



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
November 17<sup>th</sup>, 2020*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17<sup>th</sup> day of November, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

## Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

## Consent Agenda

On motion by Becker and second by Erickson, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for November 2<sup>nd</sup> & 10<sup>th</sup>, 2020 as presented.

### **GAMBLING PERMIT – BROWERVILLE SPORTSMAN CLUB**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Browerville Sportsman Club through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Browerville Sportsman Club to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on March 7<sup>th</sup>, 2021.

To approve hiring of Mr. Arlan Bjorstrom to fill the Temporary Emergency Equipment Operator position.

To approve Sheri Greenwaldt to fill the open Public Health Nurse position.

To approve Jesse Cebulla to fill the open Registered Nurse position.

## Auditor-Treasurer

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400910 through 400934 in the amount of \$34,699.42 and (Regular) 54104 through 54160 in the amount of \$129,479.91 for a total of \$164,179.33.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801138 through 801201 and (Regular) 707238 through 707307 for a total amount of \$74,455.21.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600289 through 600299 and (Regular) 516059 through 516088 for a total amount of \$77,288.86.

## Public Works

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by unanimous vote:

### **Final Payment Authorization – 2020 Highway Construction Contract**



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**WHEREAS**, the contract with Anderson Brothers Construction for the 2020 Highway Construction Contract known as SAP 077-598-028, SAP 077-614-018, SAP 077-632-006, SAP 077-611-033, SAP 077-593-001, SAP 077-601-022, SAP 077-603-009 & CP 77-20-01 located on various routes in Todd County, has in all things been completed, and;

**WHEREAS**, construction work on this contract was scheduled and completed in 2020 with the value of the total work certified being \$4,034,201.79, and;

**WHEREAS**, partial payments amounting to \$3,824,919.61, have been previously been made to the contractor as work progressed, and;

**WHEREAS**, it has been determined that \$209,282.19 still remains to be paid to Anderson Brothers Construction.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

**2021 Master Bridge Priority Replacement List**

**WHEREAS**, Todd County has determined that the attached list of bridge on County State Aid Highways, County Roads, Township Roads, and Municipal Streets are either listed as structurally deficient or are a high priority for removal and replacement within the immediate future, and;

**WHEREAS**, local roads play an essential role in the overall state transportation network and local bridges are a critical component of the local road system, and;

**WHEREAS**, State support for the replacement of bridges continues to be crucial to maintaining the integrity of the local road system and is necessary funding source for the County, Townships, and Municipalities to proceed with replacements of the bridges on the attached list, and;

**WHEREAS**, Todd County intends to proceed with the replacement of these bridges as soon as either State Transportation Bond Funds or State Townbridge Funds become available.

**NOW, THEREFORE BE IT RESOLVED**, that Todd County commits that it will proceed with the replacement of these listed bridges immediately after being notified of the availability of State Transportation Bond Funds or State Townbridge Funds.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

**REQUEST FOR SPEED LIMIT STUDY ON COUNTY ROAD #10**

**WHEREAS**, some Todd County residents have expressed concerns over the appropriateness of the 55 mile per hour regulatory speed limit on County Road 10 from the Douglas County Line to 500' northeast of Eagle View Drive in Gordon Township, and;

**WHEREAS**, by Minnesota Statute 169.14, Subdivision 5, local authorities can request the Commissioner of the Department of Transportation to authorize a speed limit on a local (non-trunk highway) roadway.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby request the Commissioner of Transportation to make the necessary investigation to determine the reasonable and safe speed limit, as provided in Section 169.14, Subdivision 5, of the Minnesota Statutes, on Todd County Road 10 from the Douglas County Line to 500' northeast of Eagle View Drive in Gordon Township.



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### **County Sheriff**

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the updated contract with Anoka County for Medical Examiner Services.

### **Facilities**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase of a new backup Generator from Cummins Generator at \$23,944.14.

### **Planning & Zoning**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the rezoning of parcel 03-0033000 to Shoreland Zoning.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the R&J Addition Preliminary Plat with no conditions.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the rezoning of parcel 15-0040000 to Shoreland Zoning.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To remand the DC Lien Addition Preliminary Plat with the proposed conditions back to the Planning Commission for further consideration and extend the application period for another 60 days.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approval a Conditional Use Permit for Temporary Family Living on parcel 20-0018800 with no conditions.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Sibell Subdivision Four Preliminary Plat with the proposed conditions.

### **Health & Human Services**

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the revised Todd County Tobacco Sales & Access Ordinance.

Jackie Och, HHS Director presented an update on the COVID-19 Situation for discussion.

### **Administration**

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve HHS CARES Act request of \$38,747 to purchase saliva test kits.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To award Grants approved for Todd County 3<sup>rd</sup> Round Small Business Relief Grant Program.



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On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To extend the deadline for the Small Business Grant Relief application submissions to December 1, 2020.

A progress report was provided by the County Coordinator regarding the CARES Act Funds projects for the County Board's review and discussion.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To award Grants approved for Todd County Extended 2<sup>nd</sup> Round Small Business and Non-Profit Relief Grant Program.

### Adjourn

On motion by Kneisl and second by Neumann, the meeting was adjourned for the month of November 2020.

#### COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
APPLIED CONCEPTS INC	\$ 6,020.50
ARC ELECTRIC SERVICE	\$ 3,680.86
BIG STONE THERAPIES, INC.	\$ 4,716.13
CARGILL SALT DIVISION	\$ 49,252.54
CHARM-TEX	\$ 3,943.60
CITY OF LONG PRAIRIE	\$ 3,289.40
D & D AUTO REPAIR	\$ 2,374.53
DIAMOND MOWERS INC	\$ 2,782.00
FARM-RITE EQUIPMENT, INC	\$ 3,323.50
GOODIN COMPANY	\$ 4,681.90
H & L MESABI	\$ 12,778.84
HERDERING INC	\$ 13,558.58
LABSOURCE	\$ 4,091.50
NORTHERN STAR COOP	\$ 2,688.70
O'REILY AUTO PARTS	\$ 2,294.17
ROYAL TIRE	\$ 8,287.38
STREICHER'S	\$ 2,611.98
ZIEGLER INC	\$ 10,109.65
64 PAYMENTS LESS THAN 2000	\$ 23,693.57
<b>Total:</b>	<b>\$ 164,179.33</b>

#### HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
# 16413	\$ 2,311.36
# 15998	\$ 3,124.49
# 14593	\$ 3,867.56
HOLISTIC FAMILY EDUCATION SRVS	\$ 5,520.65
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,765.20
# 10746	\$ 3,749.88



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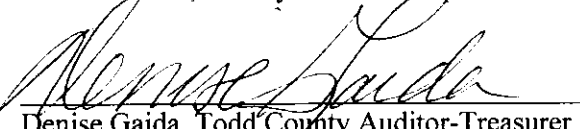
MLPS FORENSIC PSYCHOLOGICAL SRVS	\$	2,400.00
NEW HORIZON ACADEMY 75	\$	2,307.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$	2,320.86
NORTHERN PINES MENTAL HLTH CTR INC	\$	2,500.00
NORTHLAND COUNSELING CTR-FAMILY HEALING	\$	14,135.00
# 16183	\$	2,626.32
STEP	\$	5,669.60
# 16109	\$	2,036.08
WEST CENTRAL REG JUVENILE CTR	\$	4,114.00
PAYMENTS LESS THAN 2000	\$	17,840.86
<b>Total:</b>	<b>\$</b>	<b>77,288.86</b>

VENDOR NAME		AMOUNT
DHS - SWIFT	\$	2,090.88
DISCOVERY BENEFITS LLC	\$	2,975.56
RURAL MN CEP INC	\$	13,928.73
131 PAYMENTS LESS THAN 2000	\$	55,460.04
<b>Total:</b>	<b>\$</b>	<b>74,455.21</b>

On a motion by Becker and second by Erickson, the preceding minutes of the County Board meeting held November 17, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on December 1, 2020.

Witness my hand and seal:

  
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 David Kircher, County Board Chairperson

  
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 Denise Gaida, Todd County Auditor-Treasurer