



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
January 4th, 2022*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of January, 2022 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with addition of item 9.1 Todd County Vaccination, Testing and Face Covering Policy and move Closed Session as item 9.2.

Board Organization

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To appoint Commissioner Erickson as the Chairperson of the Todd County Board of Commissioners for 2022 proceedings.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To appoint Commissioner Neumann as the Vice-Chairperson of the Todd County Board of Commissioners for 2022 proceedings.

Consent Agenda

On motion by Kircher and second by Kneisl, the following motion introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for December 28th, 2021 as presented.

GAMBLING PERMIT – SAUK CENTRE FAIRY LAKE ASSOCIATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Fairy Lake Association through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Centre Fairy Lake Association to hold a raffle event at the Sauk Centre Lions Fairy Lake Park in Kandota Township at the address 10500 County 95, Sauk Centre, MN on May 25th, 2022.

To approve the retirement of Kathy Kremers, Relative Search, effective January 3, 2022.

To approve the hiring of Mr. Jason Wehking to fill the vacant Public Works Heavy Equipment Operator position at Grade 7, Step 1.

Auditor-Treasurer

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER FOR 2022

WHEREAS, Minnesota Statutes Chapter 375.12 requires the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated for those parties interested in being named as the official newspaper for Todd County on January, 4, 2022.



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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the bid from Long Prairie Leader, with a bid of \$10.50 per column inch to be the Official Newspaper for the year 2022 and;

BE IT FURTHER RESOLVED, that the Todd County website (www.co.todd.mn.us) be also designated as an official publication for all statutory requirements.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN EXTRA PUBLICATION NEWSPAPER FOR 2022

WHEREAS, Minnesota Statutes Chapter 375.12 requires the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated for those parties interested in being named as the extra publication newspaper for Todd County on January 4, 2022.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the bid from the Long Prairie Leader with a bid of \$ 9.00 per column inch to be the Extra Publication Newspaper for the year 2022.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING

THE 2022 TODD COUNTY BOARD OF COMMISSIONERS BOARD PROTOCOL

(Copy of full resolution language available in the Auditor-Treasurer's Office for public inspection.)

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve to continue to hold the Todd County Board of Commissioner's Meetings on the first and third Tuesday of every month at 9:00 a.m. in the Todd County Historic Courthouse and Worksessions designated by Board Chairperson or three members of the County Board as deemed necessary. The County Board also approves to move the December 6, 2022 meeting date to December 9, 2022 due to the annual AMC Conference. The County Board also approves that the year-end board meeting be scheduled for December 27, 2022.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING

THE COMMISSIONER'S COMMITTEE ASSIGNMENTS FOR 2022

WHEREAS, The County Commissioners have wide ranging and diverse responsibilities, and;

WHEREAS, it is necessary for Commissioners to be assigned to Committees for the purposes of advocating for the County, and to effectively complete the work of the County.

NOW, THEREFORE BE IT RESOLVED, that the attached Committee Roster (Attachment 1) is hereby adopted as the County Commissioners' Committee Assignments for 2022 and will remain on file in the Auditor-Treasurer's Office.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

DESIGNATION OF DEPOSITORY, INVESTMENTS & ELECTRONIC FUNDS TRANSFERS

WHEREAS, Minnesota Statute § 118A.02, subdivision 1 (a) states "The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions." and;



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WHEREAS, in accordance with Minnesota Statute § 118A.01 through § 118A.08, the County Board of Commissioners has the official role to authorize the County Auditor/Treasurer to select depositories & make investments of funds under Minnesota Statute § 118A.01 to 118A.08 or other applicable law for and on behalf of the County of Todd and;

WHEREAS, in accordance to Minnesota Statute § 385.07, the County Board of Commissioners has the official role to authorize the County Auditor/Treasurer the use electronic funds transfers where deemed appropriate, expeditious and in the best interest of the County of Todd.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize the Todd County Auditor/Treasurer to select depositories & make investments in accordance to Minnesota Statute § 118A.01 through § 118A.08 where the following financial institutions are currently in place:

- American Heritage National Bank
- Minnesota National Bank
- Unity Bank
- US Bank
- MAGIC Fund

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners authorize the Todd County Auditor/Treasurer the use of electronic funds transfers where deemed appropriate, expeditious and in the best interest of Todd County.

Todd Wadena Community Corrections

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION APPOINTING MEMBERSHIP

Todd-Wadena Community Corrections

2022

This is a resolution appointing membership to the Todd-Wadena Community Corrections Executive Committee and Advisory Board.

WHEREAS, In accordance with MN Statutes Chapter 401, in 1976 Todd and Wadena Counties entered into a joint powers agreement and established Todd-Wadena Community Corrections, and

WHEREAS, Membership of the Todd-Wadena Community Corrections Executive Committee and Advisory Board needs to be appointed by the Boards of Commissioners in Todd and Wadena Counties, and

THEREFORE, IT IS RESOLVED that the members of the Todd-Wadena Community Corrections Executive Committee are appointed as follows:

1. David Kircher, Todd County Commissioner.
2. Barbara Becker, Todd County Commissioner.
3. Sheldon Monson, Wadena County Commissioner.
4. Bill Stearns, Wadena County Commissioner.
5. Jane Gustafson, Chairperson of the Community Corrections Advisory Board.
6. Kyra Ladd, Vice-Chairperson of the Community Corrections Advisory Board.
7. Honorable Daniel Benson, District Court Judge.

BE IT FURTHER RESOLVED that the members of the Todd-Wadena Community Corrections Advisory Board are appointed as follows:

1. Donald Asmus, Citizen Member.
2. Naomi Moyer, Citizen Member.
3. Josiah Tonder, Citizen Member
4. Lane Waldahl, Citizen Member.
5. Katherine Langer, Correctional Administrator.



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6. Sarah Urbach, Corrections Supervisor.
7. Sheena Prizler, Corrections Agent.
8. David Kircher, Todd County Commissioner.
9. Barbara Becker, Todd County Commissioner.
10. Sheldon Monson, Wadena County Commissioner.
11. Bill Stearns, Wadena County Commissioner.
12. Honorable Daniel A. Benson, District Court Judge.
13. Honorable Doug Clark, District Court Judge.
14. Patrick Sutlief, Educational Administrator.
15. Alex Martinez, Ethnic/Minorities Representative.
16. Erica Keppers, Health Services Representative.
17. Jackie Och, Health and Human Services Representative.
18. Melissa Birkholtz, Police Chief.
19. Jane Gustafson, Prosecuting Attorney.
20. Kyra Ladd, Prosecuting Attorney.
21. Sarah Federle, Public Defender.
22. Jason Sellnow, Public Defender.
23. Michael D. Carr, Wadena County Sheriff.
24. Steve Och, Todd County Sheriff.
25. Connie Nelson, Victim Services.

Planning & Zoning

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the recommended list of appointments to the Planning Commission and Board of Adjustment effective January 2022.

Administration

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hold the Todd County Vaccination, Testing, and Face Covering Policy, pending outcome of legal decisions by Supreme Court.

Closed Session

Chair Erickson closed the session at 9:54 a.m. pursuant to MN Statute 13D.03 to consider strategies for labor negotiations.

Chair Erickson reopened the session at 10:09 a.m.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that filing for Township Officer Elections closes on January 11th, 2022 at 5:00 pm for the 21 Todd County Townships that hold their elections annually in March.

County Commissioner's Report

Commissioner Neumann expressed thanks to Chair Becker for leadership during the 2021 year.

County Coordinator's Report

The County Coordinator expressed thanks to Chair Becker and Vice-Chair Erickson for their leadership during the 2021 year.

Recess

Chair Erickson recessed the meeting until January 18th, 2022.



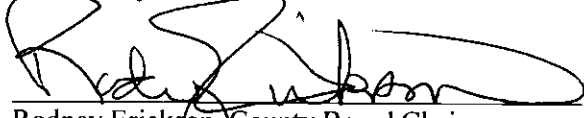
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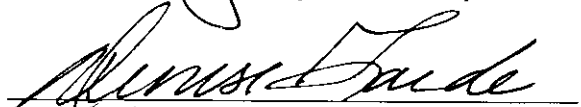
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On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held January 4th, 2022 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on January 18th, 2022.

Witness my hand and seal:


Rodney Erickson, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer