



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on August 17th, 2021

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of August, 2021 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Kneisl and second by Erickson, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for August 3rd, 2021 as presented.

To approve Corey Heid, Road Deputy retirement, effective 07/30/2021.

To approve the resignation of Joshua Crider, PT Dispatch, effective 08/01/2021.

To hire Shayla Baken, FT Correctional Officer, effective 08/29/2021.

To approve the resignation of Erin Guenther, PT Road Deputy, effective 07/16/2021.

To hire Tyler Schwartz for PT Road Deputy, start date 08/17/2021.

To approve Autumn Pundsack-Nelson to fill the open Social Worker position.

To approve Jennifer Panuska to fill the open Registered Nurse position.

Auditor-Treasurer

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401397 through 401425 in the amount of \$14,167.75 and (Regular) 55078 through 55137 in the amount of \$49,879.78 for a total of \$64,047.53.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801878 through 801949 and (Regular) 708071 through 708131 for a total amount of \$105,981.27.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600446 through 600456 and (Regular) 516470 through 516497 for a total amount of \$56,706.60.

Great River Regional Library

Karen Pundsack, Executive Director and Amy Anderson, Accounting Coordinator provided the County Board an update of Great River Regional Library's 2022 Budget and recent initiatives.

Public Works

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2021 DUST CONTROL CONSTRUCTION CONTRACT



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WHEREAS, the contract with Knife River Corporation for a 2021 Dust Control Construction Contract known as CP 77-21-08 located on various county roads in Todd County in all things been completed, and; **WHEREAS**, construction work on this contract was scheduled and completed in 2021 with the value of the total work certified being \$114,112.95, and; **WHEREAS**, partial payments amounting to \$108,407.30 have been previously been made to the contractor as work progressed, and; **WHEREAS**, it has been determined that \$5,705.65 still remains to be paid to Knife River Corporation. **NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To set the 2021 Fall Road Meeting for October 28th, 2021 at 9:00 AM at the Long Prairie Public Works building.

County Ditch/Ag Inspector

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: Acknowledge receipt of a Hold Harmless Agreement petition from Chad Bosl, to clean part of County Ditch 3 on parcel 17-0002500, Little Sauk Twp section 3.

Facilities Committee

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the budgeted request to redo the roof of Annex 1 along with the small adjacent roof for the low bid of \$103,730 by Buttweilers Do All Roofing.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the request for new roof top units from H & S Heating for the low bid of \$29,496 with funds sourced from the ARP/SLFRF to improve air quality as a COVID-19 mitigation effort.

County Sheriff

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION APPROVING WEST CENTRAL MINNESOTA DRUG AND VIOLENT CRIMES TASK FORCE JOINT POWERS AGREEMENT

WHEREAS, Todd County wishes to be a participating member of the West Central Minnesota Drug and Violent Crimes Task Force, a Joint Powers Entity formed pursuant to Minn. Stat. 471.59, and; **WHEREAS**, to provide coordinated enforcement, it is beneficial for neighboring governmental units to share their resources in apprehending and prosecuting drug-related offenders, pursuing drug-related asset forfeitures, and; **WHEREAS**, the Todd County Board acknowledges and agrees to all the rights and responsibilities contained in the current West Central Minnesota Drug and Violent Crimes Task Force Joint Powers Agreement.

NOW, THEREFORE BE IT RESOLVED, by the County Board of Todd County, Minnesota, that the Board Chair is authorized to sign the West Central Minnesota Drug and Violent Crimes Task Force Joint Powers Agreement attached hereto and made part hereof.



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Soil & Water

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the job description for the Resource Conservationist – Riparian position as presented.

Planning & Zoning

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: to grant a Conditional Use Permit with no conditions for lumber storage on parcel 26-0049700.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To extend the application deadline by an additional 60 days (120 days total) to allow for additional review of the Greystone First Addition Preliminary Plat.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To amend section 6.03B of the Planning and Zoning Ordinance to reference section 9.03 Cluster Development instead of section 713 which does not exist any longer.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann against: To amend section 6.03E of the Planning and Zoning Ordinance to increase the peak height of accessory structures in shoreland zoning from 18' to 25'. Accessory buildings not meeting all setbacks would still be subject to a maximum peak height of 18'.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To amend section 6.04B of the Planning and Zoning Ordinance to update the use tables to a permissible use and create a footnote that it's allowed as long as the property and home are meeting the requirements of section 7.04(E) – Guest Cottage.

Health & Human Services

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by majority vote with Kircher against: To approve FFY2022 Low Income Home Energy Assistance Program and Low-Income Household Water Assistance Program Grant Contract.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To authorize the hiring of a Team Lead Social Worker.

Administration

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve reappointment of Pete Berscheid, County Veterans Service Officer for a term of four years.

Closed Session

Chair Becker closed the session at 10:10 a.m. pursuant to MN Statute §13D.03 to consider strategies for labor negotiations.

Chair Becker reopened the session at 10:57 a.m.

County Auditor-Treasurer's Report

The County Auditor-Treasurer had nothing to report.



County Coordinator's Report

The County Coordinator had nothing to report.

County Commissioner's Report

The Commissioners reported on meetings attended and acknowledged invitation to the Todd County All-Township Meeting coming up in September.

Adjourn

On motion by Neumann and second by Kneisl, the meeting was adjourned for the month of August 2021.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BIG STONE THERAPIES, INC.	\$ 3,093.16
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 5,401.97
CENTRAL APPLICATORS INC	\$ 2,562.07
CENTRAL SPECIALTIES INC	\$ 2,383.05
COMMISSIONER OF TRANSPORTATION	\$ 2,630.08
JMD MANUFACTURING, INC	\$ 4,885.00
LONG PRAIRIE LEADER	\$ 4,221.15
NORTHERN BUSINESS PRODUCTS	\$ 3,135.92
STAPLES WORLD	\$ 7,302.36
TIERNEY BROTHERS INC	\$ 2,474.38
79 PAYMENTS LESS THAN 2000	\$ 25,958.39
Total:	\$ 64,047.53

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
CREMATION SOCIETY OF MINNESOTA - MPLS	\$ 2,607.00
DHS - SWIFT	\$ 28,917.28
NOW MICRO INC	\$ 4,382.68
RURAL MN CEP INC	\$ 13,222.22
129 PAYMENTS LESS THAN 2000	\$ 56,852.09
Total:	\$ 105,981.27

VENDOR NAME	AMOUNT
# 16413	\$ 2,353.52
# 16713	\$ 2,146.44
# 14593	\$ 4,052.32
HOLISTIC FAMILY EDUCATION SRVS	\$ 4,810.59
MID MINNESOTA DRUG TESTING INC	\$ 2,032.00
NORTHERN PINES MENTAL HLTH CTR INC	\$ 3,612.00
# 16668	\$ 4,086.42
S.N. CORPORATION	\$ 2,000.00
STEP	\$ 4,917.76
PAYMENTS LESS THAN 2000	\$ 26,695.55
Total:	\$ 56,706.60



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On a motion by Erickson and second by Kircher, the preceding minutes of the County Board meeting held August 17th, 2021 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 7th, 2021.

Witness my hand and seal:

Barbara Becker

Barbara Becker, County Board Chairperson

Denise Gaida

Denise Gaida, Todd County Auditor-Treasurer