



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on September 1st, 2020

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of September, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the addition of item 10.2 Solid Waste Survey.

Consent Agenda

On motion by Erickson and second by Becker, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for August 18th, 2020 as presented.

To approve Erika Schwartz to fill the Nursing Supervisor position effective September 2, 2020.

To hire Brooke Steinbach for full time Correctional Officer, start date 08/30/2020.

To hire Melissa Morazan for full time Correctional Officer, start date 08/31/2020.

To approve the hire of Corey Georges as Custodian at Grade 5, step 2 with the start date of September 16th, 2020.

To approve a one day Dance License for the Rohdes Midway at the address of 17908 US 71 (outside of the East side of building), Long Prairie, MN in Round Prairie Township effective September 19th, 2020.

Auditor-Treasurer

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400780 through 400802 in the amount of \$17,460.48 and (Regular) 53860 through 53901 in the amount of \$55,292.73 for a total of \$72,753.21.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800967 through 800975 and (Regular) 707025 through 707057 for a total amount of \$218,613.03.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600250 through 600252 and (Regular) 515968 through 515976 for a total amount of \$31,688.46.

Public Works

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To set the 2020 Fall Road Meeting for November 5th, 2020 at 9:00 a.m. in the County Board Room.

Ditch/Ag Inspector

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:



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HOLD HARMLESS AGREEMENT – REPLACE PRIVATE CROSSING – COUNTY DITCH 26
WHEREAS, Allan Goeden is requesting to replace a private culvert crossing on CD26. The project will be done on his own property at his own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done, and a Wetland Application has been submitted, and;
WHEREAS, the crossing will be a 42” arch pipe culvert and will be placed at original ditch bottom elevation.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Allan Goeden to replace a private culvert crossing on CD26, on parcel 01-0025501 in Bartlett Twp section 24. The crossing will be located on his own property and will be installed at his own expense.

Sheriff & Administration

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the change in direct supervision for Emergency Management Director from MIS Director to Sheriff.

Health & Human Services

Jackie Och, HHS Director presented an update on the COVID-19 Situation for discussion.

Administration

A progress report was provided by the County Coordinator regarding the CARES Act Funds projects for the County Board’s review and discussion.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the attached agreement with Ringdahl Architects for professional services for \$39,500 for the Expo Building Mass Testing/Mass Dispensing Project.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the HHS CARES Act request of \$58,154.76 to purchase needed equipment and supplies for community mass vaccination and or community mass testing events.

An update was proved by the County Coordinator and Economic Development Director regarding the Small Business Relief Grant project progress.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To adopt the final questions as attached for the Solid Waste survey and begin implementation of the survey timeframe for survey collection.

Auditor-Treasurer’s Report

The Auditor-Treasurer reported that the Absentee Voting period for the General Election will be opening on September 18, 2020 with record high interest to-date and also on the success of the tax forfeited land auction held on August 21, 2020.

Commissioner’s Report

The Commissioner’s reported on meetings attended.



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Recess

Chairperson Kircher recessed the meeting until September 15, 2020.

COMMISSIONER WARRANTS

| VENDOR NAME | AMOUNT |
|--------------------------------|---------------------|
| ARNZEN CONSTRUCTION INC | \$ 6,306.17 |
| BIG STONE THERAPIES, INC. | \$ 2,071.53 |
| BRAATEN SAND & GRAVEL | \$ 2,426.22 |
| CENTRAL APPLICATORS INC | \$ 10,797.44 |
| CENTRAL SPECIALTIES INC | \$ 3,336.97 |
| IDEAL CONSTRUCTION LLC | \$ 9,508.59 |
| M-R SIGN COMPANY INC | \$ 4,586.50 |
| MORRISON CO PUBLIC HEALTH SERV | \$ 4,327.62 |
| RTVISION INC | \$ 9,300.00 |
| 56 PAYMENTS LESS THAN 2000 | \$ 20,092.17 |
| Total: | \$ 72,753.21 |

HEALTH & HUMAN SERVICES WARRANTS

| VENDOR NAME | AMOUNT |
|--|----------------------|
| DHS - SWIFT | \$ 207,206.60 |
| WILLIAM DINGMANN FAMILY FUNERAL - LONG PRAIRIE | \$ 3,500.00 |
| 40 PAYMENTS LESS THAN 2000 | \$ 7,906.43 |
| Total: | \$ 218,613.03 |

| VENDOR NAME | AMOUNT |
|--|---------------------|
| DHS - MSOP - MN SEX OFFENDER PROGRAM | \$ 6,091.50 |
| DHS - ST PETER RTC - 472 | \$ 9,982.00 |
| LUTHERAN SOCIAL SERVICES OF MN - ST PAUL | \$ 2,786.10 |
| PINE MANORS INC | \$ 2,275.00 |
| STEP | \$ 5,240.08 |
| PAYMENTS LESS THAN 2000 | \$ 5,313.78 |
| Total: | \$ 31,688.46 |

On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held September 1, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 15, 2020.

Witness my hand and seal:



 David Kircher, County Board Chairperson



 Denise Gaida, Todd County Auditor-Treasurer