOGY	\$ 5,475.00
FLEET SERVICES/WEX BANK	\$ 10,763.94
HEALTH PARTNERS DENTAL	\$ 5,982.65
KNIFE RIVER CORP	\$ 115,645.30
MN DEPT OF FINANCE	\$ 7,910.50



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MORRISON COUNTY	\$	58,695.34
MOTOROLA	\$	49,744.80
NORTHERN STAR COOP	\$	4,859.17
PEMBERTON SORLIE RUFER & KERSHNER	\$	2,685.00
PETERS LAW OFFICE, P.A.	\$	2,920.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$	84,388.00
RAHN'S OIL & PROPANE	\$	39,280.00
SHIRLEY'S GAS & GROCERIES INC	\$	5,458.95
VERIZON	\$	4,943.42
VOYANT COMMUNICATIONS, LLC	\$	3,488.05
ZIEGLER INC	\$	4,092.44
51 PAYMENTS LESS THAN 2000	\$	14,536.13
CARD SERVICES COBORNS	\$	2,202.53
CENTERPOINT ENERGY	\$	2,849.97
CENTRAL LAKES COATINGS LLC	\$	9,800.00
CENTRAL SPECIALTIES INC	\$	875,977.09
COUNTRYSIDE RESTAURANT	\$	5,850.00
DANIELS/GREG	\$	14,250.25
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
JOHNSON CONTROLS	\$	119,661.50
JOHNSON/RANDY	\$	2,359.32
MINNESOTA POWER & LIGHT	\$	15,139.15
MN DEPT OF TRANSPORTATION	\$	4,527.12
SEITZER/JIM & BELINDA	\$	7,812.11
TRAFFIC MARKING SERVICE INC	\$	111,987.01
36 PAYMENTS LESS THAN 2000	\$	21,679.46
EBSO INC	\$	246,263.70
JONES LAW OFFICE	\$	2,109.75
LONG PRAIRIE OIL COMPANY	\$	19,219.91
STANEC CONSULTING SERVICES INC	\$	16,440.28
STEP	\$	12,161.00
USPS-POC	\$	20,868.57
25 PAYMENTS LESS THAN 2000	\$	9,932.39
TOTAL:	\$	2,168,598.08

COMMISSIONER WARRANTS	
VENDOR NAME	AMOUNT
AMAZON CAPITAL SERVICES	\$ 2,135.25
AMERICAN SOLUTIONS FOR BUSINESS	\$ 5,690.52
ARNZEN CONSTRUCTION INC	\$ 4,749.66
GARY'S AUTO GLASS INC	\$ 2,946.90
GOVERNMENT FORMS AND SUPPLIES	\$ 3,254.55
HANCOCK CONCRETE PRODUCTS CO	\$ 2,269.20
LONG PRAIRIE OIL COMPANY	\$ 2,195.36
MORRIS ELECTRONICS	\$ 2,093.25
NOW MICRO INC	\$ 5,768.15
PICTOMETRY INTERNATIONAL CORP	\$ 10,775.00



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SEACHANGE PRINT INNOVATIONS	\$	2,790.60
TRUENORTH STEEL	\$	32,906.16
56 PAYMENTS LESS THAN 2000	\$	21,011.74
Total:	\$	98,586.34

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
DHS - SWIFT	\$	3,403.54
MORRISON CO PUBLIC HEALTH SERV	\$	2,688.12
MORRISON COUNTY SOCIAL SERVICE	\$	10,000.00
NOW MICRO INC	\$	8,663.41
PERISH/ALAN	\$	2,927.25
49 PAYMENTS LESS THAN 2000	\$	6,541.98
Total:	\$	34,224.30

VENDOR NAME		AMOUNT
AKSAMIT TRANSPORTATION INC	\$	8,668.36
HOLISTIC FAMILY EDUCATION SRVS	\$	3,900.78
PRESBYTERIAN FAMILY FOUNDATION INC	\$	7,524.81
PAYMENTS LESS THAN 2000	\$	5,657.75
Total:	\$	25,751.70

On a motion by Kircher and second by Neumann, the preceding minutes of the County Board meeting held July 5th, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 19th, 2022.

Witness my hand and seal:

Rodney Erickson, County Board Chairperson

Denise Gaida, Todd County Auditor-Treasurer