



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

## *Minutes of the Meeting of the Todd County Board of Commissioners held on September 7<sup>th</sup>, 2021*

### **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7<sup>th</sup> day of Sep, 2021 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

### **Approval of Agenda**

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

### **Consent Agenda**

On motion by Erickson and second by Kircher, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for August 17<sup>th</sup>, 2021 as presented.

To accept the resignation of Jaden Evenson, Public Works Summer Help effective 08/19/2021.

To accept the resignation of Travis Moller, Public Works Summer Help effective 08/12/2021.

To approve Megan Benning's Clerical Intern completion, effective 08/12/21.

To approve the hiring of Mr. Dillon Peterson to fill the vacant Public Works Heavy Equipment Operator position at Grade 7, Step 1.

To approve the hiring of internal applicant Mikayla Johnson to fill the Team Lead Social Worker position effective September 12, 2021.

To approve the hire of Beau Herzig, FT Correctional Officer, effective 09/20/2021.

### **Auditor-Treasurer**

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the August 2021 Auditor Warrants number (ACH) 901692 thru 901744 in the amount of \$3,457,887.68, (Manual) 648 thru 653 in the amount of \$110,166.49 and (Regular) 237995 thru 238153 in the amount of \$547,750.68 for a total of \$4,115,804.85.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401426 through 401460 in the amount of \$59,362.75 and (Regular) 55138 through 55190 in the amount of \$50,788.58 for a total of \$110,151.33.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801950 through 801969 and (Regular) 708132 through 708157 for a total amount of \$115,493.03.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600457 through 600463 and (Regular) 516498 through 516521 for a total amount of \$51,047.80.

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

**COUNTY DITCH MAINTENANCE ASSESSMENTS FOR TAXES PAYABLE 2022**



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**WHEREAS**, the Auditor-Treasurer’s office along with the County Ditch Inspector have been proactively working on improving the cash flow balances within Fund-40 County Ditches on an annual basis to maintain positive cash flow, and;

**WHEREAS**, per County Board suggestion, recommendations for the July 2020 through June 2021 assessment cycle were discussed at the County Board Worksession on August 17, 2021, and;

**WHEREAS**, Minnesota Statute allows for the Ditch Authority to approve maintenance fund assessments on a yearly basis without incurring the expense of a public hearing if statute requirement criteria have been met, and;

**WHEREAS**, it is the goal of the County Board to transition from the past practice of *collecting after spending* to maintaining a *revolving collection* comparative to expense trends and to keep assessments occurring as close to real time as possible for the potential property owners affected.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners in their capacity as the Todd County Ditch Authority hereby approves the Maintenance Fund/Ditch Assessments for the 2022 Tax Payable Year as a one year repayment period without interest applied per the attached list.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To set the County Fee Schedule Public Hearing for October 5, 2021 to begin at 9:15 a.m. in the County Commissioners Board Room and instruct all appropriate legal notices be generated and published accordingly.

### Finance Committee

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

#### **A RESOLUTION ADOPTING THE 2022 PRELIMINARY LEVY**

**WHEREAS**, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30<sup>th</sup> annually, and;

**WHEREAS**, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve the 2022 Preliminary Levy for Todd County, for property taxes payable in 2022 per table below, with the authority to reduce this levy before the final levy deadline of December 30<sup>th</sup> 2021.

	<b>Certified Levy</b>	<b>Program Aid</b>	<b>Local Levy</b>
General Revenue	11,417,144.00	1,561,707.00	9,855,437.00
Road & Bridge	2,705,630.00		2,705,630.00
Human Services	3,323,195.00		3,323,195.00
Public Health	542,066.00		542,066.00
Comp Water	5,360.00		5,360.00
Regional Library	335,373.00		335,373.00
Bonded Indebtedness	413,889.00		413,889.00
County Fair	20,000.00		20,000.00
Parks & Trails	20,000.00		20,000.00
<b>Total</b>	<b>18,782,657.00</b>	<b>1,561,707.00</b>	<b>17,220,950.00</b>



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On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To set the Truth in Taxation Hearing for Wednesday, December 1, 2021 to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.

## County Ditch/Ag Inspector

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement petition from Richard Zunker, to clean part of County Ditch 33 on parcel 20-0036800, Reynolds Twp section 33.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement petition from Prairie Lakes Farm LLC/Amthor Cattle, to clean part of County Ditch 19 on parcel 26-0022100, Ward Twp section 24.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, approve a Minor Maintenance project on CD15 to clean approximately 3,036 feet of ditch that is on parcels 02-0023100 and 02-0023501. Corbin Pickar Excavating, Inc. will do the project at a cost not to exceed \$6,831.00.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, approves a Brush Spraying project to treat approximately 2.48 miles of brush on County Ditch 8. Central Applicators of Foley will do the project at a cost not to exceed \$3,792.16.

## Soil & Water

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To adopt the County/SWCD Agreement as presented.

## County Sheriff

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the 2020 Federal Boat Equipment Grant Amendment.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hire of a FT Road Deputy with the use of ARPA Funds.

## Solid Waste

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To purchase the 2023 Freightliner Truch and PUP Trailer from Northland Truck Sales and trade in the 2004 Sterling.

## Health & Human Services

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To formally accept the donation and allow HHS to expend the donations on items necessary to improve the experience of families and children in our Child Protection system.

## County Commissioners

The Todd County Board of Commissioners met with State Representative Ron Kresha and State Representative John Poston for discussion regarding legislative priorities. Dialogue of topics including Corrections Funding, Public Safety, Mental Health, Broadband Initiatives, and Covid were put forward by the County Board and County Department Heads.



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### Closed Session

Chair Becker closed the session at 11:09 a.m. pursuant to MN Statute §13D.03 to consider strategies for labor negotiations.

Chair Becker reopened the session at 12:04 p.m.

### County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that there are Special Elections upcoming on November 2, 2021 for ISD 213 Osakis Public School, ISD 487 Upsala Public School, ISD 743 Sauk Centre Public School and ISD 2753 Long Prairie Grey Eagle Pubic School and absentee voting will open September 17, 2021 for these elections. Voters should reach out to the school district to request absentee ballots.

### County Coordinator's Report

The County Coordinator had nothing to report.

### County Commissioner's Report

The Commissioners expressed their gratitude to State Representative Kresha and State Representative Poston for taking part in today's legislative discussion.

### Recess

Chairperson Becker recessed the meeting until September 21, 2021.

#### AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MINNESOTA DEPT OF REVENUE	\$ 97,373.73
US BANK	\$ 6,803.94
MINNESOTA DEPT OF REVENUE	\$ 4,617.00
3 PAYMENTS LESS THAN 2000	\$ 1,371.82
ANOKA CO GOVERNMENT CENTER	\$ 8,375.00
EBSO INC	\$ 221,582.25
HEALTH PARTNERS DENTAL	\$ 5,383.72
KNIFE RIVER CORP	\$ 2,441,881.92
LONG PRAIRIE LUMBER, LLC	\$ 3,706.04
TODD CO AUD-TREAS	\$ 4,350.44
VERIZON	\$ 5,031.69
26 PAYMENTS LESS THAN 2000	\$ 9,380.31
COUNTIES PROVIDING TECHNOLOGY	\$ 5,403.00
DOHERTY STAFFING SOLUTIONS	\$ 3,637.77
LONG PRAIRIE OIL COMPANY	\$ 5,818.80
MINNESOTA DEPARTMENT OF HEALTH	\$ 2,391.00
MN DEPT OF FINANCE	\$ 9,340.00
MORRISON COUNTY	\$ 52,858.66
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 82,386.00
SHIRLEY'S GAS & GROCERIES INC	\$ 2,994.24
STAPLES ADVANTAGE	\$ 2,681.50
44 PAYMENTS LESS THAN 2000	\$ 15,692.00
AMERICAN COMMUNICATIONS INC	\$ 3,750.00
CARD SERVICES COBORNS	\$ 2,302.11



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CENTRA CARE	\$	10,983.33
COUNTRYSIDE RESTAURANT	\$	4,950.10
DAN'S PRIZE INC	\$	58,795.00
FLEET SERVICES/WEX BANK	\$	7,911.29
FRESHWATER EDUCATION DISTRICT 6004	\$	13,453.00
LONG PRAIRIE SANITATION INC	\$	3,462.75
MINNESOTA POWER & LIGHT	\$	15,023.27
NORTHERN STAR COOP	\$	2,254.49
PETERS LAW OFFICE, P.A.	\$	4,320.00
STEP	\$	11,516.00
SUNDERMANN/ADAM	\$	3,001.88
VOYANT COMMUNICATIONS, LLC	\$	3,384.97
WATERGUARDS, LLC	\$	24,930.35
WENCK ASSOCIATES, INC.	\$	4,346.25
WEST CENTRAL TECH SERVICE AREA	\$	4,720.70
38 PAYMENTS LESS THAN 2000	\$	14,369.28
CLIFTON LARSONALLEN, LLP	\$	3,150.00
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
KNIFE RIVER CORP	\$	5,705.65
MINNESOTA POWER & LIGHT	\$	2,677.27
MN DEPT OF TRANSPORTATION	\$	4,500.66
STEARNS COUNTY HWY DEPT	\$	218,960.32
TOLSON/DIAN	\$	4,480.61
WARNER LAW, LLC	\$	5,624.78
36 PAYMENTS LESS THAN 2000	\$	12,941.45
EBSO INC	\$	227,265.28
HEALTH PARTNERS DENTAL	\$	5,680.98
KNIFE RIVER CORP	\$	410,117.93
STEP	\$	11,758.50
TODD CO AUD-TREAS	\$	4,350.44
22 PAYMENTS LESS THAN 2000	\$	10,055.38
Total:	\$	4,115,804.85

## COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
ARC ELECTRIC SERVICE	\$	2,729.97
BOSL/GREG	\$	2,693.69
BROWERVILLE TRUCKWASH/BIG BOYZ	\$	2,061.06
FRIEDRICH'S TIRE & OIL CO	\$	7,546.13
H & L MESABI	\$	11,320.00
H & R CONSTRUCTION COMPANY	\$	2,313.45
MORRISON CO PUBLIC HEALTH SERV	\$	5,028.35
NOW MICRO INC	\$	4,676.68
RAINBOW RIDER	\$	8,583.34
RINKE-NOONAN CORP LTD	\$	3,250.00
RJ CONTRACTING & REMODELING LLC	\$	2,031.00
ROYAL TIRE	\$	4,349.40



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SAFE RESTRAINTS, INC.	\$ 3,064.24
SHI CORP	\$ 2,926.00
SUMMIT COMPANIES	\$ 2,075.25
TRUENORTH STEEL	\$ 20,114.20
WHEELCO TRUCK AND TRAILER PARTS	\$ 4,776.06
WORMS LUMBER & READY-MIX INC	\$ 2,066.54
70 PAYMENTS LESS THAN 2000	\$ 18,545.97
Total:	\$ 110,151.33

### HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 101,925.71
PERISH/ALAN	\$ 3,165.31
TODD COUNTY SHERIFF	\$ 2,388.34
43 PAYMENTS LESS THAN 2000	\$ 8,013.67
Total:	\$ 115,493.03

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 6,091.50
DHS - ST PETER RTC - 472	\$ 2,718.70
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 14,502.73
PINEHAVEN YOUTH & FAMILY SRVS INC	\$ 2,611.56
VILLAGE RANCH INC	\$ 7,843.93
PAYMENTS LESS THAN 2000	\$ 17,279.38
Total:	\$ 51,047.80

On a motion by Kircher and second by Kneisl, the preceding minutes of the County Board meeting held September 7<sup>th</sup>, 2021 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 21<sup>st</sup>, 2021.

Witness my hand and seal:

Barbara Becker  
Barbara Becker, County Board Chairperson

Denise Gaida  
Denise Gaida, Todd County Auditor-Treasurer