



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
MINNESOTA • EST. 1855

BOARD OF COMMISSIONERS
Emergency Board Meeting Agenda

Tuesday, March 24, 2020

9:00 AM

*Meeting to be held in the County Board Room via teleconference,
hosted at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

PUBLIC WILL NOT BE ALLOWED TO ATTEND IN PERSON.

MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.CO.TODD.MN.US](https://www.co.todd.mn.us)

Agenda Item #

Agenda Time:

- | | | |
|----------|--|------|
| 1 | Call to Order and Roll Call | 9:00 |
| 2 | Pledge of Allegiance | 9:01 |
| 3 | Amendments to the Agenda | 9:02 |
| 4 | Todd County Board Chairperson | 9:03 |
| 4.1 | Approve Resolution Declaring Local Emergency | |
| 5 | Health & Human Services | 9:15 |
| 5.1 | Update on COVID-19 pandemic | |

Adjourn

*Commissioners may be in the Commissioner's Board Room prior to the board meeting proceedings.
The County Board will open the meeting at the posted time and reserves the right to alter the agenda schedule for business needs.*



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Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report	20200324-01
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Resolution	
<input type="checkbox"/> Information Item	<input type="checkbox"/> Other	
Agenda Topic Title for Publication:		
Date of Meeting: 3/24/2020		Approve Resolution Declaring Local Emergency
Organization / Department Requesting Action: Todd County Board Chairperson, David Kircher		Total Topic Time Requested: 10 Min
Person Presenting Topic at Meeting: Chris Pelzer, County Coordinator		
Background: Supporting Documentation enclosed <input type="checkbox"/>		
See Attached Resolution		
Options:		
1. Approve Attached Resolution		
2. Do Not Approve		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve Attached Resolution		

Additional Information:	Budgeted:	Comments
Financial Implications: \$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Funding Source(s):		

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
 COUNTY OF TODD}
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



A RESOLUTION DECLARING A LOCAL EMERGENCY

WHEREAS, The United States Centers for Disease Control and Prevention (CDC) has identified the public health threat posed by the COVID-19 pandemic; and,

WHEREAS, The President of the United States has declared that the COVID-19 outbreak in the United States constitutes a National Emergency; and,

WHEREAS, The Governor of Minnesota has declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response; and,

WHEREAS, The White House, the CDC and the MDH now recommend restrictions on gatherings of more than 10 persons and further recommends practice of social distancing of at least 6-feet in all settings.

WHEREAS, The significant community, organizational, institutional and business responses to the COVID-19 pandemic have the potential to compromise the provision of essential public services, including a reduction in the size of the workforce due to school closures, isolation, or quarantine.

WHEREAS, The necessary resources to respond to and recover from this pandemic, as well as to mitigate the significant business disruption experienced within the County, will exceed existing resources available within the County, and additional resources will be needed from Todd County, and state and federal sources.

NOW, THEREFORE BE IT RESOLVED, the Chairman of the Todd County Board of Commissioners, under the authority given in Minn. Stat. § 12.29 Subd.1, has declared that a local emergency exists within Todd County, effective March 23, 2020.

BE IT FURTHER RESOLVED, The Chairman of the Todd County Board of Commissioners hereby authorizes and directs Todd County Coordinator, public safety, public health and Emergency Management officials to undertake all actions necessary to protect the health, safety and welfare of the citizens of Todd County, including through the judicious exercise of the powers and responsibilities provided in Minn. Stat. § 12.37.

The Chairman of the Todd County Board of Commissioners further directs County Coordinator and County department heads to immediately review ordinance and regulatory requirements, operations, civil and legal proceedings, events, and resources that can and should be adjusted, modified or suspended, or to enact emergency regulations to support Todd County's response to the COVID-19 pandemic.

The Chairman of the Todd County Board of Commissioners further directs the County Coordinator and County department heads to request and coordinate appropriate aid and resources from surrounding jurisdictions, the State of Minnesota and the federal government, as needed.

Further, under Minn. Stat. § 13D.021 and Minn. Stat. 373.052 Subd. 1b., the Chairman of the Todd County Board of Commissioners further directs the County Coordinator along with County department heads to take all right and prudent steps necessary to amend, suspend or otherwise adjust public access to County facilities, and normal locations, days and hours of County activities, operations and programs, in order to comply with the guidelines set by the White House, CDC and MDH for gatherings and social distancing, as well as based upon available County staffing and resources during this COVID-19 pandemic.

Further, under Minn. Stat. § 13D.021, the Chairman of the Todd County Board of Commissioners declares in-person meetings of the County Board of Commissioners and other public bodies of the County to be impractical or imprudent during the COVID-19 pandemic, under the guidelines set by the White House, CDC and MDH for gatherings and social distancing, thus leading the Chairman to direct that:

- Pursuant to Minn. Stat. § 13D.021, in-person meetings of the Todd County Board of Commissioners and other boards and commissions of Todd County are not practical or prudent due to the COVID-19 health pandemic and the emergency declared by Governor Walz pursuant to Minnesota Statutes, chapter 12.
- Meetings of the County Board and other County boards and commissions may be conducted by telephone or other electronic means and live streamed via the County’s website and social media channels.
- In-person public attendance at meetings of the County Board, and other County boards and commissions is not feasible, except by limiting in-person public attendance to as few people as possible for the necessary conduct of the public’s business in the meeting room, with social distancing guidelines enforced, or as otherwise limited by recommendations and guidelines from state and federal authorities.
- County staff shall take such action as may be necessary to allow for such meetings to occur via telephone or other electronic means as well as live streamed via the County’s website and social media channels pursuant to Minnesota Statutes, § 13D.021, until such time as it is determined that in-person meetings may resume.
- County staff shall take such action as may be necessary to limit in-person public attendance to as few people as possible for the necessary conduct of the public’s business in a meeting room and enforce social distancing guidelines, or otherwise limit such attendance based on recommendations and guidelines from state and federal authorities.
- County staff shall take such action as may be necessary to live-stream meetings where in-person public attendance is limited in order to allow members of the public who wish to attend the meeting to hear all discussion and testimony and all votes of the members of the board or commission.

Further, pursuant to Minn. Stat. § 12.29 Subd. 1, the Chairman of the Todd County Board of Commissioners directs that this emergency declaration is in effect from the date of this declaration, as indicated below, and shall continue and remain in effect as long as the State of Minnesota peacetime emergency declaration remains in effect, pending ratification by and official act of the Todd County Board of Commissioners within seventy-two (72) hours of this declaration.

Further, the Chairman of the Todd County Board of Commissioners directs that this Declaration of Local Emergency, additions or changes to this declaration, the eventual termination or expiration of this declaration, and any and all official communications pertaining to the same, shall be given prompt and general publication, including on the County’s website and social media sites, and immediately filed by the County Clerk.

Declared this 23rd day, of March, 2020.

BY:

ATTEST:

David Kircher
 Chairman, Todd County Board of Commissioners

Denise Gaida
 Todd County Auditor/Treasurer/Clerk of the Board

Todd County Declaration of Local Emergency

The United States Centers for Disease Control and Prevention (CDC) has identified the public health threat posed by the COVID-19 pandemic.

The President of the United States has declared that the COVID-19 outbreak in the United States constitutes a National Emergency.

The Governor of Minnesota has declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response.

The White House, the CDC and the MDH now recommend restrictions on gatherings of more than 10 persons and further recommends practice of social distancing of at least 6-feet in all settings.

The significant community, organizational, institutional and business responses to the COVID-19 pandemic have the potential to compromise the provision of essential public services, including a reduction in the size of the workforce due to school closures, isolation, or quarantine.

The necessary resources to respond to and recover from this pandemic, as well as to mitigate the significant business disruption experienced within the County, will exceed existing resources available within the County, and additional resources will be needed from Todd County, and state and federal sources.

THEREFORE, the Chairman of the Todd County Board of Commissioners, under the authority given in Minn. Stat. § 12.29 Subd.1, has declared that a local emergency exists within Todd County, effective March 23, 2020.

The Chairman of the Todd County Board of Commissioners hereby authorizes and directs Todd County Coordinator, public safety, public health and Emergency Management officials to undertake all actions necessary to protect the health, safety and welfare of the citizens of Todd County, including through the judicious exercise of the powers and responsibilities provided in Minn. Stat. § 12.37.

The Chairman of the Todd County Board of Commissioners further directs County Coordinator and County department heads to immediately review ordinance and regulatory requirements, operations, civil and legal proceedings, events, and resources that can and should be adjusted, modified or suspended, or to enact emergency regulations to support Todd County's response to the COVID-19 pandemic.

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Further, the Chairman of the Todd County Board of Commissioners directs that this Declaration of Local Emergency, additions or changes to this declaration, the eventual termination or expiration of this declaration, and any and all official communications pertaining to the same, shall be given prompt and general publication, including on the County's website and social media sites, and immediately filed by the County Clerk.

Declared this 23rd day, of March, 2020.

BY:



David Kircher
Chairman, Todd County Board of Commissioners

ATTEST:



Denise Gaida
Todd County Auditor/Treasurer/Clerk of the Board



Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report	20200324-02
<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Information Item	<input type="checkbox"/> Other	
Agenda Topic Title for Publication:	Update on COVID-19 pandemic	
Date of Meeting: 3/24/2020	Total Topic Time Requested: 10 Min	
Organization / Department Requesting Action: Health and Human Services		
Person Presenting Topic at Meeting: Jackie Och, Health and Human Services Director		
Background: <i>Supporting Documentation enclosed</i> <input type="checkbox"/>		
Provide updated report on the COVID-19 pandemic		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion:		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
Second:	<input type="checkbox"/> Becker	<input type="checkbox"/> Becker
<input type="checkbox"/> Passed	<input type="checkbox"/> Erickson	<input type="checkbox"/> Erickson
<input type="checkbox"/> Failed	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Other:	Notes:	

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal