



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 1st, 2022*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of March, 2022 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with realignment of Public Works items to be placed following consent agenda items.

Consent Agenda

On motion by Becker and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for February 15th, 2022 as presented.

To approve the retirement of Jan Dierkhising, Home Health Aide, effective February 25th, 2022.

GAMBLING PERMIT – SAUK VALLEY GOBBLERS

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Valley Gobblers through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Valley Gobblers to hold a raffle event at the Diamond Point Steakhouse in Birchdale Township at the address 12867 Bayview Drive, Sauk Centre, MN on April 2nd, 2022.

To approve a one year On Sale and Off Sale 3.2 Malt Liquor License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2022 through March 31, 2023.

To approve a one year Wine License (including Strong Beer) for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2022 through March 31, 2023.

To approve a one year Setup License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2022 through March 31, 2023.

To approve a one year Dance License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2022 through March 31, 2023.

To approve an Off Sale, On Sale and Sunday Liquor License for T.J.'s Diamond Point Inc dba Diamond Point Supper Club/Lounge at the address of 12867 Bayview Dr, Sauk Centre, MN in Birchdale Township effective April 1, 2022 through March 31, 2023.

To approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2022 through March 31, 2023.

To approve an Off Sale and On Sale 3.2 Malt Liquor License for TMF Resort Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2022 through March 31, 2023.



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To approve an On Sale Wine License including strong beer for TMF Resort Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2022 through March 31, 2023.

To approve a Setup License for TMF Resort Inc dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2022 through March 31, 2023.

To approve a Seasonal Off Sale and On Sale 3.2 Malt Liquor License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2022 through October 15, 2022.

To approve a Seasonal On Sale Wine License including strong beer for Donald Panitzke dba Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2022 through October 15, 2022.

To approve a Setup License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2022 through March 31, 2023.

To approve a one year Off Sale, On Sale & Sunday Liquor License for the Rohdes Midway Gas Bar & Grill Inc dba Midway Bar & Grill at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2022 through March 31, 2023.

To approve an Off Sale, On Sale and Sunday Liquor License for The Rock Tavern LLC at the address of 11977 County 47, Grey Eagle, MN in Grey Eagle Township effective April 1, 2022 through March 31, 2023.

To approve an Off Sale, On Sale and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2022 through March 31, 2023.

To approve an On Sale and Sunday Liquor License for Thunder Lodge, Inc at the address of 22056 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2022 through March 31, 2023.

Public Works

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR 2022 BITUMINOUS HIGHWAY CONSTRUCTION

WHEREAS, sealed bids were received on February 22nd, 2022 by the Todd County Public Works Director for SAP 077-607-010, SAP 077-621-021, SAP 077-624-020, SAP 077-634-007/SAP 080-603-007, SAP 077-655-002/SAP 080-655-002, CP 22:73, and CP 77-22-01, said projects for highway construction related work at various locations in Todd County, and;

WHEREAS, the following sealed bids were received:

Central Specialties, Inc.	Alexandria, Minnesota	\$5,261,696.41
Mark Sand & Gravel Co.	Fergus Falls, Minnesota	\$5,518,430.00
Knife River Corporation	Sauk Rapids, Minnesota	\$5,540,862.45
Anderson Brothers Construction	Brainerd, Minnesota	\$5,543,943.44
RJ Zavarol & Son's Inc.	East Grand Forks, Minnesota	\$5,778,560.00
Duininck Construction	Prinsburg, Minnesota	\$6,124,065.63

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Central Specialties, Inc. of Alexandria, Minnesota based on their low bid of \$5,261,696.41.



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The County Board was also informed that the Region 5 Development Commission has awarded a 2026 Federal Surface Transportation Block Grant for Todd County's State Aid Highway #2 Project in the amount of \$916,003.00.

Great River Regional Library

Karen Pundsack, Amanda Wehrspann and Cathy Perish provided the County Board an updated/review of the 2021 Annual Report and activities happening at the Todd County Library locations.

Auditor-Treasurer

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401770 through 401786 in the amount of \$13,272.89 and (Regular) 55664 through 55702 in the amount of \$32,817.06 for a total of \$46,089.95.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 802497 through 802509 and (Regular) 708742 through 708768 for a total amount of \$29,718.17.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600573 through 600580 and (Regular) 516741 through 516753 for a total amount of \$51,458.42.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

APPROVE SET UP OF NEW AHNB CHECKING ACCOUNT FOR ESTATE PROBATES

WHEREAS, at the February 15, 2022 work session, discussion was held about the HHS department moving forward to establish a process for initiating estate probate for deceased individuals with a Medical Assistance claim in limited situations, and;

WHEREAS, part of this process includes setting up a new checking account and adding funds to the account, to be used as working capital when needed to support the expense of probating an estate, and;

WHEREAS, funds will be utilized when the estate has no readily available cash assets, and payments need to be made for the ongoing running of the property; such as electric or fuel bills, and;

WHEREAS, all monies used on behalf of an estate will be reimbursed to the County upon completion of the probate when estate assets are approved by the Judge to be distributed.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby authorize the Todd County Auditor-Treasurer to perform any required actions to open the separate bank account and fund register categorized as Estate Probate account.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the Director's Designee to establish individual checking accounts for estates that the County is initiating probate proceedings.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To ratify the IFS System Support MnCCC/Trimin Professional Services Agreement.

Denise Gaida, County Auditor/Treasurer and Jolene Sabrowsky Chief Deputy A/T provided an overview of the 2022 Redistricting updates/changes to the Federal & State districts that Todd County is apportioned



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to and also provided a summary of the next steps Todd County and its jurisdictions will have to undertake according to statutory Redistricting procedures.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To set the Todd County Redistricting Public Hearing for April 5, 2022 at 9:30 a.m. in the County Boardroom and direct the County Auditor-Treasurer to publish the attached legal notification as provided in Minnesota Statute 375.025.

Finance Committee

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To elect to allocate the standard allowance of total recovery funds received by Todd County to the ARPA-SLFRF Revenue Loss Category.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To amend the categorization of the existing ARPA-SLFRF project obligations to be allocated under the Revenue Loss-Government Services Category per the attached list.

Facilities Committee

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the Johnson Controls bid through Soucewell for a total of \$273,360 for the Annex 2 Rooftop units and Air Handling Equipment.

Solid Waste

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION FOR PERMANENT APPROPRIATION OF SOLID WASTE MANAGEMENT TAX REVENUE TO SCORE GRANT FUNDING IN LIEU OF STATE GENERAL FUND

WHEREAS, Minnesota Statutes require counties manage waste according to an established hierarchy. Todd County has made significant investments in waste reduction, re-use and recycling systems; and, **WHEREAS**, Counties with innovative ideas should be provided the requisite opportunity and flexibility to successfully implement those ideas so as to best serve their communities; and,

WHEREAS, the revenues the State is collecting via the solid waste management tax have continued to grow (currently over \$90 million/year) while amounts sent to the counties via SCORE (Selected Committee on Recycling and the Environment) grants has not increased proportionately (approximately \$18 million/year),

WHEREAS, For the protection of our citizens and environment, Minnesota counties face increasing regulation that will require innovative approaches and financial investments; and,

WHEREAS, Minnesota has an opportunity to improve its waste reduction and recycling system through funding the county's investments in infrastructure and expanded operations by ratifying a permanent increase to the "environmental fund" as proposed by House File 2367 (Hornstein) and companion Senate File 1531 (Ruud);

NOW, THEREFORE, BE IT RESOLVED, Todd County supports HF 2367 and SF 1531 but respectfully requests that the funds (30% of solid waste management tax revenue) are dedicated to solid waste management via SCORE grants.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize the Solid Waste Department to utilize and sign for the County the attached Film Plastic Rental & Service Agreement with residents participating in the Film Plastic Program.



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On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize signature of the attached proposal from Widseth for \$29,949.00 for engineering services for landfill construction.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that tax calculations are nearing completion and preparations for audit well underway.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

County Coordinator's Report

Coordinator Pelzer reported that scheduling of our current State Representatives to meet with the County Board is being solidified for the month of April.

Recess

Chairperson Erickson recessed the meeting until March 15, 2022.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
LITTLE FALLS MACHINE INC	\$ 3,188.37
NORTHERN STAR COOP	\$ 5,621.11
NUSS TRUCK & EQUIP	\$ 2,124.00
ONSOLVE, LLC	\$ 8,586.00
SIGN SOLUTIONS USA	\$ 3,329.93
51 PAYMENTS LESS THAN 2000	\$ 23,240.54
Total:	\$ 46,089.95

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
FRESHWATER EDUCATION DISTRICT 6004	\$ 12,695.00
OTTER TAIL CTY HUMAN SERVICES	\$ 6,600.00
PERISH/ALAN	\$ 2,486.80
TAYLOR FUNERAL HOME OF STAPLES	\$ 3,500.00
36 PAYMENTS LESS THAN 2000	\$ 4,436.37
Total:	\$ 29,718.17

VENDOR NAME	AMOUNT
HOLISTIC FAMILY EDUCATION SRVS	\$ 4,082.56
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$ 23,734.84
VILLAGE RANCH INC	\$ 15,687.86
PAYMENTS LESS THAN 2000	\$ 7,953.16
Total:	\$ 51,458.42



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On a motion by Kircher and second by Kneisl, the preceding minutes of the County Board meeting held March 1st, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 15th, 2022.

Witness my hand and seal:

A handwritten signature in black ink, appearing to read "Rodney Erickson", written over a horizontal line.

Rodney Erickson, County Board Chairperson

A handwritten signature in black ink, appearing to read "Denise Gaida", written over a horizontal line.

Denise Gaida, Todd County Auditor-Treasurer