



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

**SOIL AND WATER CONSERVATION DISTRICT**

215 1<sup>st</sup> Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

## **MINUTES FROM THE APRIL 11, 2019 REGULAR BOARD MEETING**

Chairman Williamson called the Thursday, April 11, 2019 meeting to order at 8:32 a.m.

The meeting was held at the Historic Courthouse, 215 1<sup>st</sup> Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta and Dale Katterhagen. Others present were: Deja Anton, SWCD District Manager, Sarah Katterhagen, Program Coordinator, Reba Van Beusekom, Conservation Technician, Luke Thoma, Pheasants Forever, Russell Kleinschmidt, NRCS, Dave Kircher, County Commissioner, and Jonathan Stainbrook, County Coordinator.

**Board Members Missing:** Dan Whitney.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. **Pesta made a motion, seconded by Buchholz to approve the agenda for April 11, 2019 regular board meeting with the additions of discussion Division Director Position. Affirmative: Williamson, Buchholz, Pesta, and Katterhagen. Motion Carried.**

Williamson asked if there were any additions or corrections to the minutes from the March 14, 2019 regular board meeting. **Katterhagen made a motion, seconded by Buchholz to approve the minutes as disbursed from the March 14, 2019 regular board meeting. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

Katterhagen presented March's Program Summary. **Buchholz made a motion, seconded by Pesta to accept March's program summary with receipts totaling \$4,909.82 and disbursements totaling \$19,095.17. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**COST SHARE REPORT: Reviewed by Anton. She noted that Ag Waste projects through NRCS EQIP were not funded.**

### **REPORTS:**

**Commissioner Report:** Commissioner Kircher reported the County Commissioner's tabled a board action in hiring a Division Director for Planning & Zoning and Soil and Water Departments. Stainbrook, County Coordinator reported Commissioner's want to know how the position is split between the two departments and how it's going to be funded. Stainbrook reported he has been working with staff on the situation.

Commissioner Kircher and County Coordinator Stainbrook left the meeting at 8:45 a.m.

**Staff Reports:** S. Katterhagen reported the cost share contract for Overman was requested to be cancelled by landowner. She also reported that LAMB AIS Contractor reimbursed the County for the damaged tablets from the 2018 AIS inspection season. Van Beusekom presented her staff report. Commissioner Kircher asked about rescinding an old CUP for the Hollermann site. Anton reported that is a Planning & Zoning requirement –by rescinding old CUP, only the new CUP conditions are taking place. Anton reported MPCA Partridge River



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Phase II grant request has been accepted, provided updates on projects, MPCA /319 Lake Osakis Grant update, and that a site visit was completed on JD2, and SRWD will be providing inspection results to Todd SWCD. Anton also asked the board if they had any proposed resolutions for MASWCD. No new resolutions for MASWCD were proposed. Anton also reported on Brown's and Noska's staff report.

**Audit Review:** A phone conference with Doug Host from Clifton Larson to review the 2018 Todd SWCD Audit.

**Pheasant Forever Report:** Thoma reviewed his staff report.

**NRCS Report:** Kleinschmidt reviewed his staff report.

**1WIP Report:** Williamson reported that number one priority is clean water and they discussed other resource concerns.

**BWSR Report:** No report was given. Pence was not present at the board meeting.

**Katterhagen made a motion, seconded by Buchholz to approve encumbering FY2018 buffer cost share funds for Doug Kaiser, contract #5-18 Buff in the amount of \$93.00 for a buffer planting project.. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**Katterhagen made a motion, seconded by Buchholz to approve request to cancel FY2018 state cost share, for Lisa Overman, contract #5-18 in the amount of \$137.50 for the well sealing project. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**Buchholz made a motion, seconded by Katterhagen to approve re-encumbering FY2018 state cost share funds in the amount of \$137.50. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**Buchholz made a motion, seconded by Pesta to approve encumbering FY2019 Riparian cost share funds for Jacob May, contract #1-19RA in the amount of \$2,199.00 for a seeding project.**

**Discussion:** Board noted that amount was based on 2018 custom Iowa rates, and that is what payout should be based on—because that is what was used at the time of encumbering. **Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**Katterhagen made a motion, seconded by Pesta to approve encumbering FY2018 state cost share funds for Jason Johnson, contract #7-18 in the amount of \$137.50 for ag waste abandonment project. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**Buchholz made a motion, seconded by Pesta to approve encumbering FY2019 local capacity funds for Jason Johnson, contract #2-19LC in the amount of \$12,045.50 for ag waste abandonment project. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**



**Katterhagen made a motion, seconded by Buchholz approve encumbering FY2019 state cost share funds for Jason Johnson, contract #1-19 in the amount of \$7,917.00 for ag waste abandonment project. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

**The total cost share for the Jason Johnson ag waste abandonment project is \$20,100.00 from multiple sources of funding.**

**Katterhagen made a motion, seconded by Buchholz to approve amendment of additional \$20,000.00 for FY2019 local capacity grant agreement.**

**Discussion:** FY2019 Local Capacity and Buffer Implementation are on one grant agreement.

**Affirmative: Williamson, Buchholz, Pesta and Katterhagen Motion Carried.**

**Buchholz made a motion, seconded by Katterhagen to approve the amendment Conflict of Interest Resolution, #20190314-01 Affirmative: Williamson, Buchholz, Pesta and Katterhagen Motion Carried.**

**Buchholz made a motion, seconded by Katterhagen to approve the Joint Powers Agreement with Stearns SWCD WCTSA for Regional Nutrient Management position. Affirmative: Williamson, Buchholz, Pesta and Katterhagen Motion Carried.**

**DISCUSSION:**

**Irrigation Financial Support Update:** Anton reported that in the FY2018 Local Capacity work plan that funds are available to support the irrigation program.

**Logo:** Board consensus to go with the County's new logo, but make sure Todd SWCD's mission statement is on the letterhead.

**INFORMATIONAL:**

**NRCS EEO and Civil Rights:** Reviewed by Kleinschmidt.

**Chairman Williamson adjourned the meeting at 10:35 a.m.**

The next meeting of the Todd SWCD Board of Supervisors will be **held on June 13, 2019 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.** A meeting will be called if projects need to be approved.

Sarah Katterhagen  
 Sarah Katterhagen, Minute Prepare

5-9-19  
 Date

Deja Anton  
 Deja Anton, SWCD District Manager

5/10/19  
 Date

Kenny Pesta  
 Kenny Pesta, Secretary

5-9-19  
 Date