



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE SEPTEMBER 12, 2019 REGULAR BOARD MEETING

Chairman Williamson called the Thursday, September 12, 2019 meeting to order at 8:31 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Kenny Pesta, Dale Katterhagen and Dan Whitney. Others present were: Deja Anton, SWCD District Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Reba Van Beusekom, Conservation Technician, Lew Noska, Conservation Technician, Tim Ebnet, Nutrient Management Planner, Luke Thoma, Pheasants Forever, Russell Kleinschmidt, NRCS, Gary Kneisl, County Commissioner, Dave Kircher, County Commissioner and guest O’Niell Tedrow, NTS-Environment Science and Engineering.

Absent: Leland Buchholz.

Introductions were made.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. **Katterhagen made a motion, seconded by Pesta to approve the revised agenda for the regular September 12, 2019 board meeting with the addition of discussing date and location for Awards luncheon. Affirmative: Williamson, Pesta, Katterhagen and Whitney. Motion Carried.**

Williamson called for conflict of interest. No conflict of interest.

Williamson asked if there were any additions or corrections to the minutes from the August 8, 2019 regular board meeting. **Pesta made a motion, seconded by Katterhagen to approve the minutes as disbursed from the August 8, 2019 regular board meeting. Affirmative: Williamson, Pesta, Katterhagen and Whitney. Motion Carried.**

D. Katterhagen presented July’s Program Summary report. Katterhagen made a motion, seconded by Whitney to accept July’s program summary with receipts totaling \$4,133.11 and disbursements totaling \$28,329.33. Discussion: Whitney questioned why the negatives balances – staff reported that some programs and grants are reimbursable – the money doesn’t come in until after the work is completed – and every program has their own requirements and process. **Affirmative: Williamson, Pesta, Katterhagen and Whitney. Motion Carried.**

D. Katterhagen presented August’s Program Summary report. Katterhagen made a motion, seconded by Pesta to accept August’s program summary with receipts totaling \$6,898.07 and disbursements totaling \$11,880.49. Affirmative: Williamson, Pesta, Katterhagen and Whitney. Motion Carried.

REPORTS:



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Katterhagen made a motion, seconded by Pesta to approve encumbering 2019 MPCA/319 Long Prairie Cost Share funds for Motley Cemetery Streambank project, contract #LPDO#2 stabilization project in the amount of \$60,290.00 and FY2019 Local Capacity, contract #5-19LC cost share funds for a total of \$65,862.00. Affirmative: Williamson, Pesta, Katterhagen and Whitney. Motion Carried.

The board and Anton had a discussion about paying invoices. Board consensus that per SWCD policy invoices can be paid without taking to the board. Per this discussion no action was taken on paying WCTSA technical services.

DISCUSSION:

2020 Soil and Water Budget/Process: Discussion what is the carry forward, and why the change in unrestricted amount in the audit from 2017 & 2018.

PERA Forms: Board reviewed the PERA forms and also questioned how other District do it.

Membership in NACD: Board consensus not to pay for membership.

Goal setting for 2020-Review of staff recommendations: Supervisors will think about a focus.

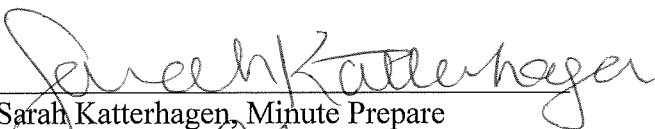
Discuss date and location for Awards Luncheon: Anton discussed having awards luncheon at Lake Beauty and potentially having the board meeting at location. No action was taken.

INFORMATIONAL:

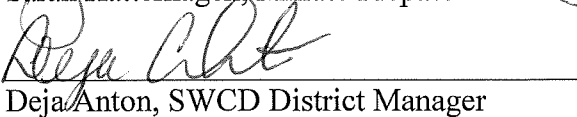
Review and verify information on list of Public Officials: The board reviewed there contact information on the list of public officials.

Chairman Williamson adjourned the meeting at 11:41 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be held on October 10, 2019 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.


Sarah Katterhagen, Minute Prepare

10/10/19
Date


Deja Anton, SWCD District Manager

10-10-19
Date


Kenny Pesta, Secretary

10-10-19
Date