



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on February 16th, 2021

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16th day of February, 2021 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of item 4.8 Hire Administrative Assistant – Angela Chamberlin.

Consent Agenda

On motion by Kircher and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for February 2nd, 2021 as presented.

To accept the retirement of Loren Miller as of December 31, 2020.

To accept the resignation of Reba Van Beusekom as of January 15th, 2021.

To approve the resignation of Joshua Crider, Correctional Officer effective 02/16/2021.

To hire Joshua Crider, PT Dispatch effective 02/22/2021.

To approve the resignation of Riley Mounsdon, effective 12/31/2020.

To approve the resignation of Kellen Pulliam, effective 12/31/2020.

To accept the resignation of Kathleen Nauber, Payroll Specialist effective 02/19/2021.

To hire Danielle Pratt for Payroll & Benefits Specialist.

To approve a Seasonal On Sale and Sunday Liquor License for Birchwood Resort at the address of 22182 Birchwood Loop, Sauk Centre, MN in Birchdale Township effective April 15, 2021 through October 15, 2021.

To approve a Seasonal Off Sale and On Sale 3.2 Malt Liquor License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2021 through October 15, 2021.

To approve a Setup License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2021 through March 31, 2022.

To approve an On Sale and Sunday Liquor License for Thunder Lodge, Inc at the address of 22056 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2021 through March 31, 2022.

Auditor-Treasurer

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401056 through 401078 in the amount of \$23,193.57 and (Regular) 54444 through 54501 in the amount of \$81,345.41 for a total of \$104,538.98.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801377 through 801444 and (Regular) 707545 through 707598 for a total amount of \$77,702.85.



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On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600340 through 600349 and (Regular) 516192 through 516221 for a total amount of \$79,977.67.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by majority vote with Kircher against:

Resolution Requesting Approval from the Minnesota Department of Natural Resources for the Sale of Tax Forfeited Lands

WHEREAS, the County Board of Commissioners of the County of Todd, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for nonpayment of taxes, and

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale. [Unless otherwise stated.] The Todd County Board of Commissioners hereby certifies that the Soil and Water Conservation Board (of the district in which the land is located) has reviewed the attached land sale list and identified any and all non-forested marginal land and wetland.

BE IT FURTHER RESOLVED, which the Todd County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the Sale of tax forfeited parcels on the attached list.

Board of Commissioners & SWCD Supervisor Joint Meeting

Separate minutes attached.

University of Minnesota Extension – Todd County

Brenda Miller, Livestock Production Systems Educator provided a program update for the County Board to review.

County Sheriff

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the purchase of (2) 2021 Ford Explorers.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase of a 2021 Chevrolet Traverse.

Planning & Zoning

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION TO SUBMIT THE SAUK RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN TO MN BOARD OF WATER & SOIL RESOURCES

WHEREAS, Todd County previously resolved to support watershed-scale planning efforts in the Sauk River Watershed consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan – a program administered by the MN Board of Water and Soil Resources (BWSR); and



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WHEREAS, to that end, Todd County entered into an agreement with partnering entities to develop and adopt a Comprehensive Watershed Management Plan (CWMP) for the Sauk River Watershed under Minnesota Statutes, Chapter 103B.801, and said agreement established a Policy Committee made up of one representative from each member’s governing board to oversee development of the CWMP in consideration of the One Watershed, One Plan program requirements; and

WHEREAS, Todd County has received notice from said Policy Committee that: 1) the CWMP has been developed, 2) the CWMP has undergone the required public commentary period, 3) the statutory-required notice for the public hearing was published, 4) the statutory-required public hearing has been held for the public to provide comments on the CWMP, and 5) the Policy Committee has voted to recommend the CWMP to parties of the above-mentioned agreement; and

WHEREAS, the above-mentioned agreement now requires each member to approve submission of the CWMP to the MN BWSR for its review and approval of the CWMP by the Policy Committee.

NOW, THEREFORE, BE IT RESOLVED, the county hereby authorizes the Policy Committee to submit the Sauk River CWMP to the MN BWSR in fulfillment of the above-mentioned agreement.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Kuhlmann Oaks Preliminary Plat with the one condition.

Administration

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

Adoption of Changes to Todd County Personnel Policy

WHEREAS, the Todd County Board of Commissioners has recognized a need for strong, up to date personnel policy, and;

WHEREAS, the Todd County Board of Commissioners and policies subcommittee have had an opportunity to review the policy revisions put forth in Article VII, Section 7.27 of the Personnel Policy and find the implementation to be in the best interest of the sound administration of the County;

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners adopts the attached changes to the Todd County Personnel Policy and directs the County Coordinator to begin administration of said policy as of February 16, 2021 and;

BE IT FURTHER RESOLVED, that it is understood that this Resolution replaces and supersedes all prior County Board actions, oral or written, relating to the subject matter hereof.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the Courthouse Unit Collective Bargaining Agreement for 2021.

Health & Human Services

Jackie Och, HHS Director provided an update to the County Board on the COVID-19 situation.

Adjourn

On motion by Kneisl and second by Neumann, the meeting was adjourned for the month of February 2021.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CARGILL SALT DIVISION	\$ 18,228.98



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Todd County

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CHAMBERLAIN OIL COMPANY	\$	7,629.83
FARM-RITE EQUIPMENT, INC	\$	20,369.05
FRIEDRICH'S TIRE & OIL CO	\$	4,146.80
KRIS ENGINEERING	\$	3,258.90
LONG PRAIRIE LEADER	\$	3,689.20
MELROSE ONE STOP	\$	5,403.00
MENCH/JAMES	\$	3,240.00
NORTHERN BUSINESS PRODUCTS	\$	4,349.80
STAPLES WORLD	\$	3,639.80
TRIMIN SYSTEMS INC	\$	7,000.00
70 PAYMENTS LESS THAN 2000	\$	23,583.62
Total:	\$	104,538.98

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
DHS - SWIFT	\$	3,380.13
V #16675 - COST EFFECTIVE HEALTH INSURANCE	\$	3,220.54
OTTER TAIL CTY HUMAN SERVICES	\$	6,201.00
RURAL MN CEP INC	\$	12,674.62
SHELLEY FUNERAL CHAPELS - LITTLE FALLS, MN	\$	3,500.00
V #16191 - COST EFFECTIVE HEALTH INSURANCE	\$	2,437.66
TODD COUNTY SHERIFF	\$	2,127.03
115 PAYMENTS LESS THAN 2000	\$	44,161.87
Total:	\$	77,702.85

VENDOR NAME		AMOUNT
ANOKA COUNTY CORRECTIONS	\$	5,271.00
# 16413	\$	2,311.36
CARLSON/BARBARA J	\$	3,400.00
# 15998	\$	3,124.49
# 14593	\$	3,867.56
HOLISTIC FAMILY EDUCATION SRVS	\$	5,533.63
# 15686	\$	2,053.75
# 10746	\$	2,065.20
MID MINNESOTA DRUG TESTING INC	\$	2,327.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$	14,502.73
NORTHERN PINES MENTAL HLTH CTR INC	\$	2,500.00
NORTHLAND COUNSELING CTR	\$	4,626.00
# 16183	\$	2,626.32
PORT OF CROW WING GIRLS HOME	\$	2,531.70
STEP	\$	5,650.16
# 16491	\$	2,108.00
# 16109	\$	2,036.08
PAYMENTS LESS THAN 2000	\$	13,442.69
Total:	\$	79,977.67



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On a motion by Kircher and second by Kneisl, the preceding minutes of the County Board meeting held February 16th, 2021 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 2, 2021.

Witness my hand and seal:

Barbara Becker

Barbara Becker, County Board Chairperson

Denise Gaida

Denise Gaida, Todd County Auditor-Treasurer