



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE APRIL 9, 2020 REGULAR BOARD MEETING

Revised: June 11, 2020

Pursuant to MN Statutes 13D.021, the Todd SWCD held the SWCD Board of Supervisors meeting Thursday, April 9, 2020 beginning at 8:30am by electronic means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor of MN. A notice of the meeting was posted on the door of the SWCD Office Location 215th 1st Ave S, Suite 104 and explained how the public was able to participate in the meeting. The meeting has and will follow all of the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

Chairman Buchholz called the Thursday, April 9, 2020 meeting to order at 8:33 a.m.

Chairman Buchholz The meeting will held by electronic means. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta, Dale Katterhagen and Dan Whitney. Others present were: Adam Ossefoort, Division Director, Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Reba VanBeuseksom, Conservation Technician and Chris Pence, Board Conservationist.

Introductions were made.

The Pledge of Allegiance was recited.

Buchholz asked if there were any additions to the agenda. **Pesta made a motion seconded by Williamson to approve agenda for April 9, 2020 SWCD Board meeting. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.**

Buchholz called for conflict of interest. No conflict of interest.

Buchholz asked if there were any additions or corrections to the minutes from the March 12, 2020 regular board meeting. **Williamson made a motion, seconded by Katterhagen to approve the minutes as disbursed from the March 12, 2020 regular board meeting. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.**

Buchholz asked the board to review the Treasurer's Report. Whitney made a motion, seconded by Williamson to accept March's Treasurer's Report with receipts totaling \$80,773.26 and disbursements totaling \$45,513.93. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

REPORTS:

Commissioner Report: No Report.

Staff Reports: Anton reported she received a draft MOA from NRCS for our continue partnership and at a future board meeting NRCS will present on it, and if anyone would like to see a draft, they can contact the office. Anton reported **the office** received two bids for the AIS inspection season – **management reviewed and** ranked the bids – and has accepted Waterguards bid. Anton **reported** tree sale pick up – will be only a drive-thru pick up, recently drop request for temporary help for the feedlot program due to COVID-19, feedlot program recently had a good review, and the feedlot program also went through an Audit.



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Ossefoort reported all staff are working from home, the Long Prairie River One Watershed, One Plan grant application is moving forward, Zehre's project is still in the planning stage and no new application has been received by Planning and Zoning at this time.

Pheasants Forever Report: No Report

NRCS Staff Report: No Report

1W1P- SRWD Policy Meeting: Williamson reported the meeting was cancelled and doesn't know when the next meeting will be scheduled.

BWSR Report: Pence reported BWSR staff are working from home and added if we have any questions about open meetings or anything else to reach out as needed..

Celebrations – Buchholz ask about customer service from working from home. Ossefoort reported he doesn't think we miss a beat. Anton added that we are still making service visits, but the scheduling of feedlot inspections has stopped.

Van Beusekom left the meeting.

DECISIONS NEEDED:

Pesta made a motion, seconded by Whitney to approve resolution to appoint the Board Chair as Presiding Officer and the District Manager as the Chief Administrative Officer Chair pursuant to MN Statue 13D.021 for the purpose of calling electronic meeting. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

Williamson made a motion, seconded Katterhagen to approve letter of support for the Environmental and Natural Resource Trust Funds Grant application headed by Crow Wing SWCD to complete forest management plans, BMP's on private and public lands, and access to supervised controlled burns for eastern portions of Todd County within the Camp Ripley Sentinel Landscape Boundary.

Discussion: Supervisor Whitney asked is it for Private landowners or State land. Anton reported for both. Supervisor Whitney asked what the purpose is. Anton reported to provide cost share to landowners and assistance. Supervisor Katterhagen suggested that at the next meeting to bring the board up to speed on the Sentinel landscape project. Buchholz added he would like the spelling of his name fixed on the letter before signing. Anton reported she would do that as it was her error. **Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.**

Williamson made a motion, seconded by Pesta to accept the feedlot meeting donations and utilize the donations for the 2021 meeting in the amount of \$1900.00. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

The board and Anton had a discussion about pit closures and the reductions.

Williamson made a motion, seconded by Pesta to approve encumbering FY2019 Riparian Cost share funds in the amount of \$2,618.42 for Tom Zastrow for a pit closure project. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.



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Williamson made a motion, seconded by Whitney to approve encumbering FY2020 Riparian Cost share funds in the amount of \$12,085.37 for Tom Zastrow for a pit closure project. Buchholz called for a roll call vote.

Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

DISCUSSION:

Notification letters to Conservation and Stewardship Award Recipients: The board review the letters prepared by Anton.

Todd SWCD Public Health Emergency Policy Per BWSR Recommendation: The board reviewed the draft resolution. The board would like to review again at a later date.

Long Prairie Chamber Membership: Supervisor Pesta doesn't see the advantage of becoming a member and that Anton doesn't have time to attend another meeting. Supervisor Katterhagen asked Pence if other SWCD's are members of the Chamber. Pence commented that he doesn't know if other SWCD's are members of their local City Chamber. Supervisor Whitney commented that he feels like it's an odd place for SWCD. Board asked what the Chamber would do for us. S. Katterhagen and Anton both reported- they would help advertise our programs, meetings and tree sale on their Facebook, electronic sign, and their e-mail list. After discussion, Anton reported she got the board's feelings and will make the final call.

INFORMATIONAL:

Election Period Dates: Filing opens May 19, 2020 at 8:00 a.m. and close on June 2, 2020 at 5:00p.m.

Review 2019 Audit Report and submit questions to District Manager Prior to June 1, 2020. Supervisor Whitney reported he would like to know why the restricted funds increased. Anton asked Supervisor to either e-mail her or call after the meeting with the questions.

Be prepared for May 14, 2020 Board meeting if necessary: Anton reported that staff have projects that are moving forward and would need to approval prior to June's meeting.

The April 13, 2020 Water Plan and Local Work Group meeting has been postponed, and alternative dates have yet to be provided.

Pesta made a motion, seconded by Whitney to adjourn the meeting at 10:01 a.m. Buchholz called for a roll call vote. Affirmative: Buchholz, Pesta, Katterhagen, Whitney and Williamson. Motion Carried.

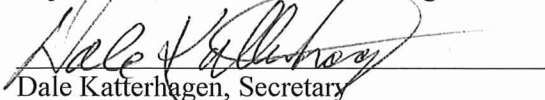
The next meeting of the Todd SWCD Board of Supervisors will be held on June 11 2020 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference Room), Long Prairie, MN 56347.


Sarah Katterhagen, Minute Prepare

6/11/2020
Date


Deja Anton, SWCD District Manager

6/11/2020
Date


Dale Katterhagen, Secretary

6-18-2020
Date