



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
March 2<sup>nd</sup>, 2021*

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2<sup>nd</sup> day of March, 2021 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

**Approval of Agenda**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of item 12.2 2021 LELS Contract.

**Consent Agenda**

On motion by Kircher and second by Kneisl, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes and Joint Meeting Minutes for February 16<sup>th</sup>, 2021 as presented.

To approve a one year Club On Sale & Sunday Liquor License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50, Long Prairie, MN in Little Sauk Township effective April 1, 2021 through March 31, 2022.

To approve an Off Sale, On Sale and Sunday Liquor License for T.J.'s Diamond Point Inc dba Diamond Point Supper Club/Lounge at the address of 12867 Bayview Dr, Sauk Centre, MN in Birchdale Township effective April 1, 2021 through March 31, 2022.

To approve a One-Day Dance License for the T.J.'s on Diamond Point, Inc for May 29<sup>th</sup>, 2021 at 12867 Bayview Drive, Sauk Centre, MN in Birchdale Township.

To approve a Seasonal On Sale, Off Sale and Sunday Liquor License for DT Lisson Inc dba Double Eagle Golf & Grille at the address of 31886 County 3, Eagle Bend, MN in Burleene Township effective April 1<sup>st</sup>, 2021 through November 30<sup>th</sup>, 2021.

To approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2021 through March 31, 2022.

To approve an Off Sale and On Sale 3.2 Malt Liquor License for MB Thomes Enterprises LLC dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2021 through March 31, 2022.

To approve a Setup License for MB Thomes Enterprises LLC dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2021 through March 31, 2022.

To approve an On Sale Wine License including strong beer for MB Thomes Enterprises LLC dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township effective April 1, 2021 through March 31, 2022.

To approve a one year Off Sale, On Sale and Sunday Liquor License for The Hub Supper Club LLC dba The Hub Supper club at the address of 30905 County 13, Burtrum, MN in Burnhamville Township effective April 1, 2021 through March 31, 2022.

To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6<sup>th</sup> St SE, Long Prairie, MN in Long Prairie Township effective April 1, 2021 through March 31, 2022.

To approve a one year Off Sale, On Sale & Sunday Liquor License for the Rohdes Midway Gas Bar & Grill Inc dba Midway Bar & Grill at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2021 through March 31, 2022.



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To approve an Off Sale, On Sale and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2021 through March 31, 2022.

To approve a one year Off Sale, On Sale and Sunday Liquor License for Shady's Golden Eagle at the address of 13218 County 103, Burtrum, MN in Grey Eagle Township effective April 1, 2021 through March 31, 2022.

To hire Angela Chamberlin for Administrative Assistant, start date pending in the Sheriff Office.  
To hire Latesha Harden for FT Correctional Officer, start date 03/02/2021.

#### Auditor-Treasurer

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the February 2021 Auditor Warrants number (ACH) 901340 through 901397 in the amount of \$1,007,665.17, (Manual) 607 through 611 in the amount of \$66,231.53 and (Regular) 234043 through 237199 in the amount of \$678,564.76 for a total of \$1,752,461.46.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401079 through 401099 in the amount of \$38,045.05 and (Regular) 54502 through 54552 in the amount of \$66,176.89 for a total of \$104,221.94.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801445 through 801454 and (Regular) 707599 through 707631 for a total amount of \$44,152.52.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600350 through 600357 and (Regular) 516222 through 516238 for a total amount of \$58,644.25.

#### County Attorney

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the 2021 Contracts for City Prosecution Services for Grey Eagle, Clarissa, Eagle Bend, Bertha, and Hewitt.

#### Ditch/Ag Inspector

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority acknowledges receipt of a Hold Harmless Agreement petition from Pete Bosl to clean a section of CD33 on parcel 20-0037300, Reynolds Twp section 33.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority acknowledges receipt of a Hold Harmless Agreement Petition from John Deprez to maintain a section of CD32 located on this property in Turtle Creek Twp section 8.

#### Public Works

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

#### **MNDOT AGREEMENT 1045958 – TRUNK HIGHWAY 71 DETOUR**

**WHEREAS**, the Minnesota Department of Transportation (MnDOT) plans on performing multiple bridge replacement projects on Trunk Highway 71 in the City of Browerville in the summer of 2022, and;



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**WHEREAS**, MnDOT requires a detour to carry Trunk Highway 71 traffic to County State Aid Highway 14 and County State Aid Highway 11 during the bridge projects, and;

**WHEREAS**, MnDOT is willing to reimburse Todd County approximately \$11,518.79 for the road life consumed by the detour as hereinafter set forth, and;

**WHEREAS**, Minnesota Statute §471.59 subdivision 10, §161.25, and §161.20 subdivision 2(b) authorizes MnDOT and Todd County to enter into this agreement.

**NOW, THEREFORE BE IT RESOLVED**, that Todd County enter into MnDOT Agreement 1045958 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of Todd County State Aid Highway 14 and County State Aid Highway 11 as a detour route during the construction to be performed upon, along and adjacent to Trunk Highway 71 from 0.234 North of junction of County State Aid Highway 21 to 0.90 miles North of the junction of County State Aid Highway 14 under State Project No. 7708-42 (T.H. 71=004).

**BE IT FURTHER RESOLVED**, that the Chairperson of the Todd County Board of Commissioners and the Todd County Auditor/Treasurer are authorized to execute Agreement 1045958 and any amendments to the Agreement.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve attached quote from Frontier Precision for the purchase of a new Trimble R12i Model 60 GPS Unit for \$25,463.45.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve attached Engineering Agreement from Widseth for Bridge 77509 Replacement Project located on CSAH 14 in the City of Browerville.

### **Planning & Zoning**

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

#### **Final Plat Approval – “REM Properties”**

**WHEREAS**, Applicant Robert Mayers and property owner Marc Brinkman applied to subdivide a property that is described as Part of Government Lots 1 & 2 of Section 26 in Birchdale Township with the plat to be known as ‘REM Properties’,

**WHEREAS**, REM Properties consists of 1 riparian and 1 non riparian lot that are not to be sold separately; Block 1 Lot 1 10,888± square feet, and Block 2 Lot 1 32,573± square feet, located in the Recreational Development Shoreland zoning of Little Birch Lake in Birchdale Township,

**WHEREAS**, On April 4<sup>th</sup>, 2019, the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: SECT-26 TWP-127 RANG-33

GOVT LOTS 1 & 2 LYING BETWEEN TWP RD &  
EASEMENT RD, EX PART PLATTED AS DAVID  
BRINKMAN ADDITION & GREEN ACRES & EX COMM  
AT NE COR OF SEC 25, THENCE W 2037.93 FT  
TO BEG, THENCE SW 894.01 FT, NW 71.66 FT,  
NE 739.33 FT, E 346.69 FT TO BEG & PART OF  
GOVT LOT 1 DESC AS: COMM AT NE COR OF GOVT  
LOT 1 W 2037.93 FT SW 247.37 FT SW 293.31  
FT SW 214.28 FT SW 138.45 FT NW 71.66 FT



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TO PT OF BEG; THENCE SW 56.47 FT NW 195 FT  
TO SHORELINE N-RLY ALONG SHORELINE TO PT  
184 FT W OF BEG E 184 FT TO BEG  
26.20 ACRES

**WHEREAS**, On April 16, 2019, the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the “REM Properties” preliminary plat with conditions:

1. Soil boring logs be completed and submitted prior to final plat approval.
2. Structures must meet all setbacks.

**WHEREAS**, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

**NOW, THEREFORE BE IT RESOLVED**, the final plat of “REM Properties” be approved as presented.

### Solid Waste

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the license to the following haulers: LPS, Alex Rubbish, Tom’s Refuse, G&T Sanitation, West Central and Waste Management.

### Health & Human Services

Katherine Mackedanz, Community Health Manager provided an update to the County Board on the COVID-19 situation and vaccination availability.

### Administration

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the pay increase for Seasonal or Temporary Employees to \$14.00 per hour as well as \$1.00 per hour addition for each employee who returns the following year for the Solid Waste and Public Works Departments.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote with Becker abstaining: To approve the County Relief grants as presented today, extend the County Relief Grant Program to the March 15<sup>th</sup> special board meeting date, and change the parameters of the County Relief Grant Application to a 20% loss for any quarter within 2020.

### County Auditor-Treasurer’s Report

The County Auditor-Treasurer reported on the upcoming elections for Townships on March 9<sup>th</sup>, 2021, Staples Motley School District on April 13<sup>th</sup>, 2021 and Upsala School District on May 11<sup>th</sup>, 2021.

### County Commissioner’s Report

Commissioners reported on meetings attended.

### County Coordinator’s Report

The County Coordinator has nothing to report.

### Recess

Chairperson Becker recessed the meeting until March 16<sup>th</sup>, 2021.



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## AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MN DEPT OF REVENUE	\$ 2,224.00
1 PAYMENT LESS THAN 2000	\$ 1,277.94
MN DEPT OF REVENUE	\$ 55,542.64
US BANK	\$ 5,616.85
1 PAYMENT LESS THAN 2000	\$ 1,570.10
CITY OF LONG PRAIRIE	\$ 37,228.07
EBSO INC	\$ 222,672.43
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
HILDI INC	\$ 5,790.00
LEADSONLINE LLC	\$ 2,463.00
LONG PRAIRIE SANITATION INC	\$ 3,462.75
M & I LOCKBOX MCCC	\$ 10,910.00
MINNESOTA DEPARTMENT OF HEALTH	\$ 2,870.00
21 PAYMENTS LESS THAN 2000	\$ 6,872.74
ACTIVE911	\$ 2,878.75
ANOKA CO GOVERNMENT CENTER	\$ 8,375.00
CLIFTON LARSONALLEN, LLP	\$ 12,127.50
IVERSON REUVERS LLC	\$ 2,354.40
LONG PRAIRIE OIL COMPANY	\$ 3,977.36
MN DEPT OF FINANCE	\$ 6,626.50
PETERS LAW OFFICE, P.A.	\$ 4,140.00
PHEASANTS FOREVER	\$ 7,312.00
Prairie Lakes Municipal Solid Waste Auth	\$ 82,386.00
STAPLES ADVANTAGE	\$ 2,575.30
VERIZON	\$ 4,738.70
30 PAYMENTS LESS THAN 2000	\$ 9,680.66
BRANDON COMMUNICATIONS	\$ 2,987.10
CENTRA CARE	\$ 10,983.33
COUNTIES PROVIDING TECHNOLOGY	\$ 5,578.00
COUNTRYSIDE RESTAURANT	\$ 3,575.40
DOHERTY STAFFING SOLUTIONS	\$ 6,117.95
EBSO INC	\$ 224,386.78
FLEET SERVICES/WEX BANK	\$ 5,010.76
HEALTH PARTNERS DENTAL	\$ 5,284.64
LONG PRAIRIE OIL COMPANY	\$ 3,039.92
METRO SALES INC	\$ 2,030.32
MEYER/JACOB JOHN	\$ 4,025.26
MINNESOTA POWER & LIGHT	\$ 15,384.72
MORRISON COUNTY	\$ 27,055.97
NATIONSTAR MORTGAGE LLC	\$ 65,974.74
PHILIP'S REPAIRABLES & COLLISION CENTER	\$ 5,026.70
STEP	\$ 9,744.00
TODD CO AUD-TREAS	\$ 5,062.66
VOYANT COMMUNICATIONS, LLC	\$ 3,814.79
WARNER LAW, LLC	\$ 5,624.78



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47 PAYMENTS LESS THAN 2000	\$	19,581.64
CENTERPOINT ENERGY	\$	6,642.70
CITY OF EAGLE BEND	\$	2,119.83
CITY OF GREY EAGLE	\$	2,104.11
CITY OF STAPLES	\$	13,897.95
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
HILLIG AUTO CENTER	\$	4,846.25
MISSISSIPPI HEADWATERS BOARD	\$	7,700.00
MN DEPT OF FINANCE	\$	2,844.00
PSST, LLC	\$	2,085.00
SCHOOL DISTRICT 2170	\$	20,773.56
SCHOOL DISTRICT 2753	\$	4,208.22
SCHOOL DISTRICT 786	\$	4,239.67
SEACHANGE PRINT INNOVATIONS	\$	2,531.90
TENVOORDE FORD	\$	72,036.48
TOWN OF BARTLETT	\$	20,336.56
TOWN OF BERTHA	\$	24,523.30
TOWN OF BIRCHDALE	\$	21,053.14
TOWN OF BRUCE	\$	22,521.03
TOWN OF BURLEENE	\$	19,023.15
TOWN OF BURNHAMVILLE	\$	24,944.71
TOWN OF EAGLE VALLEY	\$	27,430.37
TOWN OF FAWN LAKE	\$	23,061.75
TOWN OF GERMANIA	\$	24,648.46
TOWN OF GORDON	\$	27,340.55
TOWN OF GREY EAGLE	\$	20,333.42
TOWN OF HARTFORD	\$	28,992.18
TOWN OF IONA	\$	24,817.19
TOWN OF KANDOTA	\$	17,016.57
TOWN OF LESLIE	\$	21,911.48
TOWN OF LITTLE ELK	\$	17,267.00
TOWN OF LITTLE SAUK	\$	25,211.06
TOWN OF LONG PRAIRIE	\$	24,752.12
TOWN OF MORAN	\$	24,483.95
TOWN OF REYNOLDS	\$	22,946.32
TOWN OF ROUND PRAIRIE	\$	26,989.51
TOWN OF STAPLES	\$	26,220.33
TOWN OF STOWE PRAIRIE	\$	26,158.00
TOWN OF TURTLE CREEK	\$	14,301.55
TOWN OF VILLARD	\$	25,778.47
TOWN OF WARD	\$	26,074.00
TOWN OF WEST UNION	\$	14,981.14
TOWN OF WYKEHAM	\$	25,081.69
37 PAYMENTS LESS THAN 2000	\$	18,270.64
Total:	\$	1,752,461.46



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## COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BIG STONE THERAPIES, INC.	\$ 4,445.74
CARGILL SALT DIVISION	\$ 11,941.00
D & D AUTO REPAIR	\$ 4,406.94
GRANITE ELECTRONICS INC	\$ 36,830.88
LITTLE FALLS MACHINE INC	\$ 6,997.30
MIDSTATES EQUIP AND SUPPLY	\$ 19,162.49
66 PAYMENTS LESS THAN 2000	\$ 20,437.59
Total:	\$ 104,221.94

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
BRENNY FUNERAL CHAPEL - STAPLES	\$ 3,500.00
DHS - SWIFT	\$ 14,976.38
FRESHWATER EDUCATION DISTRICT	\$ 13,297.00
PERISH/ALAN	\$ 2,620.06
WILLIAMS DINGMANN FAMILY FUNERAL - LONG PRAIRIE	\$ 3,500.00
38 PAYMENTS LESS THAN 2000	\$ 6,259.08
Total:	\$ 44,152.52

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 6,091.50
DHS - ST PETER RTC - 472	\$ 9,982.00
GERARD TRMT PROGRAMS	\$ 4,000.86
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,765.20
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 14,502.73
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$ 3,862.91
VILLAGE RANCH INC	\$ 5,313.63
PAYMENTS LESS THAN 2000	\$ 12,125.42
Total:	\$ 58,644.25

On a motion by Neumann and second by Kneisl, the preceding minutes of the County Board meeting held March 2<sup>nd</sup>, 2021 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 16<sup>th</sup>, 2021.

Witness my hand and seal:

*Barbara Becker*

Barbara Becker, County Board Chairperson

*Denise Gaida*

Denise Gaida, Todd County Auditor-Treasurer