

WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE DECEMBER 12, 2019 REGULAR BOARD MEETING

Chairman Williamson called the Thursday, December 12, 2019 meeting to order at 8:30 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta, Dale Katterhagen and Dan Whitney. Others present were: Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Nutrient Management Planner, Luke Thoma, Pheasants Forever, Darlene Drayna, NRCS, Gary Kneisl, County Commissioner, Dave Kircher, County Commissioner, Chris Pence, Board Conservationist, and Chris Pelzer, Todd County Coordinator.

Introductions were made.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. **Buchholz made a motion, seconded by Whitney to approve the agenda with the additions of 4.4 City of Clarissa Wellhead protection plan notice and 4.5 Sauk River One Watershed One Plan framework for the Implementation Plan Agreement. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

Williamson called for conflict of interest. No conflict of interest.

Williamson asked if there were any additions or corrections to the minutes from the October 10, 2019 regular board meeting. **Katterhagen made a motion, seconded by Whitney to approve the minutes as disbursed from the October 10, 2019 regular board meeting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

D. Katterhagen presented October's and November's program summary report. Katterhagen made a motion, seconded by Pesta to accept October' and November's program summary with receipts totaling \$38,092.99 and \$330,071.81 respectively and disbursements totaling \$116,871.12 and \$290,582.76 respectively. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

REPORTS:

Commissioner Report: The Commissioner's introduced Chris Pelzer as the new Todd County Coordinator. Pelzer introduced herself and her background. Todd SWCD Supervisors, NRCS, Pheasants Forever, and BWSR Conservationist introduced themselves to Pelzer. Commissioner's reported they are excited that the County has hired a County Coordinator and the County recently passed the budget for 2020.

Pelzer left the meeting.

Staff Reports: Ossefoort highlighted Anton's staff report.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

The board discussed One Watershed One Plans. Pence from BWSR relayed to the Board the goal of the 1W1P is to reduce plans—so each Watershed would only have one plan. Policy committees are only advisory committees, they can't make decisions, if they make decisions than they are acting as an entity. Supervisors asked Pence to do a presentation on One Watershed, One Plan. Pence said he would be able to do a presentation at the January's board meeting.

Williamson brought up the JD2 and Sed ponds that he has been receiving questions it. It was recommended that he refer them to Sauk River Watershed District. In the future the board would like to see a presentation on ditch law.

S. Katterhagen reported that Ossefoort, Anton and herself will be starting with yearend reporting and preparing for SWCD Audit in February.

Board had no questions about Noska's or Van Beusekom's staff report.

Ebnet reported that he has been working on 13 CNMP's between Todd and Morrison.

Pheasants Forever Report: Thoma reported CRP is now open.

NRCS Staff Report: Drayna reported NRCS is continuing on working on reorganization and in the future there will be one District Conservationist for multiple Counties, customer services is NRCS #1 priority and they appreciated the continued partnership with Soil and Water and West Central Technical Service Area (WCTSA).

1W1P- SRWD Policy Meeting: See handouts. (also part of item 4.5)

BWSR Report: Pence reported 1W1P RFP will come out in March. Requests are typically around \$200,000 and include consultants to write plans. Pence is optimistic about the Partridge CWL grant that was submitted.

Celebrations and Accomplishments: S. Katterhagen reviewed the Enviro Fest summary. **Katterhagen made a motion, seconded by Whitney to host Enviro Fest for 2020 and to book the Science Museum.**

Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

DECISIONS NEEDED:

Katterhagen made a motion, seconded by Buchholz to approve three year audit engagement letter with Clifton Larson Allen. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Buchholz to approve encumbering an additional \$2,211.75 FY2019 Riparian funds for the Hollermann project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve payment of \$60,591.75 of FY19 Riparian funds for the Hollermann erosion control project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Kircher left the meeting.

Buchholz made a motion, seconded by Katterhagen to approve payment of FY2019 state cost share funds for Capko, contract #3-19 in the amount of \$162.50 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Whitney to approve payment of FY2019 state cost share funds for Utz, contract #4-19 in the amount of \$162.50 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney to approve FY2019 state cost share fund for Silgjord, contract #5-19 in the amount of \$612.50 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Whitney made a motion, seconded by Buchholz to approve payment of FY2018 buffer cost share funds for Kleinfehn, contract #9-18BUFF in the amount of \$216.00 for a buffer planting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve payment of FY2018 buffer cost share funds for Bock, contract #6-18BUFF in the amount of \$153.00 for a buffer planting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

No action was taken on Lopez buffer cost share contract as no invoices were submitted.

Katterhagen made a motion, seconded by Buchholz to approve 2020 meeting schedule as printed. {Meetings will be the 2nd Thursday of each month at 8:30 a.m. in the Prairie conference room except February, May and November- unless a meeting is called by the Supervisors} Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney to approve the board order as follows:

Chairman—Leland Buchholz

Vice Chairman—Kenny Pesta

Secretary—Dale Katterhagen

Treasurer—Dan Whitney

Member—Tom Williamson

Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney to approve the resolution to support the development of the Long Prairie One Watershed One Plan. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Pesta to approve encumbering FY2019 state cost share funds for Greenwaldt, contract #6-19 in the amount of \$168.75 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Katterhagen made a motion, seconded by Pesta to approve encumbering FY2019 state cost share funds for Greenwaldt, contract #7-19 in the amount of \$168.75 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

DISCUSSION:

2020 SWCD Plan of Action; ties in with proposed local capacity work plan: Ossefoort reviewed the handouts – Board recommended adding the word protecting in the 2020 objective on Todd SWCD Plan of action plan.

Red Eye Implementation Planning: Ossefoort reported they are developing the framework similar to what the One Watershed, One Plan is doing for the Sauk River Watershed. Once the implementing stage is ready—Todd County and Todd SWCD has a chance to be back on the committee if they would like to.

INFORMATIONAL:

Thank you card from Norman Krause: The board read a Thank you card from Norman Krause.

Support of RCPP Forest Stewardship Grant: See attached letter of support.

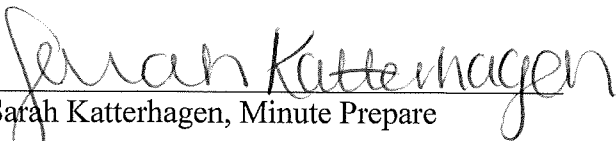
RCCP- Implementation innovative Irrigation practices to protect Groundwater Quality and Quantity: See attached letter.

City of Clarissa – Notice of Wellhead Plan Approval and Implementation: Notice was received from City of Clarissa about their wellhead protection plan.

Sauk River One Watershed One Plan Framework for the Implementation Plan Agreement: See handout.

Chairman Williamson adjourned the meeting at 10:35 a.m.


The next meeting of the Todd SWCD Board of Supervisors will be held on January 9, 2020 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference Room), Long Prairie, MN 56347.


Sarah Katterhagen, Minute Prepare

1/9/2020
Date


Deja Anton, SWCD District Manager

01/9/2020
Date


Dale Katterhagen, Secretary

1/9/2020
Date