



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE JUNE 11, 2020 REGULAR BOARD MEETING

Pursuant to MN Statutes 13D.021, the Todd SWCD held the SWCD Board of Supervisors meeting Thursday, June 11, 2020 beginning at 8:30 a.m. This meeting was in held in person and by electronic means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor of MN. A notice of the meeting was posted on the door of the SWCD Office Location 215 1st Ave S, Suite 104 and explained how the public was able to participate in the meeting. The meeting has and will follow all of the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

Chairman Buchholz called the Thursday, June 11, 2020 meeting to order at 8:30 a.m.

The meeting was held in person and by electronic means. The attendees met in the Commissioner Board Room located in the Historic Courthouse.

In person: **Supervisors:** Leland Buchholz, Kenny Pesta, Dale Katterhagen and Tom Williamson
Staff: Deja Anton and Sarah Katterhagen
Guests: Barb Becker, Todd County Commissioner and Doug Host, Clifton Larson

On the Phone: **Supervisor:** Dan Whitney
Guests: Darlene Drayna, NRCS, Chris Pence, BWSR

Introductions were made.

Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta, Dan Whitney and Dale Katterhagen. Others present were: Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Darlene Drayna, NRCS, Barb Becker, Todd County Commissioner and Chris Pence, Board Conservationist, and Doug Host, Clifton Laron.

The Pledge of Allegiance was recited.

Buchholz asked if there were any additions to the agenda. **Pesta made a motion seconded by Williamson to approve agenda for June 11, 2020 SWCD Board meeting with the addition of re-approving April's minutes. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.**

Buchholz called for conflict of interest. Pesta reported conflict of interest for agenda items 2.2 and 2.3, both approving cost share payments for Glenn Pesta's well sealing projects.

Buchholz asked if there were any additions or corrections to the minutes from the May 14, 2020 regular board meeting. **Katterhagen made a motion, seconded by Whitney to approve the minutes as disbursed from the May 14, 2020 regular board meeting. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.**



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Williamson made a motion, second by Pesta to update and reprint the approved April's Minutes (from May 14, 2020) to include management (Director and Manager) both reviewed the RFP's for the AIS Program. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Buchholz asked the board to review the Treasurer's Report. Katterhagen made a motion, seconded by Williamson to accept May's Treasurer's Report with receipts totaling \$28,621.73 and disbursements totaling \$114,302.45. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

REPORTS: Commissioner Becker reported the County is working on budgets for 2021, and in the process of re-opening the doors to the public. The RFP for insurance went out, solid waste facilities is looking at expanding in order to handle additional recycling, and construction is taking place on the expo building.

Anton reported she is busy with planning and attending meetings, working on publications, education materials and radio shows.

Board reviewed other staff reports in the packet.

Pesta is unable to attend the Local Work meeting (today) June 11, 2020 at 1:00 p.m. Pesta made a motion, seconded by Williamson to have Buchholz chair the Local Work Group Meeting. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Anton continued reviewing the project list report that was included in her staff report.

Drayna reported the NRCS office is busy taking EQIP applications and ranking projects; by the end of next week they will know which projects have been funded.

Doug Host from Clifton Larson entered (in person) the meeting at 9:00 a.m.

Host presented the 2019 SWCD Audit Report and answered questions from the Supervisors.

Host left the meeting at 9:50 a.m.

1W1P update for SRWD: Williamson reported he recently participated in phone conference for the meeting. The Greenbelt was not on the agenda and there was a note on the agenda that they would be sticking to the agenda. Stearns County will be the fiscal agent for the 1W1P for the Sauk River Watershed. Other local government's involved in the 1W1P for the SRWD also agreed on the Collaborative Agreement.

BWSR Update: Pence provided the board with BWSR updates.

DECISIONS NEEDED:

Katterhagen made a motion, seconded by Pesta to approve payment of Long Prairie DO funds in the amount of \$60,290 and FY2019 Local Capacity funds in the amount of \$5,572.00 for the Motley Cemetery



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Streambank project for a total of \$65,862.00. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve payment of FY2019 state cost share funds for Glenn Pesta, contract #8-19 in the amount of \$280.00 for the well sealing project. Buchholz called for a roll call vote. Affirmative: Buchholz, Katterhagen, Whitney and Williamson. Abstained: Pesta. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve payment of FY2019 state cost share funds for Glenn Pesta, contract #9-19 in the amount of \$310.00 for the well sealing project. Buchholz called for a roll call vote. Affirmative: Buchholz, Katterhagen, Whitney and Williamson. Abstained: Pesta. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve payment of FY2019 state cost share funds for Dale Greenwaldt, contract #6-19 in the amount of \$168.75 for the well sealing project. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve payment of FY2019 state cost share funds for Dale Greenwaldt, contract #7-19 in the amount of \$168.75 for the well sealing project. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve encumbering FY2019 state cost share funds for Teri Bense, contract #11-19 in the amount of \$287.50 for a well sealing project. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Williamson made a motion, seconded by Pesta to approve the 2019 Audit Report. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve Emergency Declaration Policy. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Information:

AREA II Meeting for June 18, 2020 has been postponed until further notice.

WCTSA AREA II Meeting will be held via ZOOM on June 18, 2020 from 9:30 a.m. to 10:30 a.m.

Local Work Meeting will be today (June 11, 2020) via phone conference.

Rey Eye 1W1P has ask for optional resolution of support acknowledging the completed Red Eye 1W1P plan.



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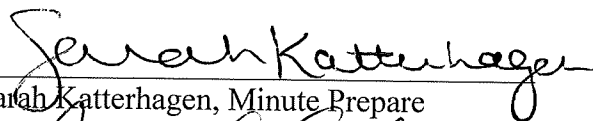
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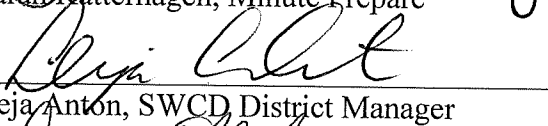
2021 Budget season has started. Supervisors can direct questions or concerns to Deja Anton, District Manager.

Katterhagen made a motion, seconded by Pesta to adjourn the meeting at 10:20 a.m. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

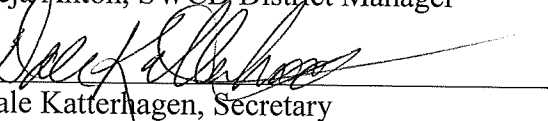
The next meeting of the Todd SWCD Board of Supervisors will be held on July 9, 2020 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference Room), Long Prairie, MN 56347.


Sarah Katterhagen, Minute Prepare

7/17/2020
Date


Deja Anton, SWCD District Manager

7/17/2020
Date


Dale Katterhagen, Secretary

7-17-2020
Date