



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
May 19<sup>th</sup>, 2020*

### **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19<sup>th</sup> day of May, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

### **Approval of Agenda**

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the addition of item 5.4 Temporary Staffing at Solid Waste, item 5.5 Discussion on Reopening of Todd County Offices, and item 5.6 Discussion on Status of Businesses in Todd County.

### **Consent Agenda**

On motion by Kneisl and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for May 5<sup>th</sup>, 2020 as presented.

To accept Mark Turner's resignation from Correctional Officer effective 05/15/2020.

To hire David Gritz for PT Correctional Officer.

To accept the resignation of Brian McCann effective March 20, 2020.

To approve the hiring of Jacob Nosbush as the Planning and Zoning Specialist at a Grade 7 Step 1.

### **Auditor-Treasurer**

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400628 through 400651 in the amount of \$115,690.51 and (Regular) 53490 through 53550 in the amount of \$51,008.42 for a total of \$166,698.93.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800667 through 800738 and (Regular) 706691 through 706756 for a total amount of \$88,657.30.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600184 through 600197 and (Regular) 515814 through 515844 for a total amount of \$66,426.00.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve working with Doherty at Solid Waste and authorize Chris McConn to sign the agreement.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To commence a phased reopening, by appointment only, beginning Tuesday, May 26<sup>th</sup>, 2020, as departments are ready.

Discussion was held regarding the recent Todd County survey of the public to gain insight into the community's opinion regarding the opening of businesses during the COVID-19 pandemic. Discussion



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was held on what role Todd County may choose to take to support the business of Todd County and potential effects of the Board declaring such action to the County.

After consensus of the County Board was reached, the Chairperson directed Coordinator Pelzer to prepare and send a letter to Governor Walz with Todd County's concerns.

### Public Works

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

#### **AWARD OF CONSTRUCTION CONTRACT FOR 2020 GRAVEL SURFACING & CRUSHING PROJECTS**

**WHEREAS**, sealed bids were received on May 12<sup>th</sup>, 2020 by the Todd County Public Works Director for CP 20:89, CP 20:107 and CP 77-20-05, said projects for gravel surfacing and crushing located on County Road 89, County Road 107 and the Northern Shop in Todd County, and;

**WHEREAS**, the following sealed bids were received:

Sanders Construction, Inc.	Randall, Minnesota	\$183,261.70
Hard Rock Screening, LLC	Little Falls, Minnesota	\$187,794.50
William D. Scepaniak	Holdingsford, Minnesota	\$225,314.00
D.L.L. Excavating, Inc.	Little Falls, Minnesota	\$261,343.70
Central Specialties, Inc.	Alexandria, Minnesota	\$287,726.00
J.R. Ferche, Inc.	Rice, Minnesota	\$313,747.00

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Sanders Construction, Inc. of Randall, Minnesota based on their low bid of \$183,261.70.

### County Ditch/Ag Inspector

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, to acknowledge receipt of a Hold Harmless Agreement Petition from Ron Hoemberg to install a private crossing on County Ditch 20 on parcel 22-0012800, Staples Twp section 13.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: Acting as the Todd County Ditch Authority approves a brush control project on County Ditch 18 to be performed by Central Applicators, Foley MN at an estimated cost of \$15,794.69. The bid is for driving 15 miles of ditch with ATV units, spraying approximately 10 miles of brush. This ditch had a maintenance project done in 2017 and 2018 and now has small brush growing back that needs to be controlled to prevent future tree removal costs.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hire Central Applicators from Foley to spray Twp road ROW that have been identified as having Wild parsnip, and, to spray the Twp road ROW that are surrounding the Palmer Amaranth fields. The total will not exceed \$10,000.00. Any funds not needed to spray Twp road ROW will be used on Wild parsnip in County road ROW.

### Planning & Zoning

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Conditional Use Permit with the proposed conditions for Robby Lemke to establish an onsite gun sales business to engage in intrastate sales of firearms on parcel 18-0024800.



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On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Conditional Use Permit with the proposed condition for Greg Marthaler to construct a grain bin that will exceed 100 feet in height on parcel 27-0022700.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Conditional Use Permit with the proposed conditions for Tyler Schlief to establish a vehicle salvage yard, scrap metal salvage, and vehicle repair shop on parcel 28-0010700.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Sibells Subdivision Three Preliminary Plat with no conditions.

### Health & Human Services

Jackie Oeh, HHS Director provided the County Board with an update on the COVID-19 situation.

### Closed Session

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Mn Statute §13D.05 Subd. 3(a) beginning at 10:12 a.m.

Chairperson Kircher reopened the meeting and provided positive summary of the County Coordinator's evaluation.

### Auditor-Treasurer's Report

The Auditor-Treasurer reported the results of the Current Tax Collection period and Candidate Filing for Federal, State, and County offices opened on May 19<sup>th</sup>, 2020.

### Adjourn

On motion by Erickson and second by Neumann, the meeting was adjourned for the month of May, 2020.

#### COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ALL STATE COMMUNICATIONS	\$ 5,619.00
ARC ELECTRIC SERVICE	\$ 7,626.59
BIG STONE THERAPIES, INC.	\$ 2,458.45
DOUGLAS COUNTY PUBLIC WORKS	\$ 2,725.00
HEARTLAND TIRE INC.	\$ 5,111.66
MN DEPT OF TRANSPORTATION	\$ 3,366.19
MORRIS ELECTRONICS	\$ 4,091.16
PHELAN CPA/FRANCIS	\$ 2,275.00
STAPLES WORLD	\$ 2,446.51
TIERNEY BROTHERS INC	\$ 3,241.28
TOWMASTER	\$ 107,562.50
74 PAYMENTS LESS THAN 2000	\$ 20,175.59
<b>Total:</b>	<b>\$ 166,698.93</b>



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## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 18,205.34
HANDI-XPRESS LLC	\$ 2,097.80
V#11880 - COST EFF HEALTH INS	\$ 2,619.96
RURAL MN CEP INC	\$ 7,158.46
TODD COUNTY ATTORNEY'S OFFICE	\$ 2,833.30
TODD COUNTY SHERIFF	\$ 2,016.98
132 PAYMENTSS LESS THAN 2000	\$ 53,725.46
Total:	\$ 88,657.30

VENDOR NAME	AMOUNT
# 15998	\$ 2,928.90
# 14593	\$ 3,127.50
LUTHERAN SOCIAL SERVICES OF MN-ST PAUL	\$ 2,746.80
NEXUS INC - MILLE LACS ACADEMY	\$ 10,914.90
NORTHERN PINES MENTAL HLTH CTR INC	\$ 2,500.00
# 13887	\$ 2,721.90
# 16014	\$ 2,408.40
VILLAGE RANCH INC	\$ 7,369.80
PAYMENTS LESS THAN 2000	\$ 31,707.80
Total:	\$ 66,426.00

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held May 19, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on June 2, 2020.

Witness my hand and seal:

  
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David Kircher, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer