



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
December 1st, 2020*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of December, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Erickson, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for November 17th, 2020 as presented.

To approve Anna Herke to fill the open Office Support Specialist I position.

To approve Jodi Bass to fill the open Social Worker position.

Auditor-Treasurer

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400935 through 400952 in the amount of \$96,054.15 and (Regular) 54161 through 54213 in the amount of \$75,361.72 for a total of \$171,415.87.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801202 through 801213 and (Regular) 707308 through 707338 for a total amount of \$26,454.16.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600300 through 600300 and (Regular) 516089 through 516092 for a total amount of \$4,222.29.

Public Works

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

2025 AREA TRANSPORTATION IMPROVEMENT PLAN NOMINATION – CSAH 2 PROJECT

WHEREAS, the Central Minnesota Area Transportation Partnership (ATP) annually solicits projects for State Transportation Improvement Program (STIP) funding which provides for improvements to the transportation systems, with money requests being project specific, and;

WHEREAS, project nominations must meet eligibility guidelines and qualifying criteria as established by the Central Area Transportation Partnership, and;

WHEREAS, the Todd County Public Works Department recommends that the following project be submitted and nominated for inclusion in the 2025 Area Transportation Improvement Plan, which is a prioritized list of transportation projects that the Central Minnesota Partnership recommends for inclusion in the State Transportation Improvement Plan (STIP),



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County State Aid Highway 2 – from County State Aid Highway 11 to Trunk Highway 28
SP 077-602-01X: Bituminous Mill & Overlay, Aggregate Shouldering and Pipe Maintenance Project
, and;

WHEREAS, this project is listed on the Todd County Public Works Department Proposed Five Year Construction Plan.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby support the recommendation of the Public Works Department for submittal and nomination of the above noted project and requests said project be included in the State Fiscal Year 2025 Area Transportation Improvement Plan.

County Sheriff

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the updated policing contract with the City of Clarissa.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the abatement on parcel 25-0034500 in the amount of \$586.00.

Solid Waste

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING THE 2020 SOLID WASTE MANAGEMENT PLAN

WHEREAS, the State of Minnesota requires Counties to develop and adopt a Solid Waste Management Plan in accordance with Minnesota Statutes 115A.46, 115A.471, 115A.551, subd 6-7, 115A.552, 115A.557 subd 2-3, MS 115A.63, 115A.84, 115A.914, 115A.96 subd. 6-7, 115A.917; 115A.97; Minnesota Rules 9215; and any other applicable Statutes and Rules; and

WHEREAS, the State of Minnesota requires said Solid Waste Plans to be reviewed and/or modified periodically. Said timeline for Solid Waste Plan updated is every 10 calendar years.

WHEREAS, Todd County recognizes the need to plan for and implement various strategies, programs or facilities to promote the proper management and disposition of solid waste generated within the County, and encourage the reduction, reuse, recycling, composting and/or advanced processing of that solid waste as may be available based upon the type of solid waste materials generated and the integrated solid waste management system in place; and

WHEREAS, the draft 2020 Todd County Solid Waste Plan does describe the integrated solid waste management system currently in place to meet the needs of Todd County's citizens and the requirement of the State of Minnesota; and

WHEREAS, the State of Minnesota has placed on public notice the draft 2020 Todd County Solid Waste Plan in accordance with the requirements for publication, notice and comment period; and

WHEREAS, upon completion of the public comment period no comments were received in objection to the adoption of the draft 2020 Todd County Solid Waste Plan from any member of the public.

THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby adopts the 2020 Todd County Solid Waste Plan; and

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners hereby submits the 2020 Todd County Solid Waste Plan to the Minnesota Pollution Control Agency for final approval pursuant to applicable Minnesota Statutes and Rules.

The setting of the all-board biannual Solid Waste meeting was postponed to a future meeting.



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Health & Human Services

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2021-2022 Sanitarian Services Contract with Morrison County Public Health.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hiring of a Health Education Coordinator.

Katherine Mackedanz, Community Health Manager presented an update on the COVID-19 Situation for discussion.

Administration

A progress report was provided by the County Coordinator regarding the CARES Act Funds projects for the County Board's review and discussion.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING FINAL CARES ACT FUNDING DISTRIBUTION

WHEREAS, the Coronavirus Disease (COVID-19) was declared a global pandemic by the World Health Organization on March 11, 2020;

WHEREAS, the Federal CARES Act was signed into law on March 27, 2020, and was in part available to qualifying local, state, and federal agencies to cover expenses related to unbudgeted expenditures incurred between March 1, 2020 and December 30, 2020, due to the public health emergency caused by the Coronavirus Disease 2019 (COVID-19);

WHEREAS, Governor Tim Walz on June 26, 2020 formally allocated funding for counties, cities, and townships in the State of Minnesota,

WHEREAS, Todd County applied for and received \$3,000,085 in CARES Act funding in July 2020 to directly apply to a broad range of necessary expenditures incurred as a result of COVID-19;

WHEREAS, townships and cities with a population over 200 in the County were allowed to request CARES Act funding directly from the State of MN and according to guidelines issued, are to return unspent funds as of November 15th, 2020 to Todd County. Unspent funds received will be applied to the total dollars available for Todd County to distribute and included in the attached breakdown when received;

WHEREAS, Todd County allocated funding to small businesses and non-profits, according to guidelines identified by the US Treasury and the State of Minnesota. The County Board approved the funding for each respective program as necessary;

WHEREAS, Todd County allocated funding to other entities such as libraries to assist in distance learning and assistance to nursing homes, according to guidelines identified by the US Treasury and the State of Minnesota. The County Board approved the funding for these entities as necessary;

WHEREAS, according to guidance issued by the Department of Treasury and the Minnesota Office of Management and Budget, CARES dollars can be used by County Government to be reimbursed for necessary expenditures incurred or costs associated with the COVID-19 public health emergency, including personnel costs;

WHEREAS, Todd County identified and purchased various supplies and equipment to ensure an appropriate and safe work environment for staff and the residents we serve. The relevant expenses needed for the pandemic response have been charged to a designated account in the Todd County Integrated Financial System;



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WHEREAS, Todd County prioritized various technology, modifications and other investments that will help ensure a safe and appropriate response to the pandemic and the ability to conduct business in a safe manner. Those priorities were discussed within established Committees and the County Board and recommended according to the attached spending breakdown;

WHEREAS, Todd County personnel in nearly all departments, in particular Public Health and Public Safety, have been actively involved in a direct response to mitigate the spread of COVID-19 or have been tasked with substantially different duties and responsibilities. Those personnel costs are eligible to be reimbursed by CARES dollars so as to not negatively impact the Todd County 2020 budget. The balance of funds not dedicated otherwise on the attached schedule, will be used to offset respective personnel costs relating to the COVID-19 pandemic;

NOW, THEREFORE, BE IT RESOLVED by the Todd County Board of Commissioners that, all CARES Act Funds received have been distributed or allocated according to the parameters identified above, in the attached spending breakdown, with no funds being returned to the State.

Closed Session

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute §13D.03 for Negotiation Strategy at 9:28 a.m.

Chairperson Kircher reopened the meeting at 10:11 a.m.

County Auditor-Treasurer's Report

The Truth in Taxation Hearing will be held at 6:00 p.m. this evening and due to COVID-19 regulations appointments are encouraged.

Commissioner's Report

Commissioner Neumann reported that dead zones in Broadband services within Todd County should be addressed with legislators especially during the COVID-19 situation.

Recess

Chairperson Kircher recessed the meeting until December 15th, 2020.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CARGILL SALT DIVISION	\$ 19,019.69
CONTECH ENGINEERED SOLUTIONS, LLC	\$ 36,990.82
DIAMOND MOWERS INC	\$ 4,575.00
EMERGENCY AUTOMOTIVE TECH	\$ 13,815.17
GARY'S AUTO GLASS INC	\$ 3,885.20
HILLYARD	\$ 2,018.54
INTEREUM INC	\$ 4,805.47
KRIS ENGINEERING	\$ 4,752.00
M-R SIGN COMPANY INC	\$ 12,140.07
MORRISON CO PUBLIC HEALTH SERV	\$ 2,581.04
NUSS TRUCK & EQUIP	\$ 2,073.89
TRIMIN SYSTEMS INC	\$ 15,905.00
TRUENORTH STEEL	\$ 22,078.40
WADENA ASPHALT CO	\$ 3,444.00



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WATCHGUARD VIDEO	\$	4,877.00
WORMS LUMBER & READY-MIX INC	\$	3,645.00
55 PAYMENTS LESS THAN 2000	\$	14,809.58
Total:	\$	171,415.87

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
# 15686	\$	2,053.75
PAYMENTS LESS THAN 2000	\$	2,168.54
Total:	\$	4,222.29

VENDOR NAME		AMOUNT
FRESHWATER EDUCATION DISTRICT	\$	12,775.00
ITEN FUNERAL HOME - BROWERVILLE	\$	3,500.00
PERISH/ALAN	\$	2,731.76
40 PAYMENTS LESS THAN 2000	\$	7,447.40
Total:	\$	26,454.16

On a motion by Erickson and second by Becker, the preceding minutes of the County Board meeting held December 1, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on December 15, 2020.

Witness my hand and seal:



 David Kircher, County Board Chairperson



 Denise Gaida, Todd County Auditor-Treasurer