



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on January 21st, 2020

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21st day of January, 2020 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Kneisl and second by Neumann, the following motions and resolution was introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for January 7th, 2020 as presented.

GAMBLING PERMIT – STAPLES SPORTSMEN'S CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for Staples Sportsmen's Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Staples Sportsmen's Club to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Rd, Clarissa, MN on March 14th, 2020.

To approve a One-Day On Sale 3.2 Malt Liquor License for the Swanville/Sobieski Lions on the Long Lake in Burnhamville Township effective February 22nd, 2020.

To approve the hire of Lisa Parteka as MIS Supervisor.

To approve Chasity Armstrong to fill the open Social Worker position.

Auditor-Treasurer

On motion by Erickson and second by Kneisl the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400505 through 400524 in the amount of \$5,557.37 and (Regular) 52861 through 52950 in the amount of \$135,867.93 for a total of \$141,425.30.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800344 through 800412 and (Regular) 706247 through 706323 for a total amount of \$136,046.82.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600105 through 600118 and (Regular) 515602 through 515651 for a total amount of \$132,780.72.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

2020 PARKS AND TRAILS APPROPRIATION FUNDS TRANSFER

WHEREAS, the 2020 budget for Todd County's allocation of funds to the Todd County Parks and Trails Board has been approved at \$9,000; and

WHEREAS, a letter was received from the Todd County Parks and Trails Board requesting for the appropriation of funds from the General Fund for 2020.



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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$9,000 from the General Fund to the Parks and Trails Fund.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

**TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE TODD WADENA
COMMUNITY CORRECTIONS FUND FOR THE 2020 ALLOCATION**

WHEREAS, The 2020 Budget for Todd County's support to Todd Wadena Community Corrections has been approved at \$508,386.00; and

WHEREAS, a letter was received from the Todd Wadena Community Corrections requesting for the allocation of funds from the General Fund to be provided;

NOW, THEREFORE BE IT RESOLVED, that The Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$508,386.00 from Fund 01-General Revenue to Fund 75-Todd Wadena Community Corrections.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the 2019 County Motor Pool Budget Carryover per the attached Budget Request Form details in the amount of \$55,000.00.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the purchase of (2) 2020 Chevrolet Colorado P/U from Nyhus Chevrolet for a total of \$57,046.81 per the attached proposed purchase agreements.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

**AUTHORIZING THE TODD COUNTY AUDITOR-TREASURER TO SUBMIT THE
2019 VOTING EQUIPMENT GRANT APPLICATION**

WHEREAS, the Office of the Minnesota Secretary of State is currently soliciting applications from jurisdictions for grants to purchase upgrades to the existing voting equipment technologies, and;

WHEREAS, the County Auditor-Treasurer and County Board of Commissioners are striving to maintain the 2006 vision of precinct uniformity and provide a 3-year phase-in process for the new voting equipment technology to remain budget conscious with the adoption of the 2018 Local Election Equipment Plan and Revision in 2019, and;

WHEREAS, the County Auditor-Treasurer expects to call on its Cities and Townships to provide a letter of intent to participate and intent to match funds in order to receive any monies from this grant opportunity, and;

WHEREAS, the County Board realizes that our voting equipment technology is aging and grant opportunities to assist in replacement/upgrade equipment purchases are improbable in the future.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners do hereby authorize the Todd County Auditor-Treasurer to submit the 2019 Voting Equipment Grant Application as attached for and on behalf of Todd County and its Municipalities.

BE IT FURTHER RESOLVED, that the Todd County Auditor-Treasurer will be responsible to maintain financial records of expenditures for audit requirements and facilitate the voting equipment technology purchases as funds are provided or the Local Election Equipment Plan timeline depicts.



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Solid Waste

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the Chair of the Board of Commissioners to sign the Waste Designation Ordinance Letter for delivery to the MPCA.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize the Chair of the Board of Commissioners to sign G&T Sanitation's waste delivery agreement.

Planning & Zoning

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the rezoning of parcel 15-0041900 east of 141st Avenue from AF1 to Shoreland Zoning.

On motion by Neumann and second by Erickson, the following motion was introduced adopted by unanimous vote: To approve the D. Michael Preliminary Plat with attached conditions.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote with Commissioner Erickson abstaining: To approve the Erickson Subdivision Preliminary Plat with attached conditions.

Soil & Water

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the purchase of the Trimble R10/R12 with reimbursement to the County from the SWCD.

On motion by Becker and second by Neumann, the follow resolution was introduced and adopted by unanimous vote:

A RESOLUTION REGARDING THE ADMINISTRATION OF THE MINNESOTA WETLAND CONSERVATION ACT

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, Minnesota Rules chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and
WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution; and

WHEREAS, the City of Staples has passed Resolution #1793 delegating the implementation of Minnesota Rules chapter 8420 to Todd County; and

THEREFORE, BE IT RESOLVED that Todd County hereby accepts the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of the City of Staples as of January 14th, 2020 in accordance with Minnesota Rules, Chapter 8420.



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Health & Human Services

The County Board received an update from Brian Gapinski and Darla Hoemberg regarding Todd County HHS contract with Rural MN CEP to provide MFIP and DWP Employment Services.

Commissioner's Report

The Commissioners reported on meetings attended.

Auditor-Treasurer's Report

The Auditor-Treasurer reported on meetings attended and projects in progress including the opening of the absentee period on January 17th for the upcoming Presidential Nomination Primary election.

Coordinator's Report

The Coordinator reported on meetings attended.

Adjourn

On motion by Neumann and second by Kneisl, the meeting was adjourned for the month of January 2020.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ALL STATE COMMUNICATIONS	\$ 3,602.36
ASSOC OF MN COUNTIES	\$ 12,788.00
ASSOC OF MN COUNTIES	\$ 2,072.00
BIG STONE THERAPIES, INC.	\$ 2,986.44
COMPASS MINERALS AMERICA	\$ 18,237.77
DAKOTA WHOLESALE TIRE	\$ 2,628.00
KNOWBE4 INC.	\$ 3,130.78
M & I LOCKBOX MCCC	\$ 10,790.00
MCCC, MI33	\$ 16,812.73
METRO SALES INC	\$ 6,318.25
MN STATE SHERIFFS ASSOC	\$ 6,444.27
NORTHERN STAR COOP	\$ 3,040.48
RINGDAHL ARCHITECTS INC.	\$ 9,750.00
RJ CONTRACTING & REMODELING LLC	\$ 2,976.15
STAPLES WORLD	\$ 2,253.71
THOMSON REUTERS - WEST	\$ 2,958.50
TODD COUNTY MIS DEPT	\$ 2,457.71
93 PAYMENTS LESS THAN 2000	\$ 32,178.15
Total:	\$ 141,425.30

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
# 15998	\$ 2,295.74
DHS - ALEXANDRIA CBHH 491	\$ 7,620.00
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 5,895.00
DHS - ST PETER RTC - 472	\$ 9,660.00
HOLISTIC FAMILY EDUCATION SERVICES	\$ 5,611.93
LUTHERAN SOCIAL SERVICES OF MN-ST PAUL	\$ 2,811.39



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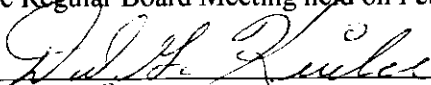
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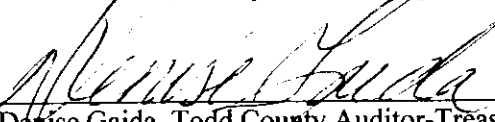
MID MN DRUG TESTING INC	\$	2,028.00
NEW HORIZON ACADEMY 75	\$	3,348.00
NEXUS INC-MILLE LACS ACADEMY	\$	12,259.73
NORTHERN PINES MENTAL HLTH CTR INC	\$	23,825.46
PETRANGELO MS Ed.D/GEORGE	\$	2,211.25
# 13887	\$	2,164.42
STEP	\$	6,659.88
# 16014	\$	2,488.68
VILLAGE RANCH INC	\$	7,184.25
PAYMENTS LESS THAN 2000	\$	36,716.99
Total:	\$	132,780.72

VENDOR NAME		AMOUNT
ASSOCIATION OF MN COUNTIES	\$	2,391.00
BRENNY FUNERAL CHAPEL - STAPLES	\$	3,500.00
DHS - SWIFT	\$	16,018.90
V#15418 - COST EFF HEALTH INSURANCE	\$	3,601.50
V#15872 - COST EFF HEALTH INSURANCE	\$	2,907.00
V#16114 - COST EFF HEALTH INSURANCE	\$	2,527.57
RURAL MN CEP INC	\$	3,574.83
V# 15315 - COST EFF HEALTH INSURANCE	\$	2,899.15
SOURCEWELL	\$	39,561.24
137 PAYMENTS LESS THAN 2000	\$	59,065.63
Total:	\$	136,046.82

On a motion by Kneisl and second by Neumann, the preceding minutes of the County Board meeting held January 21st, 2020 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on February 4th, 2020



David Kircher, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer