



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on October 1st, 2019

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of October, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the addition of 15.2 Appoint Interim Coordinator to Full Time Coordinator.

Consent Agenda

On motion by Becker and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for September 17th, 2019 as presented.

To approve Trista Boyer to fill the open Care Coordinator position.

To approve Tasha Twardowski to fill the open Social Worker position.

Auditor-Treasurer

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400374 through 400389 in the amount of \$7,084.17 and (Regular) 52250 through 52322 in the amount of \$226,986.76 for a total of \$234,070.93.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800132 through 800140 and (Regular) 705798 through 705853 for a total amount of \$62,814.24.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600042 through 600049 and (Regular) 515411 through 515435 in the amount of \$66,402.34.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

COUNTY DITCH MAINTENANCE ASSESSMENTS FOR TAXES PAYABLE 2020

WHEREAS, the Auditor-Treasurer's office along with the County Ditch Inspector have been proactively working on improving the cash flow balances within Fund-40 County Ditches on a yearly basis to maintain positive cash flow, and;

WHEREAS, per County Board suggestion, recommendations for the July 2018 through June 2019 assessment cycle were discussed at the County Board Worksession on September 17, 2019, and;

WHEREAS, Minnesota Statute allows for the Ditch Authority to approve maintenance fund assessments on a yearly basis without incurring the expense of a public hearing if statute requirement criteria have been met, and;

WHEREAS, it is the goal of the County Board to transition from the past practice of *collecting after spending* to maintaining a *revolving collection* comparative to expense trends and to keep assessments occurring as close to real time as possible for the potential property owners affected.



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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners in their capacity as the Todd County Ditch Authority hereby approves the Maintenance Fund/Ditch Assessments for the 2020 Tax Payable Year as a one year repayment period without interest applied per the attached list.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

**REAPPOINTMENT OF DUANE GREWE TO THE
HOUSING AND REDEVELOPMENT AUTHORITY BOARD OF TODD COUNTY**

WHEREAS, the Todd County Board of Commissioners of Todd County, Minnesota held a duly authorized special meeting on the 12th day of September, 1972; and
WHEREAS, at said meeting a resolution was passed and adopted declaring the need for a Housing and Redevelopment Authority in Todd County, Minnesota; and
WHEREAS, the current term for Duane Grewe on the Todd County HRA Board is set to expire on September 18, 2019.

NOW, THEREFORE BE IT RESOLVED, pursuant to the provisions of the Municipal Housing and Redevelopment Act of the State of Minnesota, the County Board of Commissioners of Todd County, Minnesota, hereby reappoint the one person hereinafter named to serve as Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota, and to serve for a period of five years as hereinafter stipulated:

Duane Grewe – renewal September 19, 2019 through September 18, 2024

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

**AUTHORIZING THE CLOSURE OF THE MINNESOTA HOUSING FINANCE AGENCY
(MHFA)
BANK ACCOUNT & FUND-13 REGISTER**

WHEREAS, Todd County Health & Human Services contracted with the Minnesota Housing Finance Agency (MHFA) to administer home improvement loans through their revolving and deferred loan programs, and;
WHEREAS, administrative funds were provided to the County and kept in a separate bank account and Fund Register within the County's Financial System, and;
WHEREAS, the volume of clients serviced utilizing this loan method was steadily decreasing, and;
WHEREAS, Todd County HHS ceased the processing of MHFA loans in July 2014 due to the retirement of the qualified staff, the expense to maintain qualified staff and the value of loan processing fees earned by the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby authorize the Todd County Auditor-Treasurer to perform any required actions to close the separate Bank Account and Fund-13 Register categorized as the MHFA account and redirect any remaining monies in this said account to Fund-11 Human Services.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

2019 PARKS AND TRAILS APPROPRIATION FUNDS TRANSFER

WHEREAS, the 2019 budget for Todd County's allocation of funds to the Todd County Parks and Trails Board has been approved at \$9,000; and



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WHEREAS, a letter was received from the Todd County Parks and Trails Board requesting for the appropriation of funds from the General Fund for 2019.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$9,000 from the General Fund to the Parks and Trails Fund.

Hands of Hope Resource Center

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

2019 DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION FOR TODD COUNTY

WHEREAS, it is a basic human right to live free of fear and violence. Our homes certainly should be that place. A place where we feel love, safety and security from the violence in our everyday world. A place of retreat and comfort; and

WHEREAS, scars of domestic violence cast a long lasting shadow on families and communities for generations without regard to race, gender, religion, income, age or occupation; and

WHEREAS, domestic violence strips individuals of their human dignity, self-esteem, security and safety by the use of systematic physical, emotional, sexual, psychological and economic abuse and control; and

WHEREAS, domestic violence is a crime, not just a family matter, it costs this nation billions of dollars every year in court and law enforcement costs, medical bills, lost time at work, shelters, foster care and loss of human lives; and

WHEREAS, in 2019 Hands of Hope Resource Center has provided assistance to 69 new individuals, male and female, as well as many secondary and child victims of domestic violence, and 40 repeat clients from previous years, families that live and work in your respective districts in Todd County. Families living in violence and fear; and

WHEREAS, this recurring crime needs the attention of all residents, judicial and law enforcement entities, faith communities, schools and employers. "See something, say something", don't be a "bystander". Let's join forces and cooperate to bring safety back to homes and to hold offenders accountable for their actions; and

NOW, THEREFORE LET IT BE RESOLVED, In recognition of the efforts of Hands of Hope Resource Center in addressing domestic violence, we the Todd County Board of Commissioners, do declare October 2019 as Domestic Violence Awareness Month in Todd County and urge our court and law enforcement system, and our communities to cooperate in a county-wide effort to address this crime and bring safety to all homes.

Environmental Health Ordinance 2nd Reading

The Todd County Unified Environmental Health Ordinance has been updated to incorporate new state regulations. A Public Hearing was held to solicit public input of the 2nd Reading of the Ordinance proposal.

Great River Regional Library

An update of Great River Regional Library activities was provided by Karen Pundsack, Executive Director and Aron Murphy, Distribution Supervisor to the County Board.

Ditch/Ag Inspector

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement petition from Linn Smith, to clean part of County Ditch 15 on parcel 02-0023100, Bertha Twp section 28.



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South Country Health Alliance

An update of 2019 SCHA activities was provided by Leota Lind to the County Board for review.

Solid Waste

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the bid from Farm Rite for the purchase of a Bobcat for \$33,333.68 less \$14,500 for trade in for a total of \$18,833.68 for replacement.

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING Market Price for the Solid Waste Management Tax

WHEREAS, the solid waste management tax requires political subdivisions to identify by resolution a market price if the political subdivision: Subsidizes the cost of service at a facility.

WHEREAS, the political subdivision will be liable for the solid waste management tax based only on the market price amount identified through this resolution, and

WHEREAS, the market price is identified in the state statutes as the “lowest price available in the area”, and

WHEREAS, Todd County has performed research to identify the lowest price available in the area;

NOW, THEREFORE BE IT RESOLVED, the County of Todd declares a market price of \$75.00 per ton at the Morrison County Landfill.

Planning & Zoning

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

**A RESOLUTION REGARDING THE ADMINISTRATION
OF THE MINNESOTA WETLAND CONSERVATION ACT**

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, Minnesota Rules chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and
WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution; and

WHEREAS, City of Grey Eagle has passed Resolution #2018-10 delegating the implementation of Minnesota Rules chapter 8420 to Todd County; and

THEREFORE, BE IT RESOLVED that Todd County hereby accepts the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of the City of Grey Eagle as of May 1st, 2018 in accordance with Minnesota Rules, Chapter 8420.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

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WHEREAS, Minnesota Rules chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and **WHEREAS**, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution; and **WHEREAS**, City of Long Prairie has passed Resolution #19-09-16-02 delegating the implementation of Minnesota Rules chapter 8420 to Todd County; and

THEREFORE, BE IT RESOLVED that Todd County hereby accepts the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of the City of Long Prairie as of September 16th, 2019 in accordance with Minnesota Rules, Chapter 8420.

Motion by Kircher to table Item 12.3 Violation Assessment: Blake & Noelle Elliott to be brought forward yet this fall.

Motion by Kircher to rescind the table of Item 12.3 Violation Assessment: Blake & Noelle Elliott.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #11-0043800 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #15-0079700 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To place a \$1,000 assessment on this property #08-0036300 for the 2020 tax year for failure to correct the violations.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge that a violation existed on this property #21-0030300 that has been resolved.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #03-0038000 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #03-



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0036200 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #20-0015100 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #22-0007500 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #27-0007201 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the violation and place a \$1,000 assessment on the property #19-0076400 for the 2020 tax year and further allowing the opportunity for the property owner to resolve the violation by December 30, 2019 at which time the County Board may choose to rescind this official action.

County Sheriff

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Policing Contract with the City of Clarissa effective January 1, 2020 for two years.

Health & Human Services

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the 2020-2021 MFIP Biennial Service Agreement for program administration by Todd County.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the letter of support for the USDA Community Facilities grant.

Administration

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the attached County Coordinator job description.

On motion by Kircher and second by Erickson, the following motion was introduced: To appoint Interim Coordinator Chris Pelzer as the full-time County Coordinator.

Motion made by Becker to table item 15.2.

During discussion, Sara Ogren, HR Manager advised the County Board that the open motion regarding appointment was not following procedure.

Due to lack of vote taken, the active motion was dismissed by the Chairperson.



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Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and projects in progress.

Commissioner's Report

The Commissioners reported on meetings attended.

Recess

Chairperson Kneisl recessed the meeting until October 15th, 2019.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BRAATEN SAND & GRAVEL	\$ 26,900.40
COMMISSIONER OF TRANSPORTATION	\$ 6,751.33
CONTECH CONSTRUCTION PRODUCTS	\$ 50,782.27
IDEAL CONSTRUCTION LLC	\$ 10,057.50
JL TRUCKING	\$ 20,051.50
MORRISON CO PUBLIC HEALTH SERV	\$ 4,761.69
MOTOROLA SOLUTIONS CREDIT CO LLC	\$ 57,330.30
NUSS TRUCK & EQUIP	\$ 3,058.35
RANGER CHEVROLET	\$ 30,569.54
ROGGE/RICKEY J	\$ 2,000.00
79 PAYMENTS LESS THAN 2000	\$ 21,808.05
Total:	\$ 234,070.93

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
BRAZA HOME INC	\$ 4,859.46
CENTRAL MN MENTAL HEALTH CTR	\$ 3,920.00
DHS - MSOP - MN SEX OFFENDER PROG	\$ 6,091.50
DHS - ST PETER RTC - 472	\$ 9,982.00
LUTHERAL SOCIAL SERVICE OF MN-ST PAUL	\$ 4,846.85
# 15891	\$ 3,123.56
MID MINNESOTA DRUG TESTING INC	\$ 3,794.00
NEXUS INC - MILLE LACS ACADEMY	\$ 12,495.17
WEST CENTRAL REG JUVENILE CTR	\$ 5,431.00
PAYMENTS LESS THAN 2000	\$ 11,858.80
Total:	\$ 66,402.34

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 18,113.96
PERISH/ALAN	\$ 3,553.40
ROY-HETLAND FUNERAL HOME - OSAKIS	\$ 4,145.00
RURAL MN CEP INC	\$ 15,222.88
SOURCEWELL	\$ 9,561.24
PAYMENTS LESS THAN 2000	\$ 12,217.76
Total:	\$ 62,814.24



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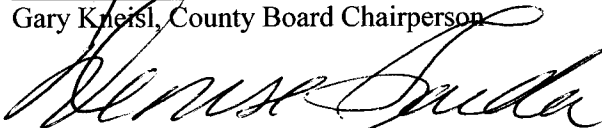
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On a motion by Neumann and second by Becker, the preceding minutes of the County Board meeting held October 1, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 15, 2019.

Witness my hand and seal:



Gary Kreisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer