



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
October 6<sup>th</sup>, 2020*

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6<sup>th</sup> day of October, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

**Approval of Agenda**

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

**Consent Agenda**

On motion by Becker and second by Erickson, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for September 15<sup>th</sup>, 2020 as presented.

Hire Richard Ziegler for PT Correctional Officer, start date 10/06/2020.

To approve Brandy Nathe to fill the open Social Worker position.

**Auditor-Treasurer**

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the September 2020 Auditor Warrants number (ACH) 900972 through 901038 in the amount of \$620,082.72, (Manual) 573 thru 577 in the amount of \$60,282.40 and (Regular) 236005 through 236155 in the amount of \$479,928.92 for a total of \$1,160,294.04.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400829 through 400856 in the amount of \$156,407.47 and (Regular) 53938 through 54007 in the amount of \$82,087.33 for a total of \$238,494.80.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 801044 through 801055 and (Regular) 707112 through 707148 for a total amount of \$126,056.18.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600264 through 600270 and (Regular) 515998 through 516018 for a total amount of \$75,922.84.

**County Extension Office**

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

**National 4-H Week Proclamation**

**WHEREAS**, 4-H is America's largest youth development organization, having supported almost six million youth across the country thus far; and

**WHEREAS**, 4-H has helped numerous youth in Todd County, Minnesota, to become confident, independent, resilient and compassionate leaders; and



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

**WHEREAS**, 4-H is delivered by Cooperative Extension – a community of more than 100 public universities across the nation that provides experiences where young people learn by doing in hands-on projects in areas including health, science, agriculture and citizenship; and  
**WHEREAS**, National 4-H Week showcases the incredible experiences that 4-H offers young people, and highlights the remarkable 4-H youth in Todd County, Minnesota, who work each day to make a positive impact on those around them; and  
**WHEREAS**, 4-H’s network of 600,000 volunteers and 3,500 professionals provides caring and supportive mentoring to all 4-H’ers, helping them to grow into true leaders, entrepreneurs and visionaries;  
**NOW, THEREFORE BE IT RESOLVED**, the Todd County Board of Commissioners do hereby proclaim October 4 –10 2020 as NATIONAL 4-H WEEK throughout Todd County, Minnesota, and encourage all of our citizens to recognize 4-H for the significant impact it has made and continues to make by empowering youth with the skills they need to lead for a lifetime.

### Hands of Hope Resource Center

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

#### **2020 DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION FOR TODD COUNTY**

**WHEREAS**, home is defined as an enjoyable, happy place where you can live, laugh and learn, and where you are loved, respected and cared for; and  
**WHEREAS**, for many of us, that is our home, but there is also folks living in our county that live in fear, intimidation, physical and sexual abuse, and others have never had a hand laid on them ,but live in an intense world of humiliation, degradation and hostility, financial and psychological abuse; and  
**WHEREAS**, domestic violence is a crime, not just a family matter, and children often times suffer long term physical and mental health victimization, sometimes ending up in their own violent relationship.  
**WHEREAS**, to date, Hands of Hope has worked with a total of 87 victims, 54 new females, 7 new males, 27 returning clients from prior years, as well as multiple children and secondary victims; and  
**WHEREAS**, without intervention, the cycle of violence can perpetrate through generations. Our children deserve better from us. We need to actively advocate for non-violence, by getting involved, volunteering, holding those that act violent accountable for their actions, and believing and supporting those that are victimized; and  
**NOW, THEREFORE LET IT BE RESOLVED**, in recognition of Domestic Violence Awareness Month 2020, we the Todd County Board of Commissioners along with Hands of Hope Resource Center urge all citizens of Todd County to safely do your part in eliminating domestic violence in our communities.

### Solid Waste

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize a second public hearing on November 2, 2020 for the proposed Waste Designation Ordinance.

### Planning & Zoning

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

#### **Final Plat Approval – “Kobliska Brothers” Subdivision**

**WHEREAS**, Applicant Jeffrey Kobliska and owner Tony Dukowitz applied to subdivide a property that is described as the South ½ of the SE ¼ of the SE 1/4 of Section 11 in Staples Township with the plat to be known as ‘Kobliska Brothers’,  
**WHEREAS**, the Kobliska Brothers subdivision consists of 1 lot, Block One Lot 1 9.53± acres, located in Commercial zoning in Staples Township,



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

**WHEREAS**, On September 3, 2020 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: SECT-11 TWP-133N RANGE-33W

10± acres located in the South Half of the Southeast

Quarter of the Southeast Quarter

**WHEREAS**, On September 15, 2020 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Kobliska Brothers Subdivision preliminary plat with no conditions,

**WHEREAS**, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed,

**NOW, THEREFORE BE IT RESOLVED**, the final plat of "Kobliska Brothers" subdivision be approved as presented.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Memorandum of Agreement for the Long Prairie River Comprehensive Watershed Management Plan and assign Commissioner Barb Becker as a policy committee member and Commissioner Rod Erickson as the alternative.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann against: To acknowledge the violation and place a \$2,000 assessment on the property 15-0079700 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official action.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$2,000 assessment on the property 22-0007500 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official action.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by majority vote with Neumann against: To acknowledge the violation and place a \$2,000 assessment on the property 27-0007201 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official action.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To place a \$1,000 assessment on property 08-0036300 for the 2021 tax year for failure to correct the open septic tank violation.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 25-0046200 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 25-0007500 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 21-0040200 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 19-00024700 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 20-0030703 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 06-0051300 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 13-0002200 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 22-0007001 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property 13-0002200 for the 2021 tax year and further allowing the opportunity for the property owner to resolve the violation by December 29, 2020 at which time the County Board may choose to rescind this official decision.

#### **Health & Human Services**

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To set the Todd County Tobacco Sales & Access Ordinance dates for its first reading as October 20, 2020 at 9:30 a.m. and its second reading as November 2, 2020 at 9:30 a.m.



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

Jackie Och, HHS Director presented an update on the COVID-19 Situation for discussion.

### MIS

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve use of Compliance Funds for purchase of a GIS plotter/printer through HP Direct for \$5,545.37.

### Administration

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the CMEMS Joints Powers Agreement.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To implement Phase 4 of Reopening the Staples Branch Office.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve CARES CRF Funds for remodel of Long Prairie Corrections Office, utilizing Kuhl Construction at a cost of \$55,792.25.

A progress report was provided by the County Coordinator regarding the CARES Act Funds projects for the County Board's review and discussion.

### Closed Session

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute §13D.03 to discuss labor negotiation strategy at 10:37 a.m.

Chairperson Kircher reopened the meeting at 11:11 a.m.

### Commissioner's Report

The Commissioner's reported on meetings attended.

### Recess

Chairperson Kircher recessed the meeting until October 20, 2020.

#### AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MN DEPT OF REVENUE	\$ 3,953.00
MN DEPT OF REVENUE	\$ 51,028.03
1 PAYMENT LESS THAN 2000	\$ 770.64
US BANK	\$ 3,719.38
1 PAYMENT LESS THAN 2000	\$ 811.35
CLIFTON LARSONALLEN, LLP	\$ 5,250.00
EBSO INC	\$ 225,553.29
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
GREAT RIVER REGIONAL LIBRARY	\$ 83,351.50
LONG PRAIRIE SANITATION INC	\$ 4,507.78
MORRISON COUNTY	\$ 45,595.54



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

PETERS LAW OFFICE, P.A.	\$	3,980.00
PHEASANTS FOREVER	\$	4,000.00
PLEASURELAND RV	\$	6,318.00
Prairie Lakes Municipal Solid Waste Auth	\$	82,637.00
REGENTS OF THE UNIV OF MN	\$	2,390.80
VERIZON	\$	4,533.89
WATERGUARDS, LLC	\$	22,991.84
WONDERLICH/SCOTT A	\$	6,020.00
29 PAYMENTS LESS THAN 2000	\$	16,645.60
BOARD OF WATER AND SOIL RESOURCES	\$	5,008.35
CENTRAL APPLICATORS INC	\$	3,374.55
COUNTIES PROVIDING TECHNOLOGY	\$	5,085.00
COUNTRYSIDE RESTAURANT	\$	2,282.75
FLEET SERVICES/WEX BANK	\$	5,183.78
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
LONG PRAIRIE LEADER	\$	3,305.30
LONG PRAIRIE OIL COMPANY	\$	2,040.75
MIDDENDORF/DENISE	\$	7,456.19
MINNESOTA POWER & LIGHT	\$	14,059.20
MN DEPT OF FINANCE	\$	7,698.50
PHILIP'S REPAIRABLES & COLLISION CENTER	\$	9,494.78
STAPLES ADVANTAGE	\$	3,091.73
VOYANT COMMUNICATIONS, LLC	\$	4,049.28
45 PAYMENTS LESS THAN 2000	\$	15,062.08
LONG PRAIRIE OIL COMPANY	\$	4,394.29
MCCC, MI33	\$	159,555.00
METRO SALES INC	\$	2,483.11
REGENTS OF THE UNIV OF MN	\$	36,946.74
SANDERS CONSTRUCTION, INC	\$	146,564.31
STAPLES WORLD	\$	3,346.18
STREICHER'S	\$	3,670.32
TODD COUNTY ATTORNEY'S OFFICE	\$	3,715.73
WILDER FOUNDATION	\$	2,350.00
73 PAYMENTS LESS THAN 2000	\$	32,766.33
ANOKA CO GOVERNMENT CENTER	\$	14,994.25
BIG STONE EXCAVATING	\$	23,400.00
IDEAL CONSTRUCTION LLC	\$	38,814.00
STREAMWORKS	\$	5,850.00
30 PAYMENTS LESS THAN 2000	\$	16,193.90
<b>TOTAL:</b>	<b>\$</b>	<b>1,160,294.04</b>

## COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
BIG STONE THERAPIES, INC.	\$	2,591.41
CENTRAL APPLICATORS INC	\$	8,852.43
CENTRAL MCGOWAN INC	\$	3,442.10
COMMISSIONER OF TRANSPORTATION	\$	5,262.20



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

CONTECH ENGINEERED SOLUTIONS, LLC	\$ 32,045.86
FRIEDRICH'S TIRE & OIL CO	\$ 2,675.80
IDEAL CONSTRUCTION LLC	\$ 4,370.00
KENNEDY AND GRAVEN CHARTERED	\$ 2,500.00
KRIS ENGINEERING	\$ 23,880.00
MCKESSON MEDICAL-SURGICAL	\$ 5,480.86
MORRISON CO PUBLIC HEALTH SERV	\$ 5,518.18
MOTOROLA	\$ 4,553.65
ROGGE/RICKEY J	\$ 2,380.00
SHI CORP	\$ 2,632.50
TOWMASTER	\$ 107,562.50
WIDSETH SMITH NOLTING INC	\$ 2,890.00
ZIEGLER INC	\$ 3,410.97
81 PAYMENTS LESS THAN 2000	\$ 18,446.34
<b>Total:</b>	<b>\$ 238,494.80</b>

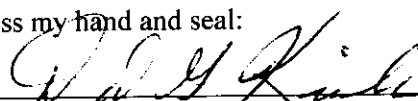
## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
CARLSON/BARBARA J	\$ 3,600.00
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 6,091.50
DHS - ST PETER RTC - 472	\$ 9,982.00
GERARD TRMT PROGRAMS	\$ 9,821.42
MIDWEST MONITORING & SURVEILLANCE	\$ 3,858.00
NEXUS INC - MILLE LACS ACADEMY	\$ 11,278.73
VILLAGE RANCH INC	\$ 14,797.71
WEST CENTRAL REG JUVENILE CTR	\$ 4,114.00
PAYMENTS LESS THAN 2000	\$ 12,379.48
<b>Total:</b>	<b>\$ 75,922.84</b>

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 95,454.65
ITEN FUNERAL HOME - BROWERVILLE	\$ 3,500.00
PERISH/ALAN	\$ 3,704.46
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
45 PAYMENTS LESS THAN 2000	\$ 8,300.97
<b>Total:</b>	<b>\$ 126,056.18</b>

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held October 6, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 20, 2020.

Witness my hand and seal:

  
David Kircher, County Board Chairperson

  
Denise Gaida, Todd County Auditor-Treasurer