



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 21st, 2022*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21st day of June, 2022 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Kneisl, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 7th, 2022 as presented.

To approve Abigail Mokhtary to fill the open public health nurse position.

To accept the resignation of Molly Robinson, Deputy Auditor-Treasurer as of June 15th, 2022.

GAMBLING PERMIT – IVY'S LEGACY FOUNDATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Ivy's Legacy Foundation through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Ivy's Legacy Foundation to hold a raffle event at The Shed in Kandota Township at the address 10098 County 11, Sauk Centre, MN on October 14th, 2022.

To approve a one day On Sale Temporary Liquor License for Ivy's Legacy Foundation at the address of 10098 County 11, Sauk Centre, MN in Kandota Township effective October 14th, 2022.

To approve a one day On Sale Temporary Liquor License for the Long Prairie Lions Club at the address of 24257 Riverside Drive (Long Drive In), Long Prairie, MN in Long Prairie Township effective July 13, 2022 with an alternate bad weather date of July 20, 2022.

Auditor-Treasurer

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401955 through 401981 in the amount of \$13,653.45 and (Regular) 55943 through 55979 in the amount of \$140,439.03 for a total of \$154,092.48.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 802796 through 802892 and (Regular) 709152 through 709238 for a total amount of \$142,816.91.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600643 through 600659 and (Regular) 516875 through 516906 for a total amount of \$79,947.58.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the 2022 Todd County Election Emergency Plan as presented.



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On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

TODD COUNTY ABSENTEE, MAIL & UOCAVA BALLOT BOARD MEMBERS

WHEREAS, Todd County has established an Absentee Ballot Board by resolution 2008-08/05-96 and Mail Ballot & UOCAVA Ballot Boards by resolution 20160517-03 pursuant to Minnesota Statute Chapter 203B, and;

WHEREAS, members appointed to serve on these boards must meet the appointment criteria defined in Minnesota Statute 203B.121 and shall be appointed by the county board, and;

WHEREAS, the Todd County Auditor/Treasurer is called on to implement and manage the Absentee Ballot Board, UOCAVA Ballot Board and Mail Ballot Board processes and procedures by these board's establishment resolutions.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby appoints the standing Chief Deputy and Deputy Auditor-Treasurers of Todd County as the members of the Absentee, Mail and UOCAVA Ballot Boards who are certified election judges with additional training in the processing and counting of these ballots pursuant to MN Statute sections 204B.19 to 204B.22.

University of Minnesota Extension

Elizabeth Quillo provided the County Board with an update on the Snap-Ed programs and activities.

Central MN Housing Partnership

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Central Minnesota Housing Partnership letter of support.

Facilities Committee

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the professional design services contract with options by Widseth in the amount of \$158,700 for the Justice Center Roof & Rooftops Project.

Planning & Zoning

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commissioner and grant the CUP to establish a business on parcel 20-0003000 with the proposed conditions.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Knaak Farm Plat 2”

WHEREAS, Applicant and property owners William and Jean Knaak applied to subdivide a property that is described as Lot 1, Block 1, Knaak Farm Plat in Section 8 of Grey Eagle Township with the plat to be known as ‘Knaak Farm Plat 2’,

WHEREAS, Knaak Farm Plat 2 consists of 2 lots; Lot 1, 3.4± Acres, and Lot 2, 2.6 Acres±; located in Shoreland- NE zoning (Bass Lake) in Grey Eagle Township,

WHEREAS, On April 7th, 2022, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:



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LOT-1 BLK-1

Knaak Farm Plat (8-127-32)

WHEREAS, On April 19th, 2022, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Knaak Farm Plat 2 preliminary plat with 2 conditions,

1. Clean up of public nuisance items between lots 1 and 2 prior to final platting.
2. Applicant must abide by all other applicable federal, state, and local standards including but not limited to the Sauk River Watershed District.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Knaak Farm Plat 2” be approved as presented.

County Sheriff

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the 2022 State Boat and Water Safety Grant in the amount of \$7,545.00.

Health & Human Services

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the special assessment on Todd County parcel #18-0036800 in the amount of \$954.00 due to a Public Health Nuisance Violation.

Administration

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION REAFFIRMING HIRING PROCESS

WHEREAS, the Todd County Board of Commissioners recognizes there is a hiring process in place, and;

WHEREAS, the Todd County Personnel Policy clearly defines the process under Article III Employment, and;

WHEREAS, the Todd County Board of Commissioners, along with the Personnel Committee, desires to be very conscientious and deliberate in its hiring process, demonstrating fiscal responsibility to the citizens of Todd County.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners and the Personnel Committee requests the Department Heads to complete thorough and diligent review of vacancies when they arise, with full examination of budget, workload, timing of hire and internal efficiencies, and;

BE IT FURTHER RESOLVED, upon full review of these factors, the Personnel Committee will authorize the initiation of recruitment, and;

BE IT FURTHER RESOLVED, the Todd County Board of Commissioners will continue to review and approve each hire through consent agenda or other formal board action prior to the date of hire, and;

BE IT FURTHER RESOLVED, newly created positions will continue to require approval by the Board of Commissioners prior to recruitment, and after review by Finance and Personnel Committees.



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Todd County Parks & Trails

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

PARKS AND TRAILS BOARD PER DIEM RATE AMENDMENT

WHEREAS, members of the Todd County Parks and Trails Board are provided a per diem rate for their service, and;

WHEREAS, the Todd County Parks and Trails Board Ordinance adopted by County Board Resolution #20120306-19 provides that the Todd County Board of Commissioners shall set the rate of per-diem for the members of the Todd County Parks and Trails Board, and;

WHEREAS, Minnesota Statute 375.47 deems that the per diem rate be set by resolution to be a reasonable allowance in lieu of expenses and also a mileage allowance, and;

WHEREAS, the per diem rate for the Parks and Trails Board members is at \$35.00 per meeting, and;

WHEREAS, the Todd County Parks and Trails Board has recommended an increase to \$50.00.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioner approve setting the per diem rate for County Parks and Trails members at \$50.00, effective January 1, 2022 until otherwise revoked or amended by the County Board.

Public Works

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the CSAH 43 Cooperative Construction Agreement.

On motion by Kircher and Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the 2nd amended purchase agreement for the 2022 Plowtruck.

Public Works – Local Option Sales Tax Public Hearing

Loren Fellbaum, County Engineer provided a summary for the County Board of the history of the utilization of the local option sales tax program in Todd County, projects funded with this program and future plans for the local option sales tax program continuing in Todd County. There was no input put forth by the public during this public hearing opportunity.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and reminded that absentee voting will open for the August 9th, 2022 State Primary Election on Friday, June 24th, 2022 with absentee requests administered via the office.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

County Coordinator's Report



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Coordinator Pelzer reported that the recycling survey for the solid waste department has been delivered to Todd County residents' mailboxes and that a worksession with State representatives is planned for July 19th, 2022.

Adjourn

On motion by Kneisl and second by Becker, the meeting was adjourned for the month of June 2022.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
DIAMOND MOWERS INC	\$ 3,622.32
GOODIN COMPANY	\$ 2,701.11
TODD SOIL & WATER CONS DIST	\$ 113,058.29
WIDSETH SMITH NOLTING INC	\$ 15,326.97
WOLTERS BODY SHOP	\$ 2,868.69
59 PAYMENTS LESS THAN 2000	\$ 16,515.10
Total:	\$ 154,092.48

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
V# 15478 - COST EFF HEALTH INS	\$ 3,317.70
BRENNY FUNERAL CHAPEL - STAPLES	\$ 3,500.00
CENTRACARE - GORECKI GUEST HOUSE	\$ 2,675.39
DHS - SWIFT	\$ 9,176.11
V# 17039 - SS	\$ 2,255.42
RURAL MN CEP INC	\$ 13,782.32
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
USPS - POC	\$ 10,412.00
V# 16862 - COST EFF HEALTH INS	\$ 3,111.07
175 PAYMENTS LESS THAN 2000	\$ 79,490.80
Total:	\$ 142,816.91

VENDOR NAME	AMOUNT
# 16713	\$ 2,146.44
# 16975	\$ 2,074.36
HEARTLAND GIRLS RANCH	\$ 7,029.12
# 16982	\$ 5,012.55
MERIDIAN SERVICES INC	\$ 2,273.87
NORTHERN PINES MENTAL HLTH CTR INC	\$ 2,500.00
NORTHWOOD CHILDRENS SERVICES	\$ 6,344.15
# 16668	\$ 4,312.72
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$ 5,456.00
STEP	\$ 3,957.79
# 16491	\$ 2,300.20
VILLAGE RANCH INC	\$ 6,330.75
PAYMENTS LESS THAN 2000	\$ 30,209.63
Total:	\$ 79,947.58



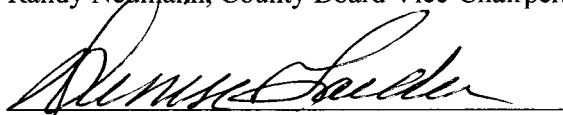
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On a motion by Kircher and second by Becker, the preceding minutes of the County Board meeting held June 21st, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 5th, 2022.

Witness my hand and seal:


Randy Neumann, County Board Vice-Chairperson


Derfise Gaida, Todd County Auditor-Treasurer