



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
December 30<sup>th</sup>, 2019*

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 30<sup>th</sup> day of December, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

**Approval of Agenda**

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

**Consent Agenda**

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for December 17<sup>th</sup>, 2019 as presented.

**Auditor-Treasurer**

On motion by Becker and second by Erickson the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400488 through 400504 in the amount of \$22,875.15 and (Regular) 52761 through 52860 in the amount of \$99,990.05 for a total of \$122,865.20.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800330 through 800343 and (Regular) 706197 through 706246 for a total amount of \$43,933.32.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600100 through 600104 and (Regular) 515584 through 515601 in the amount of \$22,071.34.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To renew the Hands of Hope Lease Agreement for January 1, 2020 through December 31, 2020.

**Public Works**

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the 2019 Road and Bridge Budget Carryover of \$107,562.50 for previously approved plow truck purchase.

**County Attorney**

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the 2020 Contracts for City Prosecution with the Cities of Grey Eagle, Eagle Bend, Clarissa, Bertha, and Hewitt.



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### Planning & Zoning

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve to take no action, by doing so, the \$1000 assessment would remain in place on parcel 11-0043800 for failure to complete the restoration order.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve to take no action, by doing so, the \$1000 assessment will remain in place on parcel 15-0079700 for the 2020 tax year.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve to remove the \$1000 assessment from parcel 03-0038000 for the 2020 tax year and acknowledgement that the violation has been completely satisfied.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve to remove the \$1000 assessment from parcel 03-0036200 for the 2020 tax year and acknowledgement that the violation has been completely satisfied.

On motion by Erickson and second by Kircher, the following was introduced and adopted by unanimous vote: To approve to remove the \$1000 assessment from parcel 20-0015100 and acknowledgement that the violation has been completely satisfied.

On motion by Erickson and second by Neumann, the following was introduced and adopted by unanimous vote: To approve to take no action, the \$1000 assessment will remain in place on parcel 22-0007500 for the 2020 tax year.

On motion by Neumann and second by Kircher, the following was introduced and adopted by unanimous vote: To approve to take no action, the \$1000 assessment will remain in place on parcel 27-0007201 for the 2020 tax year.

On motion by Erickson and second by Neumann, the following was introduced and adopted by unanimous vote: To approve to take no action, by doing so, a \$1000 assessment would remain in place on parcel 19-0076400 for failure to complete the restoration order.

### Administration

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To appoint Chris Pelzer as MIS Director as part of her Coordinator job responsibilities.

On motion by Commissioner Erickson, the following resolution failed for lack of a second:

#### **A RESOLUTION ESTABLISHING THE 2020 COUNTY AUDITOR TREASURER SALARY**

**WHEREAS**, the Todd County Board of Commissioners are responsible for setting the compensation of county employees, elected officials, appointed officials and board members, and;

**WHEREAS**, the Todd County Board of Commissioners have considered the duties and responsibilities of each individual position; and

**WHEREAS**, the Todd County Board of Commissioners have considered the salaries of elected officials in other comparable counties; and

**WHEREAS**, the County Auditor Treasurer is not on the County Comp worth Springsted pay scale; and  
**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve setting the County Auditor Treasurer salary with an increase of 8 % at \$ 90,076.32 for 2020.



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On motion by Neumann and second by Becker, the following resolution was introduced and failed by rollcall vote with Commissioners Becker and Neumann for and Commissioners Erickson, Kircher and Kneisl against:

**A RESOLUTION ESTABLISHING THE 2020 COUNTY AUDITOR TREASURER SALARY**

**WHEREAS**, the Todd County Board of Commissioners are responsible for setting the compensation of county employees, elected officials, appointed officials and board members, and;

**WHEREAS**, the Todd County Board of Commissioners have considered the duties and responsibilities of each individual position; and

**WHEREAS**, the Todd County Board of Commissioners have considered the salaries of elected officials in other comparable counties; and

**WHEREAS**, the County Auditor Treasurer is not on the County Comp worth Springsted pay scale; and

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve setting the County Auditor Treasurer salary with an increase of 15 % at \$ 95,915.00 for 2020.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by majority rollcall vote with Commissioners Becker, Erickson, Kneisl and Neumann for and Commissioner Kircher against:

**A RESOLUTION ESTABLISHING THE 2020 COUNTY AUDITOR TREASURER SALARY**

**WHEREAS**, the Todd County Board of Commissioners are responsible for setting the compensation of county employees, elected officials, appointed officials and board members, and;

**WHEREAS**, the Todd County Board of Commissioners have considered the duties and responsibilities of each individual position; and

**WHEREAS**, the Todd County Board of Commissioners have considered the salaries of elected officials in other comparable counties; and

**WHEREAS**, the County Auditor Treasurer is not on the County Comp worth Springsted pay scale; and

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve setting the County Auditor Treasurer salary with an increase of 11 % at \$ 92,578.00 for 2020.

**Commissioner's Report**

The Commissioners reported on meetings attended.

**Auditor-Treasurer's Report**

The Auditor-Treasurer reported on meetings attended and projects in progress including the upcoming Township Officers candidate filing period and Presidential Nomination Primary pending court proceedings.

**Coordinator's Report**

The Coordinator reported on meetings attended and projects in progress including an update on the grant funding for the Rock Wall project.

**Adjourn**

On motion by Erickson and second by Neumann, the meeting was adjourned for the month of December 2019.

**COMMISSIONER WARRANTS**

<b>VENDOR NAME:</b>		<b>AMOUNT</b>
AMERICAN SOLUTIONS FOR BUSINESS	\$	6,035.27
CENTRAL STATES WIRE PROD INC	\$	2,819.75
COMPASS MINERALS AMERICA	\$	18,784.55



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INTEREUM INC	\$	3,513.51
JOHNSON CONTROLS	\$	15,179.37
MORRISON CO PUBLIC HEALTH SERV	\$	2,327.14
TODD COUNTY MIS DEPT	\$	2,000.00
UPPER MIDWEST PUMPING LLC	\$	2,950.00
WATCHGUARD VIDEO	\$	25,981.00
WHEELCO TRUCK AND TRAILER PARTS	\$	2,533.41
107 PAYMENTS LESS THAN 2000	\$	40,741.20
<b>TOTAL:</b>	<b>\$</b>	<b>122,865.20</b>

### HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME:		AMOUNT
DHS - SWIFT	\$	10,409.66
PERISH/ALAN	\$	3,054.02
RONALD MCDONALD HOUSE - MPLS	\$	3,550.00
SHELLEY FUNERAL CHAPEL - LITTLE FALLS	\$	4,100.00
TODD COUNTY AUDITOR/TREASURER	\$	15,096.10
59 PAYMENTS LESS THAN 2000	\$	7,723.54
<b>TOTAL:</b>	<b>\$</b>	<b>43,933.32</b>

VENDOR NAME:		AMOUNT
LUTHERAL SOCIAL SERVICE OF MN-ST PAUL	\$	2,120.00
-GUARDIANSHIP OPTIONS		
LUTHERAL SOCIAL SERVICE OF MN-ST PAUL	\$	2,720.70
WEST CENTRAL REGIONAL JUV CTR	\$	5,431.00
PAYMENTS LESS THAN 2000	\$	11,799.64
<b>TOTAL:</b>	<b>\$</b>	<b>22,071.34</b>

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held December 30, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on January 7, 2020.

Witness my hand and seal:

David Kircher, County Board Chairperson

Denise Gaida, Todd County Auditor-Treasurer