Call to Order
Pledge of Allegiance
Act On Approving Agenda
Call for Conflict of Interest
Secretary's Report (December's Minutes)
Treasurer's Report (Financial) (December)
Public Introductions & Comment (when present)

Reports
1. Commissioner's Report
2. Staff Reports & Project Status Update
3. Pheasants Forever Report
4. NRCS Report
5. 1W1P - SRWD Policy Meeting
6. BWSR Report

Staff can excuse themselves at this time if they so choose. Please be on call to attend Pence's presentation on 1W1P.

Decisions Needed
1. Approve Board Committee's for 2020
2. Approve official newspaper - recommendation to follow County
3. Review Draft Form of 2019 Annual Report and approve for publishing
4. Review and Approve 2020 Plan of Action
5. Review and Approve Operational Fund Balance Policy Statement
6. Approve payment of MCIT invoice for Board of Supervisors coverage in the amount of $2,239
7. Approve Lewis Noska for TA in buffer installation
8. Approve Reba Van Beusekom, Lew Noska, and Deja Anton for TA in Well Sealings
9. Approve 2020 Mileage rate for per diem reimbursement
10. Review and discuss MASWCD Legislative Breifing and Day at the Capitol- March 24-25

Discussion
1. Agenda Topics for Joint Meeting w/ Commissioners Proposed: 2/18/2019 Subject to change

Informational
1. Todd SWCD Audit Date - February 18, 2020- In office
2. Campaign Finance -Annually recertify statement of economic interest- Supervisor Deadline: Jan. 27
3. 1W1P Presentation

*Estimated times do not include any discussion

Adjourn

The next regular SWCD board meeting will be March 12, 2020 at 8:30 a.m. at the Historic Courthouse, (Prairie Conference Room), 215 1st Ave South, Long Prairie, MN 56347. The Supervisors will be having a joint meeting with the Commissioner's in February.
MINUTES FROM THE DECEMBER 12, 2019 REGULAR BOARD MEETING

Chairman Williamson called the Thursday, December 12, 2019 meeting to order at 8:30 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta, Dale Katterhagen and Dan Whitney. Others present were: Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Nutrient Management Planner, Luke Thoma, Pheasants Forever, Darlene Drayna, NRCS, Gary Kneisl, County Commissioner, Dave Kircher, County Commissioner, Chris Pence, Board Conservationist, and Chris Pelzer, Todd County Coordinator.

Introductions were made.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. Buchholz made a motion, seconded by Whitney to approve the agenda with the additions of 4.4 City of Clarissa Wellhead protection plan notice and 4.5 Sauk River One Watershed One Plan framework for the Implementation Plan Agreement. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Williamson called for conflict of interest. No conflict of interest.

Williamson asked if there were any additions or corrections to the minutes from the October 10, 2019 regular board meeting. Katterhagen made a motion, seconded by Whitney to approve the minutes as disbursed from the October 10, 2019 regular board meeting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

D. Katterhagen presented October’s and November’s program summary report. Katterhagen made a motion, seconded by Pesta to accept October’ and November’s program summary with receipts totaling $38,092.99 and $330,071.81 respectively and disbursements totaling $116,871.12 and $290,582.76 respectively. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

REPORTS:

Commissioner Report: The Commissioner’s introduced Chris Pelzer as the new Todd County Coordinator. Pelzer introduced herself and her background. Todd SWCD Supervisors, NRCS, Pheasants Forever, and BWSR Conservationist introduced themselves to Pelzer. Commissioner’s reported they are excited that the County has hired a County Coordinator and the County recently passed the budget for 2020.

Pelzer left the meeting.

Staff Reports: Ossefoort highlighted Anton’s staff report.
The board discussed One Watershed One Plans. Pence from BWSR relayed to the Board the goal of the 1W1P is to reduce plans—so each Watershed would only have one plan. Policy committees are only advisory committees, they can’t make decisions, if they make decisions than they are acting as an entity. Supervisors asked Pence to do a presentation on One Watershed, One Plan. Pence said he would be able to do a presentation at the January’s board meeting.

Williamson brought up the JD2 and Sed ponds that he has been receiving questions it. It was recommended that he refer them to Sauk River Watershed District. In the future the board would like to see a presentation on ditch law.

S. Katterhagen reported that Ossefoort, Anton and herself will be starting with yearend reporting and preparing for SWCD Audit in February.

Board had no questions about Noska’s or Van Beusekom’s staff report.

Ebnet reported that he has been working on 13 CNMP’s between Todd and Morrison.

**Pheasants Forever Report:** Thoma reported CRP is now open.

**NRCS Staff Report:** Drayna reported NRCS is continuing on working on reorganization and in the future there will be one District Conservationist for multiple Counties, customer services is NRCS #1 priority and they appreciated the continued partnership with Soil and Water and West Central Technical Service Area (WCTSA).

**1W1P- SRWD Policy Meeting:** See handouts. (also part of item 4.5)

**BWSR Report:** Pence reported 1W1P RFP will come out in March. Requests are typically around $200,000 and include consultants to write plans. Pence is optimistic about the Partridge CWL grant that was submitted.

**Celebrations and Accomplishments:** S. Katterhagen reviewed the Enviro Fest summary. **Katterhagen made a motion, seconded by Whitney to host Enviro Fest for 2020 and to book the Science Museum.**

Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

**DECISIONS NEEDED:**

Katterhagen made a motion, seconded by Buchholz to approve three year audit engagement letter with Clifton Larson Allen. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Buchholz to approve encumbering an additional $2,211.75 FY2019 Riparian funds for the Hollermann project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve payment of $60,591.75 of FY19 Riparian funds for the Hollermann erosion control project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.
Kircher left the meeting.

Buchholz made a motion, seconded by Katterhagen to approve payment of FY2019 state cost share funds for Capko, contract #3-19 in the amount of $162.50 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Whitney to approve payment of FY2019 state cost share funds for Utz, contract #4-19 in the amount of $162.50 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney to approve FY2019 state cost share fund for Silgjord, contract #5-19 in the amount of $612.50 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Whitney made a motion, seconded by Buchholz to approve payment of FY2018 buffer cost share funds for Kleinfehn, contract #9-18BUFF in the amount of $216.00 for a buffer planting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve payment of FY2018 buffer cost share funds for Bock, contract #6-18BUFF in the amount of $153.00 for a buffer planting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

No action was taken on Lopez buffer cost share contract as no invoices were submitted.

Katterhagen made a motion, seconded by Buchholz to approve 2020 meeting schedule as printed. [Meetings will be the 2nd Thursday of each month at 8:30 a.m. in the Prairie conference room except February, May and November- unless a meeting is called by the Supervisors] Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney to approve the board order as follows:
- Chairman—Leland Buchholz
- Vice Chairman—Kenny Pesta
- Secretary—Dale Katterhagen
- Treasurer—Dan Whitney
- Member—Tom Williamson

Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney to approve the resolution to support the development of the Long Prairie One Watershed One Plan. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Pesta to approve encumbering FY2019 state cost share funds for Greenwaldt, contract #6-19 in the amount of $168.75 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.
Katterhagen made a motion, seconded by Pesta to approve encumbering FY2019 state cost share funds for Greenwaldt, contract #7-19 in the amount of $168.75 for a well sealing project. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

DISCUSSION:

2020 SWCD Plan of Action; ties in with proposed local capacity work plan: Ossefoort reviewed the handouts – Board recommended adding the word protecting in the 2020 objective on Todd SWCD Plan of action plan.

Red Eye Implementation Planning: Ossefoort reported they are developing the framework similar to what the One Watershed, One Plan is doing for the Sauk River Watershed. Once the implementing stage is ready—Todd County and Todd SWCD has a chance to be back on the committee if they would like to.

INFORMATIONAL:

Thank you card from Norman Krause: The board read a Thank you card from Norman Krause.

Support of RCPP Forest Stewardship Grant: See attached letter of support.

RCCP- Implementation innovative Irrigation practices to protect Groundwater Quality and Quantity: See attached letter.

City of Clarissa – Notice of Wellhead Plan Approval and Implementation: Notice was received from City of Clarissa about their wellhead protection plan.

Sauk River One Watershed One Plan Framework for the Implementation Plan Agreement: See handout.

Chairman Williamson adjourned the meeting at 10:35 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be held on January 9, 2020 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference Room), Long Prairie, MN 56347.
Manager's Report for December 4, 2019 - December 31, 2019

Feedlot & Farm Conservation Program:

Site Visits (5)
James- funding assistance visit and MAWQCP
Alexander- Permitting (1) funding assistance (1)
Hollermann- Conservation delivery
Dukowitz- MAWQCP

In-house Meetings (3)
Lamm- Funding Assistance- (12/5); Review building plans (12/17)
Lamusga- Conservation delivery EQIP/ funding assistance (12/18)

Farmer- Counter & Phone Calls to December 18th (15)

Other:
-MAWQCP Program (3.5 hrs.) - 7 producers (James, Lamm, Dukowitz, Schmidt, Rinde, Wegner, Pansch)
-Livestock Investment Grant assistance- 4 producers
-Hollermann reductions, board presentation, pics, contract, amendment & voucher
-Update Citrix password and entry into TEMPO for annual reporting
-Grey Eagle Pork- County level CSF assistance; Reba provided state level assistance
-Review MPCA Grant Agreement; forwarded to Adam to sign
-Training: MPCA Web Ex- 12/18
-Feedlot Registration reviews (1 hr.)

Meeting:
12/11- NRCS/SWCD combination meeting

SWCD Manager Duties:
Shoreland / Riparian component:

Site visits: (1)
Fairy Lakes Lions Evening Presentation (12/1); Sauk Centre; John Reins (Fish and Wild life); Loren Fellbaum (Public Works); Ross Reifenberger (WCTSA); Lewis Noska (SWCD); and Sarah Boser & Jon Reischlein (SRWD)

Training:
Shoreline Protection (12/12) - EXCELLENT!

Customer assistance/Counter/ Phone (Shoreland, AIS) - to Dec. 18 (4)

To Meet the Public’s Needs by Protecting the Land and Safeguarding the Water
To Meet the Public’s Needs by Protecting the Land and Safeguarding the Water

Soil & Water Conservation District

215 1st Avenue South, Suite 104, Long Prairie, MN 56347 Phone: 320-732-2644 Fax: 320-732-4803

General Management:

Water Planning:

- Long Prairie 1W1P planning meeting (12/6)
- Sauk Watershed Cycle Kick off Meeting (12/16)
- Mississippi- Brainerd Watershed Team Meeting (12/19) & a 4.5 hr. County vehicle repair (van)

Outreach: Radio Show (12/18) Watersheds

Grants:

- AIS-
  - Committee Meeting Summary; set next meeting date;
  - DNR Inspection Report Drafted and submitted for 2019;
  - State Report and Metrics Drafted and Submitted for 2019

- Local Capacity: Review and submit 2018 amendment w/ Adam

Other:

- 12/16- Staff Meeting
- Board Packet
- Annual Convention December 10 & 11
- Finalize SWCD Plan of Action and Holistic Framework for site visits
- Purchase gloves for Precipitation network monitors
- Culvert Inventory meeting organization; set for 12/6
- Voucher reviews
- Grant reporting and timecards
- Holistic framework for site visits
- Meet with the Leader for Annual Report
- Plat reviews for P&Z

Use or Lose It – off duty December 23, 24, 26, 27 Worked from home Dec. 30 & 31st. Nice Break

Happy New Year from our farm to yours!
Per Request of Board  Project Status Report for Feedlot & Conservation Programming

(Bold currently under construction): (Items in Bold= new for this report)

1. **Vetsch** Yr. 2016- Construction ongoing; pit is in
2. **Motley Cemetery** Yr. 2016- Pre-Con meeting 10/4/19; Funding: Long Prairie 319 Grant/BWSR LC 19
3. **Villard TWP** Yr. 2016- Pre-con meeting 9/12/2019; Funding: Long Prairie MPCA 319 Grant
4. **Helle** Yr. 2019- Pre-Construction Meeting held 10/11; Partridge River MPCA 319 & BWSR LC 19
5. **Lamm 2018- CNMP complete; roof over; waiting for funding approval**
6. **Lamusga 2018- CNMP complete; waiting for funding approval**
7. **Eischeid 2016- Roof over structure-3rd Plan-waiting for funding approval**
8. **James 2019- CNMP Complete; roof over structure; waiting for funding approval; Riparian piggyback?**
9. **Buderus 2015- North- Plans for 2020 construction**
10. **Gray 2014- CNMP Completed- working with WCTSA on new design.**
11. **Becker 2019- CNMP in development; Building design**
12. **Fairy Lake 2019- informational meeting held; waiting for approval for land use**
13. **Long Prairie Packing 2019- Preliminary plan; survey completed and submitted to WCTSA**
14. **Swan Lake 2019- Survey Completed**
15. **Anderson- 2018 Bid packets provided- no response**
16. **Yoder 2017- Under Permit- reduced lot usage for minimal impact until fix complete-- new owners**
17. **Schmidt 2017- Constructing Lot 1- Met in office with Reba**
18. **Bertram 2018- sold dairy cows- site visit needed**
19. **Judd 2017- Preliminary design- Been Calling- No return call**
20. **Julig 2017- CNMP Complete- Contemplating Osakis Grant Sign up**
21. **Hauer 2014- Nutrient management plan complete- design complete- P&Z referred entered into County agreement- - minimum action- construction due by 2023 per County Agreement. Request for Pit Closure funding. Change in circumstances**
22. **Larson 2017- technician design complete-waiting for bids. Contact Needed by Deja**
23. **Waltzing 2019- Preliminary plan in progress; interested in receiving Riparian funds c/s. Met in Office.**
24. **Asfeld 2019- Request for WCTSA assistance**
25. **Fry 2018- Watering Facility- Design Needed. No further request for action.**
26. **Berscheit 2017- Nutrient Mgt. Plan Complete- Deferred one year.**
27. **Keppers 2017- plan complete- grant submitted- Grant Declined**
28. **Johnson 2017- plan complete- grant submitted- Grant Declined**
29. **Hallerman 2017- preliminary design- grant submitted Grant Declined**
30. **Marcyes 2019- Plan complete**
32. **J-V Feeders 2017- NMP Complete- Design Plan Complete- Court case pending- Resolved**
33. **Pat Bjornebo 2019- Plan in Development**
34. **Friese 2019- Preliminary Plan**
35. **2019 Score cards needed for Middendorfs (2)**
36. **Weldon 2019- ditch erosion to Long lake (Birchdale)- Site Visit Complete**
37. **Troska 2019- Field erosion- WCTSA request needed**

To Meet the Public’s Needs by Protecting the Land and Safeguarding the Water
Lew Noska       Staff Report—January 2020

Reporting Dates: December 2019

**Trainings/Meetings attended:** MASWCD Conference, Fairy Lake Lions Mtg

**WCA:**

New Applications:
- Beach – Private Ditch Maintenance
- Frisk – No-Loss

Notice of Decisions:
- Abrahamson – Private Ditch Maintenance
- Goodwin – Private Ditch Maintenance
- CD15 Maintenance – Ditch Authority
- Linn Smith – CD15
- John Riens USFWS Habitat Restoration

Ongoing Violations/ Upcoming Projects:
- Richard Zunker – Ditch plugs installed, perf tile replaced with non-perf, tile disabled
  Monitoring next spring

Other:
- Tiling Setback Mapping
- Contractor Responsibility for Twp culvert projects and Road ditch maintenance.
- Ditch Surveying for Landowners
- Wildlife habitat improvement ponds
- Koblishka Peat Mining
- Beaver Dam Removals
- WCA Municipal Delegations

Customer outreach:
- 4 Site visits
- 15 Phone calls, office visits, etc
Lew Noska Staff Report—January 2020

SWCD:
- Buffer Technical Assistance
- Buffer Cost-Share landowner assistance
- Buffer Law State Compliance Tracking
- Feedlot Fix Survey

County:
- Front Counter Assistance (mapping)
- Upcoming Plat reviews
Reba Van Beusekom’s Staff Report for December 1, 2019 to January 2, 2019:

- Feedlot registrations
  - Working on 2019’s – confirmation letters, sending to PCA, putting in TEMPO

- Other Feedlot Stuff
  - TEMPO – entering inspections
  - Hilltop Turkey and Hilltop Farm Assistance

- Site visits
  - Assistance Visits
    - Lamm Site Visit (Survey)
    - Alexander (Jon) – meeting about pit issues
    - Volkman – Osakis Grant potential project
    - Daniel Zins - Osakis Grant potential projects
    - Dean Zins - Osakis Grant potential projects
  - Compliance
    - Ura Yoder (Previously Bennie) – checking on new management strategies to see if now in compliance

- Ag Water Quality
  - Pansch
  - Lamm
  - Virgil Schmidt – talking about funding opportunities since he is certified

- Owner Assistance
  - Mark Sieben (multiple)

- Meetings
  - AA

- Trainings
  - Intro to Nutrient Management
  - CFO WebEx
Financial/Reporting/Administrative:
- SWCD Audit will be February 18-19 –in office
- Timesheet reporting
  - Combining all staff and summaries for grant program
  - Summarizing for wage reimbursement reports
- Year end reporting –
- Submitted invoice for Ag Water Program & Nutrient Management Program
- 4th Quarter sales tax report
- Details over to MIS (IT Department) for what needs to be posted on website {ongoing}

Feedlot Program
- Working on 2019 Feedlot registrations data entry.
- 2020 Registrations for: West Union, Little Sauk, Gordon, Leslie, Reynolds and Iona will go out in the first part of the year.

Tree Program
- Trees sales are underway
- Ordered tree tubes from Traverse SWCD –

Grant Programs
- REPORTING SEASON
- E link reports
- Data Entry

Meetings/Trainings

County Programs
- Planning & Zoning financials (deposits and payments)
- Working with contactors/landowners on cost share reimbursements for cost share program
- Wage reimbursement reports
- Year end reporting and grant reporting
- Planning and Zoning will be having a grants verification for a septic grant
Training

- Nutrient Management Training 101 - December 5th, Morris, MN
- Conservation Tillage Conference – December 17th & 18th, St. Cloud
- NRCS AgLearn training for CNMP sign off

Yellow Highlight = New

<table>
<thead>
<tr>
<th>CNMP Completion</th>
<th>Becker Bros Beef, Todd County monoslope barn</th>
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<tr>
<td></td>
<td>Lydia Alexander, Todd County Pit</td>
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<td></td>
<td>Scott Hanfler, Morrison County Monoslope and/or stacking slab</td>
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<tr>
<td></td>
<td>Gary Borash, Stearns County stacking slab</td>
<td>30%</td>
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<td></td>
<td>Richard Kasper, Stearns County pit</td>
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<td>Greg Poster, Morrison County Stacking Slab</td>
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<td></td>
<td>Chris Kremer, Morrison County Stacking Slab - Buffalo</td>
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<td>David Hubner, Morrison County monoslope barn</td>
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<tr>
<td></td>
<td>Zach Humbert, Stearns County poultry stacking slab</td>
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<tr>
<td></td>
<td>Galen Stumpf, Morrison County poultry stacking slab</td>
<td>95%</td>
</tr>
<tr>
<td></td>
<td>John Hoffman, Morrison County poultry stacking slab</td>
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Meetings

- Todd County Board Meeting
- NRCS Update Meeting
CRP: General and continuous signups are in full swing. So far I have 14 new offers that I am working on and 13 reenrollment offers. There are still trainings and documents coming out so I’m busy picking up little bits and pieces here and there on how the signup is going to continue.

CREP: We have had 2 of our easement agreements signed this month. We are now moving into the title insurance and review process with those two easements. I have 2 new offers that are ready to be submitted for BWSR review. We are just waiting on receiving further guidance with the current CRP signup.

EQIP: Continuing to put together EQIP applications. We still haven’t been given any guidance on what the funding is going to be for this year. I currently have 29 applications that I am putting the plans together on.

Others: 26 phone calls with producers regarding programs/projects/technical assistance

13 office visits with producers regarding programs/projects/technical Assistance

4 site visits regarding programs Certifications, eligibility and Technical Assistance

Spent 2 days in Duluth for MN PF Team Meeting and spent some time off up at Lake of the Woods on a family Ice fishing trip.
NRCS Report for January 9, 2020 Todd SWCD Board Meeting

By Russell Kleinschmidt

The reorganization continues with USDA and NRCS. It also continues with MN NRCS and we are close to the 1010 Reorganization being approved. Locally Joshua Hanson, Little Falls DC, was selected for the CST 8 (Morrison, Todd, and Wadena Counties) Team Lead. Organizing around the Team will take some time, but I can say we are well poised considering we have always worked well together in the past and have coordinated efforts over the last year already. This will assist in getting CST 8 off and running much faster than other CST in the State. I have still been assisting in Wadena in the meantime once a week. I am sure Josh will attend the Board meeting or one as soon as he can and will give you a little background on himself and his management style, but I can say we both have managed similarly in many ways for our individual Counties and he has some great ideas and will be a great addition to the Todd County Partnership. I am looking forward to this opportunity as well, and think the Todd SWCD will be too. The goal of the CST concept, among others, is to provide better customer service and more staff locally for field work and technical and program assistance for producers.

EQIP applications are being accepted on an ongoing basis. No application cut-off date has been announced yet. So far, we have a similar number of applications as last year and will likely receive many more. The Interim Final Rules are out for comment right now, and once they are finalized we likely will have more program information and deadlines and dates for FY 2020 to work toward. All status reviews and other than a few payments we are waiting on documentation for are complete.

CSP we finished 2019 payments and are awaiting money and approval to start working on payment for folks that wanted the money in 2020. We have 3 modifications to work through and 1 participant still needs to bring in documentation. Otherwise everything else is complete for the 2019 payment year. There is no word on a sign-up deadline for 2020 yet. Interim Final Rules were posted over a month ago for CSP and should be further down the road than EQIP.

CRP has a general sign-up and continuous sign-up open currently. Rental rates are low, and we likely will not get a large sign-up due to this.

Wetland determination backlog is around 3-4 months out. If you know of anybody considering drainage or clearing projects, please let them know to stop in now to avoid a longer wait once Spring comes.

We continue to see many folks stopping in for assistance and general questions. We usually see new applications and questions for EQIP and CSP every week. Our office, besides the contract management and EQIP application process that has kept up busy, is also attending meeting, events, and trainings in the area. These are pertinent to getting the word out about conservation and our programs and keeping up on technical skills.
2/14/2019--Board requested for 2020 Committees to have interview committee, Deja reviewed the Agreement and the Liaison serves as Interview Committee. Added Interview committee behind liaison. She will inform the board.
On November 14, 2019, the SWCD Board met for a Work Session with Division Director, Adam Ossefoort, District Manager, Deja Anton, and BWSR representative, Jason Weinermann for the purpose of planning for the future. The purpose of the meeting was to review accomplishments and concerns from 2019, to develop objectives moving forward for 2020, and to glean the top most priority objectives for Todd SWCD for 2020.

The following topics were discussed at the meeting with supervisor comments listed below:

1. **Understanding the impacts of future One Watershed, One Plan initiatives.**
   - SWCD has two layers of involvement in these plans: (1) the planning process and application, and (2) the implementation of the plans.
   - SWCD wants to stay represented in the key watersheds. To do so, we will have to divide the workload and representation fairly among the supervisors (and Commissioners) and leadership staff. Supervisor commitment needs to be there. SWCD needs to hold realistic and reasonable expectations of leadership commitments- not overload.
   - Other expectations require an increase of staff time towards the planning process, and during implementation, and increased focused dollars in priority areas.
   - Education is important. Our messages need to be clear, understandable by the everyday citizen and consistent across the entire watershed.
   - Because the Long Prairie Watershed is the major watershed in Todd County, Todd SWCD expects to play a lead role in the planning and implementation process. The planning process requires Planning leads, Fiscal leads, and application submission leads. Todd SWCD will be expected to work collaboratively with Morrison County and Douglas County SWCDs amongst other local governing units and partner agencies.

2. **Weather patterns, precipitation and climate.**
   - The capacity of current systems and structures have not been able to handle the rainfall and runoff due to increased precipitation during 2018 and 2019.
   - What will the practices of the future look like? How will the SWCD operate in the future to adapt to changes such as increased precipitations?

3. **Resource Requests**
   - The supervisors feel that sealing wells needs to remain a priority focus.
   - The supervisors feel that the potential consequences to each decision we make needs to be weighed carefully.
   - It remains important to Todd SWCD that all areas of conservation are represented as we move forward.

4. **Capacity Demands**
   - District Manager reviewed 2019 staffing capacity and the high technical demands placed on all staff due to some long term leaves. SWCD staff have continue to meet customer service needs under short staffing conditions but not without increased hours. She posed the question, do you want your manager consistently performing technical duties?

5. **SWCD Fund Balance**
   - The SWCD currently has a fund balance that would float staff for a period of six months in the event there was a freeze on capacity funding. This is a healthy operational fund balance according to the Board of Water and Soil Resources (BWSR). BWSR recommends maintaining a six to nine month fund balance to carry operations.
Todd SWCD wants to remain in a comfortable position, economically in the event of recession. This fund balance also acts as match “collateral” to float larger grants. Concerning safety nets for staff, staff are considered County employees. With the fund balance acting as emergency backup, there is further confidence for the protection of positions. The SWCD Board feels there would a formal definition for the purpose of the fund balance, potentially in the form of resolution or policy.

6. Local Capacity/Work to be done - Board Concerns:
- Groundwater
- Manure/nutrient management
- Grazing
- Public Perception
- Cost-share for establishing and closing pits - we need to explain why we do both.
- Pit volumes under extreme conditions - planning for the worst in individual manure management plans
- Education

Todd SWCD and NRCS technical staff joined the second half of the session for strategic brainstorming to lay a foundation for future work. First, teams developed their top concerns:

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<tr>
<th>#1 Concern:</th>
<th>#2 Concern:</th>
<th>Tied for #2:</th>
<th>#3 Concern:</th>
<th>#4 Concern:</th>
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<tbody>
<tr>
<td>Soil Health &amp; Soil Sustainability</td>
<td>Water Quality Protection for Surface Waters</td>
<td>Economic Stability for Agriculture</td>
<td>Staff Capacity &amp; Operations- Team work; Educated Staff (training); Educate the public; Maintain positive partnerships</td>
<td>Land Stewardship: nutrient management; impervious shoreland &amp; erosion, urban stewardship</td>
</tr>
<tr>
<td>Tied for #4:</td>
<td>Tied for #4:</td>
<td>#5 Concern:</td>
<td>Tied for #5:</td>
<td>Tied for #5:</td>
</tr>
<tr>
<td>Groundwater: Irrigation; wells, and nutrient management, again</td>
<td>Leadership: Values &amp; Vision</td>
<td>Water for Public Protection: Health, Safety and drinking water</td>
<td>Holistic planning for livestock on the landscape across a watershed</td>
<td>Wise Expenditure of funding dollars</td>
</tr>
</tbody>
</table>

As a whole group, the top priorities of water quality and soil health became an umbrella that could traverse all other concerns. It was important to the team that our goals be focused and that tasks be realistic and achievable while not losing the daily work laid out in the original Annual Plan of previous years. The former Annual Plan, now titled, Todd SWCD Scope of Work, will continue to act as the SWCD’s foundation document.

Division Director, Adam Ossefoort, and District Manager, Deja Anton, condensed all the concerns into a 2020 Plan of Action with the theme and key objective of Protecting Water Quality through Soil Health. The top concerns from the 2019 Work Session were listed to match the initiatives within the foundation document. Specific objectives were pulled from the document and current partner initiatives. The responsible programs or SWCD members are italicized in blue following each task. Staff reviewed the documents on prior to the December 12 Board meeting. The draft of the Todd SWCD 2020 Plan of Action can be found on the following page and is intended to overlay the Scope of Duties. The Plan of Action will be amended and adapted annually following each November’s Work Session to match the current needs of Todd County natural resources.
Todd SWCD Plan of Action

2020 Objective: Improving & Protecting Water Quality Through Soil Health

Targeted Initiatives: Through what means will the objective be achieved throughout 2020? (Assigned to......?)

- Incorporate at least one soil health topic into the 2020 Feedlot Meeting (Feedlot Program)
- Explore partnering with the Soil Health Coalition—a farmer led organization promoting soil health (Supervisory & Management Level)
- Obtain Technical Staff Job Approval Authority in Cover Crops (Technical Staff)
- Focus media coverage on soil health principles in articles, newsletters, radio ads & talk shows (all)
- Apply for One Watershed One Plan for the Long Prairie River watershed not excluding ways in which surface waters, wells, and drinking water can be protected through soil health best management practices. (Management)

- Apply for a 2020 Cover Crop grant (Management Level)
- Revamp the score sheet to assign higher points to cost share practices that improve or promote soil health throughout 2020 (Management Level)

- Develop the Environmental Assessment of Riparian Terrestrial Health— a.k.a. The EARTH Program—aligning with soil health principles for residential areas. Goal: 2021 Implementation. See attachment A. (Management Level)
- Create a holistic farm framework for site visits to be implemented in 2020. See attachment B.

- Participate in outreach efforts for the CLC Demonstration Irrigation Grant. Attachment C. (Technical Staff)
- Participate in the RCPP Irrigation Grant through dedicated in kind match obligations. Attachment D. (Technical Staff)

- Create a holistic farm framework for site visits that includes discussions on the conversion or adaptation of agricultural land to productive pasture and the value of adding covers to row crops for late and early season grazing (Technical Staff)

Mission Statement
Conservation, Protection, and Enhancement of Todd County’s Natural Resources.

Todd County
MINNESOTA

Equal Opportunities Statement
Todd County is an Equal Opportunity Employer.
USDA is an Equal Opportunity Provider and Employer.
December 18, 2019

Dear Member:

Thank you for your continued membership in the Minnesota Counties Intergovernmental Trust.

Enclosed are some or all of the following items for your review and handling:

- **2020 MCIT Coverage Documents:** We strongly recommend that you take time to review the documents in their entirety. Please pay special attention to the Schedules section. The schedules have been updated in accordance with change requests received by December 1, 2019. You should examine the schedules for accuracy and completeness regarding buildings, contents, property in the open, automobiles and inland marine equipment to be covered. Pay attention to the adequacy of the values shown and be sure that all items intended to be covered are listed. Immediately notify MCIT if any changes are needed by completing a change request on the member portal at [www.mcit.org](http://www.mcit.org).

Changes in coverage for 2020 will be discussed during the MCIT coverage review webinars scheduled for January. See the enclosed notice for details.

*In accordance with Minnesota Statute § 382.10, the Employee Dishonesty and Faithful Performance of Duty Bonds must be filed with the county recorder’s office for all county officers except the county recorder. In accordance with Minnesota Statute § 386.01, the Employee Dishonesty and Faithful Performance of Duty Bonds for the county recorder must be filed with the administrator of the district court. Please make copies of that Coverage Declarations page as necessary to fulfill these filing requirements.*

If you purchased Employee Dishonesty & Faithful Performance of Duty bond coverage from Old Republic Surety Company in addition to your MCIT bond coverage, you need to transfer that original policy and related endorsement(s) from the Bond section of the 2019 Coverage Document book to the Bond section of the 2020 book. Old Republic bond coverage is continuous until canceled, so each year you must bring your existing policy forward.

The Coverage Document details the terms of coverage provided to you through your membership with MCIT. We recommend that you store this booklet in a secure area. You will receive only one copy of the documents. Prior year documents must be retained as they detail the terms of coverage for losses that may have occurred during those plan years but have not yet been reported.

- **MCIT Joint Powers Agreement and MCIT Bylaws**

- **Invoices for 2020 Renewal Contributions:** The enclosed invoice represents both the estimated contribution provided to you for budget purposes last August and any changes that you requested since that estimated contribution was calculated. Please contact your MCIT member services representative with questions regarding your contribution or invoice.

"Providing Minnesota counties and associated members cost-effective coverage with comprehensive and quality risk management services."
Please process your 2020 coverage renewal invoices by electronic payment by January 31, 2020, to avoid late fees. After that date, MCIT will charge interest on unpaid renewal contributions.

You can contact Cheri Donovan at (finance@MCIT.org) or phone (651-209-6415) if you are not currently paying MCIT invoices electronically to obtain the completed Authorization for Direct Deposit form.

- **Updated 2020 Property/Casualty Contribution Breakdown by Department:** This breakdown has been updated to include the changes made between July 15, 2019 and December 1, 2019.

- **2020 Workers’ Compensation Contribution Breakdown by Department**

- **Auto Identification Cards:** A supply of blue cards for all licensed vehicles currently listed on your schedule is enclosed. These cards must be placed in your scheduled vehicles to serve as proof of coverage to satisfy state law and should replace the green cards issued in 2019. As you reconcile the schedule to your actual fleet, you should submit an Auto Change request via the member portal at www.mcit.org immediately to add vehicles not listed on your schedule to ensure that coverage is available in the event of a loss.

MCIT previously provided vinyl folders in which to place each identification card. As a reminder, the Auto Identification Cards have been designed to slip into the section of the vinyl holder that contains the Incident Record Form. The Auto Identification Card should have the side with the VIN displayed for reference in the event of an accident. The vinyl holders should also contain:

- **Vehicle Incident Courtesy Cards** for exchanging information at an accident scene.
- **Incident Record Form** to capture accident specifics for use by you and MCIT in the event of a claim. The completed card should be submitted to MCIT along with the Loss Notice.

As vehicles are replaced, we recommend that you direct employees to return the vinyl holders and Auto Identification Cards to the person in your organization responsible for maintaining the vehicle schedule. This will act as a reminder to remove the vehicle from the schedule. MCIT asks that you reuse the vinyl holders. Additional Incident Courtesy Cards, Incident Record Forms and vinyl holders are available by contacting Jenny Aschenbrener toll-free at 1.866.547.6516.

Should you have questions regarding any of the enclosed documents or invoices, please contact your MCIT Underwriting Specialist Nick Anderson, nanderson@mcit.org or toll free at 1.866.547.6516.

Sincerely,

[Signature]

Robyn Sykes  
Executive Director

cc: Board Chair  
Enclosures
Payment due by 1/31/2020 or finance charges will accrue. See Article X, Section 10.1 of the MCIT Bylaws for payment terms. Issuance of this invoice denotes continuing membership in MCIT per the MCIT Joint Powers Agreement and By-laws.
Proposed Policy Statement

Todd SWCD acknowledges the previous need to maintain an unrestricted fund balance for the purpose of cash flow and ability to reimburse cooperators of district programs in a timely manner due to state and federal agency policies which includes withholding all or some revenues from the District and/or cooperators until projects are completed.

Taking into consideration “Statement of Position Fund Balances for Local Governments Based on GASB statement #54, reviewed by the Minnesota Office of the State Auditor (February 2104), Todd SWCD reviews and analyzes monthly unrestricted balances, revenue streams and the reliability and volatility of such revenue streams. In addition, Todd SWCD Board of Supervisors intend to review employee billable rates and reserve balance, annually, held within the SWCD Trust Fund at Minnesota National Bank.

Todd SWCD Board of Supervisors, following Board of Water and Soil Resources recommendation, now state the intent to reserve a fund balance, annually, within the SWCD Trust Fund held at Minnesota National Bank at a rate matching employee billable rates for a period of six months in the event of any delay of funding. These funds are to be used for any necessary reimbursement within SWCD operations.

Once the reserve reaches and exceeds a nine month billable rate operational fund balance, any excess may, with prior approval of the SWCD Board, be appropriated as deemed necessary to other forms of SWCD operations (i.e. cost-share).
TODD SOIL AND WATER BOARD OF SUPERVISORS

TECHNICAL APPROVAL for LEW NOSKA- BUFFERS

Referencing 2019 Board Resolution on Technical Expertise below:

A RESOLUTION ESTABLISHING POLICY ON TECHNICAL EXPERTISE

WHEREAS, the District Board and staff have shared responsibility to procure and ensure required job approval authorities, technical expertise, skills and training for technical staff who design practices, inspect, and/or sign cost-share contracts for ecological and engineering practice implementation and pay out.

BE IT RESOLVED, district staff will work to acquire the necessary trainings, certification, and job approval authorities utilizing BWSR, NRCS office, the NRCS Area Resource Conservationist (ARC), West Central Technical Services Area (WCTSA) Engineers and/or other area SWCD staff members with applicable job approval authorities.

BE IT FURTHER RESOLVED, Todd SWCD will utilize the design plan signature of WCTSA Engineers or other professional engineer to certify cost share contracts, until staff obtain necessary job approval authority(ies) on engineering practices.

WHEREAS, the District Board adopted the above resolution for engineering practices.

WHEREAS, buffer installation can be considered an ecological practice.

WHEREAS, Lew Noska, has been operating as the technical agent since 2018 for the State Buffer Program.

WHEREAS, Lew has aided in the successful technical installation of numerous state required buffers here in Todd County without obtaining the new authority of Job Approval in Filter Strips.

WHEREAS, the state does not require all aspects of practice EFOTG code 393 Filter Strip to be installed to meet the Buffer Law requirements.

WHEREAS, State Cost-share remains in effect for buffer installations throughout 2020 and requires technical sign off.

BE IT RESOLVED, that the Todd SWCD Board of supervisors acknowledges full confidence in the technical competency of Lewis Noska for the practice of buffer installation under the requirements and guidance of the State Buffer Law.

BE IT FURTHER RESOLVED, the SWCD Board does approve Lewis Noska as a Technical Authority to sign off on Buffer Cost-Share contracts and spot check documentation until Job Approval Authority is obtained in Filter Strips by any Todd SWCD employee.

____________________________________  __________________
District Chairman                   Date
WHEREAS, the District Board adopted the above resolution for **engineering practices**.

WHEREAS, well decommissioning is an **ecological practice**, certified by a licensed well driller.

WHEREAS, Reba Van Beusekom, Lew Noska, and Deja Anton have been operating as the technical agent since 2019 for Well Sealings and Decommissions.

WHEREAS, Reba, Lew, and Deja (JAA Level 2) have aided in the successful technical closure of numerous wells here in Todd County without obtaining the new authority of Job Approval Level 3.

WHEREAS, no District Employee has yet to gain Job Approval Authority Level 3 for well decommissioning due lack of a training track option provided by BWSR or NRCS.

WHEREAS, State Cost-share remains in effect for well sealings throughout 2020 and requires technical sign off.

**BE IT RESOLVED**, that the Todd SWCD Board of supervisors acknowledges full confidence in the technical competency of Reba Van Beusekom, Lewis Noska, and Deja Anton for the practice of well sealings under the requirements and guidance of EFOTG Code 351. See attached.

**BE IT FURTHER RESOLVED**, the SWCD Board does approve Reba Van Beusekom, Lewis Noska, and Deja Anton as Technical Authorities to sign off on state contracts and spot check documentation until Job Approval Authority is obtained by any Todd SWCD employee in the practice of well decommissioning.
DEFINITION
The sealing and permanent closure of an inactive, abandoned, or unusable water or monitoring well.

PURPOSE
A well is decommissioned to achieve one or more of the following purposes:

- Remove a water or monitoring well from active use when it is no longer needed, it cannot be rehabilitated, or it has failed structurally.
- Remove a monitoring well from use when it is no longer capable of providing representative samples or it is providing unreliable samples.
- Eliminate a physical hazard to people, animals, and farm machinery and prevent entry of animals, debris, or other foreign substances.
- Prevent contamination of groundwater by surface water inflow.
- Restore the natural hydrogeologic conditions, to the extent possible, by preventing vertical or lateral cross-contamination or commingling of groundwaters between separate water-bearing zones.
- Eliminate the possibility of repurposing the well.
- Allow for future alternative use or management of the site

CONDITIONS WHERE PRACTICE APPLIES
This practice applies to any water well or monitoring well selected for decommissioning.

CRITERIA
General Criteria Applicable to All Purposes
In addition to the criteria contained in this practice standard, decommissioning shall meet all applicable local, State, Tribal, and Federal requirements. State requirements are found in Minnesota Rules 4725.

Data collection. Collect and review all as-built construction documents, maintenance records, and other available data for the well(s). Include this information in the decommissioning plan.

Well preparation. Clear the well of all pumping equipment, valves, pipelines, grease, oil, scum, debris, and other foreign material. To the extent practicable, remove all casings, liners, and screens. Remove casing by either pulling or overdrilling (over-reaming) in accordance with guidance in ASTM D5299 “Standard Guide for Decommissioning of Groundwater Wells, Vadose Zone Monitoring Devices, Boreholes, and Other Devices for Environmental Activities.” If some or all of the casing resists removal by pulling or overdrilling, it must be ripped, perforated, or cut off below the ground surface. For the cut-off depth, use the greater of two feet, the maximum potential depth for frost penetration, or the depth of any other near-surface soil fracturing process (such as desiccation).

Sealing materials. Sealing materials must conform to the characteristics listed in ASTM D5299. Sealing materials do not require
disinfection. Select sealing materials that have an in place hydraulic conductivity equivalent to or less than the ground surface soil surrounding the well head.

The quality of the water used for mixing with sealing materials must meet or exceed criteria provided in ASTM D5299.

**Fill (plugging) materials.** Select fill materials that are free of clay, silt, and organic and foreign matter. Select a soil gradation and a filling process that will not cause bridging during installation.

**Plugging and sealing procedures.** Do not place sealing and fill materials until after completion of the disinfection process, if conducted.

The first layer of fill material will be placed in the bottom of the well and will extend upward to a point that is no less than one foot above the top of the lowest water-bearing zone.

Place sealing material in a layer no less than one foot thick above the top of the first layer of fill material. Sealing materials are used to restrict vertical movement of water and to prevent comingling of waters from different production zones. Install an alternating sequence of one foot of sealing material and a maximum of 10 feet of fill material throughout the remaining well column. If another water-bearing zone is encountered, adjust the spacing of the fill layers so that the zone is sealed. Fill the borehole to a point that is two feet from the ground surface or to the top of the cutoff casing, whichever is greater. The last layer must be a sealing layer.

Use installation methods that avoid segregation, dilution, or bridging of the fill or sealing material.

For wells greater than 30 inches in diameter, place and compact backfill in a manner that minimizes segregation and bulking and prevents surface subsidence.

**Casings grouted-in-place.** Use a pressurized grouting procedure that will completely fill and seal all open spaces in the annulus. Acceptable grout sealant includes a combination of cement, sand, or bentonite that conforms to guidance provided in ASTM D5299.

If casings are within a collapsing formation, conduct the grouting procedures concurrently with removal of the casing so that the bottom of the casing remains submerged in the grout.

**Well-head seal.** Seal the interval between the ground surface and the top of the cut-off casing or last sealed layer with materials that conform to guidance in ASTM D5299. These materials may be an extension of the sealing materials used below this depth.

Mound the well-head seal about the ground surface. Grade the ground surface at the well-head in a manner that prevents ponding of surface water at the well-head.

**Control of artesian pressure.** If a well is under artesian pressure (flowing or not flowing), maintain a sufficiently high grout pressure to counteract the artesian pressure until initial grout set occurs. Use procedures for balancing pressures during grouting operations given in ASTM D5299.

**CONSIDERATIONS**

If allowed by State regulations, fill materials, such as sand, pea gravel, sand gravel mix, crushed rock, or agricultural lime, can be used to fill the well provided that the zones of sealing material conform to requirements in ASTM D5299.

If feasible, consider adding a metal “target” to the top 3 inches of the well-head seal so that the decommissioned well may be easily located with a metal detector.

Before sealing the well, consider bringing the entire column of well water to an available chlorine concentration of no less than 50 ppm, or use the greatest concentration specified by government authority. Agitate the well water and keep the solution undisturbed for no less than 12 hours to assure complete disinfection.

**PLANS AND SPECIFICATIONS**

Prepare plans and specifications for decommissioning a well that describe the requirements for applying the practice to achieve its intended purposes. Make a record of the installation of this practice that includes the following:

NRCS-Minnesota
February 2016
6

Conservation practice standards are reviewed periodically and updated if needed. To obtain the current version of this standard, contact the MN NRCS in your area, or download it from the eFOTG for Minnesota.
Conservation practice standards are reviewed periodically and updated if needed. To obtain the current version of this standard, contact the MN NRCS in your area, or download it from the eFOTG for Minnesota.
WASHING rTON — The Internal Revenue Service today issued the 2020 optional standard mileage rates (PDF) used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2020, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 57.5 cents per mile driven for business use, down one half of a cent from the rate for 2019,
- 17 cents per mile driven for medical or moving purposes, down three cents from the rate for 2019, and
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate decreased one half of a cent for business travel driven and three cents for medical and certain moving expense from the rates for 2019. The charitable rate is set by statute and remains unchanged.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, except members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details, see Rev. Proc. 2019-46 (PDF).

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than five vehicles used simultaneously. These and other limitations are described in section 4.05 of Rev. Proc. 2019-46 (PDF).

Notice 2020-05 (PDF), posted today on IRS.gov, contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan. In addition, for employer-provided vehicles, the Notice provides the maximum fair market value of automobiles first made available to employees for personal use in calendar year 2020 for which employers may use the fleet-average valuation rule in § 1.61-21(d)(5)(v) or the vehicle cents-per-mile valuation rule in § 1.61-21(e).
My apologies everyone – apparently my brain hasn’t transitioned over to 2020 yet. Our legislative briefing and day at the Capitol will happen March 24-25, 2020.

The 2020 MASWCD Legislative Briefing and Day at the Capitol will be held March 24-25 at the Best Western Plus Capitol Ridge in St. Paul. March 24 will include an evening briefing, small group conversations focused on helping members get comfortable with legislative messaging, and a reception with legislators at the hotel. March 25 will be open for you to schedule meetings with your legislators at their offices.

We hope you can attend and make sure our statewide membership is visible to legislators!

The 2020 Legislature will convene on February 11th. Legislators and the Governor are taking up several important issues during this year’s session, including a capital investment/bonding bill, policy issues, and dedicated funding expenditures from the Outdoor Heritage Fund and the Environment and Natural Resources Trust Fund.

Additional information, including registration form, program agenda, and legislative platform will be forwarded as it becomes finalized. The MASWCD legislative platform will be formalized at the MASWCD Board of Directors January 30 board meeting.