



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

**TODD COUNTY PUBLIC WORKS**

44 Riverside Drive  
Long Prairie, MN 56347  
Phone (320) 732-2722  
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## TODD COUNTY ADOPT-A-HIGHWAY PROGRAM

County Road: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_ Mileage: \_\_\_\_\_ Segment ID: \_\_\_\_\_

**Adopt-A-Highway** The group agrees to pick up litter at least two times a year for the following time frame (two-year minimum requirement). **Start Year:** \_\_\_\_\_ **End Year:** \_\_\_\_\_

**Pick-A-Highway** The group agrees to pick up litter one time only. **Estimated Date:** \_\_\_\_\_

The Todd County Public Works Department reserves the right to refuse, cancel or revise this agreement if in its sole judgement the group is not meeting the terms and conditions of this agreement. By signing this agreement, the group acknowledges the hazardous nature of the work and agrees to comply with the terms and conditions herewith to the satisfaction of the Todd County Public Works Department.

Except for the negligent acts of the County, its agents and employees, the volunteers or their agents shall assume all liability for, and save the County, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein.

Any and all volunteers of the group or other persons while engaged in the performance of any work or service performed under this agreement shall not be considered employees of the County, and any and all claims that may or might arise under the Worker's Compensation Act of Minnesota on behalf of said employees or other persons while so engaged, and any and all made by any third party of the group's volunteers or other persons while so engaged on any of the work or services to be rendered shall in no way be the obligation or responsibility of the County.

**Name of Group:** \_\_\_\_\_

**Group Representative(s):** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone Number (home/work):** \_\_\_\_\_ **Cell Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Special County Provisions:** \_\_\_\_\_

**County Engineer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **Todd County Adopt-A-Highway Terms and Conditions**

## **The Group agrees to:**

1. Agrees to pick up litter on a segment of County Highway selected in agreement with the Todd County Public Works Department.
2. Review safety information before each pick up to alert participants to the hazards and precautions or working on a highway right-of-way. Additional Adopt-A-Highway safety information can be found on MnDOT's Adopt-A-Highway Website (<https://www.dot.state.mn.us/adopt/volunteers.html>).
3. Pick up litter during daylight hours and dates are limited to the months of May and October only.
4. Provide adequate supervision to participants eighteen years of age or younger. Unless specifically permitted, children twelve or younger shall not participate.
5. Limit work to the area between the outer shoulders and the right-of-way boundary. Work may not be done on the roadway itself.
6. Arrange litter pick up date(s) in advance with the Public Works Department. The group shall obtain their supplies (bags and/or vests) during regular business hours.
7. Gather trash bags into one pile within the road segment that is being cleaned and place on the shoulder slope near an entrance or road crossing.
8. Encourage recycling appropriate materials for their own benefit.
9. Return all borrowed or unused supplies (bags and/or vests) to the Todd County Public Works Department.

## **The Todd County Public Works Department agrees to:**

1. Provide high visibility vests, trash bags, and safety information.
2. Arrange to remove filled trash bags from the adopted highway.
3. Arrange to remove large, heavy or hazardous material from the adopted highway.
4. Erect a highway sign or otherwise recognize the group's clean-up efforts. Highway signs shall be erected only for groups that agree to adopt a highway for a minimum of two years. The name on the sign shall be limited to two lines, 18 to 20 characters and spaces per line. Todd County Public Works Department reserves the right to approve and/or edit names or acronyms per current MnDOT's Adopt-A-Highway Signage Guidelines (<https://www.dot.state.mn.us/adopt/volunteers.html>).
5. Once the County has erected the sign, any future requested changes to the name on the sign, shall be paid for by the requesting group.