



Soil & Water Conservation District

215 1st Avenue South, STE 104, Long Prairie, MN 56347 Phone: 320-732-2644

MINUTES FROM THE MARCH 14, 2019 REGULAR BOARD MEETING

Chairman Williamson called the Thursday, March 14, 2019 meeting to order at 8:30 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta, Dale Katterhagen and Dan Whitney. Others present were: Deja Anton, SWCD District Manager, Sarah Katterhagen, Program Coordinator, Lew Noska, Conservation Technician, Kevin Brown, Conservation Technician, Luke Thoma, Pheasants Forever, Russell Kleinschmidt, NRCS, Dave Kircher, County Commissioner, Gary Kneisl, County Commissioner, Chris Pence, BWSR, and Gerry Maciej, Benton SWCD. Sara Ogren from Todd County Human Resources department was present later in the meeting.

Introductions were made.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. **Katterhagen made a motion, seconded by Buchholz to approve the agenda for March 14, 2019 regular board meeting with the additions of:**

- ⇒ 1.13 Financial support for Irrigation Management Program
- ⇒ 1.14 Support the Manager moving forward with the County on the Nutrient Management position
- ⇒ 4.3 Update on the SRWD One Watershed and One Plan Meeting for March 29, 2019
- ⇒ 5.1 Discuss County logo change
- ⇒ 5.2 Training for staff and supervisors on April 4, 2019

and remove item number 1.3 approve amendment of FY2019 Local Capacity work plan and amendment grant agreement.

Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Williamson asked if there were any additions or corrections to the minutes from the January 10, 2019 regular board meeting. **Katterhagen made a motion, seconded by Whitney to approve the minutes as disbursed from the January 10, 2019 regular board meeting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

Williamson asked if there were any additions or corrections to the minutes from the February 14, 2019 special board meeting. **Whitney made a motion, seconded by Katterhagen to approve the minutes as disbursed from the February 14, 2019 special board meeting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

Katterhagen presented January's Program Summary. **Katterhagen made a motion, seconded by Buchholz to accept January's program summary with receipts totaling \$3,390.68 and disbursements totaling \$2,696.47. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

Katterhagen presented February's Program Summary. **Buchholz made a motion, seconded by Whitney to accept February's program summary with receipts totaling \$113,903.94 and disbursements totaling \$7,180.05. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

COST SHARE REPORT: Reviewed by Anton.

Buchholz made a motion, seconded by Katterhagen to approve the minutes from the joint meeting held with Todd County Commissioners on February 5, 2019. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Pesta made a motion, seconded by Katterhagen to approve the 2019 AREA II Enviro-thon Sponsorship in the amount of \$150.00. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Item 1.3 to approve FY2019 Local Capacity amended work plan and amendment agreement was removed. Staff will bring to April's board meeting.

Katterhagen made a motion, seconded by Buchholz to approve WaterGuards as the 2019 contractor for the 2019 inspection season for the AIS inspection program. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta to approve nominee #1 as the recipient for the Land Stewardship award for 2019. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Pesta to approve nominee #1 as the recipient for the Conservationist Award for 2019. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Whitney made a motion, seconded by Katterhagen to table Conflict of Interest protocol resolution, #20190314-01.

Discussion: Board consensus need to define close friend.

Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve landowner in-kind contribution hourly rate resolution, #20190314-02.

Discussion: Pence questioned the statement about BWSR recommending Custom Iowa Rates survey. Anton, noted that it was in the Grant Administration Manual. **Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.**

Katterhagen made a motion, seconded by Buchholz to approve Request for Data Resolution, #20190314-03. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Board consensus that no action needed for item #1.10- Approve Erosion Control and Water Management Program Resolution. The board would like to keep resolution #20140910-01- Resolution establishing cost share rate utilizing FY2015 and future Erosion Control and Water Management program funds (formerly known as State Cost Share program). Resolution from 2014 will keep cost share rate for Shoreland Best Management practices at 50%.

Buchholz made a motion, seconded by Katterhagen to approve Technical Expertise Resolution #20190314-05; the new resolution will replace resolution #20180308-01. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve Delegations of Signature Resolution #20190314-06; the new resolution will replace resolution #20170112-01. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Gerry Maciej from Benton SWCD presented on the irrigation management program.

Katterhagen made a motion, seconded by Buchholz to approve staff looking at current funding sources to seeing where the amount \$1500.00 could be expended to support the Irrigation Management Program. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve supporting the SWCD manager moving forward with Todd County on the Nutrient Management position. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

DISCUSSION

Sara Ogren from Todd County Human Resources Department joined the meeting.

Summary of Liaison Meeting and Input from District Manager and County Administration: Anton discussed her facts from her handout in the board packet. Ogren informed the board that the Administration is finalizing a job description for a Division Director position.

Ogren left the meeting.

Update on the Annual Feedlot Meeting: See Feedlot Meeting handout.

Update on Supervisor's Plaque: Anton informed the board about the Supervisor's plaque status.

REPORTS:

Commissioner Report: Commissioner's reported the staff recently went through the active threat training.

Staff Reports: Anton reviewed her staff report. Brown reviewed his staff report. Van Beusekom reviewed her staff report. Noska reviewed his staff report. S. Katterhagen reviewed her staff report.

Pheasant Forever Report: Thoma reviewed his staff report.

NRCS Report: Kleinschmidt reviewed his staff report.

1W1P Report: There will be a meeting on March 29th from 9:00-12:00 p.m. Anton will inform Williamson with more details of the meeting.

BWSR Report: Pence reported the District completed their FY2016 Local Capacity grant reconciliation, and FY2017 Local capacity expenditures will soon reach the threshold.

INFORMATIONAL:

Audit review will be during April's SWCD Board Meeting.

AREA II Meeting: Pesta and Williamson will be attending the meeting on March 20, 2019.

1W1P Policy Meeting: There will be a meeting on March 29th from 9:00-12:00 p.m. Anton will inform Williamson with more details of the meeting.

OTHER:

Discuss County Logo Change: Anton informed the board the County has updated their County logo, and the board can discuss at the next board meeting.

Training for Staff and Board Supervisors-April 4, 2019: Anton recommends that all technical staff and SWCD supervisors to attend the Irrigation Management training on April 4, 2019.

Chairman Williamson adjourned the meeting at 11:40 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be held on Thursday, April 11, 2019 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.

Sarah Katterhagen
Sarah Katterhagen, Minute Prepare

4-11-19
Date

Deja Anton
Deja Anton, SWCD District Manager

4-15-19
Date

Kenny Pesta
Kenny Pesta, Secretary

4-11-19
Date