



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 15th, 2020*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of September, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for September 1st, 2020 as presented.

To approve the termination of Employee #786 effective 08/19/2020.

To approve the resignation of Kathy Parteka, effective August 16, 2020.

To approve the retirement of Connie Burns, effective September 30, 2020.

To approve a Seasonal On Sale and Sunday Liquor License for Sauk Centre Country Club Inc dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective October 2, 2020 through March 31, 2021 which fully extends their license to a full-year license.

Auditor-Treasurer

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the August 2020 Auditor Warrants number (ACH) 900917 through 900972 in the amount of \$482,173.40, (Manual) 567 thru 572 in the amount of \$108,460.24 and (Regular) 235834 through 236004 in the amount of \$557,513.57 for a total of \$1,148,147.21.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400803 through 400828 in the amount of \$28,668.70 and (Regular) 53902 through 53937 in the amount of \$35,813.38 for a total of \$64,482.08.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800976 through 801043 and (Regular) 707058 through 707111 for a total amount of \$73,325.38.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600253 through 600263 and (Regular) 515977 through 515997 for a total amount of \$51,801.40.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To set the County Fee Schedule Public Hearing for October 20, 2020 to begin at 9:15 a.m. in the County Commissioners Board Room and instruct all appropriate legal notices be generated and published accordingly.



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On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

COUNTY DITCH MAINTENANCE ASSESSMENTS FOR TAXES PAYABLE 2021

WHEREAS, the Auditor-Treasurer's office along with the County Ditch Inspector have been proactively working on improving the cash flow balances within Fund-40 County Ditches on a yearly basis to maintain positive cash flow, and;

WHEREAS, per County Board suggestion, recommendations for the July 2019 through June 2020 assessment cycle were discussed at the County Board Worksession on September 1, 2020, and;

WHEREAS, Minnesota Statute allows for the Ditch Authority to approve maintenance fund assessments on a yearly basis without incurring the expense of a public hearing if statute requirement criteria have been met, and;

WHEREAS, it is the goal of the County Board to transition from the past practice of *collecting after spending* to maintaining a *revolving collection* comparative to expense trends and to keep assessments occurring as close to real time as possible for the potential property owners affected.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners in their capacity as the Todd County Ditch Authority hereby approves the Maintenance Fund/Ditch Assessments for the 2021 Tax Payable Year as a one year repayment period without interest applied per the attached list.

On motion by Erickson and second by Kneisl, the following resolution was introduced and failed by unanimous vote:

A RESOLUTION AUTHORIZING THE CANCELLATION OF MOBILE HOME TAXES

WHEREAS, The Todd County Auditor/Treasurer's Office has conducted extensive research on the attached list of personal property mobile home parcels and has deemed them uncollectible, due to one or more reasons including but not limited to, owner deceased, sold and or removal of mobile home, owner no longer in the area and the mail is undeliverable to the taxpayer and;

WHEREAS, Minnesota Statute 277.24 authorizes the County Auditor/Treasurer to cancel the taxes deemed uncollectible. and;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorizes the Todd County Auditor/Treasurer to remove the mobile home taxes, per attached list, from the tax rolls, for the years listed, in the amount of \$2,360.72 as allowed by Minnesota Statute 277.24.

Finance Committee

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING THE 2021 PRELIMINARY LEVY

WHEREAS, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30th annually, and;

WHEREAS, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the 2021 Preliminary Levy for Todd County, for property taxes payable in 2021 per table below, with the authority to reduce this levy before the final levy deadline of December 30th 2020.



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	Certified Levy	Program Aid	Local Levy
General Revenue	10,950,616.00	1,616,571.00	9,334,045.00
Road & Bridge	2,705,630.00		2,705,630.00
Human Services	3,513,654.00		3,513,654.00
Public Health	625,400.00		625,400.00
Comp Water	5,360.00		5,360.00
Regional Library	330,841.00		330,841.00
Bonded Indebtedness	410,319.00		410,319.00
County Fair	20,000.00		20,000.00
Parks & Trails	20,000.00		20,000.00
Total	18,581,820.00	1,616,571.00	16,965,249.00

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To set the Truth in Taxation Hearing for December 1, 2020 to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.

Great River Regional Library

An update was provided by Karen Pundsack, GRRL Executive Director of GRRL's 2021 budget and recent initiatives.

Planning & Zoning

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

Resolution to Adopt and Implement The Leaf, Wing, Redeye One Watershed, One Plan (Comprehensive Watershed Management Plan)

Whereas, the Todd County is an optional member of the Redeye One Watershed, One Plan per BWSR Operating Procedures and did not enter into the Redeye Planning Memorandum of Agreement; and

Whereas, the Todd County has been an active participant in the development of the Leaf, Wing, Redeye River One Watershed, One Plan (Plan), also known as a comprehensive watershed management plan; and

Whereas, the Todd County recommended the Redeye Policy Committee submit the Plan for State approval at their July 16th, 2020 Board of Commissioners meeting; and

Whereas, the Redeye Policy Committee submitted the Plan for State approval on July 14th, 2020; and

Whereas, the Board of Water and Soil Resources (BWSR) North Region Committee met on August 5, 2020 and decided to recommend the Plan be approved according to Minnesota Statutes 103B.101, subdivision 14 at the BWSR meeting on August 26, 2020;

Whereas, the Board of Water and Soil Resources (BWSR) met on August 26, 2020 and approved the Plan according to Minnesota Statutes 103B.101, subdivision 14;

Now; Therefore, Be it Resolved, the Todd County hereby adopts and will begin implementation of the Plan for the area of the county identified within the Plan and serve as a substitute for the county local water management plan as per 103B for the duration of the state approved Plan.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the establishment of the preliminary plat on parcel 22-0010000 with no conditions.



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Todd County

• MINNESOTA • EST. 1855 •

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To remand the establishment of the preliminary plat on parcel 14-0024700 with the proposed condition back to the Planning Commission for further consideration and allow a 60-day extension.

Commissioners

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the letter of support for Sytek Communications' grant application.

Solid Waste

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize County staff to publish notices and schedule public hearing on October 20, 2020 for the proposed Waste Designation Ordinance as approved by the MPCA.

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING Market Price for the Solid Waste Management Tax

WHEREAS, the solid waste management tax requires political subdivisions to identify by resolution a market price if the political subdivision: and subsidizes the cost of service at a facility. and;

WHEREAS, the political subdivision will be liable for the solid waste management tax based only on the market price amount identified through this resolution, and;

WHEREAS, the market price is identified in the state statutes as the "lowest price available in the area" and;

WHEREAS. Todd County has performed research to identify the lowest price available in the area;
NOW, THEREFORE BE IT RESOLVED, the County of Todd declares a market price of \$77.00 per ton at the Morrison County Landfill.

Solid Waste Committee

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Solid Waste Recycling Drop Off Center at a cost not to exceed \$110,000.

Health & Human Services

Jackie Och, HHS Director presented an update on the COVID-19 Situation for discussion.

Administration/Economic Development

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote with Becker abstaining: To award the Grants approved for the Todd County Small Business Relief Grant Program.

Administration

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the reappointment of Christopher Odden, County Assessor.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To not implement the payroll tax holiday for Todd County Employees.



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A progress report was provided by the County Coordinator regarding the CARES Act Funds projects for the County Board's review and discussion.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase of an additional squad car using CARES Act funds in the amount of \$56,859.36.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2nd Round of Todd County Small Business Relief Grant Program and allocate \$870,000 of CARES Act CRF Funds to the program.

Closed Session

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute §13D.03 to discuss labor negotiation strategy.

Chairperson Kircher reopened the meeting at 11:30 a.m.

Auditor-Treasurer's Report

The Auditor-Treasurer reported that the Absentee Voting period for the General Election will be opening on September 18, 2020 to Todd County Voters.

Commissioner's Report

The Commissioner's reported on meetings attended.

Adjourn

On motion by Kneisl and second by Becker, the meeting was adjourned for the month of September 2020.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
MN DEPT OF REVENUE	\$ 98,518.90
1 PAYMENT LESS THAN 2000	\$ 446.80
1 PAYMENT LESS THAN 2000	\$ 819.25
1 PAYMENT LESS THAN 2000	\$ 78.62
US BANK	\$ 3,180.67
MN DEPT OF REVENUE	\$ 5,416.00
AMERICAN COMMUNICATIONS INC	\$ 3,750.00
COMPATICO	\$ 3,941.64
EBSO INC	\$ 224,697.94
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
HEALTH PARTNERS DENTAL	\$ 4,874.25
LONG PRAIRIE SANITATION INC	\$ 4,646.43
NUSS TRUCK & EQUIP	\$ 120,681.99
Prairie Lakes Municipal Solid Waste Auth	\$ 82,637.00
PSST, LLC	\$ 3,054.00
RICE/JEREMIAH	\$ 2,000.00
SCHOOL DISTRICT 213	\$ 6,724.77



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SCHOOL DISTRICT 2170	\$	2,071.63
SCHOOL DISTRICT 2753	\$	3,514.17
SCHOOL DISTRICT 787	\$	6,020.76
TODD CO AUD-TREAS	\$	6,024.36
TOWN OF GORDON	\$	4,145.26
TOWN OF STAPLES	\$	2,028.12
TOWN OF TURTLE CREEK	\$	2,542.85
TOWN OF WARD	\$	3,538.36
TOWN OF WEST UNION	\$	2,176.78
TRAFFIC MARKING SERVICE INC	\$	5,564.29
VERIZON	\$	4,553.56
WEST CENTRAL TECH SERVICE AREA	\$	9,062.36
41 PAYMENTS LESS THAN 2000	\$	17,234.22
COUNTIES PROVIDING TECHNOLOGY	\$	5,165.00
FLEET SERVICES/WEX BANK	\$	5,146.87
LONG PRAIRIE OIL COMPANY	\$	10,911.38
MN DEPT OF FINANCE	\$	8,885.00
PETERS LAW OFFICE, P.A.	\$	5,180.00
PHEASANTS FOREVER	\$	10,787.00
RECYCLE AWAY, LLC	\$	4,208.40
VOYANT COMMUNICATIONS, LLC	\$	4,114.38
WATERGUARDS, LLC	\$	28,302.74
25 PAYMENTS LESS THAN 2000	\$	10,137.23
BREITBACH CONSTRUCTION CO	\$	20,084.00
GREENWALDT/ERMA	\$	4,285.00
HELLE/MICHAEL	\$	18,983.00
LITTLE BIRCH LAKE IMPROVEMENT ASSC	\$	12,287.34
LONG PRAIRIE SANITATION INC	\$	3,462.75
MINNESOTA POWER & LIGHT	\$	15,996.28
MORRISON COUNTY	\$	62,995.75
SHIRLEY'S GAS & GROCERIES	\$	2,295.25
STEP	\$	7,571.04
62 PAYMENTS LESS THAN 2000	\$	19,215.20
ELECTION SYSTEMS & SOFTWARE INC	\$	4,688.86
METRO SALES INC	\$	2,535.04
TODD SOIL & WATER CONS DIST	\$	76,501.50
TRAFFIC MARKING SERVICE INC	\$	16,292.72
25 PAYMENTS LESS THAN 2000	\$	6,091.82
1 PAYMENT LESS THAN 2000	\$	129.00
ANDERSON BROTHERS	\$	119,320.85
HEALTH PARTNERS DENTAL	\$	4,906.32
KENNING/MARY PHD	\$	3,875.00
TODD CO AUD-TREAS	\$	5,062.66
23 PAYMENTS LESS THAN 2000	\$	12,784.85
TOTAL:	\$	1,148,147.21



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COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CENTRAL APPLICATORS INC	\$ 12,839.98
CHOSEN VALLEY TESTING INC	\$ 6,900.00
ROYAL TIRE	\$ 5,839.88
SUMMIT COMPANIES	\$ 4,636.00
TRUENORTH STEEL	\$ 14,777.76
57 PAYMENTS LESS THAN 2000	\$ 19,488.46
Total:	\$ 64,482.08

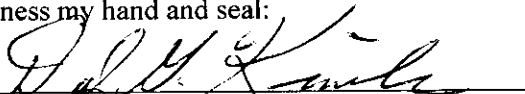
HEALTH & HUMAN SERVICES WARRANTS

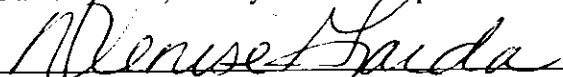
VENDOR NAME	AMOUNT
# 16413	\$ 2,311.36
# 15998	\$ 3,235.78
# 14593	\$ 3,867.56
# 15686	\$ 2,053.75
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,765.20
# 10746	\$ 4,143.77
NEW HORIZON ACADEMY 75	\$ 3,742.00
NORTHERN PINES MENTAL HLTH CTR INC	\$ 2,612.60
# 16183	\$ 2,626.32
# 13887	\$ 2,047.76
STEP	\$ 6,318.84
# 16109	\$ 2,036.08
PAYMENTS LESS THAN 2000	\$ 14,040.38
Total:	\$ 51,801.40

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 5,773.00
V #15377 - COST EFF HEALTH INSURANCE	\$ 2,938.29
RURAL MN CEP INC	\$ 13,704.43
TODD COUNTY SHERIFF	\$ 2,469.92
US POSTAL SERVICE	\$ 3,490.00
117 PAYMENTS LESS THAN 2000	\$ 44,949.74
Total:	\$ 73,325.38

On a motion by Becker and second by Erickson, the preceding minutes of the County Board meeting held September 15, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 6, 2020.

Witness my hand and seal:


David Kircher, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer