



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 6th, 2021*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of July, 2021 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the conversion of item 4.2 Hire FT Road Deputy – Jeremy Pape to item 9.1.

Consent Agenda

On motion by Erickson and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 15th, 2021 as presented.

To approve the resignation of Aaron Gabler, Heavy Equipment Operator effective July 1st, 2021.

To accept Shane Carlberg's resignation, PT Road/Dispatch effective 06/22/2021.

To approve the hiring of Jamie Christenson as the Planning and Zoning Specialist.

To approve Brooklyn Levin to fill the open Public Health Nurse position.

To approve a one day On Sale Temporary Liquor License for the Long Prairie Lions Club at the address of 24257 Riverside Drive (Long Drive In), Long Prairie, MN in Long Prairie Township effective July 21st, 2021.

Auditor-Treasurer

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the June 2021 Auditor Warrants number (ACH) 901574 through 901625 in the amount of \$773,665.74, (Manual) 633 thru 639 in the amount of \$157,195.36 and (Regular) 237690 through 237835 in the amount of \$626,505.53 for a total of \$1,557,366.63.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401319 through 401341 in the amount of \$13,779.16 and (Regular) 54930 through 54991 in the amount of \$108,979.81 for a total of \$122,758.97.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801778 through 801789 and (Regular) 707941 through 707971 for a total amount of \$167,565.87.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600423 through 600425 and (Regular) 516413 through 416429 for a total amount of \$58,321.41.

Todd County Development Corporation

Rick Utech, TCDC Director provided the County Board a summary of the 2020 Annual Report activities for review and discussion.



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Public Works

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

Final Payment Authorization – 2021 Pavement Marking Maintenance Contract

WHEREAS, the contract with AAA Striping Services Co. for the 2021 Pavement Marking Maintenance Contract known as CP 77-21-03 located on various routes in Todd County, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2021 with the value of the total work certified being \$54,777.13, and;

WHEREAS, partial payments amounting to \$52,038.27 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$2,738.86 still remains to be paid to Traffic Marking Service, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2021 GRAVEL SURFACING CONTRACT

WHEREAS, the contract with Braaten Aggregate, Inc. for a 2021 Gravel Surfacing Contract known as CP 21:67, CP 21:70, CP 21:76, CP 21:78 and CP 21:89 located in various locations in Todd County in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2021 with the value of the total work certified being \$209,127.07, and;

WHEREAS, partial payments amounting to \$124,896.07 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$84,231.00 still remains to be paid to Braaten Aggregate, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR 2021 RECYCLED CONCRETE CRUSHING PROJECT

WHEREAS, sealed bids were received on June 29th, 2021 by the Todd County Public Works Director for CP 77-21-05, said project for recycled concrete crushing located in the Todd County Demo Landfill, and;

WHEREAS, the following sealed bids were received:

Ferguson Aggregate & Crushing, Inc.	Alexandria, Minnesota	\$192,576.00
Hard Rock Screening, LLC.	Little Falls, Minnesota	\$241,796.00
Central Specialties, Inc.	Alexandria, Minnesota	\$278,504.00

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction project to Ferguson Aggregate & Crushing, Inc. of Alexandria, Minnesota based on their low bid of \$192,576.00.



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Planning & Zoning

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Lakeside Acres” Subdivision

WHEREAS, Applicant and owner Doug & Carol Lien applied to subdivide a property that is described as part of Government Lot 6 of Section 33 in Leslie Township with the plat to be known as Lakeside Acres,

WHEREAS, Lakeside Acres consists of three residential lots, Lot 1 consisting of 6.63± acres, Lot 2 consisting of 6.48± Acres, and Lot 3 consisting of 6.48± Acres, all located in the General Development Shoreland zoning of Lake Osakis in Leslie Township,

WHEREAS, On June 3rd, 2021 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: SECT-33 TWP-129 RANG-35

LOT 6 EX PART PLATTED AS MICHAEL'S BEACH
27.10 ACRES

WHEREAS, On June 15th, 2021 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Lakeside Acres preliminary plat with three conditions:

1. Complete approval of a wetland delineation prior to final platting.
2. Access to Lot 1 shall only be connected with Fern Drive.
3. Applicant must obtain appropriate permitting, when necessary, from other governmental agencies including but not limited to the Minnesota Pollution Control Agency and the Sauk River Watershed District.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Lakeside Acres” subdivision be approved as presented.

Administration

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by majority vote with Neumann against: To hire Jeremy Pape for FT Road Deputy, start date 07/26/2021.

County Auditor-Treasurer’s Report

The County Auditor-Treasurer had reported that Mobile Home Tax Statements will be released by July 15th, 2021 and continued progress on the 2022 Budget preparations are being made by the Finance Committee.

County Coordinator’s Report

The County Coordinator had reported that planning is continuing regarding the pending ARP Federal Funds.

County Commissioner’s Report

The Commissioners reported on meetings attended.

Recess

Chairperson Becker recessed the meeting until July 20th, 2021.



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AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MN DEPT OF REVENUE	\$ 87,729.86
1 PAYMENT LESS THAN 2000	\$ 625.01
MN DEPT OF REVENUE	\$ 3,613.00
US BANK	\$ 9,287.52
MN DEPT OF REVENUE	\$ 55,012.26
1 PAYMENT LESS THAN 2000	\$ 787.90
1 PAYMENT LESS THAN 2000	\$ 139.81
BIG SWAN LAKE IMPROVEMENT ASSOCIATION	\$ 4,948.90
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
KNIFE RIVER CORP	\$ 108,407.30
LATIMER LAKE ASSOCIATION	\$ 3,100.50
TODD CO AGRICULTURAL SOC.	\$ 10,580.61
TODD SOIL & WATER CONS DIST	\$ 2,880.28
13 PAYMENTS LESS THAN 2000	\$ 3,938.62
AAA STRIPPING SERVICE CO	\$ 52,038.27
BADOURA STATE FOREST NURSERY	\$ 4,599.00
BRAATEN SAND & GRAVEL	\$ 124,896.07
CLIFTON LARSONALLEN, LLP	\$ 2,100.00
COUNTIES PROVIDING TECHNOLOGY	\$ 5,323.00
DOHERTY STAFFING SOLUTIONS	\$ 4,196.90
EBSO INC	\$ 219,885.32
HEALTH PARTNERS DENTAL	\$ 5,515.82
KNIFE RIVER CORP	\$ 183,463.81
LONG PRAIRIE SANITATION INC	\$ 4,734.04
NORTH COUNTRY CHEVROLET BUICK GMC	\$ 114,153.80
PHEASANTS FOREVER	\$ 7,312.00
Prairie Lakes Municipal Solid Waste Auth	\$ 82,386.00
STEP	\$ 10,444.00
TODD TRAILS ASSOCIATION	\$ 6,553.44
28 PAYMENTS LESS THAN 2000	\$ 12,017.51
CENTRA CARE	\$ 10,983.33
COUNTRYSIDE RESTAURANT	\$ 3,132.90
FLEET SERVICES/WEX BANK	\$ 7,370.64
GREEN LIGHTS RECYCLING	\$ 2,094.97
KEYL	\$ 2,500.00
MILLER BROTHER'S CONSTRUCTION	\$ 29,532.33
MINNESOTA POWER & LIGHT	\$ 12,500.10
MN DEPT OF FINANCE	\$ 8,300.00
MORRISON COUNTY	\$ 33,454.74
OSAKIS LAKE ASSOCIATION	\$ 10,470.94
PETERS LAW OFFICE, P.A.	\$ 4,580.00
SHIRLEY'S GAS & GROCERIES INC	\$ 3,579.76
ST ROSA LUMBER INC	\$ 3,848.03
STAPLES ADVANTAGE	\$ 2,231.70
TODD CO AUD-TREAS	\$ 5,794.16



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VERIZON	\$	4,799.20
VOYANT COMMUNICATIONS, LLC	\$	3,642.65
WATERGUARDS, LLC	\$	13,657.08
59 PAYMENTS LESS THAN 2000	\$	23,538.93
DOHERTY STAFFING SOLUTIONS	\$	2,554.45
GRANDVIEW LODGE	\$	2,075.75
LONG PRAIRIE OIL COMPANY	\$	4,459.40
METRO SALES INC	\$	3,299.06
TRITECH SOFTWARE SYSTEMS	\$	6,499.84
US BANK	\$	31,265.00
USPS-POC	\$	14,740.79
24 PAYMENTS LESS THAN 2000	\$	9,012.16
BROWERVILLE TRUCKWASH/BIG BOYZ	\$	3,581.84
DOHERTY STAFFING SOLUTIONS	\$	6,310.69
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
GREAT RIVER REGIONAL LIBRARY	\$	82,710.25
LUBE-TECH & PARTNERS, LLC	\$	2,297.90
RAHN'S OIL & PROPANE	\$	18,181.54
REGENTS OF THE UNIV OF MN	\$	36,946.75
21 PAYMENTS LESS THAN 2000	\$	12,749.20
Total:	\$	1,557,366.63

COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
AXON ENTERPRISE, INC.	\$	4,066.09
BHH PARTNERS	\$	14,294.12
NOW MICRO INC	\$	3,549.05
PHELAN CPA/FRANCIS	\$	2,285.00
ROGGE/RICKEY J	\$	2,388.00
SHI CORP	\$	4,830.00
STATEMA'S BACKHOE SERVICE LLC	\$	11,088.65
TAPCO	\$	3,717.04
TODD COUNTY MIS DEPT	\$	45,739.00
76 PAYMENTS LESS THAN 2000	\$	30,802.02
Total:	\$	122,758.97

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
CENTRAL MN COUNCIL ON AGING	\$	2,534.00
DHS - SWIFT	\$	143,186.68
ITEN FUNERAL HOME - BROWERVILLE, MN	\$	8,950.00
PERISH/ALAN	\$	2,862.47
WILLIAMS DINGMANN FAMILY FUNERAL - LONG PRAIRIE, MN	\$	3,500.00
38 PAYMENTS LESS THAN 2000	\$	6,532.72
Total:	\$	167,565.87



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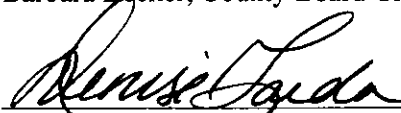
VENDOR NAME	AMOUNT
CARLSON/BARBARA J	\$ 3,600.00
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 10,743.50
HOLISTIC FAMILY EDUCATION SRVS	\$ 5,845.61
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 14,502.73
NORTHERN PINES MENTAL HLTH CTR INC	\$ 14,416.50
PAYMENTS LESS THAN 2000	\$ 9,213.07
Total:	\$ 58,321.41

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held July 6th, 2021 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 20th, 2021.

Witness my hand and seal:



Barbara Becker, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer