



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 7th, 2020*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of July, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of item 13.1 Performance Evaluation and the shift of item 4.2 Hiring of Deputy Recorder to a regular item instead of part of the Consent Agenda.

Consent Agenda

On motion by Erickson and second by Becker, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for June 16th, 2020 as presented.

To approve the resignation of Nathan Hibbs effective July 1, 2020.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hiring of Tracy Sellnow to fill the vacant Deputy Recorder position at pay Grade 6, Step 1 with a start date of 7/8/2020.

Auditor-Treasurer

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the June 2020 Auditor Warrants number (ACH) 900847 through 900879 in the amount of \$489,884.94, (Manual) 551 thru 557 in the amount of \$124,406.59 and (Regular) 235541 through 235570 in the amount of \$1,945,740.75 for a total of \$2,560,032.28.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400694 through 400712 in the amount of \$25,731.47 and (Regular) 53641 through 53707 in the amount of \$154,448.86 for a total of \$180,180.33.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800808 through 800816 and (Regular) 706842 through 706871 for a total amount of \$37,175.84.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600217 through 600221 and (Regular) 515887 through 515895 for a total amount of \$37,730.17.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Assistive Voting Device (OmniBallot) purchase with SeaChange for \$167,880.00 for and on behalf of the Municipal Agreements received from the Cities and Townships within Todd County.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the confirmation of the County's intent to provide an annual contribution to the Initiative Foundation by allocating \$7,500 for this named purpose within the 2021 County Budget.

Chairperson Kircher directed the Sauk River Watershed Manager Responsibilities agenda topic to a future Worksession for further discussion.

The County Board conducted an interview with applicant Paul Hartmann seeking appointment to the Sauk River Watershed Board of Managers.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by majority vote with Commissioner Becker, Erickson, Kneisl and Neumann for and Commissioner Kircher against: To appoint Paul Hartmann to the Sauk River Watershed District Board of Managers for a three year term beginning July 7, 2020.

Public Works

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

Final Payment Authorization – 2020 Pavement Marking Maintenance Contract

WHEREAS, the contract with Traffic Marking Service, Inc. for the 2020 Pavement Marking Maintenance Contract known as CP 77-20-03 located on various routes in Todd County, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2020 with the value of the total work certified being \$41,557.20, and;

WHEREAS, partial payments amounting to \$39,479.34 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$2,077.86 still remains to be paid to Traffic Marking Service, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2020 DUST CONTROL CONSTRUCTION CONTRACT

WHEREAS, the contract with Knife River Corporation for a 2020 Dust Control Construction Contract known as CP 77-20-08 located on various county roads in Todd County in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2020 with the value of the total work certified being \$121,859.49, and;

WHEREAS, partial payments amounting to \$37,778.55 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$84,080.94 still remains to be paid to Knife River Corporation.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2019 BRIDGE CONSTRUCTION CONTRACT

WHEREAS, the contract with Redstone Construction for a 2019 Bridge Construction Contract known as SAP 077-626-008 located on County State Aid Highway #26 over the Long Prairie River in Moran Township in all things been completed, and;

WHEREAS, construction work on this contract was finally completed in 2020 with the value of the total work certified being \$1,169,717.46, and;

WHEREAS, partial payments amounting to \$1,025,856.92 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$143,860.45 still remains to be paid to Redstone Construction.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

Facilities Department

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the budgeted request to add a Maintenance Tech position and begin recruiting for the position.

County Sheriff

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the 2020 Federal Boating Grant in the amount of \$7,501.00.

Solid Waste

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize submittal of the Solid Waste Management Plan as presented herein.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase of a hook truck from Northland Truck Sales with trade in of the Yard truck which is a 86 ford 9000 T.

Planning & Zoning

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

Final Plat Approval – “Kociemba Point” Subdivision

WHEREAS, Applicant and owner Bruce and Deborah Kociemba applied to subdivide a property that is described as Part of Government Lots 1 and 3 of Section 26 in Grey Eagle Township with the plat to be known as Kociemba Point. ,

WHEREAS, Kociemba Point consists of two residential lots, Block One Lot 1 consisting of 55,647± square feet, Block One Lot 2 145,502± square feet, located in the Recreational Development Shoreland zoning of Big Birch Lake in Grey Eagle Township,

WHEREAS, On April 2, 2020 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: SECT-26 TWP-127 RANG-33

BEG AT SW COR OF LOT 1 OF SHADY REST, THENCE W ALONG N LINE OF GOVT LOT 3, 239.47 FT, S 433.55 FT, E 50.0 FT, N 97.55 FT, E 62.5 FT, S TO LAKESHORE OF LITTLE BIRCH LAKE, NE'RLY & N'RLY ALONG LAKESHORE TO N LINE OF GOVT LOT 3, W APPROX 120 FT TO BEG 4.52 ACRES



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

WHEREAS, On June 16th 2020 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Kociemba Point preliminary plat with three conditions:

1. The remaining two parcels must never be split
2. Minimum of 50% leaf on screening toward the lake for the new parcel - Block 1 Lot 1 Kociemba Point
3. Permanent recorded easement across Lot 1 of the proposed Preliminary Plat for access to Lot 2.

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Kociemba Point” subdivision be approved as presented.

Health & Human Services

Jackie Och, HHS Director presented an update on the COVID-19 Situation for discussion.

Administration

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the CPT Joint Powers Agreement.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Rainbow Rider Joint Powers Agreement.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To Implement Phase 3 of Reopening which would include the following: a. Open Health and Human Services on July 13, 2020 b. Open Mainstreet Government Center on July 13, 2020 c. Continue high volume service by appointment only, such as drivers license d. Continue providing all other services online, by phone, email and drop box and by appointment only e. Continue public meetings virtually and with limited in person capacity of 10.

Closed Session

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute §13D.03 at 9:59 a.m.

Chairperson Kircher reopened the meeting at 10:32 a.m. A discussion of Negotiation Strategy was held during the closed session.

Recess

No standing reports were given. Chairperson Kircher recessed the meeting until July 21st, 2020.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
1 PAYMENT LESS THAN 2000	\$ 305.81
MN DEPT OF REVENUE	\$ 75,505.93
1 PAYMENT LESS THAN 2000	\$ 448.79
1 PAYMENT LESS THAN 2000	\$ 1,294.03
1 PAYMENT LESS THAN 2000	\$ 1,805.59
1 PAYMENT LESS THAN 2000	\$ 20.54
MN DEPT OF REVENUE	\$ 39,752.70
1 PAYMENT LESS THAN 2000	\$ 823.20
MN DEPT OF REVENUE	\$ 4,450.00



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

ANDERSON BROTHERS	\$	348,359.19
BIG SWAN LAKE IMPROVEMENT ASSOCIATION	\$	4,711.20
DAKOTA WHOLESALE TIRE	\$	5,368.00
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
HEALTH PARTNERS DENTAL	\$	4,810.13
KNIFE RIVER CORP	\$	37,778.55
LONG PRAIRIE SANITATION INC	\$	6,925.50
MID-MINN EXCAVATION	\$	10,000.00
Prairie Lakes Municipal Solid Waste Auth	\$	82,637.00
TODD CO AGRICULTURAL SOC.	\$	10,697.56
TODD CO AUD-TREAS	\$	5,160.78
TODD SOIL & WATER CONS DIST	\$	2,866.71
TRAFFIC MARKING SERVICE INC	\$	303,997.43
VERIZON	\$	4,315.83
21 PAYMENT LESS THAN 2000	\$	8,298.64
CENTRAL SPECIALTIES INC	\$	59,665.41
LONG PRAIRIE SANITATION INC	\$	4,645.68
MORRISON COUNTY	\$	41,318.10
PETERS LAW OFFICE, P.A.	\$	3,320.00
TODD TRAILS ASSOCIATION	\$	6,621.17
TRAFFIC MARKING SERVICE INC	\$	39,479.34
WATERGUARDS, LLC	\$	23,097.60
19 PAYMENTS LESS THAN 2000	\$	8,721.17
CELLEBRITE USA CORP	\$	3,700.00
COUNTIES PROVIDING TECHNOLOGY	\$	5,085.00
EBSO INC	\$	229,475.01
FLEET SERVICES/WEX BANK	\$	3,591.09
GRANITE ELECTRONICS INC	\$	2,227.06
MINNESOTA POWER & LIGHT	\$	11,441.11
MN DEPT OF FINANCE	\$	5,620.50
PHEASANTS FOREVER	\$	9,049.00
SHI CORP	\$	2,184.00
SHIRLEY'S GAS & GROCERIES	\$	2,530.82
US POSTAL SERVICE	\$	7,048.91
VOYANT COMMUNICATIONS, LLC	\$	3,900.70
47 PAYMENTS LESS THAN 2000	\$	19,535.65
2 PAYMENTS LESS THAN 2000	\$	250.90
ANOKA CO GOVERNMENT CENTER	\$	14,994.25
METRO SALES INC	\$	2,482.07
MOTLEY CEMETERY	\$	65,862.00
REGENTS OF THE UNIV OF MN	\$	33,249.74
SELLNOW LAW OFFICE PA	\$	3,846.25
US BANK	\$	34,515.00
US POSTAL SERVICE	\$	15,752.10



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

40 PAYMENTS LESS THAN 2000	\$ 6,929.98
ANDERSON BROTHERS	\$ 853,444.94
DOHERTY STAFFING SOLUTIONS	\$ 7,790.20
EARL DIDIER EXCAVATING	\$ 11,685.00
GOVERNMENT MANAGEMENT GROUP	\$ 5,000.00
HEALTH PARTNERS DENTAL	\$ 5,034.59
J & J DIRT WORKS	\$ 9,500.00
JOHNSON/MARVIN	\$ 5,745.00
LATIMER LAKE ASSOCIATION	\$ 3,621.00
MARCYES EXCAVATING INC	\$ 3,565.00
TODD CO AUD-TREAS	\$ 5,160.78
UHLENKAMP/LINDA	\$ 8,704.00
21 PAYMENT LESS THAN 2000	\$ 8,309.05
Total:	\$ 2,560,032.28

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AMHERST H WILDER FOUNDATION	\$ 2,350.00
EARTHSTONE STAINING, LLC	\$ 3,800.00
HERZOG ROOFING INC	\$ 40,640.00
M-R SIGN COMPANY INC	\$ 3,430.39
MORRISON CO PUBLIC HEALTH SERV	\$ 2,250.55
NUSS TRUCK & EQUIP	\$ 16,149.81
RINGDAHL ARCHITECTS INC.	\$ 3,120.00
RTVISION INC	\$ 4,000.00
STAPLES WORLD	\$ 3,761.36
TODD COUNTY MIS DEPT	\$ 65,805.00
WATCHGUARD VIDEO	\$ 7,790.00
75 PAYMENTS LESS THAN 2000	\$ 27,083.22
Total:	\$ 180,180.33

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 27,653.52
PERISH/ALAN	\$ 2,410.55
37 PAYMENTS LESS THAN 2000	\$ 7,111.77
Total:	\$ 37,175.84

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 6,091.50
DHS - ST PETER RTC - 472	\$ 9,982.00
WEST CENTRAL REGIONAL JUVENILE CTR	\$ 12,039.00
PAYMENTS LESS THAN 2000	\$ 9,617.67
Total:	\$ 37,730.17



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held July 7 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 21, 2020.

Witness my hand and seal:

David Kircher, County Board Chairperson

Denise Gaida, Todd County Auditor-Treasurer