



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
November 5<sup>th</sup>, 2019*

### Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5<sup>th</sup> day of November, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

### Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

### Consent Agenda

On motion by Becker and second by Kircher, the following motions and resolutions were introduced and adopted by unanimous vote:

- To approve the Commissioner's Meeting Minutes for October 15<sup>th</sup>, 2019 as presented.
- To approve the hiring of Brian McCann as the Planning and Zoning Specialist at Grade 7 Step 1.

### Auditor-Treasurer

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the October 2019 Auditor Warrants number (ACH) 900470 through 900522 in the amount of \$4,061,138.78, (Manual) 514 thru 514 in the amount of \$793.00 and (Regular) 234384 through 234553 in the amount of \$2,784,588.70 for a total of \$6,846,520.48.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400411 through 400427 in the amount of \$27,126.95 and (Regular) 52413 through 52518 in the amount of \$410,388.02 for a total of \$437,514.97.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800184 through 800196 and (Regular) 705944 through 706008 for a total amount of \$42,476.34.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600061 through 600068 and (Regular) 515469 through 515492 in the amount of \$59,791.96.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the 2020 County Fee Schedule to be effective January 1, 2020 per the attached document.

### Todd Wadena Community Corrections

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

**REQUEST FOR ADDITIONAL 2019 COUNTY FUNDING  
FOR TODD-WADENA COMMUNITY CORRECTIONS**



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**WHEREAS**, state funding has not kept pace with Todd-Wadena Community Corrections' (TWCC) basic general operating expenses, and;

**WHEREAS**, TWCC has relied heavily on using its fund balance to cover general operating expenses which has now placed its balance dangerously low, and;

**WHEREAS**, TWCC lacks the financial ability to properly fund a vehicle replacement schedule and its current vehicle fleet stability which would otherwise project operating expenses to fall under two months by the end of FY2019.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$31,000 from Fund 01-General Revenue to Fund 75-Community Corrections to support the financial stability of the Todd-Wadena Community Corrections fund balance and projects.

### Ditch/Ag Inspector

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: Acting as Ditch Authority, to approve a Minor Maintenance project on CD15 to clean approximately 2,450 feet of ditch that is on parcels 02-0018300, 02-0018400, and 02-0022300. Corbin Pickar Excavating, Inc. will do the project at a cost not to exceed \$4,900.

### Planning & Zoning

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2020-2021 Feedlot Program Delegation Agreement and Work Plan.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize acceptance and use of the Riparian Aid Funding in the amount of \$112,471.

### Solid Waste

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To set the 2019 Solid Waste Fall Board meeting for November 26<sup>th</sup>, 2019 at 9:00 AM at the Transfer Station.

### Administration

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To initiate a video 1<sup>st</sup> interview for all County Coordinator candidates to be moderated by HR Manager Sara Ogren and the videos provided to all of the County Commissioners for review.

### Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and projects in progress including the upcoming real estate tax payment deadlines and Special Elections being held this day for Sauk Centre and Swanville School Districts.

### Commissioner's Report

The Commissioners reported on meetings attended.

### Recess

Chairperson Kneisl recessed the meeting until November 19<sup>th</sup>, 2019.

AUDITOR WARRANTS



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<u>VENDOR NAME</u>	<u>AMOUNT</u>
AMERICAN HERITAGE BANK	\$ 71,025.83
BIG STONE EXCAVATING	\$ 5,769.00
COUNTIES PROVIDING TECHNOLOGY	\$ 4,967.56
GOLDEN SHOVEL AGENCY	\$ 5,700.00
LAVOIE/RICHARD	\$ 6,247.00
LONG PRAIRIE OIL COMPANY	\$ 2,131.67
LONG PRAIRIE SANITATION INC	\$ 4,626.18
MN DEPT OF FINANCE	\$ 7,005.50
PARTY WORLD	\$ 2,166.50
REGENTS OF THE UNIV OF MN	\$ 34,462.20
WATERGUARDS, LLC	\$ 18,086.10
23 PAYMENTS LESS THAN 2000	\$ 10,496.94
AMERICAN HERITAGE BANK	\$ 7,897.28
ANOKA CO GOVERNMENT CENTER	\$ 14,915.00
COUNTRYSIDE RESTAURANT	\$ 3,360.00
DEPUTY REGISTRAR	\$ 2,922.24
FLEET SERVICES/WEX BANK	\$ 5,769.32
HEALTH PARTNERS DENTAL	\$ 4,214.52
IVERSON REUVERS LLC	\$ 3,341.80
MIDDENDORF/DENISE	\$ 41,832.61
MIDDENDORF/NATHAN	\$ 41,832.61
MINNESOTA POWER & LIGHT	\$ 13,880.39
MORRISON COUNTY	\$ 50,145.25
NORTHERN NATURAL GAS CO	\$ 43,270.00
NORTHERN STAR COOP	\$ 2,266.02
Prairie Lakes Municipal Solid Waste Auth	\$ 78,672.00
SANDY SHORES TOWN HOMES	\$ 2,730.00
STAPLES ADVANTAGE	\$ 2,987.56
STEP	\$ 8,766.19
TODD CO AUD-TREAS	\$ 6,800.29
WENCK ASSOCIATES, INC	\$ 4,272.94
47 PAYMENTS LESS THAN 2000	\$ 15,197.68
AMERICAN HERITAGE	\$ 8,029.48
CENTRAL APPLICATORS INC	\$ 3,945.40
CONTECH ENGINEERED SOLUTIONS, LLC	\$ 50,782.27
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
NOW MICRO INC	\$ 2,342.00
RAHN'S OIL & PROPANE	\$ 17,431.13
VOYANT COMMUNICATIONS, LLC	\$ 3,997.79
30 PAYMENTS LESS THAN 2000	\$ 8,836.04
CENTRAL SPECIALTIES INC	\$ 178,645.96
LONG PRAIRIE OIL COMPANY	\$ 16,883.75
REDSTONE CONSTRUCTION	\$ 329,517.38
VERIZON	\$ 3,576.55
WEST CENTRAL TECH SERVICE AREA	\$ 6,792.80
21 PAYMENTS LESS THAN 2000	\$ 10,938.13



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AMERICAN HERITAGE BANK	\$	598,469.01
BIG SWAN LAKE IMPROVEMENT DIST.	\$	5,159.35
CITY OF BERTHA	\$	97,527.97
CITY OF BROWERVILLE	\$	146,815.24
CITY OF BURTRUM	\$	8,238.82
CITY OF CLARISSA	\$	81,870.14
CITY OF EAGLE BEND	\$	130,701.87
CITY OF GREY EAGLE	\$	33,392.65
CITY OF HEWITT	\$	24,476.21
CITY OF LONG PRAIRIE	\$	507,846.12
CITY OF OSAKIS	\$	84,450.75
CITY OF STAPLES	\$	460,809.84
CITY OF WEST UNION	\$	2,943.87
REGION V DEVELOPMT COMMISSION	\$	9,019.34
SAUK RIVER WATER SHED DISTRICT	\$	27,197.40
SCHOOL DISTRICT 213	\$	272,830.07
SCHOOL DISTRICT 2170	\$	312,335.90
SCHOOL DISTRICT 2753	\$	743,310.07
SCHOOL DISTRICT 486	\$	157,236.42
SCHOOL DISTRICT 740	\$	40,203.85
SCHOOL DISTRICT 743	\$	278,992.98
SCHOOL DISTRICT 786	\$	167,901.52
SCHOOL DISTRICT 786-DEBT DIST 86	\$	23,746.61
SCHOOL DISTRICT 787	\$	335,801.81
SCHOOL DISTRICT 787- DEBT DIST 87	\$	33,326.55
SCHOOL DISTRICT 818	\$	10,507.08
TOWN OF BARTLETT	\$	17,931.18
TOWN OF BERTHA	\$	17,244.42
TOWN OF BIRCHDALE	\$	56,786.83
TOWN OF BRUCE	\$	43,039.49
TOWN OF BURLEENE	\$	20,791.99
TOWN OF BURNHAMVILLE	\$	54,941.08
TOWN OF EAGLE VALLEY	\$	24,358.75
TOWN OF FAWN LAKE	\$	35,620.91
TOWN OF GERMANIA	\$	16,768.12
TOWN OF GORDON	\$	85,010.02
TOWN OF GREY EAGLE	\$	82,745.06
TOWN OF HARTFORD	\$	44,036.46
TOWN OF IONA	\$	12,381.28
TOWN OF KANDOTA	\$	38,374.54
TOWN OF LESLIE	\$	68,331.88
TOWN OF LITTLE ELK	\$	25,909.64
TOWN OF LITTLE SAUK	\$	40,046.28
TOWN OF LONG PRAIRIE	\$	42,122.66
TOWN OF MORAN	\$	27,553.80
TOWN OF REYNOLDS	\$	20,031.01
TOWN OF ROUND PRAIRIE	\$	36,356.32



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TOWN OF STAPLES	\$	91,345.69
TOWN OF STOWE PRAIRIE	\$	23,932.63
TOWN OF TURTLE CREEK	\$	23,245.56
TOWN OF VILLARD	\$	54,497.68
TOWN OF WARD	\$	28,426.74
TOWN OF WEST UNION	\$	16,837.16
TOWN OF WYKEHAM	\$	26,397.23
6 PAYMENTS LESS THAN 2000	\$	4,074.77
1 PAYMENT LESS THAN 2000	\$	793.00
<b>Total:</b>	<b>\$</b>	<b>6,846,520.48</b>

## COMMISSIONER WARRANTS

VENDOR NAME		AMOUNT
BIG STONE THERAPIES, INC.	\$	3,623.54
BROWERVILLE TRUCKWASH/BIG BOYZ	\$	7,926.63
CENTRA CARE HEALTH SYSTEMS LON	\$	2,321.55
CENTRACARE HEALTH LONG PRAIRIE	\$	11,937.00
CENTRAL APPLICATORS INC	\$	7,774.85
COMPASS MINERALS AMERICA	\$	78,872.15
DODGE OF BURNSVILLE INC	\$	43,342.00
EMERGENCY AUTOMOTIVE TECH	\$	4,955.71
H & L MESABI	\$	6,715.17
LITTLE FALLS MACHINE INC	\$	2,474.16
MCCC, MI33	\$	5,581.01
MORRISON CO PUBLIC HEALTH SERV	\$	2,927.60
NUSS TRUCK & EQUIP	\$	2,486.16
ROYAL TIRE	\$	15,663.38
SHI CORP	\$	4,017.00
TODD SOIL & WATER CONS DIST	\$	204,035.50
WOLTERS BODY SHOP	\$	2,282.37
106 PAYMENTS LESS THAN 2000	\$	30,579.19
<b>Total:</b>	<b>\$</b>	<b>437,514.97</b>

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
ANOKA COUNTY CORRECTIONS	\$	4,068.00
DHS - MSOP - MN SEX OFFENDER PROG	\$	5,895.00
DHS - ST PETER RTC - 472	\$	9,660.00
HOLISTIC FAMILY EDUCATION SRVS	\$	4,072.56
LUTHERAL SOCIAL SERVICE OF MN-ST PAUL	\$	5,967.10
NEXUS INC - MILLE LACS ACADEMY	\$	12,092.10
NORTHERN PINES MENTAL HLTH CTR INC	\$	2,030.00
PAYMENTS LESS THAN 2000	\$	16,007.20
<b>Total:</b>	<b>\$</b>	<b>59,791.96</b>

VENDOR NAME		AMOUNT
DHS - SWIFT	\$	12,136.39
NOW MICRO INC	\$	2,795.92



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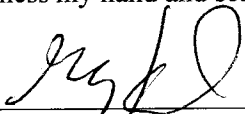
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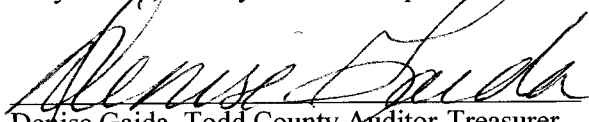
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PERISH/ALAN	\$	2,350.46
SOURCEWELL	\$	7,500.00
TODD COUNTY ATTORNEY'S OFFICE	\$	2,492.00
73 PAYMENTS LESS THAN 2000	\$	15,201.57
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Total:	\$	42,476.34

On a motion by Becker and second by Kircher, the preceding minutes of the County Board meeting held November 5, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 19, 2019.

Witness my hand and seal:

  
\_\_\_\_\_  
Gary Kneisl, County Board Chairperson

  
\_\_\_\_\_  
Denise Gaida, Todd County Auditor-Treasurer