



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 2nd, 2021*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of February, 2021 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Erickson and second by Kircher, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for January 19th, 2021 and January 22nd, 2021 as presented.

To approve a One-Day On Sale 3.2 Malt Liquor License for the Swanville/Sobieski Lions on the Long Lake in Burnhamville Township effective February 27th, 2021.

To approve Sergio Aguilera to fill the open Health Education Coordinator position.

To hire Tyler Winkels for PT Road Deputy, start date 02/03/2021.

Auditor-Treasurer

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the January 2021 Auditor Warrants number (ACH) 901258 through 901339 in the amount of \$1,357,477.99, (Manual) 598 thru 606 in the amount of \$102,923.52 and (Regular) 236894 through 237042 in the amount of \$501,087.50 for a total of \$1,961,489.01.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 401031 through 401055 in the amount of \$16,191.37 and (Regular) 54395 through 54443 in the amount of \$175,205.90 for a total of \$191,397.27.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801367 through 801376 and (Regular) 707505 through 707544 for a total amount of \$44,505.06.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600336 through 600339 and (Regular) 516177 through 516191 for a total amount of \$54,494.62.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To reappoint Jennifer Crider as District 2 Representative, Al Loken as District 4 Representative and acknowledging the At-Large #2 position remains vacant to the Parks & Trails Board.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:



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TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE TODD WADENA COMMUNITY CORRECTIONS FUND FOR THE 2021 ALLOCATION

WHEREAS, The 2021 Budget for Todd County's support to Todd Wadena Community Corrections has been approved at \$548,848.00; and

WHEREAS, a letter was received from the Todd Wadena Community Corrections requesting for the allocation of funds from the General Fund to be provided;

NOW, THEREFORE BE IT RESOLVED, that The Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$548,848.00 from Fund 01-General Revenue to Fund 75-Todd Wadena Community Corrections.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the assignment of the Chevrolet Colorado unit to the Facilities Department for departmental daily tasks.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase of (4) 2021 Chevrolet Traverses from North Country GM for a total of \$114,123.80 per the attached proposed purchase agreement.

Health & Human Services

Jackie Och, HHS Director provided an update to the County Board on the COVID-19 situation.

Public Works

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To set the 2021 Spring Road Meeting for April 5th, 2021 at 9:00 AM at the Todd County Board Room.

Administration

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the HHS Unit Collective Bargaining Agreement for 2021.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the Public Works Unit Collective Bargaining Agreement for 2021.

Closed Session

Chair Becker closed the session at 9:36 a.m. pursuant to MN Statute 13D.05 Subd 3 (c) 3 to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
Chair Becker reopened the session at 9:53 a.m.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported on the upcoming elections for Townships on March 9th, 2021 and Staples Motley School District on April 13th, 2021.

County Commissioner's Report

Commissioners reported on meetings attended.

County Coordinator's Report

The County Coordinator reported on the Small Business Relief Grant applications received so far and reminded of the upcoming February 19th, 2021 submission deadline.



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Recess

Chairperson Becker recessed the meeting until February 16, 2021.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MN DEPT OF REVENUE	\$ 13,664.65
MN DEPT OF REVENUE	\$ 2,515.00
1 PAYMENT LESS THAN 2000	\$ 1,462.91
US BANK	\$ 3,751.04
1 PAYMENT LESS THAN 2000	\$ 142.84
MN DEPT OF REVENUE	\$ 79,687.64
1 PAYMENT LESS THAN 2000	\$ 1,230.00
1 PAYMENT LESS THAN 2000	\$ 442.00
1 PAYMENT LESS THAN 2000	\$ 27.44
CENTRAL LAKES COATINGS LLC	\$ 8,403.00
DOHERTY STAFFING SOLUTIONS	\$ 2,233.18
LONG PRAIRIE OIL COMPANY	\$ 6,675.63
MCCC, MI33	\$ 9,771.66
MENCH/JAMES	\$ 3,090.00
MOTOROLA	\$ 4,553.65
16 PAYMENTS LESS THAN 2000	\$ 6,256.36
ASSOC OF MN COUNTIES	\$ 12,908.00
ASSOC OF MN COUNTIES	\$ 2,085.00
COUNTRYSIDE RESTAURANT	\$ 4,801.25
DOHERTY STAFFING SOLUTIONS	\$ 3,121.78
FLEET SERVICES/WEX BANK	\$ 5,029.81
GREAT RIVER REGIONAL LIBRARY	\$ 82,710.25
INITIATIVE FOUNDATION	\$ 7,500.00
KNOWBE4 INC.	\$ 3,132.00
LONG PRAIRIE SANITATION INC	\$ 4,646.43
MCCC, MI33	\$ 7,253.21
MCIT	\$ 368,779.00
MN COUNTY ATTORNEY'S ASSOC	\$ 3,760.00
MN STATE SHERIFFS ASSOC	\$ 6,510.96
MORRISON COUNTY	\$ 26,697.48
PETERS LAW OFFICE, P.A.	\$ 5,455.00
Prairie Lakes Municipal Solid Waste Auth	\$ 82,386.00
SHIRLEY'S GAS & GROCERIES INC	\$ 2,126.50
STAPLES ADVANTAGE	\$ 2,867.29
TODD CO HISTORICAL SOCIETY	\$ 8,500.00
US BANK	\$ 359,515.00
VERIZON	\$ 4,783.53
VOYANT COMMUNICATIONS, LLC	\$ 3,810.23
WONDERLICH/SCOTT A	\$ 7,860.00
37 PAYMENTS LESS THAN 2000	\$ 18,809.37
CITY OF BERTHA	\$ 5,175.33



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CITY OF BROWERVILLE	\$	5,807.80
CITY OF CLARISSA	\$	5,010.21
CITY OF EAGLE BEND	\$	12,767.17
CITY OF GREY EAGLE	\$	7,598.53
CITY OF HEWITT	\$	3,726.72
CITY OF LONG PRAIRIE	\$	15,671.71
CITY OF OSAKIS	\$	2,012.76
CITY OF STAPLES	\$	11,550.52
SAUK RIVER WATER SHED DISTRICT	\$	3,358.59
SCHOOL DISTRICT 213	\$	24,874.78
SCHOOL DISTRICT 2170	\$	25,907.44
SCHOOL DISTRICT 2753	\$	63,240.97
SCHOOL DISTRICT 486	\$	14,310.20
SCHOOL DISTRICT 743	\$	20,768.80
SCHOOL DISTRICT 786	\$	37,457.78
SCHOOL DISTRICT 786-DEBT DIST 86	\$	6,848.33
SCHOOL DISTRICT 787	\$	36,726.96
SCHOOL DISTRICT 787- DEBT DIST 87	\$	5,487.09
SCHOOL DISTRICT 818	\$	2,807.50
TOWN OF BARTLETT	\$	6,224.19
TOWN OF BERTHA	\$	7,033.88
TOWN OF BIRCHDALE	\$	3,089.76
TOWN OF BRUCE	\$	5,674.97
TOWN OF BURLEENE	\$	5,151.75
TOWN OF BURNHAMVILLE	\$	6,023.62
TOWN OF EAGLE VALLEY	\$	9,350.24
TOWN OF FAWN LAKE	\$	2,827.65
TOWN OF GERMANIA	\$	4,588.59
TOWN OF GORDON	\$	11,356.36
TOWN OF GREY EAGLE	\$	5,334.41
TOWN OF HARTFORD	\$	7,397.89
TOWN OF IONA	\$	4,963.46
TOWN OF KANDOTA	\$	3,893.83
TOWN OF LESLIE	\$	4,944.92
TOWN OF LITTLE SAUK	\$	7,341.08
TOWN OF LONG PRAIRIE	\$	5,581.74
TOWN OF MORAN	\$	4,238.23
TOWN OF REYNOLDS	\$	5,044.13
TOWN OF ROUND PRAIRIE	\$	2,823.96
TOWN OF STAPLES	\$	2,645.22
TOWN OF STOWE PRAIRIE	\$	6,983.28
TOWN OF TURTLE CREEK	\$	2,572.83
TOWN OF VILLARD	\$	4,759.29
TOWN OF WARD	\$	6,951.91
TOWN OF WEST UNION	\$	3,733.27
TOWN OF WYKEHAM	\$	11,393.51
10 PAYMENTS LESS THAN 2000	\$	7,490.93



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CARD SERVICES COBORNS	\$	2,474.05
CENTERPOINT ENERGY	\$	2,900.81
COUNTIES PROVIDING TECHNOLOGY	\$	6,398.00
HEALTH PARTNERS DENTAL	\$	5,251.61
MADDEN GALANTER HANSEN, LLP	\$	3,731.63
MCIT	\$	2,935.00
MINNESOTA POWER & LIGHT	\$	13,432.00
MN DEPT OF FINANCE	\$	7,388.50
STEP	\$	7,905.58
TODD CO AUD-TREAS	\$	5,062.66
TODD TRAILS ASSOCIATION	\$	14,915.25
47 PAYMENTS LESS THAN 2000	\$	16,874.04
CENTERPOINT ENERGY	\$	4,803.65
DOHERTY STAFFING SOLUTIONS	\$	4,416.90
ITEN FUNERAL HOME	\$	3,500.00
MARTINEZ ROBLES/AMBER OR LUIS	\$	3,050.40
MCCC, MI33	\$	8,848.00
METRO SALES INC	\$	2,004.09
PHB EXCAVATING LLC	\$	6,270.00
RAINBOW RIDER	\$	15,912.81
RDO EQUIPMENT CO	\$	158,994.80
STREAMWORKS	\$	5,875.00
24 PAYMENTS LESS THAN 2000	\$	9,065.05
Total:	\$	1,961,489.01

COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
ASSOC OF MN COUNTIES	\$	2,500.00
CENTRAL STATES WIRE PROD INC	\$	2,443.25
CHAMBERLAIN OIL COMPANY	\$	3,890.05
EMERGENCY AUTOMOTIVE TECH	\$	2,033.35
LITTLE FALLS MACHINE INC	\$	3,319.17
NORTHLAND TRUCK SALES, INC	\$	158,748.00
68 PAYMENTS LESS THAN 2000	\$	18,463.45
Total:	\$	191,397.27

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
BOULGER FUNERAL HOME - FARGO, ND	\$	3,000.00
DHS - SWIFT	\$	6,433.00
HANDI-XPRESS LLC	\$	6,687.20
PATTON SCHAD FUNERAL SERVICE - MELROSE	\$	3,500.00
PERISH/ALAN	\$	2,693.10
RONALD MCDONALD HOUSE - UPPER MIDWEST	\$	3,100.00
RURAL MN CEP INC	\$	9,432.64
TODD COUNTY MIS DEPT	\$	2,991.38
42 PAYMENTS LESS THAN 2000	\$	6,667.74



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Total: \$ 44,505.06

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 6,091.50
DHS - ST PETER RTC - 472	\$ 9,982.00
GERARD TRMT PROGRAMS	\$ 10,072.02
HOLISTIC FAMILY EDUCATION SRVS	\$ 5,803.45
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,353.20
MERIDIAN SERVICES INC	\$ 2,745.29
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 7,952.13
WEST CENTRAL REG JUVENILE CTR	\$ 4,114.00
PAYMENTS LESS THAN 2000	\$ 5,381.03
Total:	\$ 54,494.62

On a motion by Kircher and second by Neumann, the preceding minutes of the County Board meeting held February 2nd, 2021 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on February 16th, 2021.

Witness my hand and seal:


Barbara Becker, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer