

WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE SEPTEMBER 9, 2021 REGULAR BOARD MEETING

Chairperson Katterhagen called the Thursday, September 9, 2021 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse located at 215 1st Ave S, Long Prairie, MN in the Commissioner's Board meeting room.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Dale Katterhagen, Dan Whitney, Tom Williamson, Leland Buchholz and Wayne Wendel.

Others present in person were: Adam Ossefoort, Division Director, Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Kevin Brown, Resource Conservationist, Dylan Pratt, Resource Conservationist, and Barb Becker, Todd County Commissioner.

ZOOM attendance: Kleinschmidt, NRCS and Pence, BWSR joined over ZOOM.

Katterhagen asked if there were any additions or corrections to the agenda. Buchholz made a motion, seconded by Williamson to approve the revised agenda. Addition: 3.12 Approve encumbering FY2019 Performance funds in the amount of \$7,478.53 for Jason Kreemer, contract#15-0048 FY19 PC for Heavy Use Area Protection area. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Katterhagen asked if there were any additions or corrections to the minutes from the August 12, 2021 regular board meeting. Wendel made a motion, seconded by Whitney to approve the minutes as disbursed from the August 12, 2021 regular board meeting. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

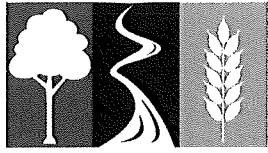
Katterhagen asked the board to review August 2021 Treasurer's Report. Buchholz made a motion, seconded by Williamson to accept August's Treasurer's Report with receipts totaling \$145,864.97 and disbursements totaling \$33,501.93. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Katterhagen called for conflict of interest. No conflict of interest reported.

REPORTS: Commissioner Becker reported there was a meeting on Lake Shamineau outlet and people along with ditch are voicing their concerns. County is working on obtaining Historic Society grant for the rock wall project.

Director Update: Ossefoort reported there will be one interview for the Riparian Position.

Manager Update: Anton reported: Noska had 9.5 hours working on County requests, S. Katterhagen working on tree order, Brown had 4 hours of County related requests and has been attending Shoreland trainings. Pratt



has been busy with feedlot inspections. Anton reported she had 14 hours of County requests, held starry trek event, applied for a grant for shoreland owners on Lake Beauty, has been attending Lake Association meetings, working on Lake Latimer complaint calls and working on Miller Bay's project request for funding.

Anton reviewed project status report.

Pratt presented his visual report for the board.

NRCS Report: Kleinschmidt reported NRCS' fiscal yearend is end of September, working on CSP contracts, one funded EQIP Ag Waste project, and CRP is in full force with writing contracts.

1W1P- SRWD Update – Williamson reported the next meeting will be September 20, 2021 and BWSR recently approved the watershed plan.

1W1P – Red Eye Update – Wendel reported no meetings since last board meeting.

1W1P – Long Prairie Update – Whitney reported there will be an upcoming meeting.

BWSR Report – Pence reported that COVID restrictions are back in place for staff until further notice, BWSR academy will be virtual, and reviewed the requirements of a work plan for the State Cost Share program.

DECISIONS:

Buchholz made a motion, seconded by Whitney to approve denying cost share payment of FY2021 state cost share funds to Karnes, contract #37-0004400 in the amount of \$237.50 for a well sealing project.

Discussion: the well seal project was completed prior to the board encumbering funds for the project.

Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Buchholz made a motion, seconded by Whitney to approve re-encumbering FY2021 state cost share funds in the amount of \$237.50. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Wendel made a motion, seconded by Williamson to approve payment of FY2020 state cost share funds in the amount of \$366.18 and FY2021 state cost share funds in the amount of \$80.32 for a total of \$446.50 for Bryon Hartung, contract #02-0001300 for well sealing project. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Williamson made a motion, seconded by Whitney to approve payment of FY2021 BWSR cover crop cost share funds in the amount of \$341.46 for Tim Ebnet, contract #FY21-CC1100175 for cover crop project. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Williamson made a motion, seconded by Buchholz to approve payment FY2021 County Riparian cost share funds in the amount of \$3,822.50 for Gerald and Bernadine Lindmeier, contract #FY21- RIP-06-00585 for shoreline stabilization. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.



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Williamson made a motion, seconded by Buchholz to approve partial payment of FY2020 Riparian cost share funds in the amount of \$3,795.53 for JT Melrose, David Tomsche, contract #FY20- RA#3.11.21 for restoration project. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Wendel made a motion, seconded by Buchholz to approve encumbering MPCA FY2018 Partridge River #1 cost share funds in the amount of \$19,500 and FY2020 BWSR Partridge River-Match cost share in the amount of \$4,875.00 for a total of \$24,375.00 for Myron & Sheryl Kimber, contract #23-00311 for pit closure project. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Wendel made a motion, seconded by Whitney to approve amendment for additional funding for Lamm's project to encumber FY2021 state cost share funds in the amount of \$1,395.25 and FY2021 County Riparian cost share funds in the amount of \$3,450.42 for total \$4,845.67 for Pam and Corey Lamm for a new total cost share total of \$64,435.04. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Item #3.9 to encumber cost share funds for Hallermann was removed as 2nd bid was not received.

Wendel made a motion, seconded by Buchholz to approve the 2022 planning budget with revenues totaling \$1,412,438 and expense totaling \$1,253,358. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Wendel made a motion, seconded by Buchholz to approve the 2022 ISF budget with revenue totaling \$1,358,550 and expense totaling \$1,358,550. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

Williamson made a motion, seconded by Wendel to approve encumbering FY2019 Performance funds in the amount of \$7,478.53 for Jason Kreemer, contract #15-0048 FY19 PC for Heavy Use Area Protection area. Affirmative: Katterhagen, Whitney, Williamson, Buchholz and Wendel. Motion Carried.

DISCUSSION:

Awards Luncheon –The board would like to host the awards luncheon following the regular October 14, 2021 board meeting. Suggested 1st location was Timbers in Staples, and 2nd suggested location was Katterhagen's barn.

INFORMATIONAL:

Reminder AREA 2 meeting is Tuesday, September 14, 2021.

Enviro fest update was provided.

FY2022 Buffer allocation funding amount was reviewed.

Pratt, Brown, Kleinschmidt and Pence left the meeting at 11:00 a.m.



FY2022 & FY2023 conservation & state cost share funding amounts was reviewed and now require a work plan.

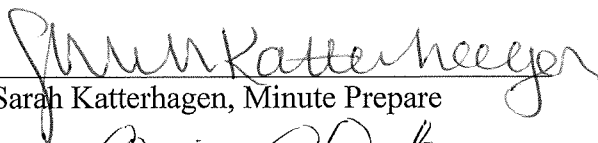
FY2022 NRBG Allocation funding amount were reviewed.

Board consensus to have November work session on Friday, November 19, 2021. Location to be determined.

Interviews for the Riparian Position will be held today. (September 9, 2021)

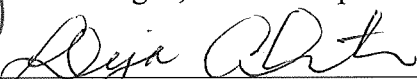
The next regular Soil and Water Board meeting will be held on Thursday, October 14, 2021. Location to be determined.

Chairperson Katterhagen adjourned the meeting at 11:14 a.m.



Sarah Katterhagen, Minute Prepare

10/14/2021
Date



Deja Anton, SWCD District Manager

10/14/2021
Date



Tom Williamson, Secretary

10/14/21
Date