



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

PLANNING & ZONING

215 1st Avenue South, Suite 103

Long Prairie, MN 56347

Phone: 320-732-4420 Fax: 320-732-4803

LAND USE PERMIT APPLICATION FORM

APPLICANT INFORMATION *(Step 1)*

Name _____ Mailing Address _____

Phone (____) ____ - ____ City _____ State ____ Zip _____

Site Address _____ Parcel Number ____ - ____

Zoning District (check one) _____ Township Name _____

___AF-1 ___AF-2 ___R-10 ___R-2 ___UG ___RT ___Cmml ___L-Manuf/Industry ___Shoreland

Lake/River Class **GD / RD / RDL / NE** (Circle one) Lake/River Name _____

Email Address: _____

Are you the property owner? (check answer) ___Yes ___No

PROPOSED STRUCTURE/PROJECT check all that apply *(Step 2)*

Dwelling Structure

- New Home
 ___Stick Built ___Modular Home ___Mobile Home
- Expansion to Existing Home
- Structural Repair of Existing Home
- Other _____

Recreational Vehicle

- RV Unit (NOT Park Model nor permanent dwelling)

Accessory Structure

- Garage: ___Attached ___Detached
- Deck
- Accessory/Storage Structure
- Addition to Existing Accessory Structure
- Structural Repair of Existing Accessory Structure
- Water-oriented Accessory Structure
- Other _____

Agricultural Structure

- Feed Storage
- Grain Bin (# of bushels ____)
- Machine Storage/Shop
- Livestock Building
- Other _____

Commercial/Industrial Structure

- Commercial
 - Industrial
- Describe: _____

Nonconforming Structure Replacement

- Major (houses, sheds, boathouses...)
- Minor (decks)

LOT/STRUCTURE DIMENSIONS *(Step 3)*

Proposed Structure(s)

write type of structure ⇒ _____

- Contractor/Builder
- Outside dimension – 1st floor
- Outside dimension – 2nd floor
- Basement dimensions
- Total area
- Total height
- Bedrooms (incl. offices/dens)

Fee (see attached fee schedule): _____

Total Fee: _____

Structure #1

_____ ft x _____ ft

_____ ft x _____ ft

_____ ft x _____ ft

_____ sq ft

wall _____ peak _____

\$ _____

Structure #2

_____ ft x _____ ft

_____ ft x _____ ft

_____ ft x _____ ft

_____ sq ft

wall _____ peak _____

\$ _____

Structure #3

_____ ft x _____ ft

_____ ft x _____ ft

_____ ft x _____ ft

_____ sq ft

wall _____ peak _____

\$ _____

How do you want to obtain the permit?

- US Mail Email to address above I will pick it up. Call me at () ____ - ____

SKETCH DRAWING (see back of first page for instructions)

* If building new dwelling, attach floorplan with all levels in dwelling including basements

The applicant or agent hereby makes application for a permit to construct as herein specified, agreeing to do all such work in strict accordance with all Todd County and other local ordinances and other applicable federal and state laws. Applicant or agent agrees that site plan, sketches, and other attachments submitted herewith and which are approved by the Todd County P&Z are true and accurate, and shall become part of the permit. Applicant or agent agrees that, in making said application for a permit from the P&Z Office, applicant grants permission to Todd County, at reasonable times during the application process and thereafter, to enter applicant's premises covered by said permit, to determine the feasibility of granting said permit or for compliance of that permit with any applicable county, state, or federal ordinances or statutes. Applicant or agent understands that it is applicant's sole responsibility to contact any other federal, state, or local agencies to make sure applicant has complied with all relevant Municipal, State, Federal or other applicable laws concerning applicant's project described above.

Applicant Signature: _____ Date: _____